

CITY OF HIALEAH
CHARTER SCHOOL OVERSIGHT
COMMITTEE

Mayor Esteban Bovo, Jr., Chair
Monica Perez, Vice Chair
Jacqueline Garcia-Roves, Secretary/Treasurer



Committee Members:

Bryan Calvo
Vivian Casáls-Muñoz
Luis Rodriguez
Jesus Tundidor
Carl Zogby

CHARTER SCHOOL OVERSIGHT COMMITTEE
MINUTES

February 28, 2023
6:30 p.m.

1. **CALL TO ORDER**

A. **REPORT:** Mayor Bovo, Committee Chair, called the meeting to order at 6:42 p.m.

2. **ROLL CALL**

A. **REPORT:** Marbelys Fatjo, City Clerk, called the roll with the following Committee Members present:

1. Mayor Esteban Bovo, Chair
2. Council President Monica Perez, Vice Chair
3. Council Vice President Jacqueline Garcia-Roves, Secretary/Treasurer
4. Council Member Bryan Calvo, Committee Member
5. Council Member Vivian Casáls-Muñoz, Committee Member
6. Council Member Luis Rodriguez, Committee Member
7. Council Member Carl Zogby, Committee Member

B. **REPORT:** The following Committee Member was not present at the meeting:

1. Council Member Jesus Tundidor, Committee Member

3. **INVOCATION**

A. **REPORT:** Marbelys Fatjo, City Clerk, led the invocation.

4. **PLEDGE OF ALLEGINANCE**

A. **REPORT:** Committee Member Rodriguez led the Pledge of Allegiance.

5. **MEETING GUIDELINES**

The following guidelines apply to today's Charter School Oversight Committee Meeting:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK.**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Any person, whether participating via the web platform, telephonic conferencing or physical presence at City Hall, interested in making comments or posing questions on matters of public concern or on any item on the agenda, may do so during the meeting.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.
- The public can view public meetings on the YouTube page (www.youtube.com/cityofhialeah)
- Members of the public may hear the meeting live through telephonic conferencing using any telephone or cellular phone service. A smart device or computer are not necessary to participate in the meeting if you join by phone.
- All persons participating via the web platform will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

REPORT: Marbelys Fatjo, City Clerk, read the meeting guidelines into the record.

6. **COMMENTS AND QUESTIONS**

- A. **REPORT:** The Office of the City Clerk did not receive e-mail messages from persons interested in making comments or posing questions on matters of public concern.
- B. **REPORT:** No one participating via Zoom expressed interest in making comments or posing questions on matters of public concern.
- C. **REPORT:** There was no one present in the Council Chambers or at City Hall who expressed interest in participating in this portion of the meeting.

7. **ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA**

A. **Add-On Items**

The following items have been added to today's agenda:

- **Consent Item O**
- **Consent Item P**
- **Consent Item Q**
- **Consent Item R**

8. **CONSENT AGENDA**

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

REPORT: Motion to Approve the Consent Agenda, made by Committee Member Casáls-Muñoz, and seconded by Committee Member Zogby. Motion passes 7-0-1 with Committee Member Tundidor absent.

- A. Request permission to approve the minutes of the City of Hialeah Meeting of the Charter School Oversight Committee meeting for **December 13, 2022.**

APPROVED 7-0-1 with Committee Member Tundidor absent.

