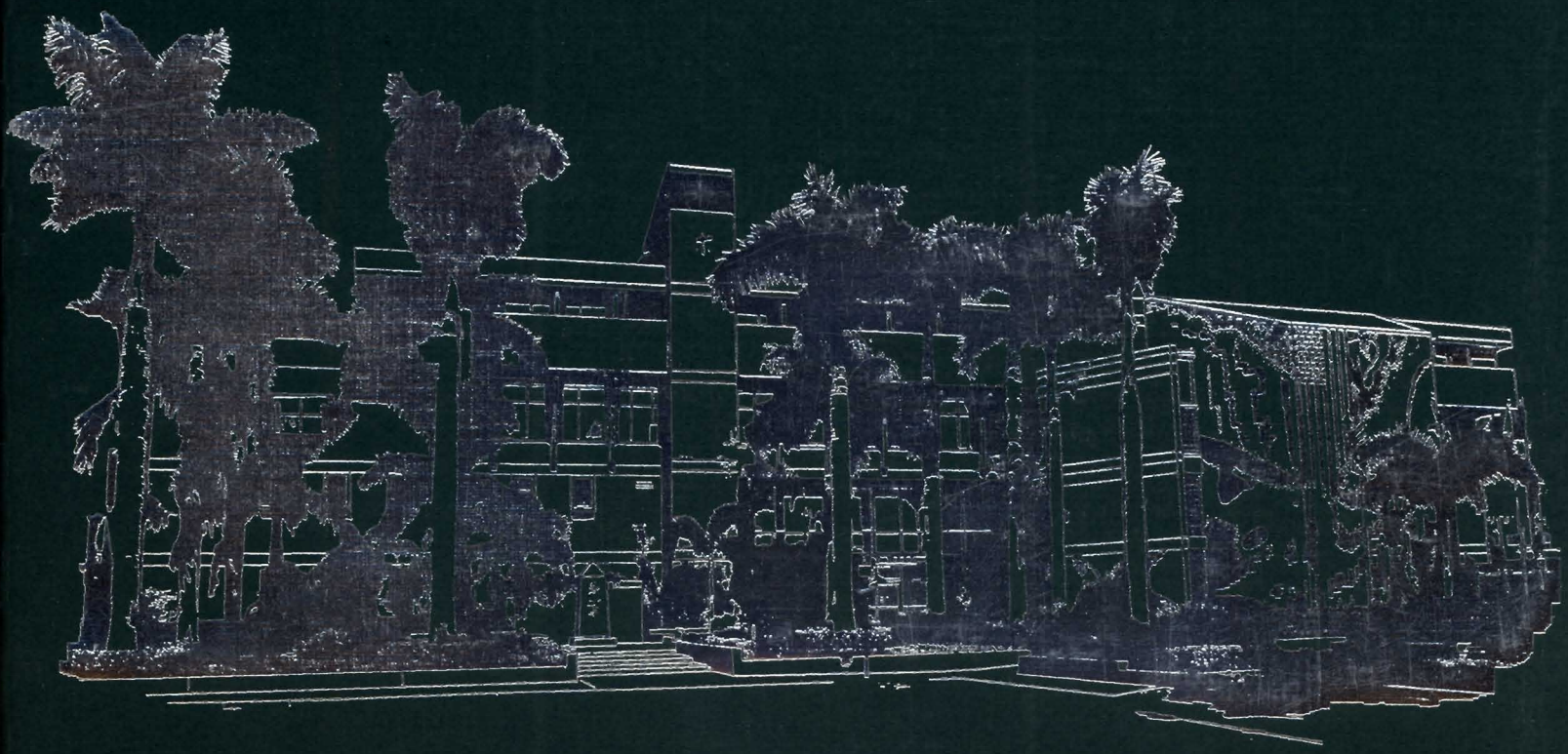
City of Hialeah, Florida

Annual Budget



Fiscal Year 2007-2008

City of Hialeah, Florida

Approved Budget

FISCAL YEAR 2008
OCTOBER 1, 2007 – SEPTEMBER 30, 2008

Julio Robaina, Mayor

Esteban Bovo, Council President
Carlos Hernandez, Council Vice President
Jose F. Caragol
Vivian Casals-Muñoz
Isis Garcia-Martinez
Luis Gonzalez
Jose Yedra

Prepared by the:

Office of Management and Budget

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MISSION STATEMENT

We call our city "The City of Progress" because we welcome the future as a challenge to improve the standard of living and quality of life of our residents and to enhance important and vital government services to the community. The road to the future is paved with the expectations and hopes of residents who have emigrated from other countries and who are raising first generation families in our city. The road to the future is paved with the traditional and enduring values of hard work, determination and competitive spirit. The road to the future is paved with the realization that prosperity and happiness rests on the foundation of a free democracy effectively responding to the critical needs of every citizen, without favor or prejudice.

We find strength in our diversity. We find peace in our protected freedom. We find generosity in our mutual concern for each other. We find comfort in a government committed to providing the highest level of service in advancing the best interest of the health, safety and welfare of the community. We find hope in the shared dreams of our citizens who have fulfilled their desires, exceeded their expectations and created a vibrant, dynamic community of which we are all so proud.

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Julio Robaina
Mayor

Esteban Bovo
Council President

Carlos Hernandez
Council Vice President

City of Hialeah

Council Members

Jose F. Caragol
Vivian Casals-Muñoz
Isis Garcia-Martinez
Luis Gonzalez
Jose Yedra

December 5, 2007

Honorable Members of the City Council and Fellow Citizens:

As Mayor of the City of Hialeah for almost two years, it is my duty to ensure that we maintain the highest quality of government crucial for the success of our city. I can assure that we have continued striving for progress as we set the framework for the future while meeting our present goals. The citizens of Hialeah wish to continue living in a prosperous, well-governed city that provides optimal services to the community, and our recent accomplishments attest to our commitment in fulfilling that desire. Through diligent effort we will continue to plan and strategize for the future in order to keep our reputation as the city of progress.

Budget changes for Fiscal 2008

The budget for the new fiscal year reflects several cost reductions made necessary by the state property tax reform. Property tax cuts represent less revenue for municipalities, creating the need to reduce expenses. Our exemplary fiscal responsibility in prior years has placed us in the "5% cut" bracket, as opposed to the 9% the vast majority of cities in Miami-Dade County have been subjected to. Nevertheless, decreased ad valorem revenue will cause significant service reductions to be implemented. In order to have a balanced budget, without affecting our reserve levels, more than $15 million will have to be reduced from general fund activities.

We are committed to hold people's jobs through the tax reform crisis because our number of employees is based on the need to provide the highest level of service. But let me caution that any further unfunded mandates by the State legislature, and the pending vote of January 29, 2008, could require not only substantial reduction in services, but also the elimination of filled employee positions. In many service organizations salaries can range from as much as 60% to 70% of total expenses. At the City of Hialeah, even including the City contribution to the Retirement System, our salary costs are 43% of total expenses. During the last six years our salaries have only grown 3.7% per year, indicating that salary costs are under control and allowing more money to be used for the enhancement of our community.

To apply the rollbacks called for by Tallahassee it is unavoidable that service levels will be impacted. Due to our fiscally responsible practices, there is no excess in expenditures that could be targeted; such an excess, had it existed, would have been identified and eliminated last year. Moreover, the City will not allow investment in capital assets to be neglected. A large part of a municipality's wealth is invested in its physical assets, and if replacement and repairs are not on schedule, the costs can accumulate and cause severe financial strain in future years, making it difficult to achieve reductions through capital expenses.

As a result, service levels will have to be scaled back, and the following reductions will be implemented:

- reducing hours at libraries and park facilities.

- reducing overtime for targeted crime investigation and prevention.

- reducing bus route hours

- eliminating funding to community-based organizations, including cultural and after school programs, and the provision of in-kind services for special events.

The State Property Tax System is broken and total reform is needed at all levels in order to bring real property tax savings. The City of Hialeah supports any and all tax relief. During the last four years, we have reduced the millage rate from 7.528 to 6.54 in Fiscal 2008, representing annual savings for our residents of at least $10 million per year. While reductions in services have been necessitated by these reforms, the services provided by the City remain cost-effective and we will continue fighting to maintain the high levels of service that have characterized our City and allowing for needed tax relief.

Recent accomplishments

Construction - Part of our effort to achieve progress is embedded in our policy of avoiding complacency and seeking new avenues for growth. In 2006, the City of Hialeah received approval from Miami Dade County for the extension of the Urban Development Boundary (UDB) to expand our recently annexed area located along the northwest corner of the City of Hialeah, with Highway I-75 lying directly to the east and the Florida Turnpike lying to the west. The annexation area consists of 1,890 acres of land, a third of which has been designated for residential use and two-thirds have been designated for commercial and industrial use. The annexation area will grant continued economic growth to the City of Hialeah by expanding its revenue base and maximizing the land use within its borders.

The city's physical infrastructure is experiencing continued renovations and additions as we accommodate for expected growth while beautifying our community. In November 2005, the city broke ground on a new 300-unit elderly

housing complex located on Okeechobee Road. The construction is on schedule and will conclude September 2008. Additionally, the $150 million road construction projects that began several years ago will continue its comprehensive repairs and improvements of our streets, sidewalks, drainage, lighting, and landscaping.

Community - Since becoming Mayor we have focused on strengthening the community organizations that are the backbone to our city by providing new infrastructure for them as well as new programs. The remodeling of Walker Park is almost complete and once finalized will include a Police substation, new recreational facilities, improvements to the park's pool and basketball courts, an e-Library, as well as a children's daycare center that will give neighboring families a facility that can provide much needed relief.

The Communication and Special Events division of the Mayor's office was established in fiscal 2007 and given the responsibility of handling all city special events, holiday events, publications and newsletters. This department has been successful in providing our residents with cultural, music, and entertainment programs, improving traditional city events such as the 4th of July celebration have been improved and creating new events like the Art on Palm festivities. Through this department's efforts, residents will be provided with additional information about the city and outreach programs have already been initiated.

We have also been successful in securing an increase in funding of $1,500,000 from the Children's Trust. These grants began in fiscal 2007 and provide teaching and tutoring services to our community.

Furthermore, a new fire station was built in fiscal 2007 for the City of Hialeah Fire Department, already one of the top rated fire departments in the country. The new fire station is located at 5405 West 18th Avenue and will improve the level of service and emergency response time that the fire department offers its residents. The Fire Department has also successfully completed its Hurricane Master Plan, which outlines the steps to be taken in the event that a natural disaster should strike.

The Office of the Mayor has provided other components complimenting our community efforts. The City held the Educational Merit & Inspiration Awards (EMI's) for the first time in 2007. The program was initiated to recognize the exceptional people involved in education within the City of Hialeah, including teachers, administrators, and students.

The City of Hialeah helped raise funds to assist the American Cancer Society's research and educational efforts. The City collaborated with the American Cancer Society in hosting a local Relay-for-Life fundraising event that raises awareness while providing fun and entertainment for participants. Donations from private citizens totaled $100,000 this past year.

Park System - During fiscal 2007, a comprehensive renovation of our park system infrastructure was launched. This project will affect several of our city parks, beginning with the completion of the new Walker Park community center. Our efforts are concentrated on revitalizing the park system that has been a strong community tool for years, keeping kids active and off the streets and adding to the health of our community.

One of the major phases of this project will be the revamping of Milander Park. New artificial turf has already been placed in the playing fields and the auditorium will be demolished to have a new one built in its place. A performing arts and exhibition center will also be constructed in the hopes of making Milander a cultural affairs center. A parking garage will be built to alleviate the parking congestion that occurs when events are held at Milander Park. Renovations to the park building and pool are also in the plans.

Other improvements currently on schedule include:

- renovations to the batting cages and racquetball courts in Babcock Park and addition of a pool electrical room.

- creation of additional parking and new playground for O'Quinn and Southeast Park, as well as improvements to the park building & basketball courts.

- new parking lot and recreation building for Sparks Park

- renovations to the concessions stand at Wilde Park

- drainage overhauls for softball fields at Bucky Dent, in addition to new fencing.

Water and Sewer Facility - Setting our sights for the future, we will begin allocating resources to the development of our annexed area in Fiscal 2008. As part of the interlocal agreement between the City of Hialeah and Miami-Dade County, the city will provide necessary regional pre-development infrastructure for the annexed area, including water and sewer services, a reverse osmosis water treatment plant, road improvements, and regional recreational facilities. The water treatment plant will use high pressure reverse osmosis technology to treat source water from an alternative to the Biscayne Aquifer known as the Floridan Aquifer. This RO plant (reverse osmosis) is in the initial stages of development and the City will be responsible for the design, construction, and operation of the plant and the selection of a designer, contractor, and operator. The design and construction costs will be split evenly between the City of Hialeah and Miami-Dade County, and each will receive 50% of the daily water production. The project's initial phase will produce 10mgd (millions of gallons per day) and is expected to be operational by 2011. This plant will serve not only the annexed area but adjacent municipalities and unincorporated areas in this sector of the county witnessing rapid growth.

Educational and Community Programs - Additional projects the city has undertaken include the construction of a 200 seat vocational/charter school in Slade Park for training and certification of high school students and the Partnership for Advancement in School Success (PASS), which will establish corporate sponsorships between business leaders and school principals.

Efforts to assist low-income and elderly residents will not lose strength. During the next fiscal year the meals program at Wilde Park and Villa Aida will be expanded in cooperation with Hialeah Housing. Also, the City of Hialeah is currently awaiting the adoption of a county project that is projected to add 700 units of affordable housing.

Department of Grants and Human Services

We will strive the upcoming year to build upon the success of one our most important vehicles for serving our community. The Department of Grants and Human Services is responsible for the acquisition, direct contract administration and implementation of activities and projects funded through federal, state, local and other non-city tax revenue sources, as well as the procurement of additional alternate funding sources/grants. These projects provide for improved quality of life for our residents and our neighborhoods. Some examples of the areas we emphasize are: affordable housing development, residential rehabilitation, home ownership assistance, economic development, public service, public safety, job training and disaster recovery assistance.

City residents were provided with enhanced crime prevention activities, therapeutic and supportive services to those individuals physically and mentally impaired, transportation to our senior citizens, business assistance, training, technology development, micro enterprise development, homeless prevention, emergency housing, health care services as well as major infrastructure improvements. The Department of Grants and Human Services administers a yearly budget in excess of $30 million dollars in combined funding.

Business Plan

The City of Hialeah's Business Plan was established in FY 2006 to provide a long-term planning tool to address the financial goals set forth by the administration. The resulting Business Plan identified a list of financial goals and recommended action steps to address those business plan mandates by preparing five-year revenue and expenditures projections. Summarized below are the established funding mandates of the Business Plan:

1) funding annexation infrastructure including reverse osmosis water plant and a large City park

2) funding technological advancement of the City's information system
3) funding for the construction of road infrastructure
4) funding for construction of affordable housing
5) funding for the automation of departmental equipment and processes including Solid Waste automation

The Business Plan also identified a list of non-financial goals summarized below:

1) Employee training and cross training initiatives
2) Increased community outreach and educational initiatives
3) Employee customer service initiatives
4) Public relations and marketing initiatives, including additional community events
5) Cultural initiatives, including additional community events

Budgetary plans, trends and awards

Comprehensive Planning – Florida's new growth management legislation has imposed a set of standards related to financial feasibility. City comprehensive plans must be financially feasible. Under the new provisions, financial feasibility means that sufficient revenue is currently available or will be available from committed funding sources for the first three years and will have committed or planned funding sources for years four and five, of a five year capital improvement schedule for financing capital improvements. These laws could affect the budgeting of capital improvement element (CIE) of the comprehensive plan and hence the capital improvement program (CIP) included in this document. The CIP included in this document is not meant to be included in the CIE of the comprehensive, as it has not undergone a financial impact analysis. (An analysis that estimates the impact of a development or a land use change on the cost and revenues of governments serving developments). The effects of these comprehensive planning processes could have an effect on current and long-term budgets.

Trending Analysis – We expect that a greater percentage of budgetary resources will be expended in the development of the Hialeah Heights annexation area as the costs for such development are beginning to be registered in the financial statements for Fiscal 2007. We also expect to continue our recent trend of improving and adding to our infrastructure. The amount spent on road construction and road resurfacing will continue at these historical levels due to the commitment of the City to complete its $150 Million road reconstruction projects. The additional construction projects mentioned above demonstrate my administration's mission to provide a city infrastructure well equipped for the future.

Comprehensive Annual Financial Report (CAFR) – The City applied for and received the Government Finance Officers Association (GFOA) CAFR award for the year ended September 30, 2006. This award is the highest achievement in financial reporting given by the GFOA and denotes financial excellence in the

governmental sector. The City will apply for the award again for the budget year ended September 30, 2007.

Distinguished Budget Presentation – The City applied for and received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the year ended September 30, 2006. This award is the highest achievement in budgetary documentation given by the GFOA. The City will apply for the award again for the budget year ended September 30, 2007.

Performance Measurement and 2008 Goals and Objectives

The leaders of public agencies are under increased pressure to improve performance in a way that adds to citizen's values, and this in turn generates the resources needed to do even better in the future. During the past fiscal year we centered our management efforts on creating a solid organizational structure that can readily and efficiently respond to our plans and strategy. Under my direction this year, the Office of Management and Budget has initiated a performance measurement program commencing in Fiscal 2008. The Office of Management and Budget has set tracking measures of City outputs and workloads in an effort to establish goals in line with our current vision for the city. Within this budget document we have included the performance measures and the goals and objectives that we will track during the coming year with the initiation of the Balance Scorecard process. This organizational method will integrate our Business Plan with these performance measures, allowing for the creation of a clear and comprehensive strategy to be understood and followed by all city personnel. Having the Balanced Scorecard in place, the skills and output of our employees can be aligned in the same direction, improving the efficiency and productivity of our employees, and as a result empowering us to better serve our citizens and community.

Sincerely,

Mayor
Julio Robaina

Alex Vega
Director – Office of Management and Budget

Vivian Parks
Director – Finance Department

Frederick H. Marinelli
Director – Grants and Human Services

Michael Flores
Director – Purchasing Department

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Hialeah

Florida

For the Fiscal Year Beginning

October 1, 2006

President

Executive Director

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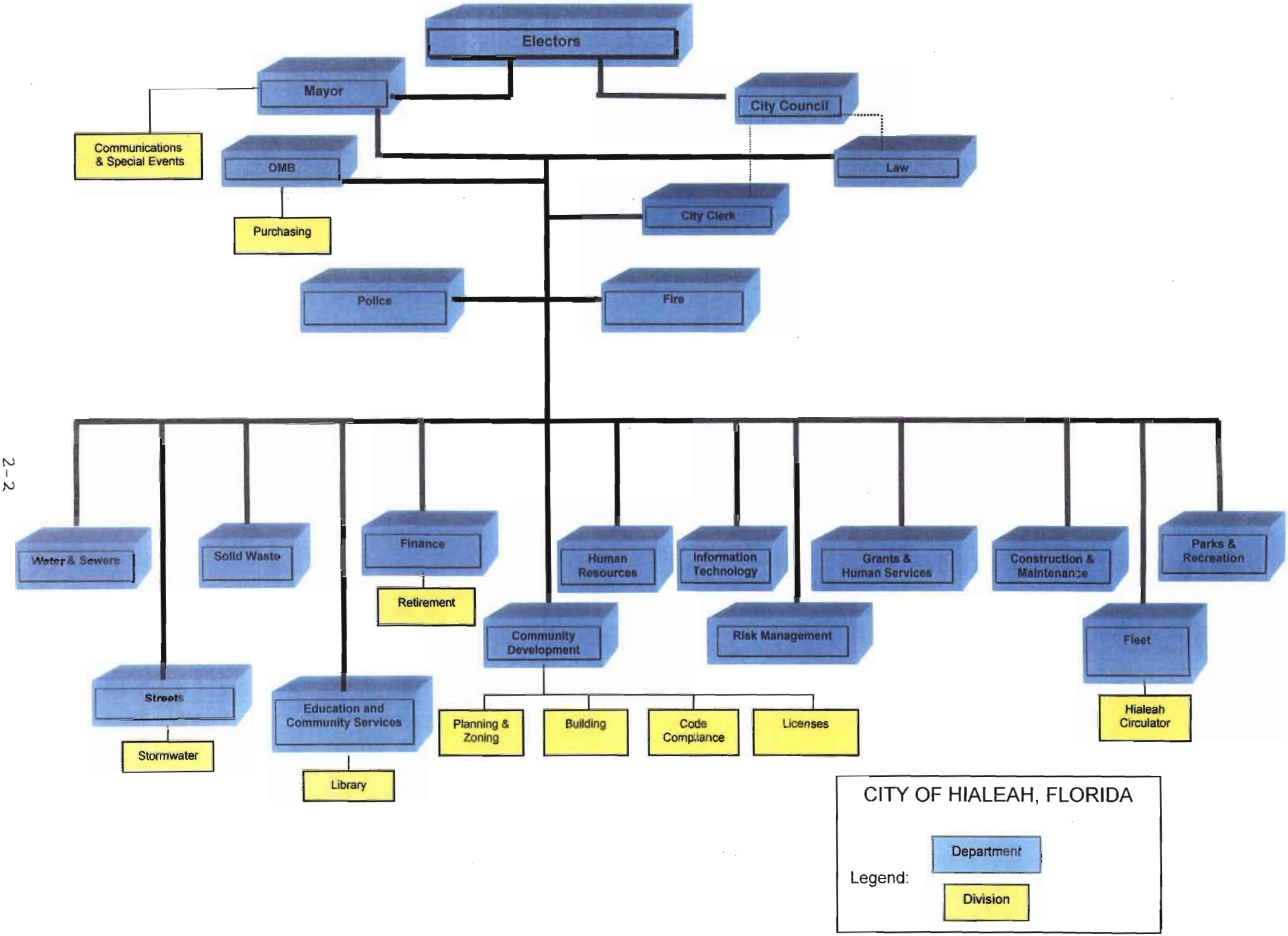
Electors
Mayor
City Council
Communications & Special Events
OMB
Law
Purchasing
City Clerk
Police
Fire
Water & Sewers
Solid Waste
Finance
Retirement
Human Resources
Information Technology
Grants & Human Services
Construction & Maintenance
Parks & Recreation
Community Development
Risk Management
Fleet
Streets
Stormwater
Education and Community Services
Library
Planning & Zoning
Building
Code Compliance
Licenses
Hialeah Circulator
CITY OF HIALEAH, FLORIDA
Legend:
Department
Division

CITY OF HIALEAH, FLORIDA
COMMUNITY PROFILE AND SERVICE STATISTICS

GENERAL & PHYSICAL

Incorporated	1925
Form of Government	Strong Mayor
City Boundaries	North-NW 170th St and 107th Avenue; South-NW 38th Avenue and the Miami River; East-NW 59th St and 35th Avenue; West-NW 138th Street and 107th Avenue

DEMOGRAPHICS

Population	230,225
Median Age	39
Unemployment Rate (Source-US Census 2000)	10.1%
Average Household Income in 1999 (Source-US Census 2000)	$34,418
Races in Hialeah: (Source-US Census 2000)	
Hispanic	90.3%
Other	8.9%
White (non-hispanic)	.8%

EDUCATION

Number of Public Schools: 23	
Elementary Schools	17
Middle Schools	4
High Schools	2
Total number of students in Public schools	29,370
Private schools	23
Colleges	3
Technical/Vocational	8

LAND USE

Land area	23 Square miles including Annexation Area
Land use by acreage	
Residential/Vacant Residential	7801
Commercial	1331
Mixed Use	340
Industrial/Transportation	1968
Recreation and Open Space	297
Schools	518
Public/Semi-Public	550
Annexation	1920

SERVICE STATISTICS

Fire Protection/EMS

Fire Stations	7
Fire Apparatus Vehicles	12
Emergency Rescue Vehicles	7
Certified Firefighters/EMT's/Paramedics and Support Staff	7
Number of Fire Calls	32,332
Fire Inspections	10,396
Fire Plans Reviewed (Including Sprinkler and Site Plans)	981

Police

Number of Stations	4
Sworn Police Officers (FY 07 Budget)	295
Patrol Units	177
Traffic Citations	69,701
Parking Violations	19,533
Total Call for Police Service includes 911	260,108

CITY OF HIALEAH, FLORIDA
COMMUNITY PROFILE AND SERVICE STATISTICS

Affordable Housing	
Number of units	176
Number of tenants	289
Number of buildings	5
Proposed new units bui;t in next two years	300
Total units FY 2008	476
Municipal Parks & Recreation	
Developed parks / Acres of parks	27 / 223.5
Community Centers	3
Adult centers	3
Pavilions	15
Swimming pools	7
Basketball Courts	38
Volleyball Courts	16
Lighted / Unlighted Baseball Fields	25
Football / Soccer Fields	20
Tennis Courts	26
Athletic Field Permits Issued	47
Culture	
Library Cards Issued	15,959
Registration for Library Programs	112,433
Community Center Admissions	175,605
Public Works	
Miles of Streets	493.1
City vehicles and equipment maintained	1,700
Transit	
Number of buses	11
Number of Routes	2
Daily Ridership	2,300
Service Area	Hialeah and Hialeah Gardens
Utilities	
Solid Waste:	
Residential Accounts	35,492
Commercial Accounts	415
Refuse Collected	267.4 Tons per day
Recyclables Collected	9.6 Tons per day
Collection Trucks	36
Water & Sewers Department:	
Number of Accounts	56,072
Average Daily Consumption	23,800 Thousands of gallons
Water Mains	487 Miles
Sanitary sewers/storm sewers	484 Miles / 84.3 Miles
Number of lift stations	85
Solar Monitoring Stations	2
Fire Hydrants	2750
Average Daily Sewer Treatment	30,100 Thousands of gallons
Total City Employees	
Full-time and Part-time employees	1,477 / 338
Total - Full Time Equivalent	1,646

CITY OF HALEAH, FLORIDA

PARKS AND RECREATION FACILITIES

NAME OF FACILITY	LOCATION	PHONE #
PARKS		
Babcock Park	651 East 4 Avenue	305-883-8025
Bright Park	750 East 35 Street	305-696-0213
Bucky Dent Park	2250 West 60 Street	305-818-9168
Casas Park	7900 West 32 Avenue	305-882-0293
Cotson Park	520 West 23 Street	305-884-3729
Goodlet Park	4200 West 8 Avenue	305-556-4567
McDonald Park	7505 West 12 Avenue	305-823-6828
Milander Park	4700 Palm Avenue	305-557-6770
O'Quinn Park	6051 West 2 Avenue	305-824-5715
Palm Lakes Park	8560 West 16 Avenue	305-557-1231
Slade Park	2501 West 74 Street	305-818-2991
Southeast Park	1015 Southeast 9 Avenue	305-883-8024
Sparks Park	1301 West 60 Street	305-821-3425
Walker Park	800 West 29 Street	305-883-6324
Wilde Community Center	1701 West 53 Terrace	305-821-8054
POOLS		
Babcock Pool	430 East 7 Street	305-883-8030
Bright Pool	760 East 35 Street	305-696-0605
Bucky Dent Aquatic Center	2250 West 60 Street	305-818-2990
Mc Donald Aquatic Center	7505 West 12 Avenue	305-818-9164
Milander Aquatic Center	4800 Palm Avenue	305-822-2931
Reid Pool	2245 West 7 Court	305-884-5515
Walker Pool	880 West 29 Street	305-884-5514
PLAYGROUNDS		
Babcock Park	651 East 4 Avenue	305-883-8025
Bright Park	750 East 35 Street	305-696-0213
Bucky Dent Park	2250 West 60 Street	305-818-9168
Casas Park	7900 West 32 Avenue	305-882-0293
Cotson Park	520 West 23 Street	305-884-3729
Goodlet Park	4200 West 8 Avenue	305-556-4567
McDonald Park	7505 West 12 Avenue	305-823-6828
Milander Park	4700 Palm Avenue	305-557-6770
O'Quinn Park	6051 West 2 Avenue	305-824-5715
Slade Park	2501 West 74 Street	305-818-2991
Southeast Park	1015 Southeast 9 Avenue	305-883-8024
Sparks Park	1301 West 60 Street	305-821-3425
Walker Park	800 West 29 Street	305-883-6324
Wilde Community Center	1701 West 53 Terrace	305-821-8054

TENNIS CENTERS

Goodlet Tennis Center	4100 West 8 Avenue	305-557-3150
McDonald Tennis Center	7505 West 12 Avenue	305-818-9164

AFTER SCHOOL PROGRAM & CAMPS

Milander Park	4700 Palm Avenue	305-818-9146
Slade Park	2501 West 74 Street	305-818-2994
Babcock Park	651 East 4 Avenue	305-883-8025
Wilde Park	5405 West 18 Avenue	305-821-8054

ADULT CENTERS

Goodlet Adult Center	900 West 44 Place	305-825-4947
Villa Aida Adult Center	20 West 6 Street	305-883-8020
Wilde Community Center	5405 West 18 Avenue	305-556-0833

EARLY PREVENTION & INTERVENTION PROGRAM

Milander Park	4700 Palm Avenue	305-824-5703

CULTURAL ARTS

Goodlet Theatre	4200 West 8 Avenue	305-824-5702

THERAPEUTICS PROGRAM

Edgar J. Hall Special Population Center	2250 West 60 Street	305-824-5705

CITY OF HIALEAH, FLORIDA

SCHOOLS

PUBLIC & PRIVATE SCHOOLS	GRADE	LOCATION	PHONE #
PUBLIC:			
Elementary School			
Amelia Earhart Elementary	K - 5	5987 East 7 Avenue	305-688-9619
Ben Sheppard Elementary	PK - 5	5700 West 24 Avenue	305-556-2204
Ernest R. Graham Elementary	PK - 6	7330 West 32 Avenue	305-825-2122
Flamingo Elementary	PK - 5	701 East 33 Street	305-691-5531
Hialeah Elementary	PK - 5	550 East 8 Street	305-888-6709
J.W. Johnson Elementary	PK - K	735 West 23 Street	305-883-1357
James H. Bright Elementary	K - 5	2530 West 10 Avenue	305-885-1683
John G. Dupuis Elementary	PK - 5	1150 West 59 Place	305-821-6361
Mae M. Walters Elementary	PK - 5	650 West 33 Street	305-822-4600
Meadowlane Elementary	K - 5	4280 West 8 Avenue	305-822-0660
Milam Elementary	PK - 8	6020 West 16 Avenue	305-822-0301
North Hialeah Elementary	K - 5	4251 East 5 Avenue	305-681-4611
North Twin Lakes Elementary	PK - 5	625 West 74 Place	305-822-0721
Palm Lakes Elementary	PK - 5	7450 West 16 Avenue	305-823-6970
Palm Springs Elementary	PK - 5	6304 East 1 Avenue	305-822-0911
South Hialeah Elementary	K - 5	265 East 5 Street	305-885-4556
Twin Lakes Elementary	PK - 5	6735 West 5 Place	305-822-0770
Middle School			
Henry H. Filer Middle School	6 - 8	531 West 29 Street	305-822-6601
Hialeah Middle	6 - 8	6027 East 7 Avenue	305-681-3527
Jose Marti Middle	6 - 8	5701 West 24 Avenue	305-557-5931
Palm Springs Middle School	6 - 8	1025 West 56 Street	305-821-2460
High School			
Hialeah High	9 - 12	251 East 47 Street	305-822-1500
Hialeah-Miami Lakes High	9 - 12	7977 West 12 Avenue	305-823-1330
Westland Hialeah High	9 - 12	4000 West 18 Avenue	305-818-3000

PRIVATE:

Asbury Christian School	3 yr to 5	5559 Palm Avenue	305-823-5313
Bethel Baptist Christian School	1 yr to K	3805 West 8 Avenue	305-825-4958
Champagnat Catholic School	K - 12	369 East 10 Street	305-888-3760
Christ-mar Private School	Nursery to 8	7031 West 14 court	305-823-6515
Edison Private School	2 yr to K	371 East 37 Street	305-821-9046
Edison Private School	1 - 12	3720 East 4 Avenue	305-824-0303
Faith Lutheran School	PK3 - 8	293 Hialeah Drive	305-885-2845
Horeb Christian School	K3 to 12	795 West 68 Street	305-557-6811
Immaculate Conception Catholic School	Nursery to 8	125 West 45 Street	305-822-6461
La Scala Preschool Learning Center	Inf to 3	499 East 21 Street	305-558-6600
La Scala Preschool Learning Center	Inf to 3	151 East 9 Street	305-888-7005
La Scala Preschool Learning Center	Inf to 3	339 East 39 Place	305-821-7585
Lincoln Marti Schools	PK - 12	90 West 11 Street	305-883-1222
Lincoln Marti Schools	PK - 12	110 West 11 Street	305-887-3217
Lincoln Marti Schools	PK - 12	1780 East 4 Avenue	305-884-1570
Lincoln Marti Schools	PK - 12	1725 East 4 Avenue	305-882-7676
Lincoln Marti Schools	PK - 12	7665 West 32 Avenue	305-826-4214
North Hialeah Christian School	Nursery - 6	5800 Palm Avenue	305-557-2821
Our Lady of Fatima Private School	PK - 12	1900 West 44 Place	305-441-0792
St. John The Apostle Catholic School	PK3 - 8	479 East 4 Street	305-888-6819
St. Luke Christian School	Nursery - 5	660 East 41 Street	305-836-3623
Trinity Christian Academy	PK - 12	1550 West 60 Street	305-819-8999

College

Florida Career College	3750 West 18 Avenue	305-825-3231
Florida National College	4425 West 20 Ave	305-821-3333
Miami Dade College-Hialeah Campus	1776 West 49 Street	305-237-8700

Technology

American Advanced Technicians Institute	6801 West 20 Avenue	305-362-5519
Beauty Schools of America	1060 West 49 Street	888-508-4272
International School of Real Estate	3800 West 12 Avenue	305-231-0025
La Belle Beauty School	775 West 49 Street	305-558-0562
Compu-Med Vocational Career Corp	2900 West 12 Avenue	305-888-9200
The Praxis Institute	4162 West 12 Avenue	305-556-1424

CITY OF HIALEAH

PRINCIPAL EMPLOYERS

2006

Rank	Employer	Employees
1	City of Hialeah	1,825
2	Palmetto General Hospital	1,681
3	United Parcel Service	1,152
4	Winn Dixie Super Markets	1,032
5	Hialeah Hospital	1,040
6	Publix Super Markets	882
7	ABC Distributors	710
8	Palm Springs Hospital	598
9	Sedano's Super Markets	552
10	Yellow Stone Group	435
	Total	9,907

Source: Hialeah Dade Development

ORDINANCE NO. 07-79

A certified true copy of the Original Document on file with the City of Hialeah WITNESS my hand and Official Seal on SEP 25 2007

Acting Deputy CITY CLERK
CITY OF HIALEAH, FLORIDA

ORDINANCE OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA ACCEPTING FOR BUDGET PURPOSES THE MIAMI-DADE COUNTY ASSESSMENT ROLL; ESTABLISHING A TAX MILLAGE RATE OF 6.540 MILLS WHICH IS AN INCREASE OF 12.1% OVER THE ROLL BACK RATE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING PENALTIES FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The certification of Taxable Value, dated July 1, 2007, presented by the Property Appraiser of Miami-Dade County, Florida, for the year 2007, showing taxable real, personal and centrally assessed property in the estimated amount of $11,025,689,084 is hereby accepted for budget purposes for fiscal year 2007-2008, commencing on October 1, 2007 and ending on September 30, 2008.

