

**RESOLUTION NO. 2020-176**

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, APPROVING PARTICIPATION IN THE MUNICIPAL HOUSING ASSISTANCE PROGRAM OPERATED BY MIAMI-DADE COUNTY, AS PROVIDED IN THE PROGRAM DESCRIPTION ATTACHED TO AND MADE A PART HEREOF AS "EXHIBIT 1" FOR THE ADMINISTRATION OF THE RESIDENTIAL RENTAL AND MORTGAGE ASSISTANCE PROGRAM BY HAGERTY CONSULTING, INC.; AND IN PARTICULAR APPROVING THE CITY'S PROPORTIONAL SHARE OF THE COUNTY'S TOTAL COST OF PROGRAM ADMINISTRATION NOT TO EXCEED 8.75% OF THE TOTAL AMOUNT OF CORONAVIRUS RELIEF FUNDS ALLOCATED BY THE CITY TO THE RESIDENTIAL RENTAL AND MORTGAGE ASSISTANCE PROGRAM; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Hialeah is the recipient of Coronavirus Relief Fund (CRF) from the State of Florida through Miami Dade County;

**WHEREAS**, the Coronavirus (COVID-19) emergency has caused disruption in Florida's economy leading to high rates of unemployment and business closures;

**WHEREAS**, many Floridians need assistance with mortgage and rental payments;

**WHEREAS**, Hagerty Consulting, Inc. is a for profit organization who was selected by Miami Dade County to assist local communities expedite the use of Coronavirus Relief Fund before they expire on December 30, 2020;

**WHEREAS**, Hagerty Consulting, Inc. has been determined to be qualified by the County to perform the several Coronavirus Relief Fund administrative and implementation activities needed for a successful program; and

**WHEREAS**, the County has established a program available to municipalities desirous of providing residential mortgage and rental CRF funded subsidies whereby Hagerty Consulting is responsible for reviewing and approving applications according to program requirements in exchange for a fee proportional to the City's allocation of the total administration costs not to exceed 8.75%;

**WHEREAS**, CRF funds are subject to a use-it-or-lose-it deadline of December 30, 2020;

**WHEREAS**, it is in the best interest of the City to participate in the County's Municipality Housing Assistance Program administered by Hagerty Consulting, Inc. because it is cost-effective and to avoid risk of loss of funding.

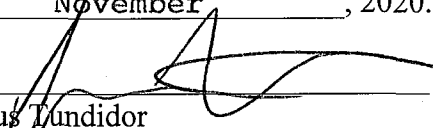
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

**Section 1:** The foregoing facts and recitations contained in the preamble to this resolution are hereby incorporated and adopted by reference as it fully set forth herein.

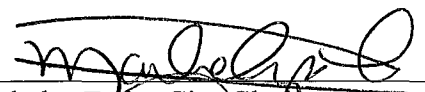
**Section 2:** The City of Hialeah, Florida hereby approves participation in the Municipal Housing Assistance Program operated by Miami-Dade County, as provided in the program description attached to and made a part hereof as "Exhibit 1" for the administration of the Residential Rental and Mortgage Assistance Program by Hagerty Consulting, Inc., and in particular approving payment of the City's proportional share of the County's Total Cost of program administration, not to exceed 8.75% of the total amount allocated to city for residential rental and mortgage assistance program to the County for the benefit of Hagerty Consulting, Inc. All actions taken to date by officers of the City in furtherance of the performance of this agreement is hereby approved, confirmed and ratified.

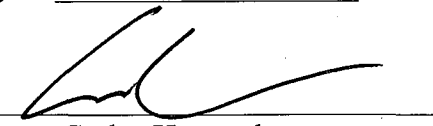
**Section 3:** This resolution shall become effective when approved by majority vote of the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED AND ADOPTED this 24 day of November, 2020.

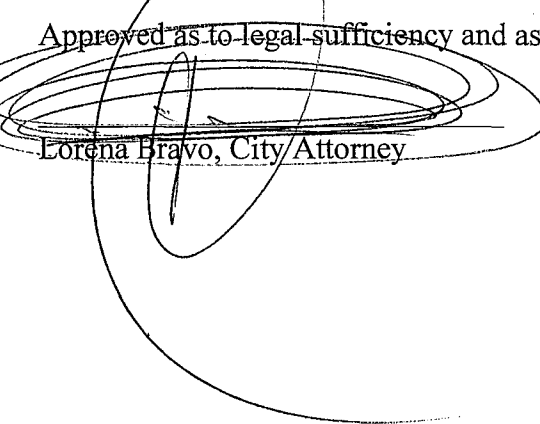
  
\_\_\_\_\_  
Jesus Tundidor  
Council President

Attest: Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

  
\_\_\_\_\_  
Marbelys Fatjo, City Clerk

  
\_\_\_\_\_  
Mayor Carlos Hernandez

Approved as to legal sufficiency and as to form:

  
\_\_\_\_\_  
Lorena Bravo, City Attorney

Resolution was adopted by 4-0-3 vote with Councilmembers, De la Rosa, Hernandez, Perez and Tundidor voting "Yes" and with Council Member Cue-Fuente, Council Member Garcia-Roves and Council Member Zogby absent.