- B. Request permission to approve the executed Florida High School Athletic Association Verification of Student Controlled Open Enrollment Option with Public School District or Charter/Lab School Board form for the following students:

1. Caleb Flores Fernandez
2. Jefry Anderson Ramos
3. Justin Bandy
4. Julio Armando Fuentes
5. Milena Tamara Vilarino
6. Celine Hutchins
7. Jose Gomez.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- C. Request permission to approve the executed Florida Department of Education Project Application for Instructional Materials in the amount of \$10,261.71.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- D. Request permission to approve the executed Florida Department of Education Project Application for Elementary and Secondary Emergency Relief II Supplemental Programming in the amount of \$110,077.16.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- E. Request permission to approve the executed Florida Department of Education Project Application for intensive afterschool and weekend academics in the amount of \$14,768.00.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- F. Request permission to approve the executed Florida Department of Education Project Application for Targeted Mathematics Grants and Science, Technology Engineering and Mathematics Experimental Activities in the amount of \$8,983.00.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- G. Request to approve the executed 2022-2023 Charter School Safe School Officer form.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- H. Request to approve the executed 2022-2023 School Year Charter School Safe School Officer Attestation Form for January 27, 2023.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- I. Request to approve the executed City of Hialeah Educational Academy Executed Employment Agreements for a term commencing on July 1, 2022 through June 30, 2023. Backup documentation to the item includes a list of the employees and salaries.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- J. Request permission to approve the executed Florida Department of Education Project Application for Safety and Security of School Buildings in the amount of \$6,833.21.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- K. Request permission to approve the executed Miami-Dade County Public Schools 2022-2023 Title II, Part A Reimbursement Request form and Title II Charter School Reimbursement Checklist for Quarter 2.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- L. Request permission to approve the executed 2022-2023 Florida School Recognition Plan form.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- M. Request permission to approve the executed revised Charter Schools Title I Budget Appropriation Details Form for Fiscal Year 2022-2023.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- N. Request permission to approve the executed 2022-2023 Charter School Safety and Security Requirement Assurances form.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- O. **ADD-ON ITEM:** Request permission to approve the ratified annual expenditure for the procurement of licenses for the **City of Hialeah Educational Academy** to **RTB Data & Consulting LLC** from **\$15,500** to **\$30,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **522**.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- P. **ADD-ON ITEM:** Request permission to approve the ratified annual expenditure for the procurement of air conditioning services for the **City of Hialeah Educational Academy** to **Carrier Enterprise** from **\$45,000** to **\$50,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **681**.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- Q. **ADD-ON ITEM:** Request permission to approve an annual expenditure for professional services for the **City of Hialeah Educational Academy** to **Project Lead the Way**, for

curriculum, in a total amount not to exceed **\$18,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **323**.

APPROVED 7-0-1 with Committee Member Tundidor absent.

- R. ADD-ON ITEM:** Request permission to approve the ratified annual expenditure for the procurement of food for the **City of Hialeah Educational Academy to Cici's Pizza** (this is an active corporation in good standing in the State of Florida) from **\$50,000** to **\$68,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **570**.

APPROVED 7-0-1 with Committee Member Tundidor absent.

9. PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC

- A. Request to approve the updated 2022-2023 City of Hialeah Educational Academy Budget as of February 2023.

APPROVED 7-0-1 with Committee Member Tundidor absent.

REPORT: Motion to Approve Item 9A made by Committee Member Casáls-Muñoz, and seconded by Committee Member Zogby. Motion passes 7-0-1 with Committee Member Tundidor absent.

- B. Request to approve the Balance Sheet Standard (Unaudited) as of December 31, 2022, General Ledger, Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited) as of December 31, 2022.

APPROVED 7-0-1 with Committee Member Tundidor absent.

REPORT: Sharon Dzedzic, Education and Community Services Department, addressed the Committee via Zoom.

REPORT: Motion to Approve Item 9B made by Committee Member Casáls-Muñoz, and seconded by Committee Member Zogby. Motion passes 7-0-1 with Committee Member Tundidor absent.

10. UNFINISHED BUSINESS

None reported.

11. NEW BUSINESS

REPORT: Council President Monica Perez, Committee Vice Chair, invited the City Council to the home campus for unveiling of the new dugouts against Trinity Christian on Tuesday, March 7, 2023 at 4:45 p.m.

REPORT: Chair Bovo adjourned the meeting at 6:50 p.m.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than two (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
April 25, 2023 at 6:30 PM**