

PERSONNEL BOARD MEETING
Monday, June 1, 2020 – 6:00 p.m.

Call to Order/Roll Call of Members:

Stephen Dielmann, Vice-Chairperson; **Angel Maestre**, Member; **John Ulloa**, Member; **Beatriz Sosa**, Member; **Clayton Warren Angus Jr.**, Member;

AGENDA

1. Request to approve the minutes of the March 2020 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and Regulations, received March, April, and May 2020.

March:

- | | |
|--------------------|---|
| 1. Hope Baker | Building Division |
| 2. Carlos Lopez | Construction and Maintenance Department |
| 3. Carlos Gonzalez | Fire Department |
| 4. Robert Robles | Fire Department |
| 5. Daniel Gato | Police Department |
| 6. Ricardo Angel | Public Works Department |
| 7. Brentz Johnson | Public Works Department |
| 8. Antonio Perez | Streets Department |

April:

- | | |
|-----------------------|-------------------|
| 9. Marlon F. Espinoza | Police Department |
| 10. Rachel Gigato | Police Department |
| 11. Ariel Hernandez | Police Department |
| 12. Jose Rivera | Police Department |

May:

None

3. Report of **Leave without Pay** for March, April, and May 2020.
4. Report of **Civil Service Appointments** for March, April, and May 2020.

March:

None

April:

None

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May:

- | | |
|---|-----------------|
| 1. Ivan Fiallo (<i>Fire Captain – 05/03/2020</i>) | Fire Department |
| 2. Collin McConnell (<i>District Fire Chief – 05/03/2020</i>) | Fire Department |

5. Report of **Resignations** for March, April, and May 2020.

March:

- | | |
|----------------------|---|
| 1. Domingo Castillo | Fire Department |
| 2. Didier Mompoin | Fire Department |
| 3. Ognan Jurin | Fleet Maintenance Department |
| 4. Arlene Amador | Office of Management Budget Department |
| 5. Luis A. Reyes | Parks and Recreation Department |
| 6. Cassidy Pepin | Police Department |
| 7. Sergio Ramirez | Police Department |
| 8. Raul Sanchez | Police Department |
| 9. Jose Quintana | Public Safety Communications Department |
| 10. Daniel Gonzalez | Public Works Department |
| 11. Gricel Gonzalez | Public Works Department |
| 12. Luis R. Martinez | Public Works Department |

April:

- | | |
|---------------------|-----------------------|
| 13. Ruben Suarez | Business Tax Division |
| 14. Michael Cofresi | Fire Department |
| 15. Kirk Haugen | Fire Department |
| 16. Marvin Lopez | Police Department |

May:

- | | |
|-------------------|---|
| 17. Arlene Cruz | Education and Community Services Department |
| 18. Lisette Perez | Grants and Human Services Department |
| 19. Ricardo Angel | Public Works Department |

6. Report of **Maternal/Paternal Leave** for March, April, and May 2020.

March:

- | | |
|-----------------------|-------------------|
| 1. Junior Dawkins | Police Department |
| 2. Emmanuel Rodriguez | Police Department |

April:

- | | |
|----------------------------|-------------------|
| 3. Christopher M. Turino | Fire Department |
| 4. David Loriga | Police Department |
| 5. Erick Veloz-Artolachipe | Police Department |

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12. Request to approve the **NEW** job description for **Office Assistant (Education and Community Services Department)**.

Copy of the proposed **NEW** job description is attached.
Range 45: \$987 - \$1,874 Bi-weekly.

13. Request to hear **Unfinished Business**.

13a. Request to approve the **NEW** job description for **Development Services Liaison** for the Community Development Department – Building Division.

Copy of the proposed **NEW** job description is attached.
Range 50: \$1,369 - \$2,664 Bi-weekly.
**Tabled in the March Personnel Board meeting.*

13b. Please see attached memo from the Fire Department referencing recent dates of promotions/demotions. Unfortunately, an administration meeting was unable to take place due to COVID-19 and is still pending.

14. Request to hear **New Business**.

14a. Mr. Eric Johnson, I.A.F.F Local 1102 Union President wanted these items to be presented before the board. Please see attached email sent to Ms. Elsa Jaramillo-Velez, Assistant City Attorney.

15. Request to hear **Comments and Questions**.

NEXT PERSONNEL BOARD MEETING: MONDAY, JULY 6, 2020 – 6:00 P.M.

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, June & July need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than two (2) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.