

Appendix A
Continuing Improvement 2018-2019

Agency Name: City of Hialeah Project Number: 13B-2448B-8CCC1
Program Name: STEAM Ahead

Reason(s) for the change:

Continuing Improvement 16-17

5.3a Evaluation Plan- The reason for this change is due to the wording being duplicated in section 5.5b

5.4d Partnerships- The reason for this change is due to the wording being duplicated in section 5.4b.

5.5a Recruitment and Retention -The reason for the change in the narrative section is that the wording in the narrative pertained to challenges that the program had in the first year with recruitment due to being awarded funds in November of 2015. This is not something that is pertinent and needs to be stated in the narrative this year as continuing improvement.

5.5b Student Program Activities- The reason for the change in the narrative section is due to:

1. the Program will offer the college and career readiness classes in a series of one class per week for 10 weeks for better scheduling purposes.
2. the program will no longer offer Peaceworks to the students. The college and career readiness component has aspects of character education that the teachers are incorporating into their lessons. This language was added to the college and career readiness section as well.

5.5d Staffing Plan and Professional Development- The reason for the change in this section of the narrative is due to:

1. the Program Director changing and replaced with the new Program Director's qualifications and removing the name of the part time center director because this position is a part time and turnover may occur.
2. the Program Specialist described is no longer with the program and has been replaced with a new employee. Their qualification is described.
3. the Program has a staff to student ratio at all sites. This is an error and needs to be corrected for site/evaluation purposes.
4. The reason for this change is due to the wording being duplicated in section 5.4b.

This change includes: Additions ~~Deletions~~ Both

Narrative Language:

5.3.a Evaluation Plan

~~Four PBL projects will be used to meet the objectives of the STEAM Ahead Program, throughout the program year, and each PBL subject reading, math, and science will include a pre and post test. The each project will take place over eight to ten weeks for 30-45 minutes five days a week. Each group of students will decide what part of the end project they will work on. Certified teachers and program staff will implement the projects and parents and expert volunteers will be encouraged to assist students as well. Participating 21st CCLC family members will be invited to a Family Education Night (FEN) to view the presentations of the project findings. Final project findings for the PBL include student presentations of work completed throughout PBL project. The subject area pre and post test along with rubric will show the student improvement and understanding throughout the project.~~

~~Additional activities will be implemented at all sites throughout the school year. Thirty minutes of homework assistance, provided by tutors and certified teachers, will be offered daily. Thirty minutes of character education taught by program staff through PeaceWorks will be provided weekly. SPARK fitness activities will be implemented by program recreational staff three to five a week for 30-45 minutes. Dropout prevention and college and career readiness will be facilitated once a month in place of character education.~~

5.4.d Partnerships

~~Parents, students, school administration, and staff are considered the most important partners of the program. During this past program year, 21st Century Grant Program, *Young Leaders with Character STEAM Ahead (YLGSA)*, had an Advisory Board that consisted of students, parents, teachers, and the school principal or a representative. The Advisory Board will be maintained and will be the group through which all community partnerships with the City and others will be coordinated.~~

5.5.a Recruitment and Retention

~~The Program had challenges in being able to recruit and met the number of participants originally projected in our proposal due to the late start of the previous year. Understanding that parents would prioritize placement of their child(ren) in an afterschool setting prior to the beginning, or at the beginning, of the school year, we lost a good number of prospective participants who found alternatives to our program.~~

5.5.b Student Program Activities

Participation in STEAM Ahead will enable students to participate in dropout prevention and college and career readiness activities. The program will offer opportunities for students such as learning what steps they should be taking during middle school to prepare for college. Students will research college entrance requirements, available scholarship and financial assistance available to attend college. Attempts will be made to have local community leader come speak to our students how to prepare for interviews, how to dress, what common question may be asked of them during interview, etc. The goal will be to expose the students to the opportunities that exist for the student to reach their goals and follow their dreams through education. All workshops will be teacher created with a pre and post test and cover areas such as how to create a resume, interview skills, workplace etiquette and how to apply for college. All lessons will incorporate a component of character education and how it relates to real world scenarios. ~~The classes will be facilitated one throughout school year once a month.~~ The classes will be facilitated once a week for 10 weeks.