Section 2: The ad valorem tax millage rate shall be 6.540 mills, which is an increase of 12.1% over the roll back rate.

Section 3: Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: Penalties.

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a

maximum of $500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

Section 5: Severability Clause.

If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

Section 6: Effective Date.

This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED and ADOPTED this 24th day of September, 2007.

Esteban Bovo
Council President

Attest:

Rafael E. Granado, City Clerk

Approved on this 25 day of September, 2007.

Mayor Julio Robaina

Approved as to form and legal sufficiency:

William M. Grodnick, City Attorney

s:wmg/legisl/ord-2007/budgetmillage2007version1.doc

Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, Casals-Muñoz, Gonzalez, Hernandez, Miel and Yedra voting "Yes".

ORDINANCE NO. 07-80

ORDINANCE APPROVING AND ADOPTING THE OPERATING BUDGET FOR THE CITY OF HIALEAH, FLORIDA, IN THE AMOUNT OF $162,443,751, THE SOLID WASTE BUDGET IN THE AMOUNT OF $15,578,714 AND THE CIRCULATOR FUND IN THE AMOUNT OF $2,602,351 FOR THE FISCAL YEAR 2007-2008 COMMENCING ON OCTOBER 1, 2007 AND ENDING ON SEPTEMBER 30, 2008, FOR ALL DEPARTMENTS OF THE CITY OF HIALEAH, EXCEPT THE DEPARTMENT OF WATER AND SEWERS, STREET TRANSPORTATION FUND, CAPITAL PROJECT FUND AND SPECIAL REVENUE FUNDS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING PENALTY FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

A certified true copy of the Original Document on file with the City of Hialeah WITNESS my hand and Official Seal on SEP 25 2007
Acting Deputy CITY CLERK
CITY OF HIALEAH, FLORIDA

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The Operating Budget for the City of Hialeah, Florida, in the amount of $162,443,751, the Solid Waste Budget in the amount of $15,578,714 and the Circulator Fund in the amount of $2,602,351 for the fiscal year 2007-2008 commencing on October 1, 2007 and ending on September 30, 2008, for all Departments of the City of Hialeah, except the Department of Water and Sewers, Street Transportation Fund, Capital Project Fund and Special Revenue Funds, is hereby approved and adopted.

Section 2: Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3: Penalties.

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a maximum of $500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

Section 4: Severability Clause.

If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

Section 5: Effective Date.

This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED and ADOPTED this 24th day of September, 2007.

Esteban Bovo
Council President

Attest:

Rafael E. Granado, City Clerk

Approved on this 25 day of September, 2007.

Mayor Julio Robaina

Approved as to form and legal sufficiency:

William M. Grodnick, City Attorney

S:wmg/legisl/ord-2007/budgetoperating2007version1.doc

Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, Casals-Muñoz, Gonzalez, Hernandez, Miel and Yedra voting "Yes".

ORDINANCE NO. 07-81

ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE SPECIAL REVENUE FUNDS OF THE CITY OF HIALEAH, FLORIDA, FOR THE FISCAL YEAR 2007-2008, COMMENCING ON OCTOBER 1, 2007 AND ENDING ON SEPTEMBER 30, 2008, IN THE TOTAL AMOUNT OF $17,154,696. REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING PENALTY FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

A certified true copy of the Original Document on file with the City of Hialeah
WITNESS my hand and Official Seal on SEP 25 2007
Acting Deputy CITY CLERK
CITY OF HIALEAH, FLORIDA

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The budget of the Special Revenue Funds of the City of Hialeah, as attached hereto and made a part hereof, in the total amount of $17,154,696, for the fiscal year 2007-2008, commencing on October 1, 2007 and ending on September 30, 2008, is hereby approved and adopted.

Section 2: Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3: Penalties.

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a maximum of $500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

Section 4: Severability Clause.

If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

Section 5: Effective Date.

This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED and ADOPTED this 24th day of September, 2007.

Esteban Bovo
Council President

Attest:

Rafael E. Granado, City Clerk

Approved on this 25 day of September, 2007.

Mayor Julio Robaina

Approved as to form and legal sufficiency:

William M. Grodnick, City Attorney

S:wmg/legisl/ord-2007/budgetspecialrevenuefunds2007version1.doc

Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, Casals-Muñoz, Gonzalez, Hernandez, Miel and Yedra voting "Yes".

ORDINANCE NO. 07-82

ORDINANCE APPROVING AND ADOPTING THE STREET TRANSPORTATION FUND OF THE CITY OF HIALEAH, FLORIDA, FOR THE FISCAL YEAR 2007-2008, COMMENCING ON OCTOBER 1, 2007 AND ENDING ON SEPTEMBER 30, 2008, IN THE TOTAL AMOUNT OF $10,458,214; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING PENALTY FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

A certified true copy of the Original Document on file with the City of Hialeah
WITNESS my hand and Official Seal on SEP 25 2007
CITY CLERK
CITY OF HIALEAH, FLORIDA

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The budget of the Street Transportation Fund of the City of Hialeah, as attached hereto and made a part hereof, in the total amount of $10,458,214, for the fiscal year 2007-2008, commencing on October 1, 2007 and ending on September 30, 2008, is hereby approved and adopted.

Section 2: Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3: Penalties.

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a maximum of $500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

Section 4: Severability Clause.

If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

Section 5: Effective Date.

This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED and ADOPTED this 24th day of September, 2007.

Esteban Bovo
Council President

Attest:

Rafael E. Granado, City Clerk

Approved on this 25 day of September, 2007.

Mayor Julio Robaina

Approved as to form and legal sufficiency:

William M. Grodnick, City Attorney

S:wmg/legisl/ord-2007/budgetstreets2007version1.doc

Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, Casals-Muñoz, Gonzalez, Hernandez, Miel and Yedra voting "Yes".

ORDINANCE NO. 07-83

ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE CAPITAL PROJECT FUND OF THE CITY OF HIALEAH, FLORIDA, FOR THE FISCAL YEAR 2007-2008, COMMENCING ON OCTOBER 1, 2007 AND ENDING ON SEPTEMBER 30, 2008, IN THE TOTAL AMOUNT OF $23,534,066. REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING PENALTY FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

A certified true copy of the Original Document on file with the City of Hialeah WITNESS my hand and Official Seal on SEP 25 2007

CITY CLERK
CITY OF HIALEAH, FLORIDA

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The budget of the Capital Project Fund of the City of Hialeah, as attached hereto and made a part hereof, in the total amount of $23,534,066, for the fiscal year 2007-2008, commencing on October 1, 2007 and ending on September 30, 2008, is hereby approved and adopted.

Section 2: Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3: Penalties.

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a maximum of $500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

Section 4: **Severability Clause.**

If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

Section 5: **Effective Date.**

This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED and ADOPTED this 24th day of September, 2007.

Esteban Bovo
Council President

Attest:

Approved on this 25 day of September, 2007.

Rafael E. Granado, City Clerk

Mayor Julio Robaina

Approved as to form and legal sufficiency:

William M. Grodnick, City Attorney

S:wmg/legisl/ord-2007/budgetcapitalprojectfund2007version1.doc

Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, Casals-Muñoz, Gonzalez, Hernandez, Miel and Yedra voting "Yes".

ORDINANCE NO. 07-85

ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE DEPARTMENT OF WATER AND SEWERS OF THE CITY OF HIALEAH, FLORIDA, FOR THE FISCAL YEAR 2007-2008 COMMENCING ON OCTOBER 1, 2007 AND ENDING ON SEPTEMBER 30, 2008, IN THE TOTAL AMOUNT OF $64,002,464; APPROVING WATER AND SEWER RATE INCREASES TO HELP OFFSET WHOLESALE WATER AND SEWER RATE INCREASES TO BE IMPOSED BY MIAMI-DADE COUNTY EFFECTIVE OCTOBER 1, 2007, IN CONJUNCTION WITH A CONSUMER PRICE INDEX (CPI) INCREASE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING PENALTY FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

A certified true copy of the Original Document on file with the City of Hialeah
WITNESS my hand and Official Seal on SEP 25 2007
CITY CLERK
CITY OF HIALEAH, FLORIDA

WHEREAS, effective October 1, 2007, the Board of Miami-County Commissioners will not adopt an increase in the wholesale wastewater or sewer rates, retaining the rates at $1.52 per 1,000 gallons from November 1 through April 30 (dry season) and $1.95 per 1,000 gallons from May 1 through October 31 (wet season); and no adjustment of the monthly base fee; although an increase in the water rates will be determined at the completion of a rate study; and

WHEREAS, Miami-Dade County reserves the right to increase rates based on the conclusions and recommendations of a rate study to be completed in December 2007; and

WHEREAS, the City finds that it is in the best interest to recoup and help defray the increases that the City will continue to pay Miami-Dade County for the purchase of its water and the disposal of its wastewater; and

WHEREAS, the Department of Water and Sewers is required by bond ordinances and loan agreements to maintain ratios of operating income to operating expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The budget of the Department of Water and Sewers of the City of Hialeah, as attached hereto and made a part hereof, in the total amount of $64,002,464, for the fiscal year 2007-2008 commencing on October 1, 2007 and ending September 30, 2008, is hereby approved and adopted.

Section 2: The City of Hialeah, Florida hereby approves a water rate increase to help offset wholesale rate increases to be imposed by Miami-Dade County by action of the Board of County Commissioners, in conjunction with a Consumer Price Index (CPI) increase established by resolution.

Section 3: The City of Hialeah, Florida hereby approves the same sewer rates as the existing rates, except as increased by the Consumer Price Index (CPI) established by resolution.

Section 4: Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5: Penalties.

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a maximum of $500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

Section 6: Severability Clause.

If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

Section 7: Effective Date.

This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED and ADOPTED this 24th day of September, 2007.

Esteban Bovo
Council President

Attest:

Approved on this 26 day of September, 2007.

Rafael E. Granado, City Clerk

Mayor Julio Robaina

Approved as to legal sufficiency and form:

William M. Grodnick, City Attorney

S:wmg/legisl/ord-2007/budgewater&sewer2007.doc

Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, Casals-Muñoz, Gonzalez, Hernandez, Miel and Yedra voting "Yes".

RESOLUTION NO. 07-115

A certified true copy of the Original Document on file with the City of Hialeah WITNESS my hand and Official Seal on SEP 25 2007

Acting Deputy CITY CLERK
CITY OF HIALEAH, FLORIDA

RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA CONFIRMING AND APPROVING THE ANNUAL CONSUMER PRICE INDEX (CPI) ADJUSTMENT OF WATER AND SEWER RATES CALCULATED AT 2.7% PURSUANT TO HIALEAH CODE § 94-153(c).

WHEREAS, effective October 1, 2007, the Board of Miami-County Commissioners will not adopt an increase in the wholesale wastewater or sewer rates, retaining the rates at $1.52 per 1,000 gallons from November 1 through April 30 (dry season) and from $1.95 per 1,000 gallons from May 1 through October 31 (wet season); and no adjustment of the monthly base fee; and

WHEREAS, Miami-Dade County reserves the right to increase rates based on the conclusions and recommendations of a rate study to be completed in December 2007; and

WHEREAS, the City finds that it is in the best interest to recoup and defray the increases that the City will continue to pay Miami-Dade County for the purchase of its water and the disposal of its wastewater through a CPI increase and rate increases; and

WHEREAS, pursuant to Hialeah, Fla., Ordinance 06-45 (Aug. 23, 2006), the City of Hialeah revised the Hialeah Code to provide for an annual Consumer Price Index (CPI) adjustment of water and sewer rates as determined by the amount of the annual increase in the index numbers of retail commodity prices designated "Consumer Price Index For All Urban Consumers—All Items (CPI) as issued by the Bureau of Labor Statistics, United States Department of Labor.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The City of Hialeah, Florida hereby confirms and approves the annual Consumer Price Index (CPI) adjustment of water and sewer rates calculated at 2.7% pursuant to Hialeah Code § 94-153(c).

Section 2: **Effective date.** This resolution shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City

Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED AND ADOPTED this 24th day of September, 2007.

Esteban Bovo
Council President

Attest:

Approved on this 25 day of September, 2007.

Rafael E. Granado, City Clerk

Mayor Julio Robaina

Approved as to form and legal sufficiency:

William M. Grodnick, City Attorney

s:/wmg/legisl/reso-07/budgetCPIannualadjustmentwater&sewerrates.doc

Resolution was adopted by a unanimous vote with Councilmembers Bovo, Caragol, Casals-Muñoz, Gonzalez, Hernandez, Miel and Yedra voting "Yes".

NOTICE OF PROPOSED TAX INCREASE

The City of Hialeah has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A. Initially proposed tax levy.....$ 65,503,385

B. Less tax reductions due to Value Adjustment Board and other assessment changes.....$1,562,128

C. Actual property tax levy.....$ 63,941,257

This year's proposed tax levy.....$68,502,606

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

Monday, September 24, 2007
7:00 P.M.
at
501 Palm Avenue, 3rd Floor Council Chambers
Hialeah, Florida 33010

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

CITY OF HIALEAH

APPROVED BUDGET MILLAGE CALCULATION
FISCAL YEAR 2007-2008

Current Year Gross Taxable Value	$	11,025,689,084
95.0% of Gross Taxable Value	$	10,474,404,630
Yield From One Mill	$	10,474,405
OPERATING MILLAGE:		
General Fund Requirements	$	162,443,751
Less: Sources other than Ad Valorem Taxes	$	(68,502,606)
Ad Valorem Taxes Required	$	93,941,145

LEVY REQUIRED TO FUND BUDGET 6.540 MILLS

PROPOSED MILLAGES APPLICABLE TO PROPERTY TAX ASSESSMENTS FOR FISCAL YEAR 2007-2008
COMPARABLE CHART

		MUNICIPALITY	SCHOOL OPERATING MILLAGE	SCHOOL DEBT SERVICE	WATER MGMT MILLAGE	FIND DISTRICTS MILLAGE	CITY/CTY OPERATING MILLAGE	CITY/CTY DEBT SERVICE	CITY/CTY MISC MILLAGE	FIRE RESCUE MILLAGE	FIRE DEBT	SPC. DIST LIBRARY MILLAGE	COUNTY WIDE MILLAGE	COUNTY DEBT SERVICE	CHILDRENS TRUST	EVRGLDS C.P.	TOTAL MILLAGE
100	5	MIAMI	7.5700	0.3780	0.5347	0.0345	7.2999	0.6210				0.3842	4.5796	0.285	0.4223	0.0894	22.1986
101		MIAMI(DDA)	7.5700	0.3780	0.5347	0.0345	7.2999	0.6210	0.5000			0.3842	4.5796	0.285	0.4223	0.0894	22.6986
200	5	MIAMI BEACH	7.5700	0.3780	0.5347	0.0345	5.6555	0.2415	1.0363			0.3842	4.5796	0.285	0.4223	0.0894	21.2110
300	31	CORAL GABLES	7.5700	0.3780	0.5347	0.0345	5.4780					0.3842	4.5796	0.285	0.4223	0.0894	19.7557
400	5	HIALEAH	7.5700	0.3780	0.5347	0.0345	6.5400						4.5796	0.285	0.4223	0.0894	20.4335
500	9	MIAMI SPRINGS	7.5700	0.3780	0.5347	0.0345	7.0000	0.3579		2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	23.8843
600	2	NORTH MIAMI	7.5700	0.3780	0.5347	0.0345	6.7943	0.1375		2.2067	0.042		4.5796	0.285	0.4223	0.0894	23.0740
700	3	NORTH MIAMI BE	7.5700	0.3780	0.5347	0.0345	6.6905	0.7889		2.2067	0.042		4.5796	0.285	0.4223	0.0894	23.6216
800	4	OPA-LOCKA	7.5700	0.3780	0.5347	0.0345	8.0084			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	24.5348
900	7	SOUTH MIAMI	7.5700	0.3780	0.5347	0.0345	5.8810			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	22.4074
1000	7	HOMESTEAD	7.5700	0.3780	0.5347	0.0345	5.1585			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	21.6849
1100	8	MIAMI SHORES	7.5700	0.3780	0.5347	0.0345	7.1400	0.6764		2.2067	0.042		4.5796	0.285	0.4223	0.0894	23.9586
1200	28	BAL HARBOUR	7.5700	0.3780	0.5347	0.0345	2.2874			2.2067	0.042		4.5796	0.285	0.4223	0.0894	18.4296
1300	29	BAY HARBOR ISL	7.5700	0.3780	0.5347	0.0345	3.6565			2.2067	0.042		4.5796	0.285	0.4223	0.0894	19.7987
1400	9	SURFSIDE	7.5700	0.3780	0.5347	0.0345	4.2500			2.2067	0.042		4.5796	0.285	0.4223	0.0894	20.3922
1500	12	WEST MIAMI	7.5700	0.3780	0.5347	0.0345	6.7376			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	23.2640
1600	3	FLORIDA CITY	7.5700	0.3780	0.5347	0.0345	7.7500			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	24.2764
1700	30	BISCAYNE PARK	7.5700	0.3780	0.5347	0.0345	8.3400			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	24.8664
1800	2	EL PORTAL	7.5700	0.3780	0.5347	0.0345	7.0312			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	23.5576
1900	4	GOLDEN BEACH	7.5700	0.3780	0.5347	0.0345	8.5000			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	25.0264
2000	6	PINECREST	7.5700	0.3780	0.5347	0.0345	1.9500			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	18.4764
2100	1	INDIAN CREEK	7.5700	0.3780	0.5347	0.0345	7.9290	0.4500		2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	24.9054
2200	4	MEDLEY	7.5700	0.3780	0.5347	0.0345	5.7513			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	22.2777
2300	1	NORTH BAY VILL	7.5700	0.3780	0.5347	0.0345	4.3434	0.1290		2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	20.9988
2400	3	KEY BISCAYNE	7.5700	0.3780	0.5347	0.0345	2.6990					0.3842	4.5796	0.285	0.4223	0.0894	16.9767
2500	10	SWEETWATER	7.5700	0.3780	0.5347	0.0345	3.2786			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	19.8050
2600	11	VIRGINIA GARDE	7.5700	0.3780	0.5347	0.0345	4.0816			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	20.6080
2700	6	HIALEAH GARDE	7.5700	0.3780	0.5347	0.0345	4.9090			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	21.4354
2800	27	AVENTURA	7.5700	0.3780	0.5347	0.0345	1.7261			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	18.2525
2900	2	ISLANDIA	7.5700	0.3780	0.5347	0.0345	7.9671			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	24.4935
3000	32	COUNTY (UMSA)	7.5700	0.3780	0.5347	0.0345	2.0416			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	18.5680
3100	8	SUNNY ISLES	7.5700	0.3780	0.5347	0.0345	2.3979			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	18.9243
3200	7	MIAMI LAKES	7.5700	0.3780	0.5347	0.0345	2.4795			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	19.0059
3300	5	PALMETTO BAY	7.5700	0.3780	0.5347	0.0345	2.3736			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	18.9000
3400	6	MIAMI GARDENS	7.5700	0.3780	0.5347	0.0345	5.1488			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	21.6752
3500	1	DORAL	7.5700	0.3780	0.5347	0.0345	2.4470			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	18.9734
3600		CUTLER BAY	7.5700	0.3780	0.5347	0.0345	2.4470			2.2067	0.042	0.3842	4.5796	0.285	0.4223	0.0894	18.9734

*Assessment Values per City provided by Miami Dade Property Appaisers
**Population estimates are from the Florida Department of Revenues

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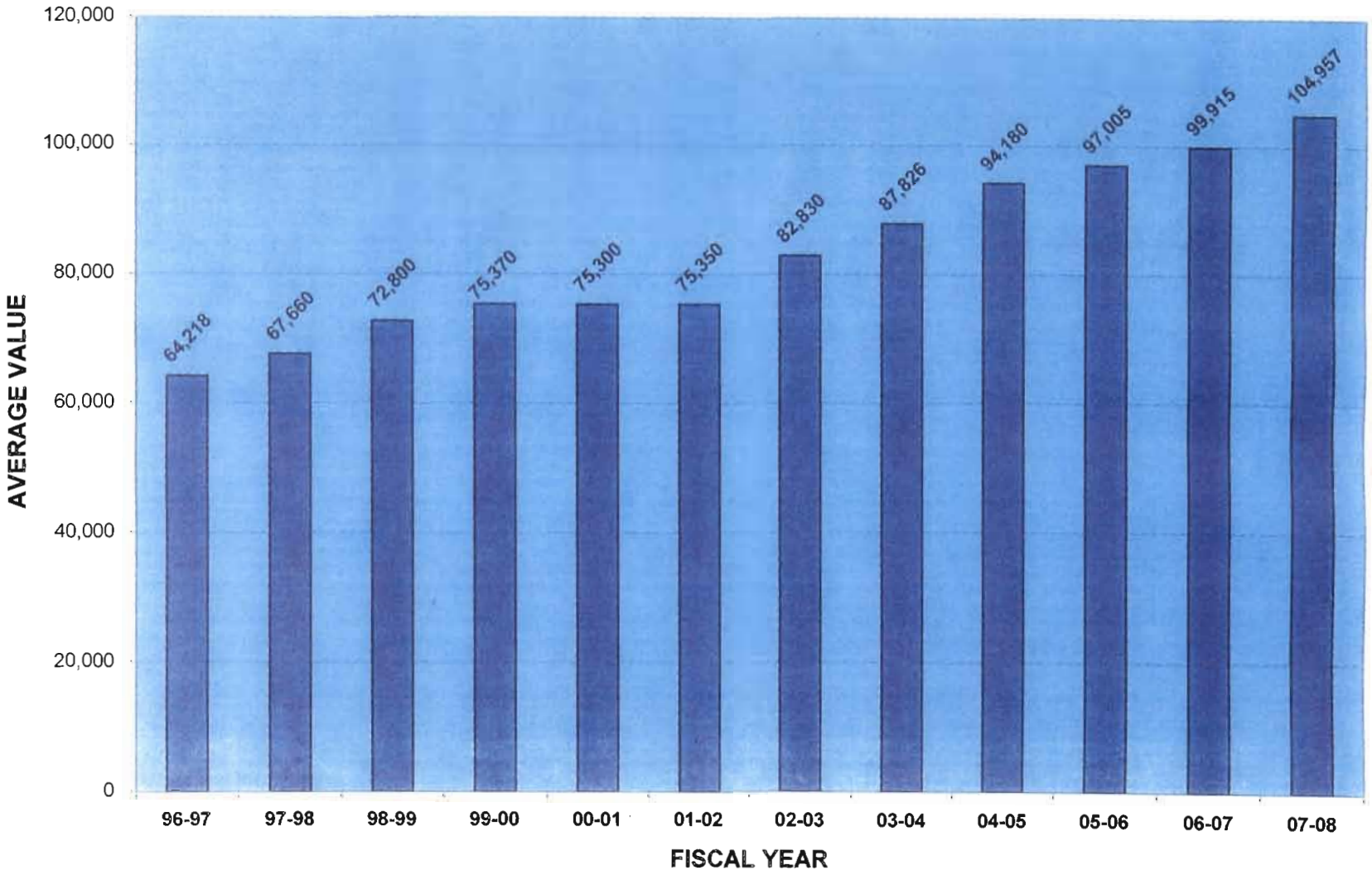
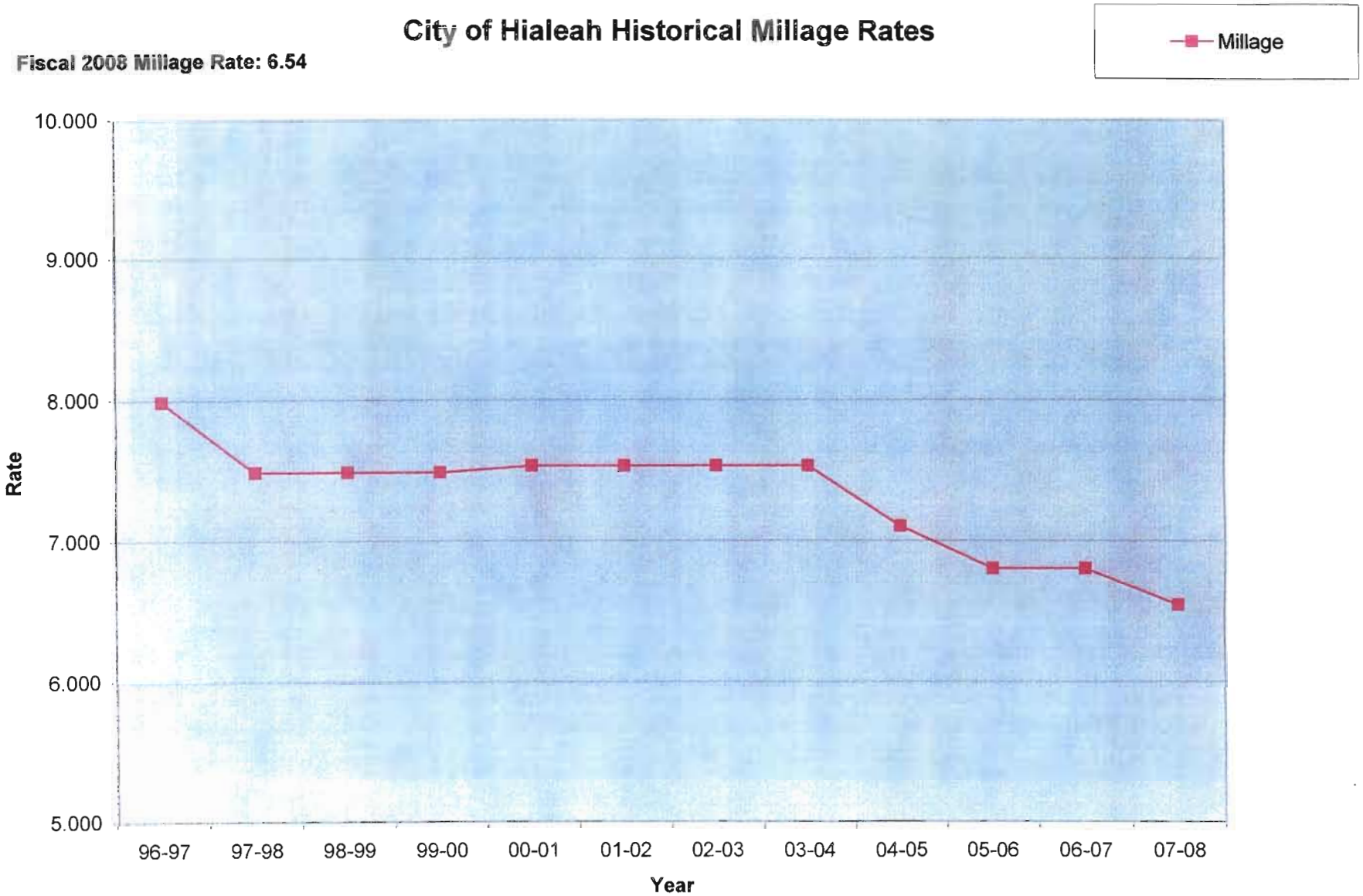
CITY OF HIALEAH
HISTORY OF RESIDENTIAL AVERAGE TAXABLE VALUES

