

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Esteban Bovo, Jr., Chair
Monica Perez, Vice Chair
Jacqueline Garcia-Roves, Secretary/Treasurer



Committee Members:

Bryan Calvo
Vivian Casáls-Muñoz
Luis Rodriguez
Jesus Tundidor
Carl Zogby

SPECIAL MEETING OF THE CHARTER SCHOOL OVERSIGHT
COMMITTEE AGENDA

December 13, 2022
6:30 p.m.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **INVOCATION**

A. The invocation is to be led by Marbelys Fatjo, City Clerk.

4. **PLEDGE OF ALLEGINANCE**

A. The Pledge of Allegiance to be led by Committee Member Monica Perez Vice Chair.

5. **MEETING GUIDELINES**

The following guidelines apply to today's Charter School Oversight Committee Meeting:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted

within the Council Chamber.

- Any person, whether participating via the web platform, telephonic conferencing or physical presence at City Hall, interested in making comments or posing questions on matters of public concern or on any item on the agenda, may do so during the meeting.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.
- The public can view public meetings on the City's Facebook page (@CityofHialeah).
- Members of the public may hear the meeting live through telephonic conferencing using any telephone or cellular phone service. A smart device or computer are not necessary to participate in the meeting if you join by phone.
- All persons participating via the web platform will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

6. **COMMENTS AND QUESTIONS**

7. **ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA**

8. **CONSENT AGENDA**

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

- A. Request permission to approve the summary minutes of the City of Hialeah Meeting of the Charter School Oversight Committee meeting for **September 13, 2022**.
- B. Request permission to approve the executed Restriction/ Disclosure of Employment of Relatives form.
- C. Request permission to approve the executed Charter School Attestation Regarding Employee Contracts form.
- D. Request permission to approve the executed 2022-2023 School Improvement Process (SIP) Signature Page- Charter School form.

- E. Request to Approve the MDCPS Charter School Teacher Salary Increase Allocation Plan Governing Board Certification Form.
- F. Request permission to approve the executed City of Hialeah Educational Academy Management Engagement letter for FY 2022 audit by Caballero Fierman Llerna and Garcia LLP.
- G. Request to approve the City of Hialeah Educational Academy, Inc. Communication Letter and Basic Financial Statements for the Fiscal Year ended in June 30, 2022 performed by Caballero Fierman Llerna and Garcia LLP.
- H. Request to approve the executed MDCPS 2022-2023 Charter School Teacher/Administrator Evaluation System Declaration Form.
- I. Request to approve the executed Title II Charter School Reimbursement Checklist and attached backup documentation.
- J. Request to approve the executed Performance Goals and Framework SY 2022-2023 Form.
- K. Request permission to approve the ratified annual expenditure for the procurement of AP Exams licenses for the **City of Hialeah Educational Academy to The College Board** (this is an active corporation in good standing in the State of Florida) from **\$24,000 to \$26,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **512**.
- L. Request permission to approve the ratified annual expenditure for the procurement for Remodeling and Renovations for the **City of Hialeah Educational Academy to Dade Builders** (this is an active corporation in good standing in the State of Florida) from **\$149,000 to \$156,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **681**.
- M. Request permission to approve the ratified annual expenditure for the procurement for Air Conditioning under professional services (professional services are an exception from competitive bidding) for the **City of Hialeah Educational Academy to Carrier Enterprise** (this is an active corporation in good standing in the State of Florida) from **\$30,000 to \$45,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **681**.
- N. Request permission to approve the annual expenditure for procurement for licenses for the **City of Hialeah Educational Academy to RTB Data & Consulting LLC** (this is an active corporation in good standing in the State of Florida) not to exceed **\$15,500**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **522**.
- O. Request permission to approve an annual expenditure for professional services (professional services are an exception from competitive bidding) for valuation consulting services for the **City of Hialeah Educational Academy to Marcum Accountants and Advisors LLP**. (this is an active corporation in good standing in the State of Florida) not to exceed **\$122,500**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **312**.

- P. Request permission to approve the executed Certificate of Governing Board Chair/ Member Regarding Charter School Disbursement and Allocation of November 8, 2018 Referendum Funds in the amount of \$896,402.52.

9. PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC

- A. Request to approve the updated 2022-2023 Budget for the City of Hialeah Educational Academy Budget as of December 2022.
- B. Request to approve the Balance Sheet Standard, General Ledger, Statement of Revenue, Expenditures, and Changes in Fund Balance, (Unaudited) as of September 30, 2022.

10. UNFINISHED BUSINESS

11. NEW BUSINESS

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING: February 28, 2023 at 6:30 PM