Additional activities will be implemented at all sites throughout the school year. Thirty minutes of homework assistance, provided by tutors and certified teachers, will be offered daily. ~~Thirty minutes of character education taught by program staff through PeaceWorks will be provided weekly.~~ SPARK fitness activities will be implemented by program recreational staff two to five times a week. Enrichment activities will be offered based on the interest of participants

5.5.d Staffing Plan and Professional Development

STEAM Ahead will be supervised by the Director of Education of Community Services and by Department Supervisor Sharon Dziedzic, positions which require a bachelor or master's degree. The Program will be administered by a Project Director Yasmin Fernandez. She has worked for the City of Hialeah for over eleven years. During her tenure with the city she was a Center Director I for the city's Creative Learning and Play Afterschool and Summer Camp Program operated by The Children's Trust. She will be responsible for programming, planning, coordinating services for students, parents, and staff as well as collaborating with the external evaluator and program partners to ensure successful program implementation as she has done for the last year. The STEAM Ahead Project Director will be assisted by a part time Center Director who has a 40 hour child care certification certificate. ~~full time Project Director Roberto Lopez, with education and/or significant experience and be assisted by a part time Center Director. Ledisney Rodriguez, who has a 40-hour child care certification certificate.~~ Each site will have a part time camp director who is directly responsible for the daily program implementation and is assisted by part time tutors, and program leaders, all positions which require a high school diploma. Certified teachers lead all academic activities. Inclusion Aides with experience as ESE paraprofessional or ESE Teachers with Miami Dade County Schools are contracted if needed to support the inclusion of children with disabilities. Enrichment activities are offered in conjunction with contract providers who specialize in math and science enrichment, physical education and sports activities, arts enrichment, and nutrition education. The City welcomes volunteers who are over 18 years of age, who have been cleared with a background check, and who receive approval from City Administration through an established process to volunteer in City programs and facilities. In the schools, volunteers would be used to support enrichment activities including in the arts, sports, and during Family Education Nights.

Academic Achievers will receive administrative support, to include all invoice tracking, budgeting, revisions, and reporting for the 21st CCLC and overseeing data entry associated with these areas, from ~~Quentin Webb, Program Specialist, who has worked for the City of Hialeah for thirteen years. He holds a Bachelor's degree in Public Administration from Florida International University.~~ Meghan Martinez, Program Specialist, who has worked for the the City of Hialeah for 10 years. She holds a Bachelor's degree in English, a minor in Communications, and a Professional and Public Writing Certification.

In general, each site will have a 1:~~10~~15 staff: student ratio. Personal enrichment ratios will be no more than 1:20. During teacher-led academic activities a 1:10 ratio will be maintained. Children with disabilities or emotional and behavioral issues will receive services at a 1:3 staff: student ratio administered by inclusion aides, although less intensive 1:5 or 1:15 ratios may be provided based on each student's unique needs.

~~The Advisory Board, fully detailed in 5.4.b. will round out the plan for key persons to support and enhance the project. Administrative and evaluation staff described above will interact with the Board to plan and develop the Program.~~

Continuing Improvement 17-18

5.1 Project Abstract or Summary- The reason for the change in the narrative section is due to:

1: The narrative has been corrected to reflect the current amount of awarded students to be served at each of the sites. The change is reflected as serving 35 students to 40 at HMS, 25 students to 11 students at HFM, and 40 to 62 students at PSM for afterschool. Additionally, wording has been changed for the summer program to a revise the amount of students served from 150 to 92 students.

5.5b Student Program Activities- The reason for the change in the narrative section is due to:

1: The teachers of the program would like to extend the MindWorks curriculum PBL from 8-10 weeks to 12-15 weeks. Teachers feel that it would be beneficial for the participants to have extended time to complete projects and activities. The curriculum is robust in nature and has many activities that given the current time frame are not able to be covered.

2: the MindWorks curriculum having more educational areas to incorporate into a PBL project. These kits also include more projects and hands on activities to extend learning time and are more engaging to all students.

5.5d Staffing Plan and Professional Development- The reason for the change in this section of the narrative is due to:

1: the position of the Center Director is now a full time position split between each 21st CCLC grant.