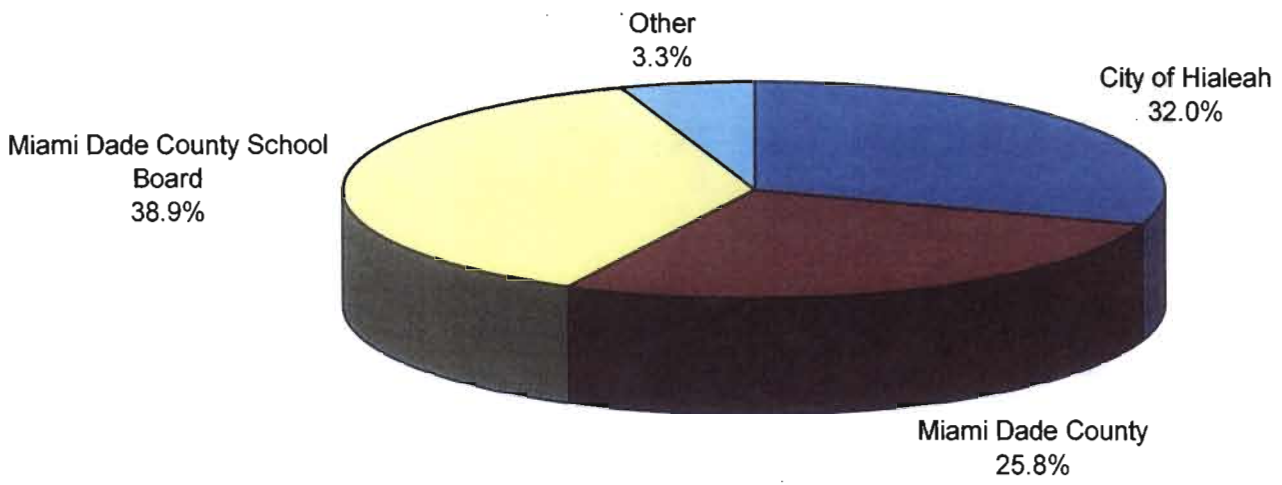


City of Hialeah Historical Millage Rates

Fiscal 2008 Millage Rate: 6.54

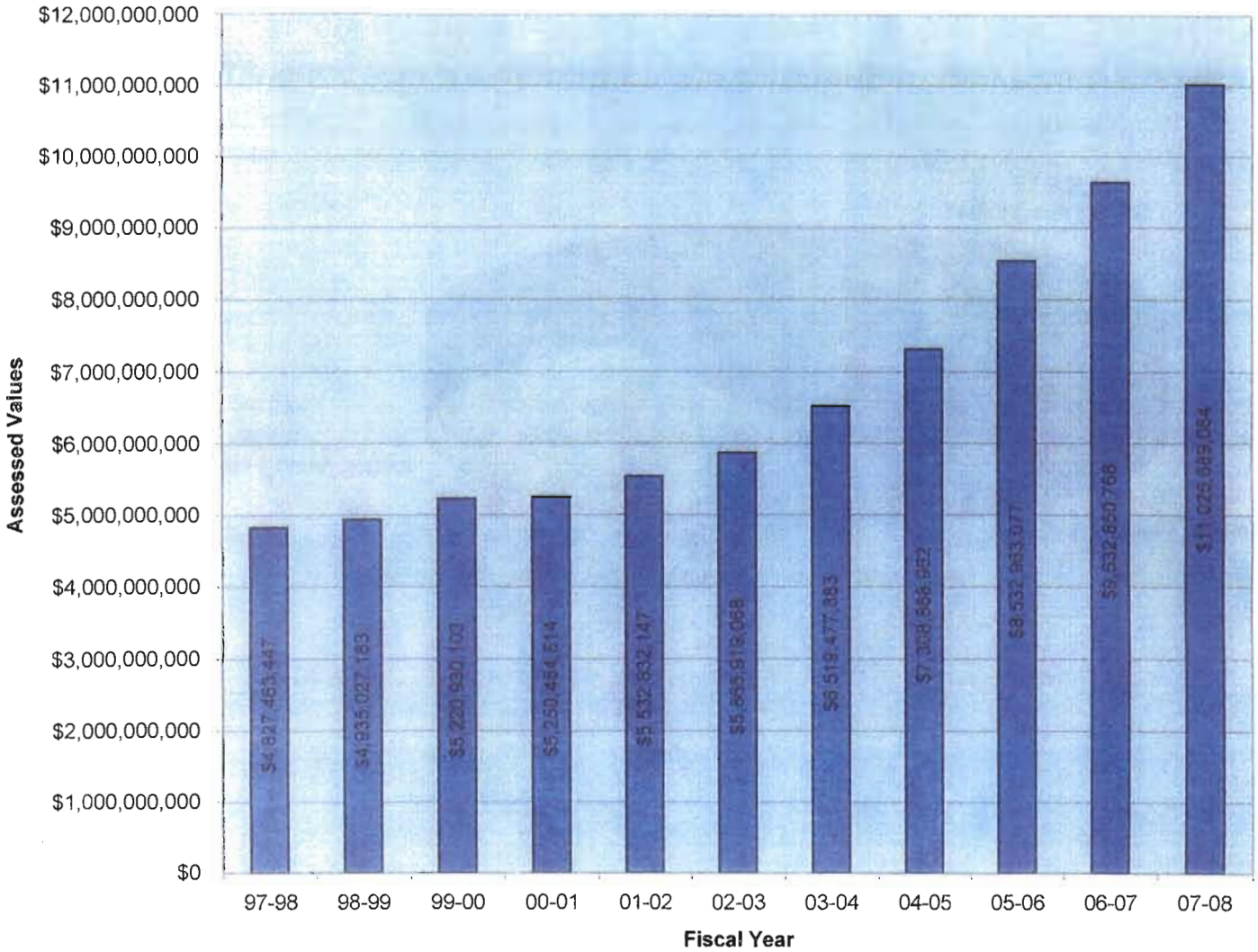


2007 Property Tax Dollar Distribution

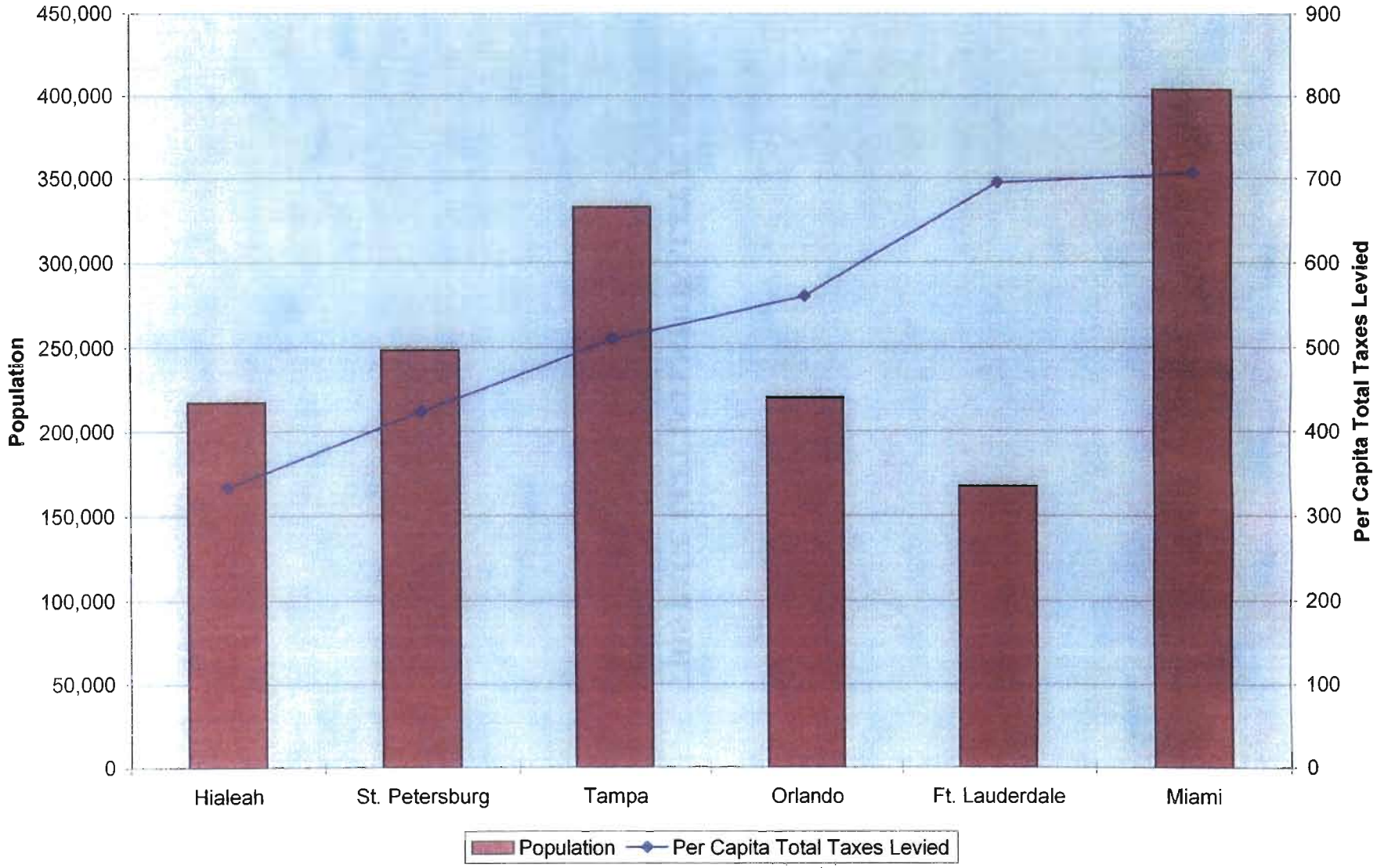


Source: City of Hialeah Office of Management & Budget and Miami-Dade County Property Appraiser's Office

Gross Ad Valorem Comparison



Per Capita Total Taxes Levied Profile by Selected Municipalities



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Introduction

In Fiscal 2006, under the direction of the Mayor, the Office of Budget and Management initiated the performance measurement program. In Fiscal 2007 the Office of Management and Budget along with the cooperation and participation of all City departments continued its emphasis on improving performance in an effort to add value to citizens and generate resources to better the future.

In alignment with this view, our City developed a Strategic Plan utilizing a Balance Scorecard Methodology, which is a vehicle for strategic management. It will be used to communicate our organizational expectations and monitor and report our success in achieving our goals. Its implementation will align every department in the organization in one consolidated purpose.

The Balance Scorecard Methodology is a framework that helps organizations translate strategy into measurable operational actions that drive both behavior and performance. To learn about *Strategic Planning and the Balance Scorecard* ("BSC") process, the Office of Budget and Management coordinated a one-day retreat conducted by an expert consultant that has been an instrumental key in the BSC implementation at one of the largest Cities in the Country. This retreat took place on March 15, 2007 and included the City's entire twenty-six directors. The retreat was very successful in introducing the Strategic Planning Methodology.

A second one-day retreat took place on March 29, 2007, also including the City's entire twenty-six directors. This retreat was very successful in developing the City's Strategy Map, perspectives and themes that will later be used by each department/division to develop their individual goals, objectives and performance measures to be included in their balanced scorecards.

As part of this Balance Scorecard Methodology a timetable was developed to facilitate implementation as a strategic plan and management tool. The timetable has been reproduced below and provided both the process of the first year implementation and subsequent year's workflow. As of the writing of this memorandum the completed Executive Report mentioned below has been provided to the Mayor (December 7, 2007).

Balance Scorecard Methodology Timetable

I. <u>Planning & Developing Citywide Strategy Plan</u>

- February 22, 2007 – Timeline developed
- March 05, 2007 – Planning of Retreats
- March 15, 2007 – One-day "*Strategic Management Retreat*" for department/division heads with consultant

- March 16, 2007 – BSC discussion with OMB
- March 19, 2007 – BSC discussion with OMB
- March 19-23, 2007 – OMB assisting departments during development of departmental objectives according to Strategy Map and selected citywide objectives learned in March 15, 2007 retreat
- March 29, 2007 – One-Day retreat for department/division heads to develop Citywide Strategy Map

II. Developing Departmental Balanced Scorecard

- April 2, 2007 – April 11, 2007 - OMB develops departmental balanced scorecard based on feedback from March 26 seminar.
- April 12, 2007 – Submit draft of departmental scorecards to departments.
- April 12, 2007 – April 14 – Prepare draft of Citywide Balanced Scorecard.
- April 12, 2007 – April 25, 2007 – Department/division heads review the suggested performance measures and return to OMB with applicable revisions.
- April 14, 2007 – April 20, 2007 – OMB available for consultation on departmental balanced scorecards. Schedule meetings with directors as needed.
- April 27, 2007 – Last day for department heads to submit the departmental BSC.
- April 30, 2007 – May 1, 2007 – Annual Florida Benchmarking Consortium.
- May 2, 2007 – May 11, 2007 – Finalize Citywide Balanced Scorecard.
- May 14, 2007 – May 18, 2007 – Plan Area meetings to discuss collection of data (Data Collection Form).

III. Collection and Validation of Data Collection Forms/Review and Approval Phase

- Aug 2, 2007 – August 31, 2007 – Assisting departments with Data Collection Forms
  Note: Data Collection Forms will report on actual data for the period April 1 – July 31, 2007 only.
- August 31, 2007 – Deadline for submission of Data Collection Forms.
- September 3, 2007 – October 15, 2007 – Validation of Data Collection Forms

- October 16, 2007 – October 31, 2007 – OMB review and approval of validated data collection forms.
- November 1, 2007 – Mayor to perform final approval of validated data collection forms.
- November 15, 2007 – Performance measures ready for inclusion in the budget document.
- November 19, 2007 – Draft Executive Report upon validation
- December 3, 2007 – OMB review of Executive Report
- December 7, 2007 – Executive Report submitted to Mayor for approval
- January 3, 2008 - March 15, 2008 – Audit of Performance Measures
- March 16, 2008 – Draft of Performance report for OMB Director review
- March 31, 2008 – Final Performance report provided to the Mayor

Balance Scorecard Methodology

A new approach to strategic management was developed in the early 1990's by Drs. Robert Kaplan (Harvard Business School) and David Norton. They named this system the 'balanced scorecard'. Recognizing some of the weaknesses and vagueness of previous management approaches, the balanced scorecard approach provides a clear prescription as to what companies should measure in order to 'balance' the financial perspective.

The balanced scorecard is a management system (not only a measurement system) that enables organizations to clarify their vision and strategy and translate them into action. It provides feedback around both the internal business processes and external outcomes in order to continuously improve strategic performance and results. When fully deployed, the balanced scorecard transforms strategic planning from an academic exercise into the nerve center of an enterprise.

Kaplan and Norton describe the innovation of the balanced scorecard as follows: "The balanced scorecard retains traditional financial measures. But financial measures tell the story of past events, an adequate story for industrial age companies for which investments in long-term capabilities and customer relationships were not critical for success. These financial measures are inadequate, however, for guiding and evaluating the journey that information age companies must make to create future value through investment in customers, suppliers, employees, processes, technology, and innovation"

The balanced scorecard suggests that we view the organization from four perspectives, and to develop metrics, collect data and analyze it relative to each of these perspectives:
The Learning and Growth Perspective

The Business Process Perspective
The Customer Perspective
The Financial Perspective

The Balanced Scorecard and Measurement-Based Management

The balanced scorecard methodology builds on some key concepts of previous management ideas such as Total Quality Management (TQM), including customer-defined quality, continuous improvement, employee empowerment, and -- primarily -- measurement-based management and feedback.

Double-Loop Feedback

In traditional industrial activity, "quality control" and "zero defects" were the watchwords. In order to shield the customer from receiving poor quality products, aggressive efforts were focused on inspection and testing at the end of the production line. The problem with this approach -- as pointed out by Deming -- is that the true causes of defects could never be identified, and there would always be inefficiencies due to the rejection of defects. What Deming saw was that variation is created at every step in a production process, and the causes of variation need to be identified and fixed. If this can be done, then there is a way to reduce the defects and improve product quality indefinitely. To establish such a process, Deming emphasized that all business processes should be part of a system with feedback loops. The feedback data should be examined by managers to determine the causes of variation, what are the processes with significant problems, and then they can focus attention on fixing that subset of processes. The balanced scorecard incorporates feedback around internal business process outputs, as in TQM, but also adds a feedback loop around the outcomes of business strategies. This creates a "double-loop feedback" process in the balanced scorecard.

Outcome Metrics

You can't improve what you can't measure. So metrics must be developed based on the priorities of the strategic plan, which provides the key business drivers and criteria for metrics that managers most desire to watch. Processes are then designed to collect information relevant to these metrics and reduce it to numerical form for storage, display, and analysis. Decision makers examine the outcomes of various measured processes and strategies and track the results to guide the company and provide feedback. So the value of metrics is in their ability to provide a factual basis for defining:

- Strategic feedback to show the present status of the organization from many perspectives for decision makers
- Diagnostic feedback into various processes to guide improvements on a continuous basis
- Trends in performance over time as the metrics are tracked
- Feedback around the measurement methods themselves, and which metric should be tracked
- Quantitative inputs to forecasting methods and models for decision support systems

Management by Fact

The goal of making measurements is to permit managers to see their company more clearly -- from many perspectives -- and hence to make wiser long-term decisions. The Baldrige Criteria (1997) booklet reiterates this concept of fact-based management:

"Modern businesses depend upon measurement and analysis of performance. Measurements must derive from the company's strategy and provide critical data and information about key processes, outputs and results. Data and information needed for performance measurement and improvement are of many types, including: customer, product and service performance, operations, market, competitive comparisons, supplier, employee-related, and cost and financial. Analysis entails using data to determine trends, projections, and cause and effect -- that might not be evident without analysis. Data and analysis support a variety of company purposes, such as planning, reviewing company performance, improving operations, and comparing company performance with competitors' or with 'best practices' benchmarks."

"A major consideration in performance improvement involves the creation and use of performance measures or indicators. Performance measures or indicators are measurable characteristics of products, services, processes, and operations the company uses to track and improve performance. The measures or indicators should be selected to best represent the factors that lead to improved customer, operational, and financial performance. A comprehensive set of measures or indicators tied to customer and/or company performance requirements represents a clear basis for aligning all activities with the company's goals. Through the analysis of data from the tracking processes, the measures or indicators themselves may be evaluated and changed to better support such goals."

For a fast way to learn how to build a balanced scorecard system, managers and analysts may wish to take our short course, "Introduction to the Balanced Scorecard".

1. The Learning and Growth Perspective

This perspective includes employee training and corporate cultural attitudes related to both individual and corporate self-improvement. In a knowledge-worker organization, people -- the only repository of knowledge -- are the main resource. In the current climate of rapid technological change, it is becoming necessary for knowledge workers to be in a continuous learning mode. Government agencies often find themselves unable to hire new technical workers, and at the same time there is a decline in training of existing employees. This is a leading indicator of 'brain drain' that must be reversed. Metrics can be put into place to guide managers in focusing training funds where they can help the most. In any case, learning and growth constitute the essential foundation for success of any knowledge-worker organization.

Kaplan and Norton emphasize that 'learning' is more than 'training'; it also includes things like mentors and tutors within the organization, as well as that ease of communication among workers that allows them to readily get help on a problem when it is needed. It also includes technological

tools; what the Baldrige criteria call "high performance work systems." One of these, the Intranet, will be examined in detail later in this document.

2. The Business Process Perspective

This perspective refers to internal business processes. Metrics based on this perspective allow the managers to know how well their business is running, and whether its products and services conform to customer requirements (the mission). These metrics have to be carefully designed by those who know these processes most intimately; with our unique missions these are not something that can be developed by outside consultants.

In addition to the strategic management process, two kinds of business processes may be identified: a) mission-oriented processes, and b) support processes. Mission-oriented processes are the special functions of government offices, and many unique problems are encountered in these processes. The support processes are more repetitive in nature, and hence easier to measure and benchmark using generic metrics.

3. The Customer Perspective

Recent management philosophy has shown an increasing realization of the importance of customer focus and customer satisfaction in any business. These are leading indicators: if customers are not satisfied, they will eventually find other suppliers that will meet their needs. Poor performance from this perspective is thus a leading indicator of future decline, even though the current financial picture may look good. In developing metrics for satisfaction, customers should be analyzed in terms of kinds of customers and the kinds of processes for which we are providing a product or service to those customer groups.

4. **The Financial Perspective**

Kaplan and Norton do not disregard the traditional need for financial data. Timely and accurate funding data will always be a priority, and managers will do whatever necessary to provide it. In fact, often there is more than enough handling and processing of financial data. With the implementation of a corporate database, it is hoped that more of the processing can be centralized and automated. But the point is that the current emphasis on financials leads to the "unbalanced" situation with regard to other perspectives. There is perhaps a need to include additional financial-related data, such as risk assessment and cost-benefit data, in this category.

Deliverables - City Strategy Map, Citywide Balanced Scorecard and Individual Departmental Balanced Scorecards

As a result of the retreats in March 2007 a City Mission Statement was developed: "To improve the standard of living and quality of life of our residents and to enhance important and vital

government services to the Community." The City department and division heads also chose four perspectives superior customer service, financially strong and fiscally accountable, efficient and effective government and aligned workforce. Four themes were chosen to run across four perspectives as follows: 1) Improve economic health and development, 2) Invest in neighborhood and environmental quality 3) Operate as a service-focused organization 4) Instill customer focused, high performance culture. Within these themes twenty goals have been placed and included in the Citywide Strategy Map which has been included herein as reference.

The developments of the Citywide Strategy map then lead to the development of the Citywide Balance Scorecard under the timetable provided above. The Citywide scorecard is included in this section and departmental scorecards for each department is included within each departments budget and personnel summary throughout this budget book. The departmental balanced scorecards report data for the period April 1 – July 31, 2007.
Each departmental scorecard afforded the department head the flexibility to interpret their mission within the context of the larger citywide context and place significant measures within the Citywide Scorecard.

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2007 CITYWIDE BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service and Enhance Public Awareness	Public Records Requests Approved for Legal Sufficiency within 1 business day of receipt	M	90%	95%	S. Garcia	R. Granado
		Percent of Help Desk cases resolved by staff within one day	A	95%	95%	J. Gonzalez/ K. Kamiya/ C. Carrillo	G. Brackett
		Process Pension Benefit estimate calculation requests in writing within 3 weeks of member's request	Q	50%	45%	L. Andrews	L. Andrews
		Percent of customers who rate the service received from the Human Resources department as satisfactory or above	A	70%	100%	R. Granado	R. Granado
		Number of Street Lights repaired at the end of period	D	580	600	J. Guanchez	J. Guanchez
		Percentage of complaint calls responded within 24 hours	M	100%	38%	C. Medio	R. Zamora
		Average Number of Bus Operating Revenue Hours	M	3,000	2,986	J. De La Nuez	J. De La Nuez
		Average Number of Bus Service Revenue Miles	M	35,000	35,887	J. De La Nuez	J. De La Nuez
		Response Time from Request for Service to Dispatch Drain Cleaner (days)	M	2 wks	2 wks	J. Hernandez	J. Hernandez
		Response Time for Street Repair complaints (in hours)	A	36 hrs	36 hrs	J. Hernandez	J. Hernandez
		Concurrency e-mails update (%)	M	100%	25%	A. Medina	D. Storch
		Percent of Code Compliance Complaints received and processed within one week	D	70%	92%	J. Garcia	J. Travers
		Report Turnaround to Citizens from 5-7 days to 3-5 working days	A	50%	63%	Capt. M. Perez	Chief R. Bolanos
		Percent of time Crime Case Reports are assigned to detectives for investigation within 1 working day of date of report.	Q	50%	96%	Capt. M. Perez	Chief R. Bolanos
		Number of Educational Programs Presented	Q	117	78	Fire Prevention/Emergency Management	Chief O. Drozd
	Provide Excellent Public Safety	Availability of Police Vehicles (%)	A	94%	96%	Barrizonte	C. Berriz
		Sanitary Overflows (larger than 100 gallons due to maintenance practices)	M	0	0	R. Eiras	A. Vidal
		Side walks repair (in sq. ft)	A	575	9,150	J. Hernandez	J. Hernandez
		Number of road surface potholes patched	A	725	197	J. Hernandez	J. Hernandez
		Fill Budgeted Vacancies	A	10%	39%	Capt. M. Perez	Chief R. Bolanos
		Number of Fire Inspections Performed	Q	4,200	3530	Fire Prevention	Chief O. Drozd
	Communicate & Enhance City Services to the Public	Number of Press Releases generated	Q	60%	70%	L. Espinosa	C. Cue
	Provide Excellent Educational, Recreational, Employment & Training and Affordable Housing Programming Community Wide	Number of Programs (individual classes, special events, etc)	A	425	439	Nale/Harrington	M. Alpizar
		Maintain Children Program Participation level at 10%	A	10%	7.50%	Nale/Harrington	M. Alpizar
		Maintain Adult Program Participation level at 10%	A	10%	10%	Nale/Harrington	M. Alpizar
		Number of Programs Offered	M	50	51	O. Paz	M. Ferrera
		Overall Program Participation	M	234,000	128,000	O. Paz	M. Ferrera
		Number of Items in Collection	Q	N/A	7,402	E. Miro	D. Diaz
		Number of Items Purchased	A	N/A	7,168	E. Miro	D. Diaz

Financial	To Provide a System that is Fiscally Responsible and Accountable	Implementation of Performance Measures under a City-wide Balanced Scorecard (%)	A	50%	50%	A. Vega	A. Vega
		Obtain the GFOA Budget Award	A	Expected	Expected	A. Vega	A. Vega
		Obtain the GFOA Award for Excellence in Financial Reporting	A	Expected	Expected	J. Collazo	V. Parks
		Number of State and Federal drinking water rules and regulations	A	100%	100%	A. Vidal	A. Vidal
		Submission of UCRs	A	100%	100%	Capt. M. Perez	Chief R. Bolanos
	Achieve Cost-Effective Community Services	Percent of Operating Budget supported by User Fees	A	10%	11%	M. Ferrera	M. Ferrera
		Percent of Operating Budget supported by Fees	A	81%	84%	R. Zamora	R. Zamora
		Average Passengers Per Month	M	50,000	52,287	J. De La Nuez	J. De La Nuez
		Average Passenger Trips per Revenue Mile	M	2	1	J. De La Nuez	J. De La Nuez
	Maximize Deliverable Grant Opportunities and Other Revenue Sources	Percent Completion of Citywide Revenue Enhancement Analysis	A	100%	100%	A. Vega	A. Vega
		Sponsorships Leveraged ($)	M	$120,000/$280,000	$82,769 cash/$206,505 inkind	C. Echevarria	C. Cue
		Number of Partnerships developed/retained	A	5	5	M. Gomez	M. Alpizar
		Number of Partnerships developed/retained	A	5	5	E. Miro	D. Diaz
		Additional Revenues Collected through Identification of Miscoded Accounts	A	30,000	37,410	J. Hernandez	J. Hernandez
		Revenues generated from newly identified fees and charges	A	76,000	83,525	Fajardo/Cavallo	J. Travers
		Percent increase/decrease in revenues from total licenses issued	A	3% inc.	17% inc.	Fajardo/Cavallo	J. Travers
		Percent of operational budget supported by license fees	A	100%	100%	J. Travers	J. Travers
		Revenues generated from EMS Billings	Q	$ 740,000	$ 596,528	Rescue Division	Chief O. Drozd
		Revenues generated from Fire Prevention	Q	$ 193,000	$ 136,664	fire Prevention	Chief O. Drozd
Efficiency & Effective Government	Delivery of technology and E-Solutions Citywide	Number of technology plan projects	A	7	4	G. Brackett	G. Brackett
	Achieve Cost Efficiency & Effective Construction & Maintenance of City Infrastructure	Number of units completed of the 300 Units Affordable Housing Project	A	75	75	J. Guanchez	J. Guanchez
		Percent of Residential Customers that recycle	M	40%	40%	A. Figueredo	R. Zamora
		Number of routine drain cleaning work orders per FTE	Q	225	210	J. Hernandez	J. Hernandez
	Review & Improve Core Business Processes to Enhance Customer Service	Percent of Summary Agendas ready within 24 hours of the Council Meeting	M	100%	100%	S. Garcia	R. Granado
		Conversion of Requisitions to Purchase Orders (Days)	M	3	2	C. Lopez	M. Flores
		Maintain the percentage of invoices approved within 3 days at 95%	A	95%	80%	R. Toribio/A. Alfonso	V. Parks
		Mechanic Productivity (%)	M	90%	89%	Barrizonte/Zamora/Espinosa	C. Berriz
		Percentage of routes read as scheduled	M	95%	100%	J. Ponce	A. Vidal
		Percent of Code Citations Cases Closed	M	10%	40%	J. Garcia	J. Travers
		Concurrency Process Time (days)	Q	45	35	D. Storch	D. Storch
		Average Number of Inspectios per day per inspector	M	140%	110%	A. Medina	D. Storch
Learning & Growth	Provide Quality Work Environment	Number of Training and other Developmental Programs City-wide	A	4	7	J. Martinez-Arrazola	R. Granado
		Department Training Attendance (%)	A	50%	47%	M. Lopez	M. Alpizar
		Percent of Mandatory EMS Recertification Training Completed (2 year cycle)	Q	50%	58%	Rescue Division	Chief O. Drozd
		Maintain 240 hours of Station Level Training per year	Q	90%	94%	Training Di[illegible]	Chief O. [illegible]

Approximate Date	DAY	Required Budget Action
March 30	Friday	Operating and 5-year Capital Improvement Plan budget requests due
May 14	Monday	Distribution of all pertinent information needed for FY 2007-2008 Budget preparation to Department/Division heads
June 8	Friday	Deadline for submission of Departments/Divisions Budgets
June 11 - 25	Various	Budget department review - update personnel accounts, update revenues, meet with departments to discuss proposed budget and make necessary revisions
July 1	Sunday	Certification of Taxable Property Values from Dade County
July 6 - 17	Various	OMB Department prepares proposed budget book
July 31	Tuesday	Proposed property tax millage rate is set; budget hearings are scheduled
August 4	Saturday	Notification of Property Appraiser of proposed millage rate, rollback rate, and date, time, and place of budget hearings
August 30	Thursday	Proposed budget is sent to print
September 1	Saturday	Mayor submits proposed budget to City Council.
September 11	Tuesday	First budget hearing
September 12 - 24	Various	Final revisions are made to proposed budget
September 25	Tuesday	Second and final budget hearing
September 28	Friday	Approved budget is sent to print
September 28	Friday	Ordinances adopting the final millage rate are delivered to the property appraiser and tax collector
October 1	Monday	Beginning of fiscal year and approved budget becomes effective
October 1	Monday	Approved budget is distributed to all departments and to the City Council

Responsibility – Section 2-267 of the City of Hialeah's Code gives the OMB Director the duty to prepare and submit the recommended annual budget to the

Mayor and City Council. The budget is prepared in accordance with state and local law policy.

Although the State does not require it to do so, the City prepares an operating budget for all funds. Under the direction of the Mayor, the budget preparation involves all levels of management throughout the budget process.

The City adopts its budget in accordance with Florida Statutes, Chapter 200, commonly referred to as the Truth in Millage Act (TRIM). The budget calendar complies with TRIM requirements.

October The adopted ***budget is implemented*** by being entered into the general ledger system and made available to all users at the beginning of each new fiscal year. The OMB Department reviews all year-end encumbrances and then incorporates them into the new-year's budget upon proper authorization.

November The Finance Department closes the City's financial records for the previous fiscal year ending September 30, in preparation for its annual audit.

December The City's ***annual financial audit*** is performed. Any necessary audit adjustments are posted to the general ledger.

January ***Revenue estimates*** for the next fiscal year are generated from trend analysis, independent rate studies by financial advisors, known funding sources and estimates of distributions from other governmental units. The Budget Analyst prepares revenue estimates with assistance from appropriate staff in various departments. In general, the following assumptions are used as a basis for a conservative revenue projection:

Revenue	Assumption
Taxes	95% of assessed value times millage rate
Franchise fees	Historical trends and rate studies with rate adjustment applied
Licenses and permits	95% of Florida Department of Revenue estimates
Charges for services	Historical trends, purchased power projection from FMPA and recalculation based on revised rates
Fines and forfeitures	Historical trends with rate adjustment applied
Miscellaneous	Interest projections based on estimated cash balances and projected interest rates along with known one-time estimated receipts
Transfers	Predetermined formula or availability and anticipated need

One-year projections are prepared for all remaining funds and reviewed by appropriate staff.

February – ***Budget worksheets are updated*** to reflect the most recent historical information. The ***budget preparation manual is updated*** to reflect changes in citywide priorities, goals and objectives, new or revised directives from the City Council.

March – The ***mid-year budget adjustment*** is drafted, reviewed and submitted to the City Council for approval. The City Council may make supplemental appropriations and transfers during the year, up to the amount available for appropriation.

Five-year Capital Improvement Plan (CIP) is prepared by each department. This request is a tentative outline of capital needs matched to the most likely funding source. It contains requests of all departments for land, buildings, improvements, equipment and vehicles that are expected to cost at least $15,000. In some cases, non-capital items are included in the CIP when the expected cost is significant (greater that $100,000) or when the cost is for major on-going programs such as street resurfacing and sidewalk repair. Following the CIP's review and possible revision, the first year of this plan is included in the department's operating budget request along with consideration of any impact on other operating expense.

April – ***Cost allocations and payroll projections*** are prepared by the Budget Analyst for departments to integrate into their budget requests. Typically, cost allocations are prepared for items such as payroll, insurance, internal service charges, debt service and transfers. Most of these items are subject to revision continually throughout the budget process.

Other operating costs are budgeted according to need and based on the cost of providing the same level of service as the previous year. Budget requests are generally required to have no increase in operating expenditures at the departmental level. This forces all departments to absorb rising costs of providing services by becoming more efficient. In cases where there are increased operating costs outside the department director's control, an increase for that item may be evaluated outside the zero increase requirement.

Cost	Allocation Basis
Payroll	Current positions with pay plan adjustments
Insurance	Insurable interest
Capital Outlay	Preliminary 5-year capital improvement plan and equipment or improvements costing more than $750 and having an expected life of greater than one year
Debt Service	Amortization schedules and distribution of debt proceeds
Transfers	Formula or availability and need

Depreciation is not budgeted.

