



CITY OF HIALEAH 2019 ELECTION

IMPORTANT DATES AND DEADLINES

Primary Election: November 5, 2019
General Election/Run-Off, if necessary: November 19, 2019

Primary Election:	11/05/19	Voter Registration Book Closing:	10/07/19
General Election, if necessary:	11/19/19	Voter Registration Book Closing:	10/21/19

Election for Council Member

- **Group I**
- **Group II**
- **Group III**
- **Group IV**

Qualifying Period:

Dates: Beginning Monday, July 8, 2019 during business hours after 12:00 noon through Monday, July 29, 2019 ending at 5:00 p.m.

Hours: After 12:00 p.m. on Monday July 8, 2019 and ending at 5:00 p.m., and 8:30 a.m. to 5:00 p.m., on the following dates:

- Tuesday, July 9, 2019
- Wednesday, July 10, 2019
- Thursday, July 11, 2019
- Friday, July 12, 2019
- Monday, July 15, 2019
- Tuesday, July 16, 2019
- Wednesday, July 17, 2019
- Thursday, July 18, 2019
- Friday, July 19, 2019
- Monday, July 22, 2019
- Tuesday, July 23, 2019
- Wednesday, July 24, 2019
- Thursday, July 25, 2019
- Friday, July 26, 2019
- Monday, July 29, 2019

Location: City of Hialeah City Hall
Office of the City Clerk
501 Palm Avenue
Third Floor
Hialeah, FL 33010

*We request that all prospective candidates contact the Office of the City Clerk at (305) 883-5820, in advance, in order to schedule an appointment to file the qualifying papers. An appointment will ensure that appropriate personnel are available to process the qualifying papers.

DUE DATE	Campaign Treasurer's Report, and if applicable Paid Campaign Workers Participation in Absentee Ballot Activities Report (MD-ED 26) CODE/TYPE	PERIOD COVERED FROM/TO
12/10/18	2018-M11 (monthly report)	11/01/2018 to 11/30/18
01/10/19	2018-M12 (monthly report)	12/01/18 to 12/31/18
02/11/19	2019-M1 (monthly report)	01/01/19 to 01/31/19
03/11/19	2019-M2 (monthly report)	02/01/19 to 02/28/19
04/10/19	2019-M3 (monthly report)	03/01/19 to 03/31/19
05/10/19	2019-M4 (monthly report)	04/01/19 to 04/30/19
06/10/19	2019-M5 (monthly report)	05/01/19 to 05/31/19
07/10/19	2019-M6 (monthly report)	06/01/19 to 06/30/19
08/12/19	2019-M7 (monthly report)	07/01/19 to 07/31/19
09/10/19	2019-M8 (monthly report)	08/01/19 to 08/31/19
10/11/19	2019-G1 (25 days prior to Primary Election)	09/01/19 to 10/04/19
10/14/19 COLUMBUS DAY	Last day to designate poll watcher(s) for Early Voting for the Primary Election. <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any one time. Must utilize Form DS-DE 125 for poll watcher designations.	
10/22/19	Last day to designate poll watcher(s) for Election Day for the Primary Election. <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each polling room at any one time. Must utilize Form DS-DE 125 for poll watcher designations.	
10/25/19	2019-G2 (11 days prior to Primary Election)	10/05/19 to 10/18/19
10/28/19	TR - 90 Days Termination Report After Qualifying. For candidates who are unopposed or do not qualify, following the last day of qualifying for office. (See Florida Statutes § 106.07 (1)(c))	07/01/19 to 10/28/19
10/31/19	Last day to accept contributions prior to the Primary Election – <i>midnight of the fifth day prior to an election.</i> (See Florida Statutes § 106.08(3)(a))	