### **Proposed Municipality Housing Assistance Program – Administered by County**

The proposed Housing Assistance Program (HAP) will support tenants and homeowners with up to six (6) months or \$6,000 in mortgage or rental assistance. This Program is intended to be administered alongside the current housing assistance programs underway by Miami-Dade County. Applicants will be reviewed for eligibility under the Veterans and Active Duty Military Program as well as the Residential Landlord Program. If individuals are eligible under either program, Applicants will initially be diverted to these two County programs to maximize funding available to the Municipalities. If the Applicant's need exceeds the cap for either of these programs, they can receive support under the County and Municipality program to maximize support, without duplicating benefits. The initial funding coming from the County allocation and the municipality funding would be supplemental. Funds will be paid directly to the landlord or mortgage lender in the form of a grant. All Applicants will be assessed against applications submitted to the ERAP 2 program to ensure there are no duplication of benefits.

### **Housing Assistance Program Eligibility**

Residents may be eligible for rental/mortgage assistance under the program if the following conditions are met:

- Reside in the participating municipality within Miami-Dade County;
- Rent or mortgage assistance can only be applied to primary residence;
- Have not received mortgage or rent assistance from any other source for the same period covered by the award;
- Can show a loss or reduction of income due to the COVID-19 Pandemic;
- Current household income at or below 140% of Area Median Income (AMI) for Miami-Dade County. Current income refers to the household's income following any job loss or income reduction due to COVID-19;
- Proof of paid in full status of rent or mortgage as of February 2020;
- Maximum award per household is up to 6 months of rent or mortgage payments, with a cap of \$6,000 per household.

### **Documentation Requirements:**

All Applicants will need to provide the following documentation as part of the application process:

- Proof of loss or reduction of income due to COVID-19, which may include:
  - Layoff or Furlough Notice; OR
  - Evidence of lost wages (partial or full)
    - Bank statements;
    - Paycheck records.
  - Proof of Income at or below 140% of AMI
    - 2019 Tax Return;
    - Bank statements / Paycheck records.
- For Mortgage Assistance:
  - Mortgage Statement showing paid in full status as of February 2020.
  - Current statement showing outstanding payment and/or arrears
  - Payment instructions for mortgage holder and any necessary account numbers
- For Rental Assistance:
  - Signed, current Lease
  - Government ID with matching address OR Utility Bills if ID address does not match
  - Receipts showing rent was current as of February 2020
  - Contact information for Landlord, including business address and phone number.
- W-9 from the Landlord or Mortgage Institution

**Examples to clarify:**

Magic City, a medium sized municipality within MDC has been approved for \$500,000 of NEW COVID-19 program funds and decides to allocate \$200,000 to this program.

Jose lives in Magic City and has lost his job in March, his rent was \$1800/month. He applies to the county program and receives \$5,000 (paid to his landlord) to cover most of April/May/June rent leaving him \$400 to pay his landlord for June. He then applies to this program for July/Aug/Sept and receives an additional \$5400 to cover those months. As of October he has a new job and is paying his rent himself (if he were still unemployed, he could receive an additional \$600 towards October).

Maria lives in Magic City in a building that has 100 units (owned by one developer) and is therefore not eligible for the county program. Maria's work hours were cut by 60% in March and her rent is still \$1200/month. She can receive \$6000 from this program to cover April/May/June/July/August.

**Administrative Cost:**

The county administrative team operation's cost is paid for by the county's CRF award. This same team will take on the municipality program which is likewise an eligible CRF expenditure. Therefore, the costs for the administration will be charged against the specific municipality's allocation. Since the team is already up and running, with a website for applications, etc., the administration will certainly be lower cost than anything a municipality would need to ramp up. This means a higher percentage of the allocated amount available to be paid out to the eligible applicants.

Hagerty is estimating that the total administrative cost to administer the Municipality's rental assistance program will be 8.75% of the total amount the Municipality allocates to be a part of the Rental Assistance Partnership with the County. This estimate is based on the level of effort Hagerty is performing for the County's existing rental assistance program. This 8.75% estimation will establish the Not-to-Exceed limit for Hagerty's time and material task order with the County to administer the Municipality Housing Assistance Program. It is a time and materials contract so if not enough applications are received to spend the full amount, the total cost of Hagerty's services will be less than the original estimate. However, included in the 8.75% is the expansion of the County's current database and public facing website to include the Municipality's program. The cost of this development will be split proportionally to all Municipalities that sign up for this partnership.

By signing up for this partnership, the Municipality is accepting that the administration costs for Hagerty's support will come from the Municipality's allocation of Coronavirus Relief Funds.