Budget worksheets are completed by each department for their respective division or program along with department-wide business plans. Business plans address each department's mission, accomplishments, goals, performance measures and budget issues. A summary of the department's budget request is also included in the business plan.

May – ***Final condition report*** is prepared by the Internal Auditor. This analysis is used to assess the performance of the City over time. The report analyzes many financial indicators through long-term trend analysis and in comparison to external benchmarks. It is used to spot potential problems early enough for the City to take corrective action, if necessary.

Preliminary budget assessment compares projected revenues and submitted expenditure requests for the purpose of determining the initial excess or deficit of available resources for appropriation. After this estimate is determined revenues may be adjusted and expenses may be trimmed in order to eliminate any apparent fund deficits. With rare exceptions, all funds must be balanced prior to the start of the June budget meetings.

June – ***Budget meetings*** provide each department the opportunity to discuss their budget request and business plan with the OMB Director. Each department presents its issues and budget concerns to the OMB Director. In these meetings, budget request may be adjusted based upon each department's package of expected program service levels. As a result of these meetings, revisions may also be required in the business plans.

July – ***Proposed budget document*** is revised, assembled, balanced and reviewed. A part of this document is the Budget Message from the Mayor, which highlights the issues concerning major revenues and expenditures for the coming year.

The Mayor presents the Proposed Budget to the City Council in subsequent budget workshops, along with the proposed millage rate and any other relevant information.

August – ***Budget workshops*** are conducted by the Mayor during which the City Council and the public have the opportunity to review and revise the budgets for all programs. Discussion is open and informal in a round-table format. Budget issues are discussed along with levels of service. Department directors have this opportunity to present information about the specific programs for which they are responsible to the Council and to the public.

The OMB Director explains cost allocations, debt service, projected revenues, and cash balances. The Financial Condition Report is a part of this presentation along with a discussion of the budget issues.

As a result of these meetings, the Mayor may make changes to the Proposed Budget in order to fully address additional concerns of the City Council. Because of the openness of the decision making process throughout the budget process, changes to the Proposed Budget are usually slight.

The ***Year-end budget adjustment*** is drafted, reviewed and submitted to the City Council for approval.

September – ***Budget hearings*** concerning the Tentative Millage Rate and Tentative Operating Budget are held at two public hearings in accordance with the Truth in Millage Act (TRIM) as stated in Florida Statutes, Chapter 200. This gives the public an additional opportunity to voice opinions before the final budget is adopted. The TRIM act establishes specific time constraints and advertising criteria for the budget adoption process.

The ***final budget*** is voted on and approved before September 30 of each year and becomes effective on October 1. The Final Budget and Operating Tax Millage are adopted by resolution with a vote to the City Council.

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FISCAL POLICIES

I. Introduction

The City of Hialeah has adopted a comprehensive series of fiscal policies that embody recognized sound financial management concepts. These policies were originally approved by the City Council. Recently, the Investment Policy was revised and made more comprehensive pursuant to Hialeah, Fla., Resolution 06 – 44 (April 25, 2006).

The fiscal policies are organized under four subject headings:

1. General Fiscal Policy presents the overall guidelines for financial and accounting practices, including the basic framework for preparing the City's operating and capital budgets, maintaining accounting records, and funding services on a non-discriminatory basis.

2. Fiscal Policy for Annual Operating Expenditures outlines the policies for budgeting and accounting for revenue and requirements, and providing adequate fund balances in the City's various operating funds. This section includes several references to capital project funding in relation to the amount and type of support to be provided by the operating funds.

3. Fiscal Policy on Investments provides guidelines for investing operating and capital balances

4. Fiscal Policy for Capital Expenditures and Debt Financing directly relates to the resources and requirements of the Capital Improvement Program. Included are overall policies on issuance of debt, as well as specific guidelines applicable to specific fund types.

The City attempts to adhere to these fiscal policies in the conduct of its operations. However, it must be noted that these policies are guidelines and not statutory limitations. Some of the policies, particularly with regard to recommended fund balances, are designed as goals to be pursued, not necessarily achieved on an annual or ongoing basis. The City reserves the right to deviate from any or all of the fiscal policies if such action is determined by the City Council to be in the overall best interest of the City of Hialeah.

II. General Fiscal Policy

A. In General

1. The Annual Operating Budget of the City of Hialeah, Florida, shall balance the public service needs of the community with the fiscal capabilities of the City. It is intended to achieve those goals and objectives established by the City Council for the next fiscal year.

Service programs will represent a balance of services, but with special emphasis on the City's public safety, environmental protection and well-being, economic development, employment, physical appearance, living conditions, and affordable housing. Services shall be provided on a most cost effective basis.

2. The City recognizes that its citizens deserve a commitment from the City to fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility and a statutory mandate. Annual operating expenditures (personal services, contracts, commodities, supplies, capital outlay, outside agency support, and transfers) will be fiscally balanced with revenues or income estimates that can reasonably and normally be projected to be received during the fiscal year. New programs or changes in policies that would require the expenditure of additional operating funds will either be funded through reduction in programs of lower priority or through adjustments to rates, service charges or taxes. Requests for new or changes to programs or policy will be accompanied by an analysis of short-term and long-term impacts on the operational budget caused by such changed or new program or policy.

3. New programs, services, or facilities shall be based on general citizen demand, need or legislative mandate or direction.

4. The City shall prepare and implement a Capital Improvement Program (CIP), consistent with State requirements, which shall schedule the funding and construction of projects for a four-year period, including a one-year CIP Budget. The Capital Improvement Program shall balance the needs for improved public facilities and infrastructure, consistent with the City's Comprehensive Plan, within the fiscal capabilities and limitations of the City.

5. The City shall maintain its accounting records in accordance with generally accepted accounting principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

6. The City shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the basis of race, color, national origin, religion, gender, sexual preference, marital status, age or disability.

7. Budgets for all City departments and all other City expenditures shall be subject to City Council approval and appropriation and discretionary spending powers of the Mayor as provided by the Hialeah Charter and Code.

8. Interfund loans must be supported by a fiscally sound source of funds available for repayment.

9. Preparation of the City's Budget shall be in such format as to allow correlation with the costs reported in the City's Annual Comprehensive Financial Report, with the content of the Budget to include information required by Section 6.01 of the Hialeah Charter and Hialeah Code §2-126.

III. Fiscal Policy for Annual Operating Revenues and Expenses

A. All Funds

1. Revenue

a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions.

b. Revenue estimates will be made on a reasonably conservative basis to ensure that estimates are most likely realized.

c. The operating budget will be prepared based on 95% of the certified taxable value of the property tax roll.

d. The City will not use long-term debt to finance expenditures required for operations.

e. As a general rule, operating budgets will be balanced using current year revenues to finance current year expenditures. Minimum fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. However, balances exceeding the policy targets may be budgeted, as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis, or for specific purposes, as designated.

2. Requirements

a. Normal maintenance requirements necessary to sustain the basic asset value will be included in the budget of the proper operating fund.

b. Contractual obligations required by labor agreements and compensation plans for employees will be included in the budget or provided for through supplemental appropriations, subject to available funds.

c. Capital will be provided for major improvements and automation or computerization of services based on multiple-year planning and appropriate cost benefit analysis.

d. Future capital improvement requirements and equipment replacement will be included in operating plans requiring such reserves as may be necessary. The annual amount set aside to provide reserves for future capital requirements, will be tailored to the needs of the specific operation, if not established by bond ordinance, and will be above the normal fund balance.

3. Fund Balance

a. Maintaining an adequate fund balance is essential. A fund balance will be considered appropriate in the amount of 5% of the current year's operating appropriations for the General Fund, 2% for other governmental operating funds, and 10% of the current year's operating appropriations for the Enterprise Operating Funds.

b. The Mayor may designate higher fund balances than the threshold amounts provided in 3a above for specific purposes.

c. The balances of each fund shall be maintained by using a conservative approach in estimating revenues and by ensuring that expenditures do not exceed the appropriations.

d. Any anticipated deficit at year-end, unless it can be eliminated from operating results within the first six months of the next fiscal year, will be provided for in the current year's transfers.

B. Specific Guidelines for Individual Funds

1. General Fund

a. The General Fund is the principal operating fund of the City and will account for activities that are not reported in another type of fund for legal or managerial reasons.

b. It is the objective of the City to first find funding sources to pay operating expenses of the General Funds from sources other than Ad Valorem taxes. Only when non-Ad Valorem tax sources of revenue are

insufficient to support services at desired levels should Ad Valorem taxes be utilized. Ad Valorem taxes and non-Ad Valorem taxes shall be earmarked to support the City of Hialeah Police and Fire departments.

c. Service charges and fees for all General Fund services will be analyzed to ensure an appropriate proportional recovery of direct costs and overhead.

2. Special Revenue Funds

a. Special Revenue Funds will be used to account for specific revenue sources that are restricted to expenditures for specific purposes, such as non-enterprise revenue pledged for debt service. Business-like operations that cover only a substantial portion of their costs by user fees and charges, and therefore require ongoing operating subsidies, will be classified as Special Revenue Funds.

b. The Affordable Housing Fund will be budgeted to be fully supported by the operating rental revenue of the City affordable and elderly housing facilities once completed and operational. The revenue will cover the expenditures, capital outlays and debt service associated with the maintenance of these facilities. Any funds not required for these purposes may be transferred to the General Fund.

c. The Building Better Communities fund will be budgeted to be fully supported by grant revenue from Miami-Dade County and will be subject to the contractual grant requirements between the City and the County.

d. The Children's Trust fund will be budgeted to be fully supported by grant revenue from the Children's Trust funded by Miami-Dade County and will be subject to the contractual requirements between the City and the County.

e. The E-911 and E-911 Wireless Funds will be budgeted to be fully supported by a per call service charge collected by Miami-Dade County and will be subject to the contractual requirements between the City and the County and State law.

f. The Fire Rescue Transportation Fund will be budgeted to be supported by revenue from fire rescue transportation fees, motor vehicle accident fees, fire rescue impact fees and various fire department specific grants. Grants will be subject to their specific contractual requirements.

The income generated by this fund is not expected to cover the costs and the shortfalls will require transfers from the General Operating Fund.

g. The Impact Fee Fund will be fully supported by the City's Park Impact fees on new construction. The expenditures from these funds are restricted to park infrastructure and will be subject to the City Code requirements.

h. The Stormwater Fund is supported by bi-monthly service fees charged to City residents. The income generated by this fund is not expected to cover the costs and the shortfalls will require transfers from the General Operating Fund.

i. The Street Transportation fund will be used to account for operating revenues, expenditures, and capital outlay associated with roadway construction and maintenance. The income generated by this fund is not expected to cover the costs and the shortfalls will require transfers from the General Operating Fund.

j. The Urban Area Security Grant fund will be budgeted to be fully supported by grant revenue. The expenditures from these funds are restricted to public safety and will be subject to specific contractual grant requirements.

k. The Fire Prevention Fund will be budgeted to be supported by revenue from fire re-inspection fees. The expenditures from this fund will be used for personnel, operating and capital expenses.

l. The Law Enforcement Trust Funds (State and Federal) are fully supported by court order forfeitures and interest income and are subject to their specific contractual agreements.

m. The Emergency Medical Services Grant Fund will be budgeted to be fully supported by grant revenue and will be subject to the contractual agreements between the City and Miami-Dade County.

n. The Metro Medical Response System Grant (State and Federal) will be budgeted to be fully supported by grant revenue. The expenditures from this fund are restricted to specific contractual grant requirements.

3. Enterprise Operating Funds

a. Enterprise funds will be used to account for those activities where the costs are expected to be funded substantially by external (non-City department) user fees and charges.

b. Enterprise Operating Funds will pay the General Fund their proportionate share of the cost of general administrative departments and a payment-in-lieu-of-taxes, which will be computed in a fashion that will relate the tax to a comparable commercial use, as limited by outstanding Bonds or Bond Ordinances. [Public Utilities bond restrictions limit payments-in-lieu-of-taxes to fifteen percent (15%) of gross revenues.] Public Utilities (water, reclaimed water, and sewer) are able to produce sufficient revenue from service charges to fully recover all direct operating costs and overhead, plus provide for debt service and major capital outlay. Initial startup of operations or specific circumstances may require an individual enterprise to be subsidized for a limited period of time; however, it is fully expected that these operations will be totally self-supporting over time and will repay any subsidy to the General Fund, as revenues permit.

c. Service charges, rent and fee structures will be established so as to ensure recovery of all costs.

d. The Solid Waste and Circulator fee structures will be reviewed on an bi-annual basis, and will relate to competitive rates in other local private and public operations, and to the City's operating and capital plan requirements.

IV. FISCAL POLICY ON INVESTMENTS

A. In General

In an effort to accomplish the objectives of the City's portfolios, this policy identifies various authorized instruments, issuer diversification, maturity constraints, investment ratings and liquidity parameters, as defined in the City investment policy.

1. Repurchase agreements and reverse repurchase agreements. Fully collateralized, repurchase and reverse-repurchase agreements are permissible investments provided that the following conditions are met:

   a. The City has executed a Master Repurchase Agreement with either a primary dealer, as defined by the Federal Reserve, or a bank or savings and loan domiciled in this state, and certified as a qualified depository, as defined in section 280.02, Florida Statutes.

   b. The agreement has a defined termination date and is secured by the obligations described in this investment policy.

   c. Requires that the securities being purchased by the City to be pledged to the City, held in the City's name, and deposited at the time the investment is made with the City or with the third party selected and approved by the City.

d. Direct obligations of the United States Treasury including Bills, Notes, Bonds and various forms of Treasury zero-coupon securities. Any direct obligation of the United States Government having principal and interest unconditionally guaranteed by the United States Government having a stated final maturity of 30 years and less.

e. Any authorized investments purchased by or through the State Board of Administration or the Office of the State Treasurer and held on behalf of the Trust in a commingled pool or separate account are permitted. The Investment Committee may elect, within its discretion, to avail the City of investments in the State Board of Administration of Florida's Local Government Investment Pool and the Florida League of Cities Investment Pool.

f. Commercial paper issued in the United States by any corporation, provided that such instrument carries a rating of "A1/P1" or (or comparable rating) as provided by two of the top nationally recognized statistical rating organizations (NRSRO); and that the corporation's long term debt, if any, is rated at least "Al/A+" of the LOC provider must be rated at least "AA" (or a comparable rating) by at least two of the nationally recognized statistical rating organizations publishing ratings for financial institutions. The maximum maturity shall not exceed 270 days from the time of purchase.

g. Banker's Acceptances issued within the United States by institutions with a long-term rating of at least "AA" or short-term debt rating of Pl (or comparable ratings), as provided by one nationally recognized statistical rating organization. Exceptions to the above may be approved by the Investment Committee from time to time and reported to the Mayor. The invested account of a Manager may own no more than five percent of the portfolio in banker's acceptances issued by any individual, depository institution at one time. Maximum maturity shall not exceed 270 days from the time of purchase.

h. Nonnegotiable Certificates of Deposit issued by Florida Qualified Public Depositories as identified by the State Treasurer's Office. Certificates of Deposit shall be purchased only from institutions that qualify under section §280.02, Florida Statutes, as qualified public depositories.

i. Obligations of any United States Government sponsored agency (GSE), which principal and interest carry the implied full faith and credit of the United States Government and which principal and interest are unconditionally guaranteed by the issuing agency. Typical issuing names are, but not limited to, the Federal Home Loan Mortgage (FHLMC), Tennessee Valley Authority (TVA), Federal National Mortgage Association (FNMA), Federal Home Loan Banks

(FHLB), Federal Farm Credit Bank (FFCB) and Student Loan Marketing Association (SLMA).

j. Interest-bearing time deposits or savings accounts in qualified public depositories as defined in Florida Statutes §280.02.

k. Mortgage obligations guaranteed by the United States Government and sponsored agencies and/or instrumentalities including, but not limited to, the Government National Mortgage Association, the Federal National Mortgage Association, and the Federal Home Loan Mortgage Corporation. Mortgage-backed securities, including mortgage-pass through securities and Collateralized Mortgage Obligations (CMO) issued, guaranteed or backed by an agency or instrumentality of the Federal Government or other mortgage securities including CMOs rated AAA or equivalent by a nationally recognized statistical rating organization. The more volatile derivative mortgage securities, such as interest only, principal only, residuals and inverse floaters, are prohibited.

l. Corporate Fixed Income Securities issued by any corporation in the United States with a rating of A or better by two NRSROs subject to the following limitations: (1) The portfolio may own no more than $5 million of such instruments issued by any one corporation at one time. In no event shall the City own an amount greater than 5% of a total issue. (2) The maximum portfolio percentage for corporate and municipal fixed income securities shall be 15% of the total portfolio. (3) The maximum maturity at purchase shall be 5 years. The total average maturity for all corporate fixed income securities held at one time shall not exceed 2.5 years.

m. Asset-backed securities issued in the United States. The duration shall not exceed 5 years, based upon a reasonable and supportable prepayment assumption. The security shall be rated by 2 NRSROs and rated, at a minimum, AA3 by Moody's, AA- by S&P or AA- by Fitch, or if rated such by two of these three rating companies, an equivalent minimum rating by a NRSRO.

n. Securities of state, municipal and county governments or their public agencies, which are rated in the three highest rating categories (AAA/Aa, ANAa or A) by a nationally recognized statistical rating organization.

o. Guaranteed Investment Contracts (GICs) issued by insurance companies rated in the highest category by AM Best Rating System and maintaining claims paying ability of AA/Aa by a NRSRO.

p. Investment Agreements with other financial institutions. If collateralized, the collateral securing the investment agreement shall

be limited to those securities authorized for purchase by this investment policy. The invested account of a Manager may own, at one time, no more than $10 million in investment agreements from any one financial institution.

B. Diversification

It is the policy of the City to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling. No more than 55% of the overall portfolio may be deposited in a single bank, except in the case of money center banks, for which the limit is 75%. No more than 55% of the overall portfolio may be invested in cooperative investment programs and no more than 25% of the overall portfolio may be invested in the securities of a single issuer, except the U.S. Treasury. No more than 20% of the portfolio may have a maturity beyond 18 months. The average maturity of the portfolio shall never exceed 18 months and at least 10% of the portfolio shall be invested in overnight instruments or marketable securities that can be sold to raise cash on one business day's notice.

C. Bank and Dealer Selection

Repurchase and reverse repurchase agreements shall be negotiated with firms approved according to this policy. For broker/dealers of other investment instruments, the Investment Committee shall utilize primary dealers and such other reputable and recognized dealers as may be recommended by the Investment Committee.

V. FISCAL POLICY FOR CAPITAL EXPENDITURES AND DEBT FINANCING

A. ALL FUNDS

1. Revenue

a. Revenue projections for the one-year Capital Improvement Program Budget and five-year Capital Improvement Program Plan shall be based on conservative assumptions of dedicated fees and taxes, future earnings and bond market conditions.

b. The capital improvements element shall be reviewed on an annual basis and modified as necessary in accordance with Florida Statutes § § 163.3187 or 163.3189 in order to maintain a financially feasible five-year schedule of capital improvements.

2. Requirements

a. Capital projects shall be justified in relation to the applicable elements of the City's Comprehensive Plan.

b. Estimated requirements for capital projects shall include all costs reasonably associated with the completion of the project.

c. The impact of each project on the operating revenues and requirements of the City shall be analyzed as required by the General Fiscal Policy.

d. Consistent with IRS regulations, timeframes for debt repayment will not exceed the average life of improvements.

3. Long Term Debt: Annual debt service payments will be level over the life of a bond issue, unless fiscal constraints or other restrictions dictate an alternative approach. A policy of full disclosure will be followed in all financial reports and official statements for debt.

4. Medium Term Debt: Lease-Purchase methods, bonds or other debt instruments may be used as a medium term (4 to 10 years) method of borrowing for financing vehicles, other specialized types of equipment, or other capital improvements. The equipment or improvement must have an expected life of more than four years. The City will determine and utilize the least costly financing methods available. Such debt arrangements will be repaid within the expected life of the equipment or improvement acquired.

5. Short Term Debt: Short-Term borrowing may be utilized for temporary funding of anticipated tax revenues, anticipated grant payments, anticipated bond proceeds, or other expected revenues. Anticipated funding is defined as an assured source with the anticipated amount based on conservative estimates. Such borrowing may utilize a short-term note maturing before the end of the current appropriation period. Other short-term debt, such as tax exempt commercial paper, bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing and an interest advantage, or delays long-term debt until market conditions are more favorable. The City will determine and utilize the least costly method for short-term borrowing. Short-term debt may be refunded in accordance with applicable Federal laws.

B. SPECIFIC GUIDELINES

1. General Capital Improvements: General capital improvements, or those improvements not related to municipally-owned enterprises, shall be funded from General Operating Fund revenues or fund balances, the sale of revenue bonds or general obligation bonds, and from special revenues, assessments and grants.

a. Pay-As-You-Go Capital Improvements: Pay-as-you-go capital improvements shall be funded from General Operating Fund revenues or fund balances, state and federal grants, special assessments, or other sources of revenue that may become available to the City. In the case of special assessments, affected property owners shall pay for local neighborhood improvements, unless exempted by the City Council. Major capital projects related to the delivery of general public services shall be paid from general purpose revenues. It is recognized that the allocation of funds in any given year of the program may vary significantly from these parameters due to prioritization and scheduling of projects.

b. Special Assessments: When special assessments are used for general capital improvements, demolitions, lot clearing, or reclaimed water system extensions, the interest rate charged will be established by the City Council consistent with State law or as provided in the Hialeah Code.

2. Enterprise Capital Improvements:

a. Pay-as-you-go Improvements: Enterprise funds should support needed capital improvements on a pay-as-you-go basis to the greatest extent possible, except where analysis shows that it is in the City's best interest to issue debt for such improvements. Public Utilities funds pay-as-you-go projects in accordance with the minimum bond covenant requirements.

b. Revenue Bond Debt Limit: Enterprise revenue bonds shall be used to finance revenue-producing capital facilities of the Enterprise Fund. Bond coverage will be provided from the Enterprise revenue sources, and may include General Fund revenue support.

c. State Revolving Loan Fund: The Public Utilities Fund has available a federally funded, below-market interest rate loan pool. This pool may be used whenever its use is advantageous and in the best interest of the City.

A. Budget Methodology

The budget for the City of Hialeah is prepared by department. Some departments are divided into divisions, which are defined according to the activity performed. Each department's budget includes the following:

Department Overview
Organization Chart
Personnel Recap: Lists all positions
Major Objectives
Performance Measures Indicators
Budget Account Summary: Expenditure for department/division
Budget Justifications: Description of the amount requested for each object code

B. Budget Process

The fiscal year for the City shall begin on the first day of October of each year and end on the last day of September of each year as mandated by Florida statutes. The Mayor sets the guidelines for the upcoming years budget including an Operating and Five-Year Capital Improvement Program (CIP) preparation manual, department overview, goals and objectives, performance measures, line items budget, CIP form, department capital outlay form, position justification form and job description form.

The budget calendar (see separate section in this budget book) sets forth the procedures and timetables to be followed for preparing the budget request for the coming year. Guidelines for operating expenses on the upcoming budget are based on projections of current year expenditures, as well as, the prior year actual expenditures. Justifications for changes are provided on operating expenses.

On the Capital Improvement Program, departments are asked to prioritize their request based on the benefits to be derived, necessity to health, safety, welfare and needs of the residents, enhancement to City plans and policies, and available funding. The Budget Department provides all information on budgeted line items for personnel services, which includes salaries and benefits (pension and health insurance allocations) and fixed costs (insurance). The departments complete the other information.

The City receives the certified taxable real estate and tangible property values from the Miami-Dade County Property Appraiser on July lst of each year. The preliminary millage rate is based on the Certified taxable value. The appropriations contained in the proposed recommendation shall not exceed the funds derived from taxation and other revenue sources.

C. Budget Format

The budget document should provide meaningful and useful information to the elected officials, city staff and to the public. It includes all of the City's Funds and Service Programs, and serves as the City's primary fiscal year policy. The budget document is developed to serve four primary functions:

- Policy Document
- Financial Plan
- Operations Guide
- Communication Device

This budgetary process provides vital information in communicating with the Commissioners and the citizens of Hialeah. It gives them a better understanding of the allocation of resources for each department and on the overall status of the city.

D. Budget Approval

The OMB Department compiles and prepares the requested operating and capital improvement program budget and presents to the Mayor, who then submits the proposed document to City Council no later than September 1 of each fiscal year. At this time, the City Council sets the proposed property tax millage rate and schedules public hearings on budget and tax millage rate.

The City Council shall carefully consider the budget proposal and make such revisions as they deem advisable. Two public hearings on the budget and the proposed millage rate are held in September as required by State statute and detailed in the Truth in Millage (TRIM) law to obtain taxpayer comments. At the second public hearing the final budget and millage rate are presented and adopted. The City Council shall adopt the budget in the form of an appropriation ordinance no later than September 30 of each fiscal year.

The public can review the approved budget in its entirety in the Office of the City Clerk or on the city's website, www.hialeahfl.gov. The new budget becomes effective on October 1st of each year. After the millage rate and final budget are adopted, the city has three (3) days to send a copy of the ordinance to the Miami-Dade County Property Appraiser, and thirty (30) days to submit the Certification of Compliance, (Form DR487) establishing the final millage rate with the Florida Statutes, Florida Department of Revenue, Division of Ad Valorem Tax.

E. Budget Amendment

The Budget Amendment Process is in one of two formats, depending on whether or not the original budget appropriation is exceeded is as follows:

- All budget amendments require approval by the City Council when operating expenditures exceed budgeted appropriations at the department level, which is the legal level of control.
- Transfers within a department can be made after the department director submits a request and it is approved by the Mayor. Transfers will be limited by amount and type of expenditure.
- After April 1 of each fiscal year interdepartmental transfers can be made.

F. Capital Improvement Plan

The CIP includes a review of capital infrastructure, building, and facility projects where the estimated cost exceeds $2,000. Departments submit plans and follow the same approval process as the operating budget. All information is in the Capital Improvement section of this document. Expenditures are based on information approved for the first year of the 5-Year Capital Improvement Program (CIP).

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A. Budgets and Budgetary Accounting

Annual Budgets are adopted on a basis consistent with GASB 34 accounting principles generally accepted in the United States. Annual appropriated budgets are adopted for the General Fund, Special Revenue Funds, Debt Service Funds, and for the Capital Projects Fund. All annual appropriations lapse at year-end.

B. Basis of Budgeting

Basis of Budgeting refers to the time period when revenues and expenditures are recognized in the funds and reported on the financial statements. The budgets of general government type funds (General Fund and Special Revenue Funds) are prepared on a modified accrual basis. Under this method, revenues are recognized only when they become measurable and available to finance expenditures of the fiscal period. Available means collectible within the current period or soon enough thereafter, to pay current liabilities.

Expenditures are recognized when the fund liability is incurred except for un-matured interest on general long term debt which is recognized when due, and the concurrent portion of accrued vacation and sick leave which is recorded in a general long term debt group. At year-end, open encumbrance balances lapse. However, encumbrances relating to Capital Projects are generally re-appropriated as part of the following year's budget. The budgets for the Proprietary Funds (Water and Sewer Fund, Circulator Fund and Solid Waste Fund). Under the full accrual basis, not only are expenditures recognized when a liability is incurred, but revenues are also recognized when they are obligated to the City.

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and relates to the timing of the measurements made, regardless of the measurement focus applied. All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual, i.e., when they become both measurable and available as expendable financial resources to pay liabilities of the current period. Ad Valorem taxes and charges for services are susceptible to accrual when collected in the current year or within 60 days subsequent to year-end, provided the amounts received pertain to liabilities through the fiscal year end.

Intergovernmental revenues, franchise fees, sanitation fees and utility service taxes are recorded in accordance with their legal or contractual requirements as earned. Interest is recorded when earned. Licenses and permits, charges for services, fines and forfeitures,

and other revenues applicable to the current period are recorded as revenue when received in cash because they are generally not measurable until actually received. License and permit revenue collected in advance for periods of which they relate are recorded as deferred revenue.

Special assessments are recorded as revenue only to the extent that individual installments are considered available. Assessments not yet due are recorded as deferred revenue. Bond proceeds funding future special assessment costs are recorded as deferred revenue until the costs are incurred. Expenditures are generally recognized under the accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt, which are recognized when due where funds are not specifically reserved for such purpose.

The reporting practices for the Proprietary Fund Types closely parallel comparable commercial financial reporting. Both recognize revenue when earned and expenses when incurred (the accrual basis) including depreciation on its exhaustible fixed assets. Earned but unbilled service receivables are accrued as revenue in the Enterprise Fund. The hierarchy for reporting and budgetary control is as follows:

1. Fund
2. Department
3. Division
4. Function
5. Object Code

D. Fund Structure

The accounts of the City are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

The minimum number of funds is maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.

E. Measurement Focus, Basis of Accounting and Basis of Presentation

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The *Capital Improvement Construction Fund* is a capital projects fund, which is used to account for expenditures incurred for building City projects.

The *Water and Sewers Utility System Fund* accounts for the activities of the Water and Sewers Department. The Department operates the sewage treatment plan, sewage pumping stations and collection systems, and the water distribution system. The *Solid Waste Utility System Fund* accounts for providing solid waste services to customers of the City.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's water and sewers fund and the solid waste fund are charges to customers for services. Operating expenses for enterprise funds include the cost of services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

F. Budget Assumptions

Budget assumptions explain the basis for revenue and expenditures estimates. Although the underlying assumptions for revenue projections are presented in detail in another section of this document, information on assumptions underlying spending estimates is outlined in general terms in the budget message.

The following assumptions were used to develop this Annual Budget:

Locally Levied Taxes

This category includes revenues for all Ad-Valorem Taxes, Franchise Fees, and Utility and Communication Taxes. The Ad-Valorem taxes are assessed based on the valuation of projects within the City. Included in the budget is the following real and tangible personal property for the current year.

Licenses and Permits

This category includes revenues for occupational licenses and all permits. Projected increases/decreases are based on new and existing businesses, new developments and home improvements.

Intergovernmental Revenues

This category includes Federal and State Grants and various revenues from Miami-Dade County and the State of Florida. Projected increases/decreases are based on various State revenue forecasts and existing Federal and State Grants.

Charges for Services

This category includes charges for various services provided by the city such as development review fees, alarm permits, fire inspection, ambulance services, commercial solid waste, bus services and recreation programs. Projected increases/decreases are based on anticipated residents usage and participation.

Fines and forfeitures

This category is for county court fines and violation of local ordinance. Projected increases/decreases are based on historical data for traffic violations and city code violation.

Expenditures - Personnel Services

This category includes expenditures for City employees' salary, (including overtime, incentives, and other salaries) plus benefits such as FICA/MICA, life, disability, health and dental Insurance; various pension contributions and worker's compensation. The proposed personnel services budgets are based on current staffing levels and new positions and anticipated rate increases in conformance with the existing collective bargaining agreements and projected pay plans. The budget department calculates projected personnel services costs.

Expenditures - Operating Expense

This category includes expenditures for running a governmental program not classified as personnel, capital outlay or capital projects. Projected increases or decreases are based on a departmental level decision process. Departments are given a target budget and flexibility over allocation in the various line items. Expenditures are adjusted to reflect management priorities and updated information on costs.

Expenditures - Capital Outlays

This category includes expenditures for capital items costing between $2,000 and $15,000. Equipment purchases of less than $2,000 should be included in the operating budget account. Unexpended balances are rolled into fund balances at the end of the year or it can be rolled over based on management decision. Projected expenditures are based on the estimated cost of each capital item. Funding for these expenditures are identified within the departmental target budgets. Additional capital outlay depends on management priorities.

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DESCRIPTION OF LONG TERM DEBT

A. Revenue Bonds

The City issues bonds where the City pledges revenues derived from the acquired or constructed assets to pay the debt service. Revenue bonds outstanding at year-end are as follows:

1968 Revenue Bonds - The 1968 $14,000,000 revenue bonds are due in varying annual installments through 2007 and bear interest at rates ranging from 5% to 6%, payable semi-annually. Principal is paid annually. The bonds are collateralized by a first lien on the revenues from the Water and Sewers Fund, net of amounts necessary to pay all costs of operations and maintenance. The City has also pledged all revenues, except Ad Valorem taxes, as collateral for the bonds. The bonds are subject to a call provision whereby they may be redeemed by the Water and Sewers Fund in inverse order of maturity upon payment of a premium of 1/4% for each year between redemption and scheduled maturity, but not exceeding a total of 3% of the face value. At September 30, 2006, $465,000 remained outstanding. These bonds are accounted for in the Water and Sewers Fund.