11/01/19	*2019-G3 (4 days prior to Primary Election)	10/19/19 to 10/31/19
11/01/19	Last day to designate poll watcher(s) for Early Voting General Election (if necessary). <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any time. Must utilize Form DS-DE 125.	
11/05/19	Last day to designate poll watcher(s) for Election Day – General Election (if necessary). <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any time. Must utilize DS-DE 125 for poll watcher designations.	
11/05/19	Primary Election	
11/08/19	2019-R1 (11 days prior to the General Election)	11/01/19 to 11/01/19
11/14/19	Last day to accept contributions prior to the General Election – <i>midnight of the fifth day prior to an election.</i> (See Florida Statutes § 106.08(3)(a))	
11/15/19	2019-R2 (4 days prior to the General Election)	11/02/19 to 11/14/19
11/19/19	General Election (if necessary)	
02/03/20	TR - 90 Days After Primary Election. For candidates elected or eliminated on the Primary Election. (See Florida Statutes § 106.141 (1))	11/01/19 to 02/03/20
02/18/19	TR - 90 Days After General Election. For candidates elected or eliminated on the General Election. (See Florida Statutes § 106.141 (1))	11/15/19 to 02/17/19

Dates are subject to change. Please contact the Office of the City Clerk for possible updates.

*Denotes a change

Updated on January 7, 2019

Important Information about Filing Campaign Treasurer's Reports

CANDIDATES MUST ALSO REFER TO THE 2018 CANDIDATE AND CAMPAIGN TREASURER HANDBOOK AND FLORIDA STATUTES CHAPTER 106 FOR ADDITIONAL CAMPAIGN FINANCE GUIDELINES

Florida Statute § 106.07 and § 106.141

Filing Campaign Treasurer's Reports

Candidates shall file all campaign treasurer's reports with the City Clerk. Candidates must report all contributions and expenditures on required campaign finance reporting forms. The City Clerk shall provide each candidate and campaign treasurer with the appropriate reporting forms.

Campaign treasurer's reports must be filed no later than 5:00 p.m., Eastern Standard Time, on or by the report's designated due date. A United States postmark bearing the due date or an earlier date is acceptable. Campaign treasurer's reports must be filed at designated intervals (*see the reporting calendar*). Depending upon when a candidate files his/her "Form DS-DE 9 – *Appointment of Campaign Treasurer and Designation of Campaign Depository*" with the City Clerk, reports will be filed monthly, then on the 25th, 11th and 4th days preceding the City of Hialeah Primary Election. The candidate and campaign treasurer or deputy treasurer shall collectively certify the accuracy and truthfulness of each report filed with the City Clerk.

Waiver of Campaign Treasurer's Report

During a reporting period with no campaign finance activity, i.e., no contributions received and funds expended or received, the filing of the report may be waived by notifying the City Clerk that no activity has occurred. The notification shall be made by filing a Waiver of Campaign Treasurer's Report form on or before the report's designated due date. A candidate may mail or file the form in person. A United States postmark bearing the due date or an earlier date is acceptable. The Waiver of Report must be signed by both the candidate and treasurer or deputy treasurer.

Penalties for Filing a Late Report

A late report is subject to a fine of \$50 per day for the first 3 days late, and thereafter, \$500.00 per day for each late day, not to exceed 25 percent (25%) of the total receipts or expenditures, whichever is greater, for the period covered by the late report. For a report that is due immediately preceding the municipal regular election, the fine shall be \$500.00 per day for each late day, not to exceed 25 percent (25%) of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

The City Clerk has no statutory authority to waive a fine. Only the Florida Elections Commission may waive a fine based on a timely appeal filed by the candidate. The Florida Elections Commission shall meet and hold a hearing to determine if a fine shall be waived.

Deadline to Accept Campaign Contributions

Florida Statutes § 106.08

The deadline for candidates with opposition in the November 5, 2019 City of Hialeah Primary Election to accept campaign contributions is THURSDAY, October 31, 2019. Contributions received after October 31, 2019 must be returned to the contributor.

Form DS DE 2 – Contributions Returned is required for disclosing contributions that are not deposited in the campaign account and are returned to the contributor. Form DS-DE 2 will be provided to the candidate and campaign treasurer by the City Clerk.