2: the Program Specialist described is no longer with the program and a new employee will be hired within the beginning of the program. Qualifications are listed.

5.1 Project Abstract or Summary

The City of Hialeah's STEAM Ahead program provides academic and enrichment services to students and the families in grades 6th-8th in three Title I Schools: Hialeah Middle School (HMS), Henry H. Filer Middle School (HFM) Palm Spring Middle School (PSM). During afterschool, HMS will serve ~~35~~ 40 students, HFM will serve ~~25~~ 11 students and PSM will serve ~~40~~ 62 students. Hours of operation for each site are 3:55 p.m. to 6:55 p.m. During the summer ~~150~~ 92 students from all three sites will be served at PSM from 7:30 a.m. to 6:30 p.m. The goals and objectives outlined are stimulating and interesting and will give students ample opportunities to enhance their knowledge and skills. Adult family member will have opportunity to take ESL classes and parent workshops. Ultimately, the myriad of experiences students and their families will have by participating in the Program will encourage them to become confident, productive lifelong learners.

5.5.b Student Program Activities

PBL activities will incorporate the Florida Standards and be used to meet the objectives of the STEAM Ahead Program and will be mastered over ~~8 to 10~~ 12-15 weeks with programming for 30-60 minutes five days a week at all proposed sites. Each PBL will include a pre/post assessment and will culminate with a presentation by the students for the parents at an end of project Family Education Night (FEN). Events will consist displays and work completed, chosen, created and designed by students linked to the lesson learned throughout The PBL Lessons. Presentations will consist of hands-on, interactive, educational materials from MindWorks that engage students in multi-sensory learning experiences. PBL facilitators guide for PBL projects will be provided by MindWorks Resources.

5.5.d Staffing Plan and Professional Development

STEAM Ahead will be supervised by the Director of Education of Community Services and by Department Supervisor Sharon Dziedzic, positions which require a bachelor or master's degree. The Program will be administered by a Project Director Yasmin Fernandez. She has worked for the City of Hialeah for over eleven years. During her tenure with the city she was a Center Director I for the city's Creative Learning and Play Afterschool and Summer Camp Program operated by The Children's Trust. She will be responsible for programming, planning, coordinating services for students, parents, and staff as well as collaborating with the external evaluator and program partners to ensure successful program implementation as she has done for the last year. The STEAM Ahead Project Director will be assisted by a ~~part-time~~ full time Center Director who has

a 40 hour child care certification certificate. Each site will have a part time camp director who is directly responsible for the daily program implementation and is assisted by part time tutors, and program leaders, all positions which require a high school diploma. Certified teachers lead all academic activities. Inclusion Aides with experience as ESE paraprofessional or ESE Teachers with Miami Dade County Schools are contracted if needed to support the inclusion of children with disabilities. Enrichment activities are offered in conjunction with contract providers who specialize in math and science enrichment, physical education and sports activities, arts enrichment, and nutrition education. The City welcomes volunteers who are over 18 years of age, who have been cleared with a background check, and who receive approval from City Administration through an established process to volunteer in City programs and facilities. In the schools, volunteers would be used to support enrichment activities including in the arts, sports, and during Family Education Nights.

Academic Achievers will receive administrative support, to include all invoice tracking, budgeting, revisions, and reporting for the 21st CCLC and overseeing data entry associated with these areas, from.

~~Meghan Martinez, Program Specialist, who has worked for the the City of Hialeah for 10 years. She holds a Bachelor's degree in English, a minor in Communications, and a Professional and Public Writing Certification.~~
a Program Specialist III who will be determined at the beginning the program year. This position will require the applicant to have at least (2) years of college work from an accredited school/institution or a Bachelors degree (emphasis in Accounting, Public Administration, Business Management, or Education preferred) and three (3) years of recent progressive program or grant administration or grants auditing experience or a background in financial analysis.

Continuing Improvement 18-19

5.1 Project Abstract or Summary- The reason for the change in the narrative section is due to:

1: The narrative has been corrected to reflect the revised amount of students served for summer from 92 to 87 students.