The Water and Sewers Fund is required to segregate and restrict certain amounts in connection with the ordinance governing the issuance of the revenue bonds. As of September 30, 2006, the Water and Sewers Fund is in compliance with such requirements.

1993 Revenue Bonds - In November 1993, the City issued $4,400,000 Capital Improvement Revenue Bonds, Series 1993 (the "Series 1993 Bonds"). Proceeds from the Series 1993 Bonds were used to finance construction of a new fire administration building, fund the debt service account and pay certain issuance costs. The Series 1993 bonds mature October 2018 and bear interest ranging from 3.1% to 5.5%. The Series 1993 Bonds are secured by a lien upon revenues derived by rescue transport service fees. The City will budget non-ad valorem revenues if such revenue is not adequate to pay debt service costs. At September 30, 2006, $2,780,000 remained outstanding.

Revenue bond debt service requirements to maturity are as follows:

	Principal	Interest	Total
Revenue Bonds - 1968:			
2007	$ 465,000	$ 11,625	$ 476,625
	$ 465,000	$ 11,625	$ 476,625

DESCRIPTION OF LONG TERM DEBT

	Principal	Interest	Total
Revenue Bonds - 1993:			
2007	$ 170,000	$ 152,900	$ 322,900
2008	180,000	143,550	323,550
2009	190,000	133,650	323,650
2010	200,000	123,200	323,200
2011	210,000	112,200	322,200
2012-2016	1,235,000	374,825	1,609,825
2017-2018	595,000	49,500	644,500
	$2,780,000	$1,089,825	$3,869,825

B. State of Florida Loans

In fiscal year 1977, the Water and Sewers Fund borrowed $43,490,000 from the State of Florida toward the construction of the East Side Sewer System. The loan, which bears interest at rates ranging from 5.4% to 5.6%, is payable in varying annual installments of principal and interest through 2008. The loan is collateralized by a secondary lien on net revenues of the water and sewer system after the funding requirements of the 1968 revenue bonds have been met.

Construction of the East Side Sewer System was completed during 1980. Interest on the loan from the State of Florida, amounting to approximately $5,602,000, has been capitalized and included in construction costs and will be expensed over the estimated useful life of the system (50 years).

The loan agreement provides that the State will deposit the loan proceeds in a restricted, interest-bearing investment account to be used by the Water and Sewers Fund as debt service reserves and for future construction requirements. In addition, the Department of Water and Sewers is required to make periodic escrow payments for debt service. As of September 30, 2006, $3,517,936 is restricted for debt service payments and reserves. Interest earned on the construction funds during the time the East Side Sewer was being built, which is credited to the Water and Sewers Fund, has been deferred and is being amortized to income over the same period that the related capitalized interest is being expensed (50 years). At September 30, 2006, the unamortized deferred interest balance was $1,902,332.

Annual debt service requirements to maturity for the loan from the State of Florida, including interest of $211,950 are as follows:

	Principal	Interest	Total
Year ending September 30:			
2007	$ 1,120,000	$ 126,775	$ 1,246,775
2008	1,185,000	85,175	1,270,175
Total debt	$ 2,305,000	$ 211,950	$ 2,516,950

C. Notes Payable

Notes payable recorded in the governmental entity-wide statement relate to loans from the Florida Municipal Loan Council and a Community Development Block Grant Section 108 Loan.

1) Florida Municipal Loan Council

On April 28, 1999, the City executed a loan agreement with the Florida Municipal Loan Council to borrow $30,000,000 from the proceeds of the Florida Municipal Loan Council Revenue Bonds, Series 1999 for major roadway improvements and infrastructure projects. The loan has an outstanding balance of $22,160,000 and calls for semi-annual payments due on April 1 and October 1, commencing on October 1, 1999 through April 1, 2019 and bears interest at varying rates ranging from 3.2% to 5.1%.

On May 1, 2003, the City executed a loan agreement with the Florida Municipal Loan Council to borrow $48,135,000 from the proceeds of the Florida Municipal Loan Council Revenue Bonds, Series 2003A, for major roadway improvements and infrastructure projects. The loan has an outstanding balance of $45,670,000 and calls for annual payments due on May 1, commencing on May 1, 2004 through May 1, 2033 and bears interest at varying rates ranging from 2.0% to 5.25%.

On February 15, 2005, the City executed a loan agreement with the Florida Municipal Loan Council to borrow $29,090,000 from the proceeds of the Florida Municipal Loan Council Revenue Bonds, Series 2005A, for major roadway improvements and infrastructure projects. The loan has an outstanding balance of $28,600,000 and calls for annual payments due on February 1, commencing on February 1, 2006 through February 1, 2035 and bears interest at varying rates ranging from 3.0% to 5.0%.

The arbitrage rebate requirement generally requires issuers of tax-exempt debt to rebate to the U.S. Treasury that investment income arising from proceeds of tax-exempt debt to the extent that such income results from investments yields in excess of the bond yield. There is no arbitrage rebate liability in connection with the Revenue Bonds at September 30, 2006.

2) Community Development Block Grant Section 108 Loan

On June 14, 2000, the City executed a loan agreement with the U.S. Department of Housing and Urban Development (HUD) under HUD's Community Development Block Grant (CDBG) Section 108 Loan Program. The loan totaled $4,400,000 and calls for semi-annual principal and interest payments at varying interest rates commencing on August 1, 2000 through August 1, 2019. The loan is payable to a bank as the trustee and registered holder of the note, guaranteed by HUD and collateralized by future CDBG funds granted to the City.

The loan had an outstanding balance of $3,450,000 at September 30, 2006.

The City granted all of the guaranteed loan funds to a local business to finance economic development activities, including the purchase of machinery and equipment for the local business warehousing and distributing facilities and corporate headquarters. A grant agreement was also executed with the local business and the City obtained a first priority security interest in the local business machinery and equipment as stipulated in the grant agreement. As of September 30, 2006, the City has paid the local business $4,000,000 of the loan amount and has designated the additional $400,000 net of transaction fees in the City's CDBG special revenue fund.

On December 16, 2005, the City entered into a loan agreement with SunTrust bank for a construction line of credit for the purpose of financing the construction of a 300-unit affordable housing project in the amount of $15,000,000. Quarterly interest only payments shall be due and payable commencing on March 1, 2006 and ending on December 1, 2008 (the "Maturity Date") with the entire unpaid principal balance due and payable in full on the maturity date at a variable interest pare, currently at 4.69% and not to exceed 12% over the life of the loan. At September 30, 2006, the loan had an outstanding balance of $10,050,000.

Annual debt service requirements to maturity for notes payable are as follows:

	Principal	Interest	Total
Florida Municipal Loan Council - Series 1999:			
2007	$ 1,295,000	$ 1,038,244	$ 2,333,244
2008	1,345,000	986,444	2,331,444
2009	1,400,000	930,963	2,330,963
2010	1,460,000	871,463	2,331,463
2011	1,525,000	807,508	2,332,508
2012-2016	8,755,000	2,910,800	11,665,800
2017-2019	6,380,000	623,431	7,003,431
	$22,160,000	$ 8,168,851	$30,328,851

DESCRIPTION OF LONG TERM DEBT

	Principal	Interest	Total
Florida Municipal Loan Council - Series 2003A:			
2007	$ 875,000	$ 2,229,325	$ 3,104,325
2008	905,000	2,200,887	3,105,887
2009	930,000	2,173,738	3,103,738
2010	960,000	2,145,837	3,105,837
2011	1,005,000	2,097,838	3,102,838
2012-2016	5,855,000	9,665,213	15,520,213
2017-2021	7,555,000	7,961,600	15,516,600
2022-2026	9,630,000	5,888,775	15,518,775
2027-2031	12,185,000	3,329,750	15,514,750
2032-2033	5,770,000	436,250	6,206,250
	$45,670,000	$38,129,213	$83,799,213
Florida Municipal Loan Council - Series 2005A:			
2007	$ 525,000	$ 1,323,415	$ 1,848,415
2008	540,000	1,306,336	1,846,336
2009	555,000	1,288,101	1,843,101
2010	575,000	1,270,002	1,845,002
2011	595,000	1,249,005	1,844,005
2012-2016	3,330,000	5,882,104	9,212,104
2017-2021	4,090,000	5,973,342	10,063,342
2022-2026	5,225,000	3,653,704	8,878,704
2027-2031	6,600,000	2,183,153	8,783,153
2032-2035	6,565,000	394,803	6,959,803
	$28,600,000	$24,523,965	$53,123,965
CDBG Section 108:			
2007	$ 175,000	$ 265,330	$ 440,330
2008	185,000	252,696	437,696
2009	200,000	239,342	439,342
2010	210,000	224,946	434,946
2011	225,000	209,305	434,305
2012-2016	1,375,000	764,008	2,139,008
2017-2019	1,080,000	175,489	1,255,489
	$ 3,450,000	$ 2,131,116	$ 5,581,116

DESCRIPTION OF LONG TERM DEBT

	Principal	Interest	Total
Bond Anticipation Loan:			
2007	$ -	$473,190	$ 473,190
2008	-	473,190	473,190
2009	10,050,000	-	10,050,000
	$10,050,000	$946,380	$10,996,380

D. Mortgage Payable

In September 1991, the City executed a mortgage note payable with the Miami-Dade Housing Agency for the purchase of an apartment building to be used for low-income housing. The mortgage calls for monthly principal and interest payments at 3% per annum of $759 through August 1, 2021 and is secured by the property.

Annual debt service requirements to maturity for notes payable, including interest of $25,802 are as follows:

	Principal	Interest	Total
Year ending September 30:			
2007	$ 5,905	$ 3,201	$ 9,107
2008	6,085	3,022	9,107
2009	6,270	2,837	9,107
2010	6,461	2,646	9,107
2011	6,708	2,399	9,107
2012-2016	36,723	8,810	45,533
2017-2021	35,689	2,887	38,576
	$103,841	$25,802	$129,644

E. Revolving Loan

On May 11, 2001, the City entered into a revolving loan agreement with the State of Florida Department of Environmental Protection for the purpose of providing financial assistance for planning and designing water and sewer system improvements. At September 30, 2006 the project had not been completed and the amount of the loan available for the project was $2,997,370 of which the City had withdrawn $953,514. The loan shall be repaid in 20 semiannual loan payments of $110,945 beginning September 15, 2006, which is based on the total amount owed. Amount due as of September 30, 2006 was $1,021,188, which includes capitalized interest and other costs.

F. Changes in Long-Term Liabilities

The following is a summary of changes in the long-term debt for the year ended September 30, 2006:

	Balance September 30, 2005	Additions	Reductions	Balance September 30, 2006	Due Within One Year
Governmental activities:					
Revenue bonds	$ 2,940,000	$ -	$ (160,000)	$ 2,780,000	$ 170,000
Notes payable	102,620,000	10,050,000	(2,740,000)	109,930,000	2,870,000
Capital leases	316,218	-	(63,827)	252,391	67,344
Mortgage payable	109,572	-	(5,731)	103,841	5,905
Net pension obligation	40,476,057	14,928,237	(15,384,964)	40,019,330	-
Compensated absences	15,533,342	11,952,430	(10,388,798)	17,096,974	472,285
Claims payable	34,881,145	25,699,572	(28,096,248)	32,484,469	7,369,889
Total	196,876,334	62,630,239	(56,839,568)	202,667,005	10,955,423
Less deferred amounts:					
Discount	(68,172)	-	5,050	(63,122)	5,050
Premium	2,598,368	-	(92,283)	2,506,085	(92,283)
Total bonds and loans payable	$ 199,406,530	$ 62,630,239	$ (56,926,801)	$ 205,109,968	$ 10,868,190
Business-type activities:					
Revenue bonds	$ 970,000	$ -	$ (505,000)	$ 465,000	$ 465,000
Notes payable	5,415,000	-	(3,110,000)	2,305,000	1,120,000
Revolving loan	900,989	231,912	(111,713)	1,021,188	221,890
Compensated absences	1,970,738	868,573	(953,693)	1,885,618	3,238
Claims payable	7,192,974	5,164,296	(5,793,835)	6,563,435	757,715
Miami-Dade County water purchase agreement	-	514,546	-	514,546	171,515
Total	$ 16,449,701	$ 6,779,327	$ (10,474,241)	$ 12,754,787	$ 2,739,358

Other long-term liabilities such as compensated absences are normally paid from the general fund.

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DISCUSSION ON DEBT AND CAPITAL

EFFECTS OF EXISTING DEBT LEVELS ON CURRENT AND FUTURE OPERATIONS

Existing Debt Service

The existing debt levels of approximately $13.5 Million (combined Governmental and Business Type Activities) in expenditures per year represent 5% of the annual budgeted expenditures in Fiscal 2008. This 5% debt services is considered low and has a minimal effect on current Fiscal 2008 operations. The low debt service makes additional debt issuances possible and as noted in the fiscal policies the City has no debt limit either in the City Charter or City Code.

Other Post Employment Benefits (OPEB)

The actuarial valuation prepared in Fiscal 2007 on the unfunded liability for Other Post Employment Benefits (OPEB) as required by GASB 43/45 yielded a liability in excess of $100 Million. The City has decided as a policy decision to fund OPEB benefits on a pay as you go basis and not issue debt related to this OPEB liability. Regarding future operations, we expect the pay as you go component of the OPEB liability to increase as over the course of the next 20 years as the cost of health insurance continues to increase. Cost increases over and above revenue projections over the next 20 years could cause constraints on future operating budgets or cuts in OPEB benefits.

Road Construction Bonds

Over the course of the last seven years the City had invested $107 Million in road construction projects. A new bond issuance for approximately $25 Million related to road construction and reconstruction is expected circa April 2008. The City will pledge all non Ad Valorem revenues to finance this bond and furthermore has reserved the remainder of its half cent sales tax, which is dedicated for street construction, to pay principal and interest payments on this bond. Pledging the remainder of its half-cent sales tax for debt service signifies that after the construction funds are used over the course of four to five years there will be less road construction funds available to finance the future road construction.

Reverse Osmosis Water Treatment Plant Bonds

A bond issuance for approximately $60 Million to fund the first phase of a Reverse Osmosis Treatment Plant is expected to be priced circa December 2008. Water and Sewer revenues, based on a positive cash flow and minimal bad debts in its billing cycle are expected to be pledged to finance this bond. The Water and Sewer system is currently debt free (the last debt payment was made in Fiscal 2007) and has over $50 Million in cash and investments to fund existing and future operations, therefore, no effect on City

or Water and Sewer operations is anticipated due to this bond issuance due to the extent of Water and Sewers cash reserve and positive operating cash flow.

EFFECTS OF SIGNIFICANT NONROUTINE CAPITAL EXPENDITURES ON CURRENT AND FUTURE OPERATIONS

In the current year we have budgeted at approximately $28.9 Million in capital outlays from City funds (which does not include grant funded capital outlays or debt) primarily for building and road construction, vehicle replacements, computer equipment and miscellaneous equipment. Grant funded capital outlay relates to building construction, road construction and park/facilities infrastructure and is estimated at approximately $22.9 Million depending on the timing of funds received from the granting sources. In all instances the current level of operating costs will be sufficient to cover these expenditures. In addition, with regards to building construction the additional costs of future affordable housing will be funded from rents derived from those units. See capital improvement program for additional details.

FUND DESCRIPTIONS

The City of Hialeah uses funds and account groups to account for its resources as required by the Charter, State Statutes, and the accounting profession.

There are three fund groups: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

GOVERNMENTAL FUNDS

The Governmental Funds are used to account for the acquisition and use of expendable resources. These funds reflect balances and measure financial position rather than the net income. They also measure the change in financial position from the prior year.

The City has four types of budgeted Governmental Funds:

General Fund – This fund is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - These funds are used to account for specific revenue that is legally restricted to expenditure for particular purposes.

The following are the special revenue funds appropriated and included in this budget document:

- **Streets** – This fund was established to account for revenues derived from Miami Dade County's 5 cents and 6 cents tax gas. The City funds its Streets Department from these gas tax revenues and the expenditures include regular salaries for the department, major repairs and maintenance to the City streets and capital outlay for road resurfacing and construction.

- **Stormwater** – This fund administers revenues received from the Water & Sewers department from stormwater billings. Expenditures from this fund are mainly for salaries, stormwater drainage improvements and additions. The fees charged for Equivalent Residential Units (ERU) are $2.50 per ERU.

- **Fire Prevention Fund** – This fund administers revenues collected from fire re-inspection fees. Expenditures from this fund are mainly for salaries and operating expenses for the Fire Department.

- **Fire Rescue Transportation** – This fund administers revenues collected from fire rescue calls service billings. The main expenditures are for salaries and capital outlays for the Fire Department.

- **E-911** – This fund administers revenues collected by the phone companies for emergency 911 calls. Expenditures from this fund are mainly for salaries of dispatchers for the Police and Fire Departments and for capital improvements.

FUND DESCRIPTIONS

- **E-911 Wireless** Communication – This fund administers revenues collected from fire rescue calls service billings. The main expenditures are for salaries and capital outlays for the Fire Department.

- **Emergency Medical Services County Grant Fund** – This fund was created to account for revenues awarded by Miami Dade County to enhance training and acquire emergency medical equipment.

- **Impact Fees** – This fund was established to account for revenues derived from Park Impact Fee established by Ordinance 92-145 collected from building permits for new units. Expenditures from this fund are mainly for park improvements and development of open spaces.

- **Affordable Housing** – Created to manage the building and revenues consisting of rental payments from the tenants and regular maintenance expenses as well as debt service payments on the mortgage.

- **Building Better Communities** – This fund was established to account for expenditures and revenues derived from a passed through grant front the Florida Recreation Development Assistance Program (FRDAP). The purpose of the grant is to assist local park projects and enhance nearby communities by increasing outdoor recreation opportunities.

- **Children's Trust Fund** – This fund was created to account for revenues awarded by the Children's Trust to expand and enhance programs servicing the young community.

- **Urban Area Security Grant** – Established to account for expenditures and revenues derived from an Interlocal Agreement entered into with Miami-Dade County, passed through from the State of Florida Department of Community Affairs. The purpose of the grant is for the City to carry the Urban Areas Security Initiative (UASI) program objectives.

- **Law Enforcement Trust – State** – These funds are used to account for monies received from state confiscated and forfeited property. These funds are to be used to purchase equipment for the Police Department and for improvements to the Police Department

- **Law Enforcement Trust – Federal** – These funds are used to account for monies received from federal confiscated and forfeited property. These funds are to be used to purchase equipment for the Police Department and for improvements to the Police Department

- **Metro Medical Response Systems Grant** – This fund was created to account for revenues awarded by the State and Federal Governments. The funds are used for salaries, operating, and capital expenses for the Fire Department as specified by the MMRS agreement.

FUND DESCRIPTIONS

The following are special revenue funds that are not included in this document:

- **Community Development Block Grant ("CDBG")** – This fund was established to account for revenues and expenditures derived from CDBG obtained from HUD. The grant was established to provide for the following: Administration/Planning, Economic Development, Public Services, Housing Development, Commercial Improvement/Urban Development, 1st Time Home Buyer Assistance, and Section 108 Loan Guarantees.

- **Worker Investment Act ("WIA")** – This fund administers grant funds for the Hayes Program. These programs were established to prepare youth and adults facing serious barriers to employment for participation in labor force by providing job training and other services that will result in increased employment and earnings, increased educational and occupational skills, and decreased welfare dependency.

- **Hialeah**-Dade Development County Grant – This grant provides economic development services for the City and Miami-Dade County. This fund was established to account for revenues and expenditures derived from CDBG funds passed through Miami-Dade County.

- **Home Improvement Partnership Grant** – This fund was established to account for revenues and expenditures derived from grants obtained from the U.S. Department of Housing and Urban Development. The purpose of the grants is for the City to provide affordable housing for its citizens. The City manages the grant and obtains reimbursements from HUD after expenditures are incurred.

- **Emergency Shelter Grant** – This fund administers revenues from the Emergency Shelter Grants Program from HUD. The program was designed to help improve the quality of existing emergency shelters, make available additional emergency shelters and meet the costs to operate the shelters for the homeless.

- **State Housing Initiative Partnership Grant ("SHIP")** – This fund was established to account for revenues and expenditures derived from a grant obtained from the State of Florida. The purpose of the grant is for the City to provide affordable housing for its citizens. The City manages the grant and obtains reimbursements from the State after expenditures are incurred.

- **Law Enforcement Block Grant** – This fund was established to account for revenues and expenditures derived from the grant for the purchase of police vehicles and equipment.

- **Emergency Disaster** – This fund is used to administer funds received from the Federal Emergency Management Agency (FEMA) and the State of Florida Department of Community Affairs. All funds are passed through the Department of Community Affairs. Funds are received as reimbursements for expenditures

caused by natural disasters (hurricanes, tropical storms, etc.) Once the President declares the area as a national disaster area, the expenditures are submitted to the Department of Community Affairs for reimbursement from FEMA.

Debt Service Fund – This fund is used to account for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. The City of Hialeah's Debt Service Fund accounts for the revenue bonds and related costs, which is funded by an operating transfer from Rescue Transportation User Fees Special Revenue Fund. The other debt service costs account for maintenance of the reserve account. The Debt Service Fund is an appropriated fund, which is budgeted within this document.

Capital Project Fund – This fund is used to account for the acquisition and construction of major capital facilities other than those financed by proprietary fund and fiduciary funds.

The Capital Project Fund is an appropriated fund, which is budgeted within this document. The City has used these funds for major roadway improvements and infrastructure projects.

- Capital Projects – 300 Units Fund – This fund was established to account for expenditures incurred for building a 300 unit affordable housing project. The revenues collected in this fund are mainly from grants and loan proceeds.
- Capital Projects – Milander Fund – This fund was established to account for revenues collected from grants and bonds for the construction of an auditorium, performing arts center and parking garage at Milander Park.
- Capital Projects – Vocational School Project Fund – This fund was established to account for revenues and expenditures related to the construction of a Vocational School within the City.

All proprietary accounts included in the City's financial statements are included in this budget account.

PROPRIETARY FUNDS

Proprietary funds are used to account for the delivery of services similar to those found in the private sector. The services can be provided to outside parties for a profit, or internally to other departments for payment based on cost.

Enterprise Funds

- **Water & Sewers** – This fund accounts for the activities of the Water and Sewers Department. The Department operates the sewage treatment plan, sewage pumping stations and collection systems, and the water distribution system. The principal revenues are charges for metered water sales and sanitary sewer service. Operating expenses include administration and water and sewer operating and related maintenance costs.

- **Solid Waste** – This fund accounts for the solid waste collection and recycling services to the community. The principal revenues are charges for solid waste collections. Operating expenses include administration and dump fees.

- **Hialeah Circulator** – This fund accounts for the revenues and expenditures relating to the transit services provided to the community.

All proprietary accounts included in the City's financial statements are included in this budget account.

FIDUCIARY FUNDS

Fiduciary funds are used to account for assets held on behalf of outside parties or other funds. This budget document does not include any of the Fiduciary Funds. These funds are not subject to appropriation.

The City has three types of Fiduciary Fund:

Employee's Retirement Fund – The City is the administrator of a single-employer Public Employee Retirement System established to provide pension, annuity, death and disability benefits through a defined benefit and defined contribution pension plan. This fund accounts for plan member and employer contributions.

Elected Officials Fund – The City Treasurer is the trustee of this noncontributory retirement system for eligible elected officers. The City makes contributions so as to provide for an actuarially pension trust for the benefit of elected officers.

Excess Benefit Fund – This fund was established as result of the Internal Revenue Code Section 415 that prohibits contributions or benefits in a qualified plan in excess of certain limits. Only benefits in excess of the Code section 415 limits can be provided through an excess benefit plan. Thus, for a participant whose benefits would otherwise exceed the limits, benefits up to the limits must be provided from the qualified plan, and the excess must be provided through the excess benefit plan.

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CITY OF HIALEAH, FLORIDA
Overview of All Funds
Fiscal Year 2007-2008

Fund	General Fund	Solid Waste	Circulator Fund	Water & Sewer	Street Fund	Special Revenues	Capital Projects	Total All Funds
Beginning Fund Balance	$19,250,684	$1,813,737	$592,477	$122,810,760	$4,848,410	$8,374,840	$4,816,670	$162,507,578
Revenues/Sources								
Taxes:								
Ad Valorem taxes	$68,502,606	....	....	....	....	....	....	$68,502,606
Sales, Use and Fuel Taxes	....	....	1,532,300	....	10,413,214	....	....	$11,945,514
Franchise Taxes	10,255,000	....	....	....	....	....	....	$10,255,000
Intergovernmental	27,017,053	....	$550,000	$4,890,000	....	$10,202,993	$18,646,000	$61,306,046
Utility Taxes	21,611,000	....	....	....	....	....	....	$21,611,000
Fines and Forfeitures	290,000	....	....	....	....	$691,000	....	$981,000
Public Safety	....	....	....	....	....	....	....	$0
Licenses and Permits	6,443,000	....	....	....	....	....	....	$6,443,000
Miscellaneous/Interest Income	3,329,484	642,000	10,000	12,639,347	45,000	1,228,104	$200,000	$18,093,935
Culture & Recreation	....	....	....	....	....	....	....	$0
Grants & Loans	....	....	....	....	....	....	....	$0
Charges for Services	2,580,350	12,105,000	456,500	45,756,846	....	$5,032,599	....	$65,931,295
Impact Fees	....	....	....	....	....	....	....	$0
Bank Loan	....	....	....	....	....	....	4,688,066	$4,688,066
Interfund Transfers	....	2,831,714	53,551	716,271	....	....	....	$3,601,536
TOTAL REVENUES/SOURCES	$140,028,493	$15,578,714	$2,602,351	$64,002,464	$10,458,214	$17,154,696	$23,534,066	$273,358,998
Expenditures/Uses:								
Police Department	$43,458,401	$	$	$	$	$2,004,250	....	$45,462,651
Fire Department	31,215,783	....	....	....	....	7,549,237	....	$38,765,020
Education & Community Services	2,475,228	....	....	....	....	618,105	3,000,000	$6,093,333
Library Division	2,258,038	....	....	....	....	....	....	$2,258,038
Streets Division	....	....	....	....	10,458,214	4,593,000	....	$15,051,214
Stormwater Division	....	....	....	....	....	....	....	$0
Fleet Maintenance Division	2,457,724	....	2,602,351	....	....	....	....	$5,060,075
Construction & Maintenance	3,420,709	....	....	....	....	....	....	$3,420,709
Parks & Recreation	11,716,647	....	....	....	....	1,362,000	14,146,000	$27,224,647
Communication & Special Events	1,217,049	....	....	....	....	....	....	$1,217,049
Human Resources	993,687	....	....	....	....	....	....	$993,687
Finance Department	1,069,484	....	....	....	....	....	....	$1,069,484
Building Division	2,458,090	....	....	....	....	....	....	$2,458,090
Planning & Zoning Division	982,944	....	....	....	....	....	....	$982,944
Office of The Mayor	767,546	....	....	....	....	....	....	$767,546
Information Systems Division	1,676,304	....	....	....	....	....	....	$1,676,304
Code Compliance	676,527	....	....	....	....	....	....	$676,527
License Division	571,812	....	....	....	....	....	....	$571,812
Office of Retirement	570,159	....	....	....	....	....	....	$570,159
Office of Management & Budget	751,387	....	....	....	....	....	....	$751,387
City Clerk	1,601,448	....	....	....	....	....	....	$1,601,448
Law Department	1,282,335	....	....	....	....	....	....	$1,282,335
Risk Management	752,647	....	....	....	....	....	....	$752,647
General Government	44,184,537	....	....	....	....	1,028,104	6,388,066	$51,600,707
Solid Waste Division	....	15,578,714	....	....	....	....	....	$15,578,714
Water & Sewer Comb. Svcs.	....	....	....	15,444,066	....	....	....	$15,444,066
Water Utility Services	....	....	....	12,890,172	....	....	....	$12,890,172
Sewer Utility Services	....	....	....	33,428,226	....	....	....	$33,428,226
Reverse Osmosis Plant	....	....	....	2,240,000	....	....	....	$2,240,000
TOTAL EXPENDITURES/USES	$156,558,486	$15,578,714	$2,602,351	$64,002,464	$10,458,214	$17,154,696	$23,534,066	$289,888,991
ENDING BALANCE								
Change in Fund Balance	(16,529,993)	(2,831,714)	0	0	0	624,319	0	(16,529,993)
Subsidies/Transfers/Other	0	0	0	0	0	0	0	0
Ending Fund Balance	$2,720,691	($1,017,977)	$592,477	$122,810,760	$4,848,410	$8,999,159	$4,816,670	$145,977,585

CITY OF HIALEAH, FLORIDA
BUDGET SUMMARY
2007-2008

MILLAGE RATE: 6.540

	General Fund	Solid Waste	Circulator Fund	Water & Sewer	Street Fund	Special Revenues	Capital Projects	Total All Funds
Estimated Revenues								
Ad Valorem taxes	68,502,606	-	-	-	-	-	-	$68,502,606
Sales, Use and Fuel Taxes	-	-	1,532,300	-	10,413,214	-	-	$11,945,514
Franchise Taxes	10,255,000	-	-	-	-	-	-	$10,255,000
Intergovernmental	27,017,053	-	550,000	4,890,000	-	10,202,993	18,646,000	$61,306,046
Utility Taxes	24,611,000	-	-	-	-	-	-	$24,611,000
Fines and Forfeitures	290,000	-	-	-	-	691,000	-	$981,000
Licenses and Permits	6,443,000	-	-	-	-	-	-	$6,443,000
Miscellaneous/Interest Income	3,324,484	642,000	10,000	2,727,000	45,000	1,228,104	200,000	$8,176,588
Charges for Services	2,580,350	12,105,000	456,500	45,756,846	-	5,032,599	-	$65,931,295
Bank Loan	-	-	-		-	-	4,688,066	$4,688,066
TOTAL SOURCES	$143,023,493	$12,747,000	$2,548,800	$53,373,846	$10,458,214	$17,154,696	$23,534,066	$262,840,115
Transfers In	-	2,831,714	53,551	-	-	-	-	$2,885,265
Fund Balances/Reserves/Net Assets	19,420,258	-	-	10,628,618	-	-	-	$30,048,876
TOTAL - REVENUE, TRANSFERS, AND BALANCES	$162,443,751	$15,578,714	$2,602,351	$64,002,464	$10,458,214	$17,154,696	$23,534,066	$295,774,256
EXPENDITURES								
Police Department	43,458,401	-	-	-	-	2,004,250	-	$45,462,651
Fire Department	31,215,783	-	-	-	-	7,549,237	-	$38,765,020
Education & Community Services	2,475,228	-	-	-	-	618,105	3,000,000	$6,093,333
Library Division	2,258,038	-	-	-	-		-	$2,258,038
›eets Division	-	-	-	-	10,458,214	4,593,000	-	$15,051,214
.rmwater Division	3,000,000	-	-	-	-	-	-	$3,000,000
Fleet Maintenance Division	2,457,724	-	2,602,351	-	-	-	-	$5,060,075
Construction & Maintenance	3,420,709	-	-	-	-	-	-	$3,420,709
Parks & Recreation	11,716,647	-	-	-	-	1,362,000	14,146,000	$27,224,647
Communication & Special Events	1,217,049	-	-	-	-	-	-	$1,217,049
Human Resources	993,687	-	-	-	-	-	-	$993,687
Finance Department	1,069,484	-	-	-	-	-	-	$1,069,484
Building Division	2,458,090	-	-	-	-	-	-	$2,458,090
Planning & Zoning Division	982,944	-	-	-	-	-	-	$982,944
Office of The Mayor	767,546	-	-	-	-	-	-	$767,546
Information Systems Division	1,676,304	-	-	-	-	-	-	$1,676,304
Code Compliance	676,527	-	-	-	-	-	-	$676,527
License Division	571,812	-	-	-	-	-	-	$571,812
Office of Retirement	570,159	-	-	-	-	-	-	$570,159
Office of Management & Budget	751,387	-	-	-	-			$751,387
Affordable Housing						1,028,104	6,388,066	$7,416,170
City Clerk	1,601,448	-	-	-	-	-	-	$1,601,448
Law Department	1,282,335	-	-	-	-	-	-	$1,282,335
Risk Management	752,647	-	-	-	-	-	-	$752,647
General Government	44,184,537	-	-	-	-	-	-	$44,184,537
Solid Waste Division	-	15,578,714	-	-	-	-	-	$15,578,714
Water & Sewer Comb. Svcs.	-	-	-	17,684,066	-	-	-	$17,684,066
Water Utility Services	-	-	-	12,890,172	-	-	-	$12,890,172
Sewer Utility Services	-	-	-	33,428,226	-	-	-	$33,428,226
TOTAL EXPENDITURES	$159,558,486	$15,578,714	$2,602,351	$64,002,464	$10,458,214	$17,154,696	$23,534,066	$292,888,991
Transfers Out	$2,885,265	-	-	-	-	-	-	$2,885,265
TOTAL - APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	$162,443,751	$15,578,714	$2,602,351	$64,002,464	$10,458,214	$17,154,696	$23,534,066	$295,774,256

CITY OF HIALEAH
SUMMARY OF FUND BALANCE
FY 2007-2008

	Beginning Fund Balance	Revenues	Expenditures / Expenses	Change in Fund Balance	Subsidies / Transfers	Ending Fund Balance	% Change
General Fund	$19,250,684	$140,028,493	$156,558,486	($16,529,993)	$16,529,993	$19,250,684	0%
Enterprise Funds							
Solid Waste	1,813,737	12,747,000	15,578,714	(2,831,714)	2,831,714	1,813,737	0%
Hialeah Circulator	592,477	2,602,351	2,602,351	0	0	592,477	0%
Water & Sewer	122,810,760	64,002,464	64,002,464	0	0	122,810,760	0%
Street Transportation	4,848,410	10,458,214	10,458,214	0	0	4,848,410	0%
Special Revenue Funds	8,374,840	20,779,015	20,154,696	624,319	(624,319)	8,374,840	0%
Capital Project Fund	4,816,670	23,534,066	23,534,066	0	0	4,816,670	0%
TOTAL	$162,507,578	$274,151,603	$292,888,991	($18,737,388)	18,737,388	$162,507,578	0%

Note: See definition of fund balance in glossary of terms.

