



**If the proposed name is that of an individual, please state:**

The individual's full name: \_\_\_\_\_

Was the individual a resident of Hialeah?  YES  NO If yes, how long? \_\_\_\_\_

Is the individual deceased?  YES  NO

Please attach a resume or other information (i.e. newspaper clippings, letters, photographs, etc.) that indicates the contributions to the City of Hialeah made by the above named individual.

Please list two individuals who can be contacted in support of the nomination.

Name	Address	Telephone
_____	_____	_____
_____	_____	_____

**If the proposed name is that of an organization, please state:**

The organization's full name: \_\_\_\_\_

The organization's Hialeah address: \_\_\_\_\_

If the organization is a chapter of a larger organization, please give the name and address of the parent organization: \_\_\_\_\_

How long has the organization been in existence: \_\_\_\_\_

Please list the name, title, address and telephone number of the local organization's officers and members of the Board of Directors:

Name	Title	Address	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please attach a resume or other information (i.e. newspaper clippings, letters, photographs, etc.) that indicates the contributions to the City of Hialeah made by the above named organization.

Please list two individuals who can be contacted in support of the nomination.

Name	Address	Telephone
_____	_____	_____
_____	_____	_____

**Costs**

Is the applicant willing to pay the expenses associated with the naming, renaming or co-designating of the right-of-way, facility or property?  YES  NO

## ELIGIBILITY CRITERIA

The Historic Preservation Board will consider proposals for naming, renaming or co-designating City of Hialeah right-of-ways, facilities or properties using the following criteria:

1. Named right-of-ways, i.e. Palm Avenue, shall not be renamed where there is a historical tradition attached to the existing name.
2. Named right-of-ways, facilities or properties shall not be co-designated because of the resulting confusion.
3. Numbered streets shall only be co-designated if there is a significant historical, neighborhood or community benefit to the co-designation.
4. Numbered street co-designation shall not exceed five blocks in length.
5. A proposal to name, rename or co-designate a right-of-way, facility or property after a living individual should not be encouraged. However, this rule shall not inhibit the naming, renaming or designating of a facility or property after a living individual that donates a significant portion of the costs of such facility or property. Further, this rule shall not prevent the naming, renaming or designation of a road, facility or property after a living individual that has made a significant contribution to the residents of the City of Hialeah.
6. The Historic Preservation Board may, of its own will or motion, present to the City Council a recommendation proposing the naming, renaming or co-designating of an appropriate public right-of way, facility or property in honor of any City of Hialeah employee who gives his or her life in the line of duty.
7. The Historic Preservation Board does not have authority to review requests to name, rename or co-designate public right-of-ways (i.e. State or County Roads) or public facilities that are not owned, operated or maintained by the City of Hialeah.

Completed applications must be sent to:

Historic Preservation Board  
City of Hialeah  
c/o: Office of the City Clerk  
501 Palm Avenue, 3<sup>rd</sup> Floor  
Hialeah, FL 33010

If the Historic Preservation Board finds the application accurate and complete, it will make its recommendation known to the City Council, for the City Council to consider the name change or co-designation for approval by resolution. A resolution approving a name change shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto. If the Mayor's veto is sustained, the name change will not become applicable and the request shall be deemed null and void.