5.5b Student Program Activities- The reason for the change in the narrative section is due to:

1: the program is allotting time for the participants to use the i-Ready curriculum. This will allow for differentiated instruction via online program to cater to the students' area of academic needs. Teachers will be scheduled to provide assistance to participants during this time.

5.5d Staffing Plan and Professional Development- The reason for the change in this section of the narrative is due to:

1: The Program Specialist was hired within the program year.

Narrative Language:

5.1 Project Abstract or Summary

The City of Hialeah's STEAM Ahead program provides academic and enrichment services to students and the families in grades 6th-8th in three Title I Schools: Hialeah Middle School (HMS), Henry H. Filer Middle School (HFM) Palm Spring Middle School (PSM). During afterschool, HMS will serve 40 students, HFM will serve 11 students and PSM will serve 62 students. Hours of operation for each site are 3:55 p.m. to 6:55 p.m. During the summer 92 87 students from all three sites will be served at PSM from 7:30 a.m. to 6:30 p.m. The goals and objectives outlined are stimulating and interesting and will give students ample opportunities to enhance their knowledge and skills. Adult family member will have opportunity to take ESL classes and parent workshops. Ultimately, the myriad of experiences students and their families will have by participating in the Program will encourage them to become confident, productive lifelong learners.

5.5.b Student Program Activities

PBL activities will incorporate the Florida Standards and be used to meet the objectives of the STEAM Ahead Program and will be mastered over 12-15 weeks with programming for 30-60 minutes five days a week at all proposed sites. Each PBL will include a pre/post assessment and will culminate with a presentation by the students for the parents at an end of project Family Education Night (FEN). Events will consist displays and work completed, chosen, created and designed by students linked to the lesson learned throughout The PBL Lessons. Presentations will consist of hands-on, interactive, educational materials from MindWorks that engage students in multi-sensory learning experiences. PBL facilitators guide for PBL projects will be provided by MindWorks Resources. [Twice a week participants will have i-Ready tutoring time during the scheduled homework assistance to allow for differentiated instruction provided via online and teachers will provide assistance.](#)

5.5.d Staffing Plan and Professional Development

STEAM Ahead will be supervised by the Director of Education of Community Services and by Department Supervisor Sharon Dziedzic, positions which require a bachelor or master's degree. The Program will be administered by a Project Director Yasmin Fernandez. She has worked for the City of Hialeah for over eleven years. During her tenure with the city she was a Center Director I for the city's Creative Learning and Play Afterschool and Summer Camp Program operated by The Children's Trust. She will be responsible for programming, planning, coordinating services for students, parents, and staff as well as collaborating with the external evaluator and program partners to ensure successful program implementation as she has done for the last year. The STEAM Ahead Project Director will be assisted by a full time Center Director who has a 40 hour child care certification certificate. Each site will have a part time camp director who is directly responsible for the daily program implementation and is assisted by part time tutors, and program leaders, all positions which require a high school diploma. Certified teachers lead all academic activities. Inclusion Aides with experience as ESE paraprofessional or ESE Teachers with Miami Dade County Schools are contracted if needed to support the inclusion of children with disabilities. Enrichment activities are offered in conjunction with contract providers who specialize in math and science enrichment, physical education and sports activities, arts enrichment, and nutrition education. The City welcomes volunteers who are over 18 years of age, who have been cleared with a background check, and who receive approval from City Administration through an established process to volunteer in City programs and

facilities. In the schools, volunteers would be used to support enrichment activities including in the arts, sports, and during Family Education Nights.

STEAM Ahead will receive administrative support, to include all invoice tracking, budgeting, revisions, and reporting for the 21st CCLC and overseeing data entry associated with these areas, from. a Program Specialist III who will be determined at the beginning within the program year, ~~This position will require the applicant to have at least (2) years of college work from an accredited school/institution or a Bachelor's degree (emphasis in Accounting, Public Administration, Business Management, or Education preferred) and three (3) years of recent progressive program or grant administration or grants auditing experience or a background in financial analysis.~~ [from Jesus Diaz, Program Specialist III, a new hire. He holds a MBA in Accounting and BA in Economics.](#)

This change includes: Additions ~~Deletions~~ Both

Underscore reflects additions to the 2015-16 narrative.
~~Cross out~~ reflects deletion of language in the 2015-16 narrative.