Note: No significant change in fund balances after transfers are accounted for.

CITY OF HIALEAH, FLORIDA
Summary of Actual and Estimated Financial Sources and Uses
General Fund
Fiscal Year 2007-2008

Fund	FY 2006 Actual	FY 2007 Proj. Actual	FY 2008 Approved
Beginning Fund Balance	$32,162,728	$33,050,362	$19,250,684
Revenues/Sources			
Taxes:			
Ad Valorem taxes	54,289,694	66,012,500	68,502,606
Franchise Taxes	11,098,497	10,665,000	10,255,000
Intergovernmental	28,637,869	28,463,837	27,017,053
Utility Taxes	20,750,306	20,185,000	21,611,000
Fines and Forfeitures	278,630	405,000	290,000
Licenses and Permits	7,578,664	6,019,100	6,443,000
Charges for Services	2,367,832	2,598,100	2,580,350
Miscellaneous/Interest Income	2,691,071	4,106,377	3,329,484
TOTAL REVENUES	127,692,563	138,454,914	140,028,493
Expenditures/Uses:			
Police Department	38,281,801	44,938,949	43,458,401
Fire Department	26,852,433	31,470,851	31,215,783
Education & Community Services	-	2,619,734	2,475,228
Libraries	2,519,930	3,531,563	2,258,038
Streets Division	-	-	-
Stormwater Division	0	0	0
Fleet Maintenance	2,359,958	2,421,011	2,457,724
Construction & Maintenance	2,744,316	3,222,339	3,420,709
Parks & Recreation	11,889,569	13,194,708	11,716,647
Communication & Special Events	-	1,273,842	1,217,049
Human Resources	913,203	1,060,766	993,687
Finance Department	782,991	989,562	1,069,484
Building Division	2,709,738	2,706,763	2,458,090
Planning & Zoning Division	1,510	974,801	982,944
Office of The Mayor	679,227	774,347	767,546
Information Technology	1,009,026	2,778,391	1,676,304
Code Compliance	559,532	620,376	676,527
Occupational License	400,209	521,194	571,812
Office of Retirement	485,827	612,164	570,159
Office of Management & Budget	600,919	844,833	751,387
City Clerk	1,312,648	1,378,536	1,601,448
Law Department	910,063	1,308,329	1,282,335
Risk Management	432,988	638,922	752,647
General Government	29,384,756	34,372,611	44,184,537
TOTAL EXPENDITURES	124,830,644	152,254,592	156,558,486
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES	2,861,919	(13,799,678)	(16,529,993)
Other Financing Sources:			
Operating Transfers In			19,415,258
Operating Transfers Out	(1,974,285)	0	($2,885,265)
Total Other Financing Sources	(1,974,285)	0	16,529,993
EXCESS/DEFICIENCY OF REVENUES & OTHER SOURCES OVER EXPENDITURES & OTHER USES	887,634	(13,799,678)	0
ENDING BALANCE	$33,050,362	$19,250,684	$19,250,684
Components of Fund Balance:			
Designated/Reserved	14,377,159	8,470,301	8,470,301
Undesignated	18,673,203	10,780,383	10,780,383
ENDING BALANCE	$33,050,362	$19,250,684	$19,250,684

CITY OF HIALEAH, FLORIDA

Summary of Actual and Estimated Financial Sources and Uses

Enterprise Funds - Solid Waste

Fiscal Year 2007-2008

PROPRIETARY FUNDS	FY 2006 Actual	FY 2007 Proj. Actual	FY 2008 Approved
Beginning Fund Balance	$2,978,675	$683,448	$1,813,737
Revenues/Sources			
Miscellaneous/Interest Income	356,111	590,100	642,000
Charges for Services	12,492,877	12,100,000	12,105,000
Interfund Transfers	0	0	0
TOTAL REVENUES	12,848,988	12,690,100	12,747,000
Expenditures/Uses:			
Solid Waste Division	15,144,955	14,897,077	15,578,714
TOTAL EXPENDITURES	15,144,955	14,897,077	15,578,714
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES	(2,295,967)	(2,206,977)	(2,831,714)
Other Financing Sources:			
Operating Transfers In	740	3,337,266	2,831,714
Operating Transfers Out	0	0	0
Total Other Financing Sources	740	3,337,266	2,831,714
EXCESS/DEFICIENCY OF REVENUES & OTHER SOURCES OVER EXPENDITURES & OTHER USES	(2,295,227)	1,130,289	0
ENDING BALANCE	$683,448	$1,813,737	$1,813,737
Components of Fund Balance:			
Invested in Capital	4,942,491	1,813,737	1,813,737
Undesignated	(4,259,043)	0	0
ENDING BALANCE	$683,448	$1,813,737	$1,813,737

CITY OF HIALEAH, FLORIDA

Summary of Actual and Estimated Financial Sources and Uses

Enterprise Funds - Circulator Fund

Fiscal Year 2007-2008

PROPRIETARY FUNDS	FY 2006 Actual	FY 2007 Proj. Actual	FY 2008 Approved
Beginning Fund Balance	$777,491	$662,274	$592,477
Revenues/Sources			
Sales, Use and Fuel Taxes	1,924,770	1,520,875	1,532,300
Miscellaneous/Interest Income	0	16,000	10,000
Grants & Loans	0	0	550,000
Charges for Services	0	436,500	456,500
Interfund Transfers	0	0	53,551
TOTAL REVENUES	1,924,770	1,973,375	2,602,351
Expenditures/Uses:			
Fleet Maintenance Division	2,039,987	2,558,945	2,602,351
TOTAL EXPENDITURES	2,039,987	2,558,945	2,602,351
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES	(115,217)	(585,570)	0
Other Financing Sources:			
Operating Transfers In		515,773	0
Operating Transfers Out	0	0	0
Total Other Financing Sources	0	515,773	0
EXCESS/DEFICIENCY OF REVENUES & OTHER SOURCES OVER EXPENDITURES & OTHER USES	2,039,987	(69,797)	0
ENDING BALANCE	$2,039,987	$592,477	$592,477
Components of Fund Balance:			
Designated/Reserved	35,986	0	0
Undesignated	626,288	592,477	592,477
ENDING BALANCE	$662,274	$592,477	$592,477

CITY OF HIALEAH, FLORIDA
Summary of Actual and Estimated Financial Sources and Uses
Enterprise Funds - Water Sewers
Fiscal Year 2007-2008

PROPRIETARY FUNDS	FY 2006 Actual	FY 2007 Proj. Actual	FY 2008 Approved
Beginning Fund Balance	$106,931,017	$115,655,586	$122,810,760
Revenues/Sources			
Miscellaneous/Interest Income	1,591,834	2,349,480	2,697,000
Grants & Loans	0	5,742,500	2,680,000
Sales/Charges for Services	41,310,079	43,304,246	45,756,846
Bank Loan	0	1,400,000	2,240,000
Interfund Transfers	0	11,261,443	10,628,618
TOTAL REVENUES	42,901,913	64,057,669	64,002,464
Expenditures/Uses:			
Water & Sewer Comb. Servs.	9,136,566	16,643,080	15,444,066
Water Utility Services	10,535,346	15,237,892	12,890,172
Sewer Utility Services	17,312,859	27,244,770	33,428,226
Reserse Osmosis Plant	0	0	2,240,000
TOTAL EXPENDITURES	36,984,771	59,125,742	64,002,464
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES	5,917,142	4,931,927	0
Other Financing Sources:			
Operating Transfers In	2,350,220	2,223,247	0
Operating Transfers Out	457,207	0	0
Total Other Financing Sources	2,807,427	2,223,247	0
EXCESS/DEFICIENCY OF REVENUES & OTHER SOURCES OVER EXPENDITURES & OTHER USES	8,724,569	7,155,174	0
ENDING BALANCE	$115,655,586	$122,810,760	$122,810,760
Components of Fund Balance:			
Invested in Capital	101,303,818	107,582,226	107,582,226
Designated/Reserved	7,606,961	8,105,510	8,105,510
Undesignated	6,744,807	7,123,024	7,123,024
ENDING BALANCE	$115,655,586	$122,810,760	$122,810,760

CITY OF HIALEAH, FLORIDA
Summary of Actual and Estimated Financial Sources and Uses
Street Transportation Fund
Fiscal Year 2007-2008

FUND	FY 2006 Actual	FY 2007 Proj. Actual	FY 2008 Approved
Beginning Fund Balance	$1,708,523	$2,615,212	$4,848,410
Revenues/Sources			
Sales, Use and Fuel Taxes	11,006,765	10,553,502	$10,413,214
Intergovernmental	1,076,304	3,300,000	0
Miscellaneous/Interest Income	0	46,000	45,000
Interfund Transfers	0	1,956,594	0
TOTAL REVENUES	12,083,069	15,856,096	10,458,214
Expenditures/Uses:			
Streets Division	11,601,624	16,218,043	10,458,214
TOTAL EXPENDITURES	11,601,624	16,218,043	10,458,214
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES	481,445	(361,947)	0
Other Financing Sources:			
Operating Transfers In	425,244	2,595,145	0
Operating Transfers Out	0	0	0
Total Other Financing Sources	425,244	2,595,145	0
EXCESS/DEFICIENCY OF REVENUES & OTHER SOURCES OVER EXPENDITURES & OTHER USES	906,689	2,233,198	0
ENDING BALANCE	$2,615,212	$4,848,410	$4,848,410
Components of Fund Balance:			
Designated/Reserved	638,551	1,183,012	1,183,012
Undesignated	1,976,661	3,665,398	3,665,398
ENDING BALANCE	$2,615,212	$4,848,410	$4,848,410

CITY OF HIALEAH, FLORIDA
Summary of Actual and Estimated Financial Sources and Uses
Special Revenue Funds
Fiscal Year 2007-2008

SPECIAL REVENUE FUNDS	FY 2006 Actual	FY 2007 Proj. Actual	FY 2008 Approved
Beginning Fund Balance	$3,105,843	$5,461,945	$8,374,840
Revenues/Sources			
Utility Taxes	3,002,546	3,000,000	3,000,000
Public Safety	405,357	5,882,686	5,025,400
Licenses and Permits	207,000	1,500,000	200,000
Miscellaneous/Interest Income	333,144	85,700	96,300
Grants and Loans	7,064,288	19,799,947	8,479,211
Charges for Services	0	1,544,460	3,978,104
TOTAL REVENUES	11,012,335	31,812,793	20,779,015
Expenditures/Uses:			
Police Department	1,403,107	1,831,525	2,004,250
Fire Department	1,221,218	4,275,549	7,549,237
Education and Community Services	57,434	1,411,500	618,105
Streets Transportation	3,041,114	3,887,468	3,000,000
Fleet Maintenance	0	61,000	16,000
Parks and Recreation	1,949,711	20,712,041	5,939,000
General Government	311,275	424,584	1,028,104
TOTAL EXPENDITURES	7,983,859	32,603,667	20,154,696
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES	3,028,476	(790,874)	624,319
Other Financing Sources:			
Operating Transfers In	149,166	3,703,769	0
Operating Transfers Out	(821,540)	0	(624,319)
Total Other Financing Sources	(672,374)	3,703,769	(624,319)
EXCESS/DEFICIENCY OF REVENUES & OTHER SOURCES OVER EXPENDITURES & OTHER USES	2,356,102	2,912,895	0
ENDING BALANCE	$5,461,945	$8,374,840	$8,374,840
Components of Fund Balance:			
Designated/Reserved	1,793,219	2,746,948	2,746,948
Undesignated	3,668,726	5,627,892	5,627,892
ENDING BALANCE	$5,461,945	$8,374,840	$8,374,840

CITY OF HIALEAH, FLORIDA

Summary of Actual and Estimated Financial Sources and Uses

Capital Projects Fund

Fiscal Year 2007-2008

CAPITAL PROJECTS FUND	FY 2006 Actual	FY 2007 Proj. Actual	FY 2008 Approved
Beginning Fund Balance	$0	$8,624,723	4,816,670
Revenues/Sources			
Miscellaneous/Interest Income	32,797	400,000	200,000
Bank Loan	115,362	4,631,000	4,688,066
Grants and Human Services	-	4,750,000	1,500,000
Interfund Transfers	-	2,842,922	17,146,000
TOTAL REVENUES	148,159	12,623,922	23,534,066
Expenditures/Uses:			
General Government	3,646,165	16,465,999	9,388,066
Parks & Recreation	0	0	14,146,000
TOTAL EXPENDITURES	3,646,165	16,465,999	23,534,066
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES	(3,498,006)	(3,842,077)	0
Other Financing Sources:			
Operating Transfers In	2,092,729	34,024	0
Operating Transfers Out	-	-	-
Debt Issued	10,030,000	-	
Total Other Financing Sources	12,122,729	34,024	0
EXCESS/DEFICIENCY OF REVENUES & OTHER SOURCES OVER EXPENDITURES & OTHER USES	8,624,723	(3,808,053)	0
ENDING BALANCE	$8,624,723	$4,816,670	$4,816,670
Components of Fund Balance:			
Designated/Reserved	-	-	-
Undesignated	8,624,723	4,816,670	4,816,670
ENDING BALANCE	$8,624,723	$4,816,670	$4,816,670

EXPLANATION OF MAJOR REVENUES BY SOURCE

Five significant revenue sources comprise over 86% of the total revenue the City receives of approximately $274 Million. (See Overview Of All Funds for detailed balances)

These revenue sources are as follows:

Ad Valorem property taxes – Represents 25% of total revenue or approximately $68.5 Million in property tax revenue. These property taxes increased approximately 4% in the current year compared to the prior year due to changes in assessed property values throughout the State.

Charges for services – Represents 23% of total revenue or approximately $62.7 Million, which in order of significance is comprised of approximately $45.0 Million in water and sewer service charges and $12.0 Million in solid waste service charges. Of these $62.7 Million in public utility charges items only the water and sewer service charges have increased over the prior year by 2.7% due to a Consumer Price Index adjustment. The remaining amount or $5.7 Million is comprised of $2.8 Million in rescue transportation fees collected by the Fire department, circulator fees, and rental income.

Franchise, Utility, Sales, Use and Fuel Taxes - Represents 19% of total revenue or approximately $51.5 Million, which in order of significance is comprised of approximately $24.6 Million in utility taxes from electrical, communication and storm water utility fees, $11.9 Million in distributions of half cents sales taxes and gas concerns and $10.2 Million in franchise fees from various sources.

Intergovernmental - Represents 10% of total revenue or approximately $26.7 Million, which in order of significance is comprised of approximately $15 Million from half cent sales tax proceeds, and $ 7.7 Million in State of Florida revenue sharing.

Grants – Represent 9% of total revenue or approximately $24.8 Million from federal and state grants, which in order of significance is compromised of $13.5 Million in grant revenues for the construction and betterment of community parks and for the improvement of roads and $4.8 Million in grant revenues for the construction of a new water treatment plant in the annexation area. The remaining $6.5 Million is compromised of other grants awarded to fund programs for the children of the community, police and fire safety programs, improvements to the Hialeah Circulator and other community safety concerns.

EXPLANATION OF BUDGETED REVENUE AND EXPENDITURE VARIANCES

Increase and decrease in budgeted revenues and expenditures compared to prior year budget shown for all variances above 1% of the Fiscal 2008 budget amount of approximately $295 Million ($2.95 Million). The total budget increased from $285.3 Million to $295.8 Million an increase of $10.5 Million or 3.6%. See significant variances, which met scope below and account for this increase:

Milander Auditorium and Parking Garage – Increase of $14.2 Million – The City is the process of receiving a grant from Miami-Dade County for $14.2 Million to build an auditorium and parking garage at Milander Park commencing in Fiscal 2008. A total of $14.2 Million in capital fund revenue and expenditures has been allocated in the City's capital projects fund for this project.

Ad Valorem Taxes – General Fund – Increase of 2.7 Million - The City of Hialeah experienced an approximately 4% increase in Ad-Valorem taxes within the City for Fiscal 2008. Growth of Ad Valorem taxes has been limited by the State of Florida roll back of property taxes which lead the City Council to reduce the millage rate to a rate comparable to the Counties CPI of 4.4%. This increase has been budgeted in both the revenue and expenditures of General Fund.

Affordable Housing Development Fund – Decrease of $3.6 Million - In Fiscal 2005 the City has embarked on a plan to build four towers each consisting of 75 units of housing. The project, located at 2659 Okeechobee Road will consist of three hundred affordable one-bedroom apartments, providing assistance to lower income elderly residents. This project is a result of creative and innovative strategies developed by the City, as well as cooperative financial efforts between the City, Miami-Dade County and the private sector. A total of $10.0 Million in capital fund revenue and expenditures allocated in the prior year budget allocated in the City's capital projects fund for this project will be $6.4 Million in the current fiscal year (Fiscal 2008) due to the expected completion of the 300 unit project.

Water and Sewer Fund – Decrease of $4.8 Million – The decrease is comprised of an increase in budgeted revenue offset by the elimination of last years budgeted capital, see detail information below:

- Water and Sewer Revenue – Increase of $2.4 Million - Increase in revenue of $2.4 Million due to increase in billing based on CPI ordinances and County pass through of increased water fees.

- Water – Annexation Area – Account 450.9510.533634 – Decrease of $5.4 Million – In the prior year large construction capital accounts were budgeted for the construction of water mains to serve the anticipated development in the newly annexed areas of the City. These water mains will allow for the orderly development of this area and permit the County to more effectively and efficiently service adjacent areas by decreasing our demands on the County's transmission

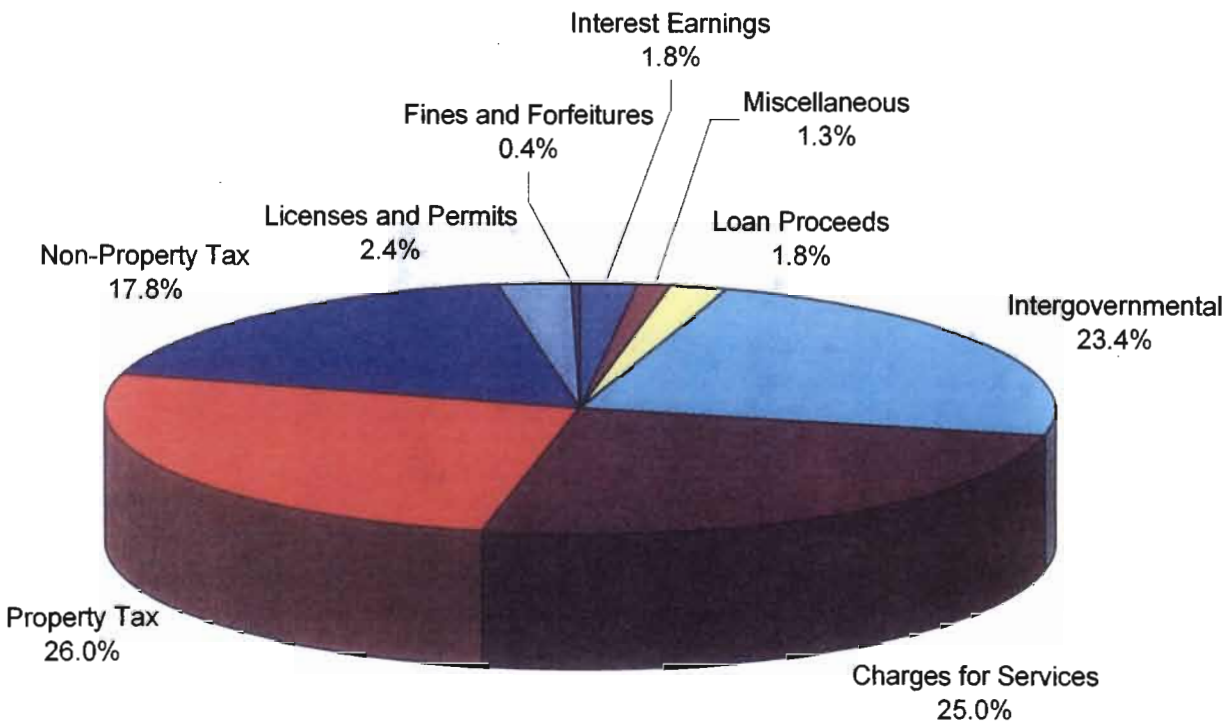
system and providing water service to these areas much sooner than anticipated by the County. The decrease of $5.4 Million relates to the fact that not all of the projects budgeted in this capital account were meant to be commenced in Fiscal 2007 or Fiscal 2008. In Fiscal 2008 the capital has been removed and only current year projects have been budgeted lowering the amount.

- Sewer Facilities – Department – Account 450.9520.535630 – Decrease of $1.4 Million – The decrease of $1.4 Million relates to the fact that not all of the projects budgeted in this capital account were meant to be commenced in Fiscal 2007 or Fiscal 2008. In Fiscal 2008 the capital has been removed and only current year projects have been budgeted lowering the amount.

- The remaining $0.4 Million decrease referenced in the $4.8 Million Water and Sewer Fund relates to numerous small items that do not meet the threshold for analysis.

The explanation of the remaining increases in the total budget compared to the prior year does not meet the threshold for inclusion.

REVENUES BY SOURCE

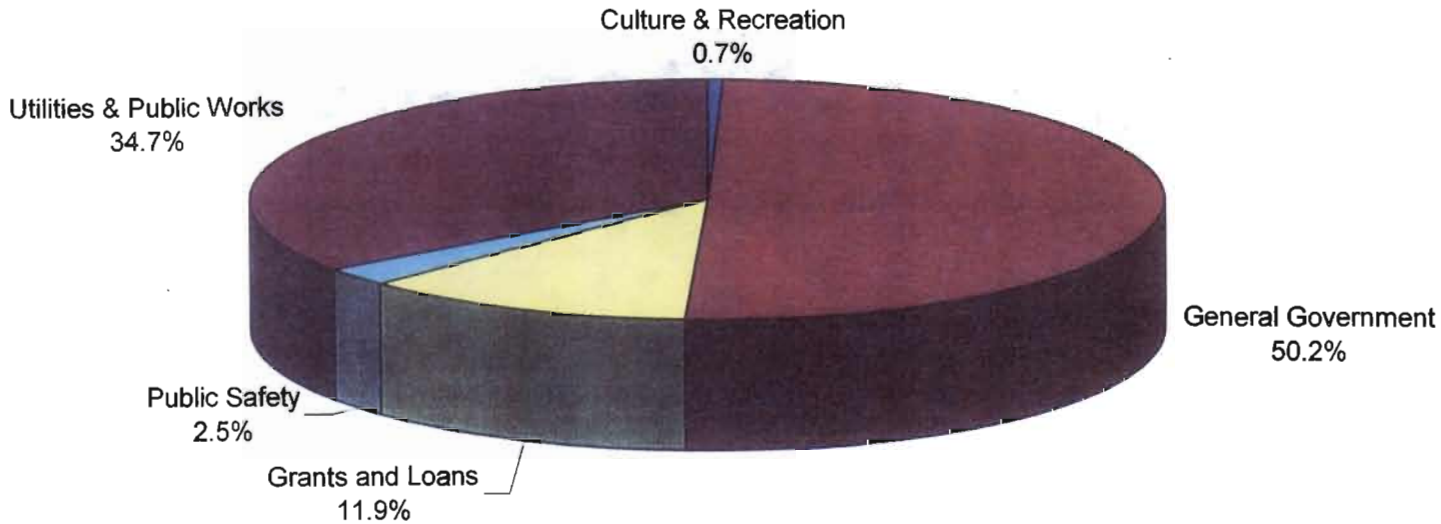


Non-Property Tax: Franchise, Fuel, and Utility Taxes

Intergovernmental: Grants and Other Aid

Charges for Services: Utility Services

REVENUES BY PROGRAM



Culture & Recreation: Communication & Special Events, Education & Community Services, Library and Parks & Recreation

Public Safety: Police and Fire

Utilities: Water & Sewer, Hialeah Circulator, Streets, Stromwater and Solid Waste

Grants & Loans: Grant-funded Capital Projects and Special Revenue Funds

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.311101 Current taxes - real property	51,850,471.40	63,315,000.00	63,315,000.00	66,087,606.00	2,772,606.00
001.0000.311102 Current taxes - personal prop.	3,862,224.03	4,082,000.00	4,183,000.00	4,500,000.00	317,000.00
001.0000.311110 Discounts & corrections	-2,033,265.94	-2,021,000.00	-2,050,000.00	-2,500,000.00	-450,000.00
001.0000.311120 Interest - current taxes	186,640.93	140,000.00	270,000.00	145,000.00	-125,000.00
001.0000.311201 Delinquent ad valorem tax-real	197,700.48	100,000.00	151,000.00	100,000.00	-51,000.00
001.0000.311202 Delinquent taxes	118,184.09	100,000.00	103,500.00	100,000.00	-3,500.00
001.0000.311210 Interest & charges - delinquent	107,739.09	70,000.00	40,000.00	70,000.00	30,000.00
Sub Total	**54,289,694.08**	**65,786,000.00**	**66,012,500.00**	**68,502,606.00**	**2,490,106.00**
001.0000.312520 State Pension - Police	0.00	0.00	0.00	0.00	0.00
Sub Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
001.0000.313100 Franchise tax - electricity	10,548,228.16	10,200,000.00	10,200,000.00	9,800,000.00	-400,000.00
001.0000.313400 Franchise tax - gas	444,480.24	500,000.00	370,000.00	370,000.00	0.00
001.0000.313900 Bus Bench Franchise Fee	103,291.04	85,000.00	95,000.00	85,000.00	-10,000.00
Sub Total	**11,095,999.44**	**10,785,000.00**	**10,665,000.00**	**10,255,000.00**	**-410,000.00**
001.0000.314100 Utility tax - electricity	9,998,996.28	9,700,000.00	9,700,000.00	10,100,000.00	400,000.00
001.0000.314210 Telecommunications	8,832,721.11	8,700,000.00	8,700,000.00	9,600,000.00	900,000.00
001.0000.314300 Utility - water	1,323,990.96	1,400,000.00	1,000,000.00	1,300,000.00	300,000.00
001.0000.314310 Utility - water late charges	161,999.57	200,000.00	300,000.00	200,000.00	-100,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.314400 Utility tax - gas	421,298.86	450,000.00	450,000.00	400,000.00	-50,000.00
001.0000.314700 Utility tax - fuel oil	11,299.27	11,000.00	35,000.00	11,000.00	-24,000.00
Sub Total	**20,750,306.05**	**20,461,000.00**	**20,185,000.00**	**21,611,000.00**	**1,426,000.00**
001.0000.321210 Prof & occupational licenses	2,325,188.47	0.00	0.00	0.00	0.00
001.0000.321215 Prof & occupational licenses	262,635.63	0.00	0.00	0.00	0.00
001.0000.321220 Prof & occupational licenses	28,849.73	0.00	0.00	0.00	0.00
001.0000.321230 Prof & occupational licenses	487,275.34	0.00	0.00	0.00	0.00
001.0000.321240 Prof & occupational licenses	51,250.00	0.00	0.00	0.00	0.00
Sub Total	**3,155,199.17**	**0.00**	**0.00**	**0.00**	**0.00**
001.0000.322110 Building permits	1,900,516.79	0.00	0.00	0.00	0.00
001.0000.322115 Building concurrency fees	8,207.53	0.00	0.00	0.00	0.00
001.0000.322120 Plumbing permit fees	256,556.86	0.00	0.00	0.00	0.00
001.0000.322130 Electrical permit fees	471,813.25	0.00	0.00	0.00	0.00
001.0000.322140 Building & zoning ad fees	35,922.10	0.00	0.00	0.00	0.00
001.0000.322150 Site & plat fees	33,516.00	0.00	0.00	0.00	0.00
001.0000.322160 Mechanical permit fees	280,470.42	0.00	0.00	0.00	0.00
001.0000.322170 Re-Occupancy Certificates	100,380.00	0.00	0.00	0.00	0.00
Sub Total	**3,087,382.95**	**0.00**	**0.00**	**0.00**	**0.00**

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.329200 Towing Administrative Fees	50,300.00	0.00	26,000.00	30,000.00	4,000.00
001.0000.329400 User's Fees Telecom.	0.00	500.00	0.00	0.00	0.00
Sub Total	**50,300.00**	**500.00**	**26,000.00**	**30,000.00**	**4,000.00**
001.0000.335120 State revenue sharing proceeds	8,588,180.08	8,700,000.00	8,400,000.00	7,700,000.00	-700,000.00
001.0000.335140 Mobile home licenses	11,946 01	15,000.00	15,000.00	15,000.00	0.00
001.0000.335150 Alcoholic beverage licences	70,780.88	70,000.00	80,000.00	25,000.00	-55,000.00
001.0000.335180 Half cent sales tax	15,577,303.08	15,000,000.00	15,000,000.00	15,000,000.00	0.00
001.0000.335410 Rebate on municipal vehicles	117,510.60	100,000.00	100,000.00	100,000.00	0.00
Sub Total	**24,365.720.65**	**23,885,000.00**	**23,595,000.00**	**22,840,000.00**	**-755,000.00**
001.0000.339100 Payments in lieu of taxes - hha	274,727.00	275,000.00	385,513.00	335,000.00	-50,513.00
001.0000.339200 Recovery of indirect costs	1,610,000.00	1,800,000.00	1,875,000.00	2,075,000.00	200,000.00
001.0000.339300 Grant Revenue Deposits	1,596,882.99	2,000,000.00	1,500,000.00	1,500,000.00	0.00
Sub Total	**3,481,609.99**	**4,075,000.00**	**3,760,513.00**	**3,910,000.00**	**149,487.00**
001.0000.331200 Dept of Justice COPS Grant	97,191.00	0.00	0.00	0.00	0.00
001.0000.331700 LSTA Federal Grant	60,000.00	0.00	0.00	0.00	0.00
001.0000.334201 CERT Fire Grant	10,988.56	0.00	0.00	0.00	0.00
001.0000.334703 Florida Library-State Aide	109,233.00	0.00	0.00	0.00	0.00
001.0000.337701J Cnty Grant L4-04 FCAT Prep	28,000.00	0.00	0.00	0.00	0.00
Sub Total	**305,412.56**	**0.00**	**0.00**	**0.00**	**0.00**

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increas Decreas Compared to Prior Yea
001.0000.342110					
Fines & forfeitures	899,526.08	0.00	0.00	0.00	0.00
001.0000.342115					
Fines crossing guards pgm	41,898.13	0.00	0.00	0.00	0.00
001.0000.342120					
Accident reports	11,099.40	0.00	0.00	0.00	0.00
001.0000.342125					
Parking ticket surcharge	161,337.26	0.00	0.00	0.00	0.00
001.0000.342140					
Accident pictures	3,462.50	0.00	0.00	0.00	0.00
001.0000.342150					
Records clearance	815.30	0.00	0.00	0.00	0.00
001.0000.342160					
Finger printing	1,650.20	0.00	0.00	0.00	0.00
001.0000.342900					
Fire Records Copy Fees	523.55	0.00	0.00	0.00	0.00
001.0000.352100					
Library Fines	34,384.64	0.00	0.00	0.00	0.00
001.0000.354201					
Code Enforcement Citations	146,608.96	0.00	0.00	0.00	0.00
001.0000.354202					
Search Fee-Violations	68,256.11	0.00	0.00	0.00	0.00
Sub Total	**1,369,562.13**	**0.00**	**0.00**	**0.00**	**0.00**
001.0000.345100					
Rental Income - H.D.D.I.	11,484.00	11,484.00	11,484.00	11,484.00	0.00
Sub Total	**11,484.00**	**11,484.00**	**11,484.00**	**11,484.00**	**0.00**
001.0000.347110					
Library fees	13,742.48	0.00	0.00	0.00	0.00
001.0000.347120					
Library Copy Machine	6,838.27	0.00	0.00	0.00	0.00
Sub Total	**20,580.75**	**0.00**	**0.00**	**0.00**	**0.00**
001.0000.344500					
E & W Parking Rental	6,000.00	6,000.00	6,000.00	6,000.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.344510 Parking Garage Fee's	40,744.98	0.00	0.00	0.00	0.00
001.0000.347210 Program activity fees	1,018.91	0.00	0.00	0.00	0.00
001.0000.347220 Adult Leagues	11,370.00	0.00	0.00	0.00	0.00
001.0000.347240 Swimming pools	412,940.56	0.00	0.00	0.00	0.00
001.0000.347292 Teenage fund	682,220.78	0.00	0.00	0.00	0.00
001.0000.347510 Stadium	37,000.00	0.00	0.00	0.00	0.00
001.0000.347520 Auditorium	17,644.91	0.00	0.00	0.00	0.00
001.0000.347592 Batting cage revenue	24,000.00	0.00	0.00	0.00	0.00
Sub Total	**1,232,940.14**	**6,000.00**	**6,000.00**	**6,000.00**	**0.00**
001.0000.361110 Interest - general fund	1,577,497.77	2,000,000.00	2,500,000.00	2,000,000.00	-500,000.00
Sub Total	**1,577,497.77**	**2,000,000.00**	**2,500,000.00**	**2,000,000.00**	**-500,000.00**
001.0000.362100 Rents and royalty	117,146.76	43,500.00	85,000.00	100,000.00	15,000.00
001.0000.362200 Courthouse Rental Fee's	500,000.00	500,000.00	500,000.00	500,000.00	0.00
Sub Total	**617,146.76**	**543,500.00**	**585,000.00**	**600,000.00**	**15,000.00**
001.0000.363200 Paving assessments - special	40,544.55	0.00	12,000.00	0.00	-12,000.00
Sub Total	**40,544.55**	**0.00**	**12,000.00**	**0.00**	**-12,000.00**
001.0000.369200 Miscellaneous revenues	323,153.09	100,000.00	300,000.00	150,000.00	-150,000.00
001.0000.369230 Miscellaneous revenues	58,615.02	0.00	0.00	0.00	0.00
001.0000.369240 Miscellaneous revenues	24,028.00	0.00	0.00	0.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.369250 Prior Year Adjustments	7,391.94	0.00	0.00	0.00	0.00
001.0000.369300 Blanch/morton service center	24,829.66	25,000.00	40,000.00	50,000.00	10,000.00
001.0000.369310 Code enforcement penalties	29,380.00	0.00	0.00	0.00	0.00
001.0000.369400 Dot landscape agreement	165,000.00	165,000.00	165,000.00	172,150.00	7,150.00
001.0000.369500 Appropriation of fund balance	17,588,293.00	11,634,652.00	0.00	16,529,994.00	16,529,994.00
001.0000.369510 Utilization of Encumbrances	1,142,308.03	1,604,400.70	0.00	0.00	0.00
Sub Total	**19,362,998.74**	**13,529,052.70**	**505,000.00**	**16,902,144.00**	**16,397,144.00**
Total	**144,814,379.73**	**141,082,536.70**	**127,863,497.00**	**146,668,234.00**	**18,804,737.00**
					18,804,737.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	144,814,759.73	153,139,331.70	139,084,422.00	156,558,487.00	

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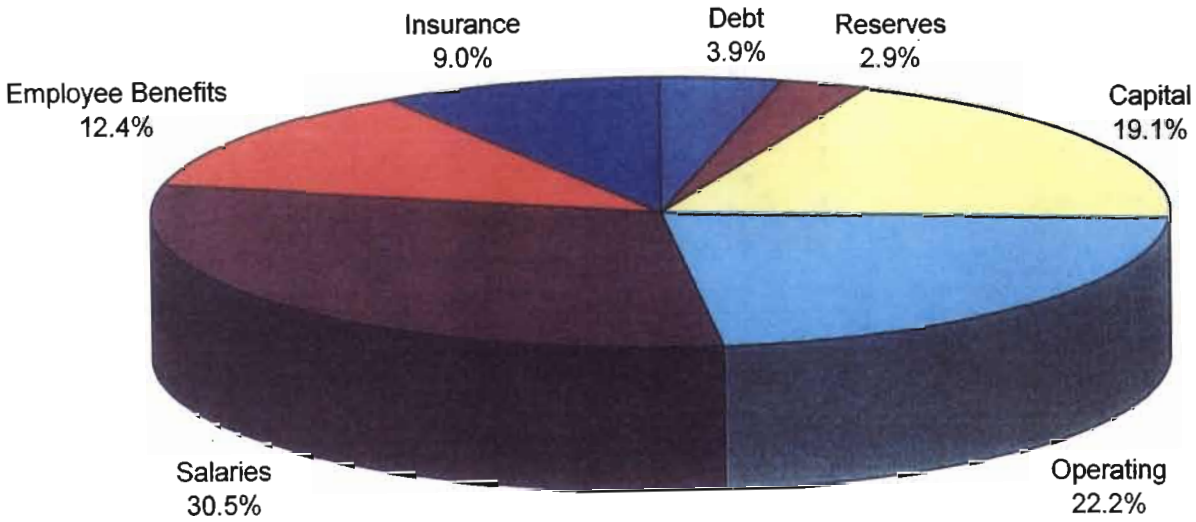
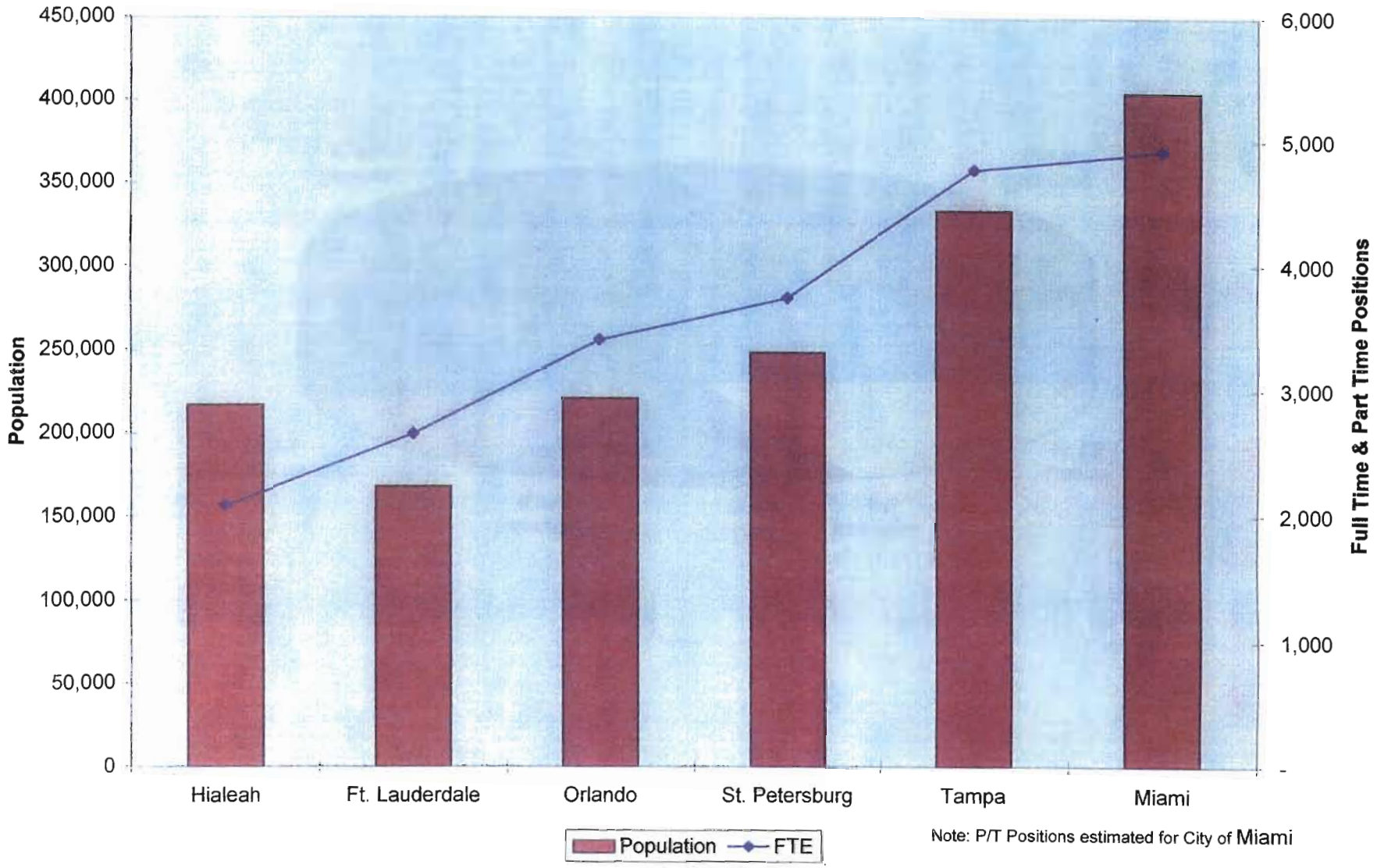
EXPENDITURES BY OBJECT



Full Time & Part Time Positions by Selected Municipalities - Fiscal Year 2008



Note: P/T Positions estimated for City of Miami

City of Hialeah, Florida
Position Changes - Fiscal Year 2007-2008

	FY 06-07 Budget		FY 06-07 Actual		FY 07-08 Budget	
Departments	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Enterprise Funds						
Hialeah Circulator	7.5	0	7.5	0	7.5	0
Solid Waste	132	19	115	19	132	19
Water & Sewer	145	0	123	0	143	0
General Fund						
City Clerk's Office	9	9	8	8	9	9
Community Development						
Occupational License	9.25	0	8.25	0	9.25	0
Code Compliance Division	12.25	1	12.25	0	12.25	0
Building Division	31.25	2	24.25	3	30.25	3
Planning & Zoning Division	15.25	1	12.25	1	15.25	1
Communication & Special Events	12	0	12	0	12	0
Construction & Maintenance	57	0	52	1	56	1
Education & Community Services	21	68	19.25	62	21.25	68
Finance	18	0	16	0	18	0
Fire	327.7	1	320.7	0	314.7	0
Fleet Maintenance	39.5	3	38.5	2	39.5	2
General Government	3	0	3	0	3	0
Human Resources	12	0	11	0	12	0
Information Technology	19	0	14	0	19	0
Law	15	4	14	1	14	2
Library	28	27	27	22	28	27
Office of Mayor	10	2	8	3	8	4
OMB / Purchasing	10	6	7.5	6	9.5	4
Parks and Recreation	101	195	87	185	100	193
Police Department	516.3	42	489.3	38	517.3	41
Retirement	4	0	4	0	4	0
Risk Management	5	0	12	0	5	0
Special Revenue Funds						
Children's Trust	0	51	1.75	74	1.75	105
Fire Prevention Fund	0	0	1	0	8	0
Fire Rescue Transportation Fund	5	0	5	0	10	0
Stormwater	24.4	0	18.4	0	19.4	4
Streets	34.6	0	30.6	0	31.6	4
Affordable Housing	1	0	4.5	0	4.5	0
Total All Funds	**1625**	**431**	**1507**	**425**	**1615**	**487**

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Office of the City Clerk

Description

The City Clerk serves as the Corporate Secretary of the City, the Official Secretary of the legislative body and the Supervisor of Elections for Hialeah. The Office of the City Clerk is also the corporate headquarters of the City and serves as the depository for all corporate contracts and records.

Primary Duties:

- Conducts municipal elections with the assistance of the Miami-Dade County Department of Elections.
- Monitors compliance of City, County and State regulations pertaining to elections.
- Prepares the agenda for City Council Meetings.
- Furnishes City Council Members an agenda package that includes staff reports and memoranda and other information necessary to enable the City Council to make informed decisions on individual items.
- Keeps the minutes of the City Council proceedings, which constitute a public record.
- Gives notice of regular and special City Council Meetings to the Mayor, its Members and the public.
- Prints, records and indexes ordinances, charter amendments and resolutions.
- Prepares City Council Summary Agendas.
- Corrects scrivener's errors that are discovered in ordinances, resolutions, council minutes and staff reports and promptly reports all corrections to the City Council.
- Processes the codification of the Hialeah Code Book.
- Ensures that lobbyists are registered with the City Clerk's Office.
- Issues monthly notice of regular and special City Meetings.
- Provides legal notices associated with the business being conducted at regular and special City Council Meetings.
- Processes legal notices for City departments.
- Publishes and oversees all statutorily mandated advertisement.
- Acts as the custodian of public records of the City.
- Processes Public Records Request.
- Copies archived permit applications, permits, building plans and all related documents for the public and City Departments.
- Advertises Bids and Requests for Proposals.
- Receives invitation to bid and requests for proposals and qualifications.
- Provides information and referrals to City residents.
- Assists with City Boards, including Historic Preservation Board and Cultural Affairs Council.

- Drafts Board Appointment Letters and miscellaneous paperwork related to City Boards.
- Updates Board List as necessary.
- Conducts Lien Searches, Lien Recordings and Lien Releases.
- Records Bonds.
- Provides printing, copying, cutting and binding services to all City departments.
- Responsible for sorting and distributing incoming mail (U.S. and interoffice).
- Processes all outgoing mail (U.S. and interoffice).
- Acts as the City's United Way Coordinator.
- Processes miscellaneous permits, including filming, carnivals, festivals, street closures and banners.
- Ensures that yearly Financial Disclosure Forms are completed.
- Attests official City documents.
- Performs such other duties as the Mayor may prescribe from time to time.

The Department has been functionalized as follows: Office of the City Clerk, the Print Shop/Mail Room and Records Management/Microfilm Office.

2007 Accomplishments

1. All ordinances, resolutions and minutes, from 1925 to 2007, have been scanned and are available electronically.

2. All budgets, from 1979 to 2007, have been scanned and are available electronically.

3. Records Management/Microfilm Office has the ability to send images scanned by the microfilm reader via e-mail as attachments to the public and City Departments.

4. Retrieval of documents stored outside of the City has been automated through internet access.

5. All City contracts, in the possession of the City Clerk's Office, have been scanned and are available electronically.

6. Election information, including sample ballots, was available on the City's website.

7. Lien searches received by the City Clerk's Office were processed within one business day of receipt.

8. Public records request were approved for legal sufficiency within one business day of receipt.

9. Summary Agendas were prepared within 24-hours of the City Council Meeting.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	0%
Total Expenditures	1,312,648	1,390,239	1,601,448	15%
Net Margin	$ (1,312,648)	$ (1,390,239)	$ (1,601,448)	15%

2008 Goals

1. Convert microfilm to a digital product.
2. Place City Clerk's forms (elections, permit applications etc.) in the City's Website.
3. Modernize the Print Shop equipment.

OFFICE OF THE CITY CLERK'S - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service	Public Records Requests Approved for Legal Sufficiency Within 1 Business Day of Receipt	M	90%	95%	S. Garcia	R. Granado
Internal Process	Review & Improve Core Business Processes to Enhance Customer Service	Summary Agendas ready within 24 hrs of the Council Meeting (%)	M	100%	100%	S. Garcia	R. Granado
		Lien searches processed within 1 business day of receipt (%)	M	90%	100%	C. Hernandez	R. Granado
Learning & Growth	Provide Quality Work Environment	Number of Strategic/Professional Training Offered	A	4	8	I. Hambleton	R. Granado

ORGANIZATIONAL CHART

OFFICE OF THE CITY CLERK

2007-2008

07		08
1	City Clerk	1
1	Deputy City Clerk	1
2		2

07	*Staff Office*	08
1	Office Coordinator	1
1	Clerk Typist I/II	1
1	Receptionist	1
1	P/T College Intern	1
7	P/T Council Aide	7
1	P/T Receptionist	1
12		12

07	*Central Services*	08
1	Admin. Aide-Central Services	1
1	Utilityman	1
2		2

07	*Records*	08
1	Records Manager	1
1	Reproduction Technician	1
2		2

PERSONNEL SUMMARY
2007-2008

OFFICE OF THE CITY CLERK

001.0220.512.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	City Clerk	1	1	1	$98,411.00
	City Council				$23,940.00
	Deputy City Clerk	1	1	1	$54,767.00
	Office Coordinator	1	1	1	$31,487.00
	Total Executive Salaries				**$208,605.00**
120	CIVIL SERVICE SALARIES				
	Administrative Aide - Central Svc	1	1	1	$56,820.00
	Clerk Typist I/II	1	1	1	$27,277.00
	Receptionist	1	1	1	$40,251.00
	Records Manager	1	1	1	$36,757.00
	Reproduction Tech.	1	0	1	$26,238.00
	Utilityman	1	1	1	$25,315.00
	Total Civil Service Salaries				**$212,658.00**
130	TEMPORARY SALARIES				
	Council Aide P/T	7	7	7	$78,385.00
*	College Intern P/T	1	1	1	$14,635.00
	Receptionist P/T	1	0	1	$12,183.00
	Total Temporary Salaries				**$105,203.00**
	TOTAL SALARY EXPENSES	18	16	18	***$526,466.00***

* One position in Mayor's Office

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0220.512110 Executive salaries	155,479.20	198,622.00	198,622.00	208,605.00	9,983.00
001.0220.512120 Civil service salaries	164,978.60	178,742.00	176,000.00	212,659.00	36,659.00
001.0220.512130 Temporary salaries	80,696.99	99,630.00	82,900.00	105,203.00	22,303.00
001.0220.512140 Overtime.	151.90	1,000.00	1,000.00	1,000.00	0.00
001.0220.512141 Separation pay	1,795.38	30,000.00	30,000.00	30,000.00	0.00
001.0220.512210 FICA	49,449.75	62,921.00	59,825.00	67,034.00	7,209.00
001.0220.512220 Retirement	52,346.81	91,624.00	102,489.00	138,513.00	36,024.00
Total	**504,898.63**	**662,539.00**	**650,836.00**	**763,014.00**	**112,178.00**
001.0220.512340 Contractual services	63,939.89	62,500.00	62,500.00	53,135.00	-9,365.00
001.0220.512400 Travel & per diem	217.00	500.00	500.00	500.00	0.00
001.0220.512441 Rental & lease - equipment	30,989.36	43,000.00	45,000.00	43,000.00	-2,000:00
001.0220.512462 Repair & maintenance - Equip.	1,870.07	4,000.00	4,000.00	2,000.00	-2,000.00
001.0220.512463 Repair & maintenance - auto	593.25	5,500.00	3,500.00	2,000.00	-1,500.00
001.0220.512470 Printing & binding - ordinance	3,715.22	5,000.00	6,000.00	5,000.00	-1,000.00
001.0220.512471 Printing & binding	2,023.82	1,000.00	1,000.00	1,000.00	0.00
001.0220.512491 Other Charges-Education	125.00	2,000.00	1,000.00	1,000.00	0.00
001.0220.512492 Other charges - election	249,584.00	85,000.00	41,500.00	296,500.00	255,000.00

General
Expenditures
City Clerk

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0220.512493					
Other charges - council	4,202.74	4,000.00	4,000.00	2,000.00	-2,000.00
001.0220.512495					
Council person expense fund	264,393.75	279,500.00	279,500.00	291,800.00	12,300.00
001.0220.512498					
Other charges - legal ads	133,610.09	160,000.00	180,000.00	100,000.00	-80,000.00
001.0220.512510					
Office supplies	2,201.39	3,000.00	3,090.00	2,000.00	-1,090.00
001.0220.512522					
Operating supplies - gas & oil	4,096.47	3,500.00	1,750.00	1,500.00	-250.00
001.0220.512527					
Operating supplies - print shop	28.80	500.00	500.00	500.00	0.00
001.0220.512528					
Operating supplies - microfilm	27,328.61	40,000.00	47,500.00	35,000.00	-12,500.00
001.0220.512529					
Recording fees	853.05	1,500.00	1,500.00	1,000.00	-500.00
001.0220.512540					
Publications & Memberships	831.60	1,000.00	1,000.00	500.00	-500.00
Total	**790,604.11**	**701,500.00**	**683,840.00**	**838,435.00**	**154,595.00**
001.0220.512640					
Capital outlay - equip	17,144.79	26,200.00	43,860.00	0.00	-43,860.00
Total	**17,144.79**	**26,200.00**	**43,860.00**	**0.00**	**-43,860.00**
Total City Clerk	**1,312,647.53**	**1,390,239.00**	**1,378,536.00**	**1,601,449.00**	**222,913.00**
					222,913.00

CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Community Development Department - Licenses Division

Description

This division is responsible for issuing an occupational license to anyone engaged in or managing any business, profession, service or occupation in the City, as per City's Code of Ordinances.

2007 Accomplishments

- Implemented and revised an informal heaving structure for license compliance.
- Re-classed Occupational License fees to be correctly characterized as use taxes.
- Revised the structure to be competitive with other municipalities.

Budget Summary	2006 Actual	2007 Actual	2008 Adopted	Percent Change
Total Revenues	$ 3,483,000	$ 2,805,000	$ 3,500,000	24.8%
Total Expenditures	400,209	521,194	571,812	9.7%
Net Margin	$ 3,082,791	$ 2,283,806	$ 2,928,188	28.2%

2008 Goals

- Begin processing paper records into digital format for electronic storage

2008 Objectives

- Develop new license tracking program with more diversity and reporting functions.
- Update the Occupational License fee structure to be more compatible with other municipalities and communities.
- Purchase and utilize 2007 NAICS business identification standards.
- Implement training on new software programs currently being developed by the Information Technology department.
- Implement an Employee of the Month program to improve moral and promote more courteous service actions.

LICENSES DIVISION - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Financial	Maximize Deliverable Grant Opportunities and Other Revenue Sources	Revenues generated from newly identified fees and charges	A	$ 76,000	83,525	Fajardo/Cavallo	J. Travers
		Percent increase/decrease in revenues from total licenses issued (%)	A	3%	17% inc.	Fajardo/Cavallo	J. Travers
		Percent of operational budget suported by license fees	A	100%	100%	J. Travers	J. Travers

ORGANIZATIONAL CHART

COMMUNITY DEVELOPMENT DEPARTMENT
OCCUPATIONAL LICENSE DIVISION

2007-2008

07		08
.25	Director	.25

07		08
1	Occupational License Official	1
1		1

07		08
1	Occupational License Coordinator	0
0	Occupational License Supervisor	1
1		1

07	*Outside Inspector*	08
3	Occupational License Inspector	3
1	Occupational License Inspector II	1
4		4

07	*Public Sector*	08
2	Receptionist	2
1	Community Development Representative	1
3		3

PERSONNEL SUMMARY
2007-2008

COMMUNITY DEVELOPMENT DEPARTMENT 001.0202.524.
OCCUPATIONAL LICENSE DIVISION

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director (25%)*	0.25	0.25	0.25	$25,303.00
	Occupational License Official	1	1	1	$55,548.00
					$80,851.00
120	CIVIL SERVICE SALARIES				
	Community Development Representative	1	1	1	$42,542.00
	Occupational License Inspector	3	3	3	$108,144.00
	Occupational License Inspector II	1	0	1	$44,196.00
	Occupational License Supervisor	1	1	1	$56,788.00
	Receptionist	2	2	2	$50,123.00
	Total Civil Service Salaries				**$301,793.00**
	TOTAL SALARY EXPENSES	**9.25**	**8.25**	**9.25**	***$382,644.00***

* Director's salary allocated between four divisions

AS APPROVED BY CITY OF HIALEAH COUNCIL

Business Tax

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0202.321210 ~~Prof. & Occ.~~ Lic.-Renewals	75.00	2,600,000.00	2,000,000.00	2,700,000.00	700,000.00
001.0202.321215 Prof. & Occ. Lic.-New	0.00	280,000.00	280,000.00	280,000.00	0.00
001.0202.321220 Prof. & Occ. Lic.-Penalties	0.00	40,000.00	40,000.00	40,000.00	0.00
001.0202.321230 Prof. & Occ. Lic-County	0.00	475,000.00	375,000.00	375,000.00	0.00
001.0202.321240 Prof. & Occ. Lic.-Transfers	-75.00	45,000.00	55,000.00	50,000.00	-5,000.00
Sub Total	**0.00**	**3,440,000.00**	**2,750,000.00**	**3,445,000.00**	**695,000.00**
001.0202.329200 Towing & Admin. Fees	0.00	55,000.00	55,000.00	55,000.00	0.00
Sub Total	**0.00**	**55,000.00**	**55,000.00**	**55,000.00**	**0.00**
Total Occupational License	**0.00**	**3,495,000.00**	**2,805,000.00**	**3,500,000.00**	**695,000.00**
					695,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0202.524110 Executive salaries	0.00	77,415.00	57,931.00	80,851.00	22,920.00
001.0202.524120 Civil service salaries	232,585.36	244,828.00	223,574.00	301,793.00	78,219.00
001.0202.524130 Temporary Salaries	44,761.70	44,000.00	44,000.00	0.00	-44,000.00
001.0202.524140 Overtime	0.00	1,000.00	1,000.00	1,000.00	0.00
001.0202.524141 Separation pay	5,607.41	30,000.00	30,000.00	30,000.00	0.00
001.0202.524210 FICA	20,312.78	30,389.00	27,273.00	31,644.00	4,371.00
001.0202.524220 Retirement	61,233.95	84,236.00	74,866.00	100,674.00	25,808.00
Total	**364,501.20**	**511,868.00**	**458,644.00**	**545,962.00**	**87,318.00**
001.0202.524400 Travel & Per Diem	0.00	1,000.00	1,000.00	0.00	-1,000.00
001.0202.524462 Repair & maint - equipment	1,647.63	5,300.00	6,000.00	4,300.00	-1,700.00
001.0202.524463 Repair & maint - auto	1,406.45	3,000.00	3,000.00	2,000.00	-1,000.00
001.0202.524491 Other Charges - Education	0.00	500.00	500.00	500.00	0.00
001.0202.524510 Office supplies	2,425.20	5,500.00	5,500.00	4,000.00	-1,500.00
001.0202.524522 Operating supplies gas & oil	3,502.45	4,500.00	4,500.00	3,500.00	-1,000.00
001.0202.524525 Operating supplies - uniforms	1,805.01	1,250.00	1,250.00	1,250.00	0.00
001.0202.524526 Operating supplies misc	10,162.40	8,800.00	8,800.00	8,800.00	0.00
001.0202.524540 Publications & memberships	635.00	1,000.00	1,000.00	1,500.00	500.00

General
Expenditures
Occupational License

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	**21,584.14**	**30,850.00**	**31,550.00**	**25,850.00**	**-5,700.00**
001.0202.524640 Capital outaly - equipment	14,124.00	174,850.00	5,000.00	0.00	-5,000.00
001.0202.524641 Capital Outlay-Vehicle Repl	0.00	0.00	0.00	0.00	0.00
001.0202.524650 Capital Outlay - Vehicles	0.00	26,000.00	26,000.00	0.00	-26,000.00
Total	**14,124.00**	**200,850.00**	**31,000.00**	**0.00**	**-31,000.00**
Total Occupational License	**400,209.34**	**743,568.00**	**521,194.00**	**571,812.00**	**50,618.00**
					50,618.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Community Development Department - Code Compliance Division

Description

This division is responsible for the investigation and enforcement of various codes and ordinances, including, but not limited to, property maintenance codes and minimum housing codes. This division receives and investigates citizen complaints, provides surveillance for general compliance in designated zones, and provides assistance for determining corrective action. In addition, the division conducts periodical sweeps for the purpose of targeting specific areas or focusing on specific codes. Compliance is the primary objective of the Code Compliance Division; penalties and punishment are secondary. Resolution of enforcement cases is accomplished through compliance, which in turn serves as the means to achieving City and community goals.

2007 Accomplishments

- Implemented commercial landscape requirements and enforcements.
- Completed phase II of "Blue Roof" program (Hurricane Recovery Program).
- Continued to enforce the City Codes.
- Implemented tracking of field activity for inspectors on a daily basis.
- Created multi-division task force for code violations between Solid Waste, Code Compliance, Fire, Police, and Building Division.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 216,000	$ 370,000	$ 255,000	-31%
Total Expenditures	559,532	620,376	676,527	9%
Net Margin	$ (343,532)	$ (250,376)	$ (421,527)	-68%

2007 Goals

- Begin processing paper records into digital format for electronic storage.

2008 Objectives

- Implement a more efficient method of receiving and uploading Property Status updates from Miami-Dade County.

- Establish guidelines with the Law Department and the Planning and Zoning Division to allow closure of old cases that are not moving forward.

- Implement training on new software programs currently being developed by the Information Technology department.

- Implement an Employee of the Month program to improve moral and promote more courteous service actions.

CODE COMPLIANCE DIVISION - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service	Percent of complaints received and processed within one week	D	70%	92%	J. Garcia	J. Travers
Internal Processes	Review & Improve Core Business Processes to Enhance Customer Service	Percent of citation cases closed	M	10%	40%	J. Garcia	J. Travers

ORGANIZATIONAL CHART

COMMUNITY DEVELOPMENT DEPARTMENT
CODE COMPLIANCE DIVISION
2007-2008

07		08
.25	Director	.25

07		08
1	Code Enforcement Official	1
1		**1**

07		08
1	Clerk Typist I/II	1
1	Clerk	1
1	Code Enforcement Analyst	1
2	Receptionist	2
5		**5**

07		08
3	Code Enforcement Officer	3
2	Code Enforcement Officer II	1
0	Code Enforcement Specialist II	1
1	Occupational License Inspector	1
6		**6**

PERSONNEL SUMMARY
2007-2008

COMMUNITY DEVELOPMENT DEPARTMENT 001.0203.524.
CODE COMPLIANCE DIVISION

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director (25%)*	0.25	0.25	0.25	$25,303.00
	Code Enforcement Official	1	1	1	$65,911.00
					$91,214.00
120	CIVIL SERVICE SALARIES				
	Clerk	1	1	1	$20,142.00
	Clerk Typist I/II	1	1	1	$22,433.00
	Code Enforcement Analyst	1	1	1	$39,730.00
	Code Enforcement Officer	3	3	3	$81,368.00
	Code Enforcement Officers II	2	1	1	$53,650.00
	Code Enforcement Specialist II	0	1	1	$57,466.00
	Occupational License Inspector	1	1	1	$51,224.00
	Receptionist	2	2	2	$42,708.00
	Total Civil Service Salaries				**$368,721.00**
130	TEMPORARY SALARIES				
	Total Temporary Salaries				**$0.00**
	TOTAL SALARY EXPENSES	**12.25**	**12.25**	**12.25**	***$459,935.00***

* Director's salary allocated between four divisions

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0203.354201					
Code Enf.-Citations	0.00	140,000.00	300,000.00	200,000.00	-100,000.00
001.0203.354202					
Search Fees-Violations	0.00	40,000.00	65,000.00	50,000.00	-15,000.00
Sub Total	**0.00**	**180,000.00**	**365,000.00**	**250,000.00**	**-115,000.00**
001.0203.369310					
Code Enf.-Penalties	0.00	16,000.00	5,000.00	5,000.00	0.00
Sub Total	**0.00**	**16,000.00**	**5,000.00**	**5,000.00**	**0.00**
Total Code Compliance	**0.00**	**196,000.00**	**370,000.00**	**255,000.00**	**-115,000.00**
					-115,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0203.524110 Executive salaries	0.00	85,523.00	65,580.00	91,214.00	25,634.00
001.0203.524120 Civil service salaries	347,756.80	293,486.00	284,103.00	368,721.00	84,618.00
001.0203.524130 Temporary salaries	47,257.10	62,000.00	70,086.00	0.00	-70,086.00
001.0203.524140 Overtime	595.38	2,000.00	2,000.00	2,000.00	0.00
001.0203.524141 Separation pay	889.71	30,000.00	30,000.00	30,000.00	0.00
001.0203.524210 F.I.C.A.	28,997.08	36,262.00	34,560.00	37,633.00	3,073.00
001.0203.524220 Retirement	83,759.62	101,662.00	96,547.00	121,009.00	24,462.00
Total	**509,255.69**	**610,933.00**	**582,876.00**	**650,577.00**	**67,701.00**
001.0203.524340 Contractual Services	9,544.14	10,000.00	4,000.00	3,000.00	-1,000.00
001.0203.524400 Travel & Per Diem	0.00	1,000.00	1,000.00	0.00	-1,000.00
001.0203.524430 Abandoned Property	3,919.12	5,000.00	5,000.00	4,000.00	-1,000.00
001.0203.524462 Repair & maintenance - Equip.	1,717.43	4,000.00	4,000.00	3,000.00	-1,000.00
001.0203.524463 Repair & maintenance - auto	5,014.63	6,000.00	6,000.00	4,000.00	-2,000.00
001.0203.524470 Printing & Binding	1,588.70	2,000.00	2,000.00	1,200.00	-800.00
001.0203.524491 Other Charges - Education	0.00	500.00	500.00	500.00	0.00
001.0203.524510 Office supplies	5,178.75	4,000.00	4,000.00	4,000.00	0.00
001.0203.524522 Operating supplies - gas & oil	5,503.20	5,000.00	5,000.00	4,000.00	-1,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0203.524525					
Operating supplies - uniforms	2,430.35	2,000.00	2,000.00	1,500.00	-500.00
001.0203.524526					
Operating supplies - misc.	149.00	500.00	500.00	250.00	-250.00
001.0203.524540					
Publications & memberships	354.00	500.00	500.00	500.00	0.00
Total	**35,399.32**	**40,500.00**	**34,500.00**	**25,950.00**	**-8,550.00**
001.0203.524640					
Capital outlay - mach. & equip	14,877.33	60,000.00	3,000.00	0.00	-3,000.00
001.0203.524641					
Capital Outlay-Vehicle Replac	0.00	0.00	0.00	0.00	0.00
001.0203.524650					
Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
Total	**14,877.33**	**60,000.00**	**3,000.00**	**0.00**	**-3,000.00**
Total Code Compliance	**559,532.34**	**711,433.00**	**620,376.00**	**676,527.00**	**56,151.00**
					56,151.00

CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Community Development Department – Building Division

Description

This division ensures public safety through the regulation of construction activity by issuing permits in accordance with state and local laws, ordinances and construction codes.

2007 Accomplishments

- Set up satellite DERM office in the building division.
- Hired four in house building inspectors, therefore eliminating outsourcing of inspectors.
- Created service fees to provide additional revenue.
- Relocated microfilm services to a more customer friendly location.

Budget Summary	2006 Actual	2007 Actual	2008 Adopted	Percent Change
Total Revenues	$ 2,974,500	$ 2,993,600	$ 2,770,000	-7%
Total Expenditures	2,709,738	2,706,763	2,458,090	-9%
Net Margin	$ 264,762	$ 286,837	$ 311,910	9%

2008 Goals

- Improve incentives for inspector/examiner recruitment to eliminate use of outside professional service contracts.
- Processing paper records into digital format for electronic storage

2008 Objectives

- Implement a revised "Dry Run" plan review procedure to increase the approval rate of permit applications.
- Institute a streamlined walk-through application procedure to reduce waiting time at the permit counters.

- Implement a real time processing plan review and inspection results through the use of field electronic posting equipment.
- Implement training on new software programs currently being developed by the Information Technology department.
- Implement an Employee of the Month program to improve moral and promote more courteous service actions.

BUILDING DIVISION - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service	Exit Customer Survey rating (%)	M	70%	N/A	R. Novo	J. Travers
Internal Processes	Review & Improve Core Business Processes to Enhance Customer Service	Service Time for walk-in customers (from time customers sign in sheets till they are called upon)	W	30 minutes	N/A	R. Novo	J. Travers
		Number of plans reviewed by city employees	M	6,000	N/A	R. Regalado	J. Travers
		Number of plans reviewed by contracted services	M	6,000	N/A	R. Regalado	J. Travers
		Average number of building inspections performed by city employees	M	15	N/A	R. Regalado	J. Travers
		Average number of building inspections performed by contracted services	M	85	N/A	R. Regalado	J. Travers
Learning & Growth	Provide Quality Work Environment	Mandatory continuing education for certified personnel (%)	A	100%	N/A	J. Gutierrez	J. Travers

ORGANIZATIONAL CHART

COMMUNITY DEVELOPMENT
BUILDING DIVISION
2007-2008

07		08
.25	Community Development Director	.25
1	Assistant to Director	0
0	Administrative Aide Confidential	1
1.25		**1.25**

07		08
1	Building Official	1
1	Assistant to Building Official	0
1	Clerk	2
3		**3**

07		08
1	Community Development Representative	1
1		**1**

07		08
1	Chief Building Inspector	1
1	Chief Mechanical Inspector	1
1	Chief Electrical Inspector	1
1	Chief Plumbing Inspector	1
4	Building Inspector	4
1	Electrical Inspector	1
2	Electrical Processor/Inspector	1
0	Mechanical Inspector	1
2	Mechanical Processor/Inspector	1
1	Plans Processor Inspector	1
1	40 Year Re-Certification Coordinator	1
2	Plumbing Processor/Inspector	2
2	Clerk Typist I/II	2
2	Clerk	2
0	Inspection Representative	1
1	Receptionist	0
1	File Room Coordinator	1
2	Building Technician	2
1	Plans Examiner	0
0	Senior Building Plan Processor	1
1	Building Plans Examiner P/T	1
0	Electrical Processor/Inspector P/T	1
1	Structural Plans Processor P/T	1
28		**28**

PERSONNEL SUMMARY
2007-2008

COMMUNITY DEVELOPMENT DEPARTMENT 001.4300.515.
BUILDING DIVISION

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director of Community Development	0.25	0.25	0.25	$25,303.00
	Building Official	1	1	1	$100,347.00
	Assistant to Community Development Director	1	0	0	$0.00
	Assistant to Building Official	1	0	0	$0.00
	Total Executive Salary				**$125,650.00**
120	CIVIL SERVICE SALARIES				
	Administrative Aide Confidential	0	1	1	$36,429.00
	40 Year Re-certification Coordinator	1	1	1	$24,647.00
	Building Inspector	4	4	4	$206,827.00
	Building Technician	2	2	2	$93,698.00
	Chief Building Inspector	1	1	1	$80,647.00
	Chief Electrical Inspector	1	1	1	$71,394.00
	Chief Mechanical Inspector	1	1	1	$82,185.00
	Chief Plumbing Inspector	1	1	1	$81,834.00
	Clerk	3	3	4	$92,141.00
	Clerk Typist I/II	2	2	2	$41,988.00
	Community Development Representative	1	1	1	$24,904.00
	Electrical Inspector	1	1	1	$51,408.00
	Electrical Inspector / Plans Processor	2	1	1	$59,013.00
	File Room Coordinator	1	1	1	$22,662.00
	Inspection Representative	0	1	1	$36,835.00
	Mechanical Inspector	0	1	1	$65,329.00
	Mechanical Inspector / Plans Processor	2	1	1	$65,329.00
	Plans Examiner	1	0	0	$0.00
	Plans Processor / Inspector	1	0	1	$73,122.00
	Plumbing Inspector / Plans Examiner	2	1	2	$95,506.00
	Receptionist	1	0	0	$0.00
	Senior Building Plan Processor	0	1	1	$77,964.00
	Total Civil Service Salaries				**$1,383,862.00**
130	TEMPORARY SALARIES				
	Building Plans Examiner P/T	1	1	1	$70,775.00
	Electrical Inspector / Plans Processor P/T	0	1	1	$41,400.00
	Structural Plans Processor P/T	1	1	1	$86,271.00
	Total Temporary Salaries				**$198,446.00**
	TOTAL SALARY EXPENSES	33.25	27.25	33.25	***$1,707,958.00***

* Director's salary allocated between four divisions

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4300.322110 Building Permit Fees	0.00	1,331,100.00	1,331,100.00	1,250,000.00	-81,100.00
001.4300.322111 Roofing Permit Fees	0.00	594,000.00	750,000.00	600,000.00	-150,000.00
001.4300.322112 Fencing Fees	0.00	27,000.00	42,000.00	50,000.00	8,000.00
001.4300.322113 Driveway Permits	0.00	13,500.00	20,500.00	20,000.00	-500.00
001.4300.322120 Plumbing Permit Fees	0.00	162,000.00	170,000.00	200,000.00	30,000.00
001.4300.322130 Electrical Permit Fees	0.00	288,900.00	400,000.00	300,000.00	-100,000.00
001.4300.322160 Mechanical Permit Fees	0.00	175,500.00	280,000.00	350,000.00	70,000.00
Sub Total	**0.00**	**2,592,000.00**	**2,993,600.00**	**2,770,000.00**	**-223,600.00**
Total Building	**0.00**	**2,592,000.00**	**2,993,600.00**	**2,770,000.00**	**-223,600.00**
					-223,600.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4300.515110 Executive salaries	237,009.30	182,492.00	155,341.00	125,650.00	-29,691.00
001.4300.515120 Civil service salaries	1,136,003.87	934,322.50	919,870.00	1,383,862.00	463,992.00
001.4300.515130 Temporary salaries	390,815.17	214,758.00	382,588.00	198,446.00	-184,142.00
001.4300.515140 Overtime	136,976 73	45,000.00	80,000.00	50,000.00	-30,000.00
001.4300.515140A Overtime Reimbursement	-2,500.00	0.00	0.00	0.00	0.00
001.4300.515140B Driveways Overtime	77.37	500.00	500.00	500.00	0.00
001.4300.515140C Fences Overtime	77.37	500.00	500.00	500.00	0.00
001.4300.515140D Roofing Overtime	16,924.42	5,000.00	5,000.00	5,000.00	0.00
001.4300.515141 Separation pay	12,052.30	60,000.00	60,000.00	50,000.00	-10,000.00
001.4300.515210 FICA	141,725.07	131,276.00	122,691.00	138,768.00	16,077.00
001.4300.515220 Retirement	346,110.22	355,410.00	353,694.00	449,364.00	95,670.00
Total	**2,415,271.82**	**1,929,258.50**	**2,080,184.00**	**2,402,090.00**	**321,906.00**
001.4300.515310 Professional services	127,006.52	459,635.00	459,635.00	0.00	-459,635.00
001.4300.515400 Travel & Per Diem	0.00	3,000.00	3,000.00	0.00	-3,000.00
001.4300.515441 Rental & lease - equipment	1,225.43	2,000.00	2,000.00	2,000.00	0.00
001.4300.515462 Repair & maintenance - equip.	7,363.67	7,500.00	9,700.00	7,500.00	-2,200.00
001.4300.515463 Repair & maintenance - auto	8,344.82	9,000.00	9,000.00	6,000.00	-3,000.00

General
Expenditures
Building

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4300.515470 Printing & binding	16,413.94	10,500.00	10,500.00	9,000.00	-1,500.00
001.4300.515491 Other charges - education	4,072.87	3,000.00	3,000.00	3,000.00	0.00
001.4300.515492 Other charges - Maps & Plans	14,387.48	0.00	12,000.00	0.00	-12,000.00
001.4300.515510 Office supplies	13,037.15	13,544.47	12,544.00	12,000.00	-544.00
001.4300.515522 Operating supplies - gas & oil	17,402.55	13,000.00	13,000.00	10,000.00	-3,000.00
001.4300.515525 Operating supplies - uniforms	2,999.93	5,000.00	5,000.00	4,500.00	-500.00
001.4300.515540 Publications & Memberships	1,945.15	2,000.00	2,000.00	2,000.00	0.00
Total	**214,199.51**	**528,179.47**	**541,379.00**	**56,000.00**	**-485,379.00**
001.4300.515640 Capital outlay - equipment	80,267.07	35,589.86	25,000.00	0.00	-25,000.00
001.4300.515641 Capital Outlay-Vehicle Replac	0.00	0.00	0.00	0.00	0.00
001.4300.515650 Capital Outlay - Vehicles	0.00	60,200.00	60,200.00	0.00	-60,200.00
001.4300.515660 Capital Outlay-Books & Publi	0.00	0.00	0.00	0.00	0.00
Total	**80,267.07**	**95,789.86**	**85,200.00**	**0.00**	**-85,200.00**
Total Building	**2,709,738.40**	**2,553,227.83**	**2,706,763.00**	**2,458,090.00**	**-248,673.00**
					-248,673.00

CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Community Development Department – Planning and Zoning Division

Description

The Planning and Zoning Division is responsible for the implementation and continuous update of the Comprehensive Plan as required by State law, including the interagency and inter-local network that is necessary to facilitate compliance; the conception of design strategies to upgrade the city's urban fabric and architecture. These design strategies also serve as a foundation for new and improved city ordinances. This division also provides evaluations and recommendations for proposed land use changes, platting, variances and adjustments, and the enforcement of the zoning codes.

2007 Accomplishments

- Created commercial zoning regulations for Annexation Area.
- Improved screening process for hearings to eliminate unnecessary applications that cannot be processed.
- Digitized city plats.
- Completed pending and new comprehensive plans and map amendments.

Budget Summary	2006 Actual	2007 Actual	2008 Adopted	Percent Change
Total Revenues	$ 173,750	$ 220,500	$ 173,000	-22%
Total Expenditures	853,161	974,801	982,944	1%
Net Margin	$ (679,411)	$ (754,301)	$ (809,944)	-7%

2008 Goals

- Digitize application forms to make them downloadable online

2008 Objectives

- Train staff in all facets of Planning and Zoning to allow multi-tasking and diversity.
- Simplify and streamline paperwork on Re-Occupancy process.
- Implement Master plan procedures on annexation area West of NW 97 Avenue.

ORGANIZATIONAL CHART

COMMUNITY DEVELOPMENT
PLANNING & ZONING DIVISION

2007-2008

07		08
.25	Community Development Director	.25

07		08
1	Planning & Zoning Official	1

07		08
1	Flood Plain Plans Examiner	1
1	Flood Plain Plans Examiner Trainee	1
1	GIS Coordinator	1
1	Planning Board Specialist	1
4	Zoning Inspector I /II	4
2	Clerk Typist I/II	1
1	Re-Occupancy/Zoning Inspector	1
1	Clerk	1
0	Community Development Representative	1
1	College Intern (P/T)	1
13		13

07		08
1	Principal Planner	1
1	Principal Planner/Processor	1
2		2

PERSONNEL SUMMARY
2007-2008

COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING & ZONING DIVISION

001.4400.515.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director (25%)*	0.25	0.25	0.25	$25,303.00
	Planning & Zoning Official	1	1	1	$69,350.00
	Total Executive Salary				**$94,653.00**
120	CIVIL SERVICE SALARIES				
	Clerk	1	1	1	$19,585.00
	Clerk Typist I/II	2	1	1	$27,479.00
	Community Development Representative	0	1	1	$42,414.00
	Flood Plain Plans Examiner	1	1	1	$28,582.00
	Flood Plain Plans Examiner Trainee	1	0	1	$23,200.00
	GIS Coordinator	1	1	1	$40,633.00
	Planning Board Specialist	1	1	1	$50,461.00
	Principal Planner	1	0	1	$34,518.00
	Principal Planner/Processor	1	1	1	$73,824.00
	Re-Occupancy/Zoning Inspector	1	1	1	$54,181.00
	Zoning Inspector I	4	3	4	$175,466.00
	Total Civil Service Salaries				**$570,343.00**
130	TEMPORARY SALARIES				
	College Intern P/T	1	1	1	$14,585.00
	Total Temporary Salaries				**$14,585.00**
	TOTAL SALARY EXPENSES	**16.25**	**13.25**	**16.25**	***$679,581.00***

* Director's salary allocated between four divisions

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4400.322115					
Concurrency Fees	0.00	6,750.00	10,000.00	10,000.00	0.00
001.4400.322140					
Zoning Fees	0.00	27,000.00	65,000.00	50,000.00	-15,000.00
001.4400.322150					
Site & Plat Fees	0.00	6,750.00	70,000.00	45,000.00	-25,000.00
001.4400.322170					
Re-Occupancy Certificates	0.00	67,500.00	75,000.00	67,500.00	-7,500.00
Sub Total	**0.00**	**108,000.00**	**220,000.00**	**172,500.00**	**-47,500.00**
001.4400.341900					
Deposits - Books & Maps	0.00	0.00	500.00	500.00	0.00
Sub Total	**0.00**	**0.00**	**500.00**	**500.00**	**0.00**
Total Planning & Zoning	**0.00**	**108,000.00**	**220,500.00**	**173,000.00**	**-47,500.00**
					-47,500.00

General
Expenditures
Planning & Zoning

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4400.515110 Executive Salaries	0.00	84,851.00	77,687.00	94,653.00	16,966.00
001.4400.515120 Civil Service Salaries	0.00	489,979.00	349,228.00	570,343.00	221,115.00
001.4400.515130 Temporary Salaries	0.00	64,499.00	74,686.00	14,585.00	-60,101.00
001.4400.515140 Overtime	0.00	10,000.00	10,000.00	5,000.00	-5,000.00
001.4400.515141 Separation Pay	0.00	30,000.00	30,000.00	30,000.00	0.00
001.4400.515210 F.I.C.A.	0.00	52,428.00	41,432.00	54,665.00	13,233.00
001.4400.515220 Retirement	0.00	147,046.00	115,368.00	178,798.00	63,430.00
Total	**0.00**	**878,803.00**	**698,401.00**	**948,044.00**	**249,643.00**
001.4400.515310 Professional Services	960.00	200,000.00	200,000.00	0.00	-200,000.00
001.4400.515400 Travel & Per Diem	0.00	3,000.00	3,000.00	0.00	-3,000.00
001.4400.515441 Rental & Lease - Equipment	0.00	500.00	500.00	500.00	0.00
001.4400.515462 Repair & Maintenance - Equip	0.00	2,500.00	2,500.00	500.00	-2,000.00
001.4400.515463 Repair & Maintenance - Auto	0.00	3,000.00	3,000.00	1,500.00	-1,500.00
001.4400.515470 Printing & Binding	0.00	3,500.00	3,500.00	1,500.00	-2,000.00
001.4400.515491 Other Charges - Education	549.83	3,000.00	3,000.00	2,000.00	-1,000.00
001.4400.515492 Other Charges - P & Z	0.00	23,000.00	15,000.00	18,000.00	3,000.00
001.4400.515510 Office Supplies	0.00	6,000.00	6,000.00	6,000.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4400.515522 Operating Supplies - gas & oil	0.00	4,000.00	4,000.00	3,000.00	-1,000.00
001.4400.515525 Operating Supplies - Uniforms	0.00	2,000.00	2,000.00	1,500.00	-500.00
001.4400.515540 Publications & Memberships	0.00	600.00	600.00	400.00	-200.00
Total	**1,509.83**	**251,100.00**	**243,100.00**	**34,900.00**	**-208,200.00**
001.4400.515640 Capital Outlay	0.00	33,300.00	33,300.00	0.00	-33,300.00
Total	**0.00**	**33,300.00**	**33,300.00**	**0.00**	**-33,300.00**
Total Planning & Zoning	**1,509.83**	**1,163,203.00**	**974,801.00**	**982,944.00**	**8,143.00**
					8,143.00

CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Communication and Special Events Division

Description

This Division is responsible for providing information and enhancing the image of the City by promoting the City and the services it provides to residents, businesses, visitors and other audiences. This division is also responsible for recruiting and supporting the planning and promotion of events that generate economic impact for the City and helps create a positive image of the City.

2007Accomplishments and Events

In 2007 the department through new publicity initiatives and event enhancements, increased attendance levels of all the special events, from the previous year. Communications Department was also responsible for the new design of the Hialeah Newsletter and helps maintain the City website and radio station. The Department was also made responsible for the Mayors office special events, street dedications and all ribbon cutting ceremonies.

Below are the 16 special events and series of events that are currently being offered by the City of Hialeah:

Sponsorship Breakfast
City of Hialeah Golf Tournament
Hialeah Youth Eggstravaganza
Fourth of July
Holiday Food Drive
Howl O'Ween Hialeah
Santa's Snow Blast
Triangle Park Lighting Ceremony
Art on Palm
Youth Appreciation Day
Turkey Trot
Employee Fieldtrip
Marlins Night
Hispanic Heritage Celebration
Mayor's Gala
Art Exhibitions (series of events)
Mayor's Events to include ribbon-cutting ceremonies (Series of events)

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ 320,000	$ 255,000	-25%
Total Expenditures	-	1,228,387	1,217,049	-1%
Net Margin	$ -	$ (908,387)	$ (962,049)	-6%

Note: This department was a newly created department in fiscal year 2007. Prior to fiscal 2007 the activities of this department were combined with Parks & Recreation and were not readily tracked.

2008 Goals

In 2008, as in the prior year, the goal of the Communications and Special Events Department is to implement several new special events that will enhance the quality of life for the residents of our community. We will increase partnership donations received from our sponsors, and we hope to strengthen our ties with all media outlets to better inform the public of all the City of Hialeah has to offer its residents.

COMMUNICATIONS & SPECIAL EVENTS DIVISION - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Communicate & Enhance City Services to the Public	Number of Press Releases generated	Q	60	70	Lisa Espinosa	C. Cue
	Provide Excellent Educational, Recreational, Employment & Training and Affordable Housing Programming Community Wide	Number of Annual Special Events	A	17	7	Arnie Alonso	C. Cue
Financial	Maximize Deliverable Grant Opportunities and Other Revenue Sources	Sponsorhips Leveraged ($): Cash/Inkind donations	M	$120K/$280K	$82,769 cash $206,505 inkind	Carlos Echevarria	C. Cue

ORGANIZATIONAL CHART

DEPARTMENT OF COMMUNICATIONS & SPECIAL EVENTS

2007-2008

07		08
1	Director of Communications & Special Events	1

07	*Administrative Support*	08
1	Special Events Supervisor	1
1	Clerk Typist I/II	1
2		2

07	*Media & Marketing*	08
1	Communications Marketing & Media Coordinator	1
1	Communications Specialist	0
1	Media Specialist Inter-Department Liaison	1
1	Communications Graphic Designer	1
0	Translator	1
1	Website Info. Officer & Purchasing Agent	1
5		5

07	*Logistics/Special Events*	08
1	Special Events Coordinator	1
1	Sponsorship & Special Events Coordinator	1
2	Logistics Specialist	2
4		4

PERSONNEL SUMMARY
2007-2008

DEPARTMENT OF COMMUNICATIONS & SPECIAL EVENTS **001.3140.573.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director	1	1	1	$63,108.00
	Total Executive Salaries				**$63,108.00**
120	CIVIL SERVICE SALARIES				
	Clerk Typist I/II	1	1	1	$20,598.00
	Communications Specialist	1	0	0	$0.00
	Graphic Designer	1	1	1	$33,688.00
	Logistics Specialist	2	2	2	$52,831.00
	Marketing & Media Coordinator	1	1	1	$47,348.00
	Media Specialist Inter-Department Liaison	1	1	1	$26,416.00
	Special Events Coordinator	1	1	1	$35,759.00
	Special Events Supervisor	1	1	1	$40,337.00
	Sponsorship & Special Events Coordinator	1	1	1	$33,719.00
	Translator	0	1	1	$48,605.00
	Website Info. Officer & Purchasing Agent	1	1	1	$26,416.00
	Total Civil Service Salaries				**$365,717.00**
130	TEMPORARY SALARIES				
	TOTAL SALARY EXPENSES	**12**	**12**	**12**	***$428,825.00***

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3140.347400					
Service Fees	0.00	169,535.00	10,000.00	10,000.00	0.00
Sub Total	**0.00**	**169,535.00**	**10,000.00**	**10,000.00**	**0.00**
001.3140.366000					
Donations	0.00	100,000.00	50,000.00	10,000.00	-40,000.00
001.3140.366100					
Sponsorships	0.00	100,000.00	130,000.00	75,000.00	-55,000.00
001.3140.366110					
Sponsorships-4th of July	0.00	0.00	0.00	50,000.00	50,000.00
001.3140.366200					
Donations-Mayor's Ball	0.00	120,000.00	120,000.00	120,000.00	0.00
Sub Total	**0.00**	**320,000.00**	**300,000.00**	**255,000.00**	**-45,000.00**
Total Communications & Spec. Events	**0.00**	**489,535.00**	**310,000.00**	**265,000.00**	**-45,000.00**
					-45,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3140.574110 Executive Salaries	0.00	60,000.00	59,938.00	63,108.00	3,170.00
001.3140.574120 Civil Service Salaries	0.00	129,745.00	130,787.00	365,717.00	234,930.00
001.3140.574130 Temporary Salaries	0.00	175,000.00	199,022.00	0.00	-199,022.00
001.3140.574140 Overtime	0.00	21,000.00	21,000.00	20,000.00	-1,000.00
001.3140.574141 Separation Pay	0.00	7,000.00	7,000.00	10,000.00	3,000.00
001.3140.574210 F.I.C.A.	0.00	29,594.00	32,417.00	35,605.00	3,188.00
001.3140.574220 Retirement	0.00	40,164.10	89,642.00	112,824.00	23,182.00
Total	**0.00**	**462,503.10**	**539,806.00**	**607,254.00**	**67,448.00**
001.3140.574340 Contractual Services	0.00	2,000.00	2,000.00	0.00	-2,000.00
001.3140.574400 Travel & Per Diem	0.00	1,500.00	1,500.00	1,500.00	0.00
001.3140.574462 Repair & Maintenance -Equip.	0.00	2,500.00	2,500.00	2,500.00	0.00
001.3140.574463 Repair & Maintenance - Auto	0.00	1,000.00	1,000.00	1,500.00	500.00
001.3140.574470 Printing & Binding	0.00	45,500.00	36,000.00	47,500.00	11,500.00
001.3140.574481 Publicity & Advertising	0.00	1,000.00	1,000.00	17,000.00	16,000.00
001.3140.574481A Que Pasa Hialeah-Mailing	0.00	0.00	0.00	44,000.00	44,000.00
001.3140.574481B Que Pasa Hialeah-Production	0.00	0.00	0.00	56,000.00	56,000.00
001.3140.574491 Other Charges - Education	0.00	1,500.00	500.00	1,500.00	1,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3140.574492 Special Events	0.00	223,175.00	218,675.00	0.00	-218,675.00
001.3140.574492A Spec Events-Sports Related	0.00	17,600.00	17,600.00	0.00	-17,600.00
001.3140.574492B Spec Events-4th of July	0.00	121,900.00	126,400.00	98,200.00	-28,200.00
001.3140.574492C Spec Events-Christmas Relate	0.00	22,447.50	22,448.00	22,700.00	252.00
001.3140.574492D Spec Events-Art on Palm	0.00	41,300.00	41,300.00	20,000.00	-21,300.00
001.3140.574492E Spec Events-Easter Related	0.00	5,235.00	4,235.00	17,950.00	13,715.00
001.3140.574492F Spec Events-Halloween	0.00	3,272.40	3,272.00	15,350.00	12,078.00
001.3140.574492G Special Events-Employee Golf	0.00	16,050.00	6,600.00	8,900.00	2,300.00
001.3140.574492H Special Events-Partnership Br	0.00	0.00	0.00	13,900.00	13,900.00
001.3140.574492I Special Events-Mayor's Gala	0.00	100,000.00	100,000.00	100,000.00	0.00
001.3140.574492K Special Events-Hispanic Herit	0.00	15,700.00	9,250.00	9,250.00	0.00
001.3140.574492L Special Events-Employee Chri	0.00	0.00	0.00	7,500.00	7,500.00
001.3140.574492M Special Events-Hockey Tourna	0.00	2,500.00	0.00	0.00	0.00
001.3140.574492O Special Events-Red Ribbon We	0.00	0.00	0.00	800.00	800.00
001.3140.574492P Special Events-Turkey Trot	0.00	0.00	0.00	4,000.00	4,000.00
001.3140.574492V Special Events-Youth Apprecia	0.00	16,000.00	8,600.00	8,600.00	0.00
001.3140.574492X Special Events-City Hall Event	0.00	25,000.00	25,000.00	36,000.00	11,000.00

General
Expenditures
Communications & Spec. Events

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3140.574492Z Special Events-Art Exhibits	0.00	0.00	0.00	16,125.00	16,125.00
001.3140.574510 Office Supplies	0.00	6,000.00	6,000.00	10,000.00	4,000.00
001.3140.574522 Operating Supplies-gas & oil	0.00	3,000.00	4,500.00	10,000.00	5,500.00
001.3140.574523 Operating Supplies-Mayor's B	0.00	20,000.00	17,952.00	28,800.00	10,848.00
001.3140.574525 Operating Supplies-Uniforms	0.00	0.00	0.00	5,000.00	5,000.00
001.3140.574540 Publications & Memberships	0.00	500.00	500.00	220.00	-280.00
001.3140.574800 Charitable Contributions	0.00	5,000.00	11,000.00	5,000.00	-6,000.00
Total	**0.00**	**699,679.90**	**667,832.00**	**609,795.00**	**-58,037.00**
001.3140.574640 Capital Outlay - Equipment	0.00	52,204.00	52,204.00	0.00	-52,204.00
001.3140.574660 Capital Outlay-Vehicles	0.00	14,000.00	14,000.00	0.00	-14,000.00
Total	**0.00**	**66,204.00**	**66,204.00**	**0.00**	**-66,204.00**
Total Communications & Spec. Events	**0.00**	**1,228,387.00**	**1,273,842.00**	**1,217,049.00**	**-56,793.00**
					-56,793.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Construction and Maintenance Department

Description

The Construction and Maintenance Department is responsible for the repair, maintenance, and renovation of City-owned buildings, as well as the design and construction of new buildings. The Department is also responsible for the repair, maintenance and inventory associated with City streets and sports lights. In addition, this department re-creates the City's Christmas Park every year.

2007 Construction Project Accomplishments

The following are the construction projects completed during Fiscal 2007. At the end of Fiscal 2007 the 300-Unit Elderly Housing Project was at 70% completion and had not been included in this list of projects. The 300-unit Elderly Housing Project is a multi-year multi million dollar affordable housing initiative undertaken by the City in Fiscal 2005.

• BUCKY DENT FRENCH DRAIN	COMPLETED
• CITY HALL COUNCIL OFFICES	COMPLETED
• FIRE STATION #8	COMPLETED
• MILANDER POOL RE-ROOFING	COMPLETED
• PARKING GARAGE OFFICES	COMPLETED
• POLICE 2ND FLOOR REMODEL	COMPLETED
• POLICE HEADQUARTER GENERATOR	COMPLETED
• TRIANGLE PARK CHRISTMAS DÉCOR	COMPLETED
• WALKER PARK COMPLEX	COMPLETED
• WATER & SEWERS REMODEL(ACCOUNTING & METER READING)	COMPLETED
• WILDE PARK RE-ROOFING	COMPLETED

2007 Maintenance Work Order Accomplishments

The following list contains the maintenance work order completed during Fiscal 2007. The construction and maintenance department receives both internal City work orders as well as resident generated requests to repair and provide maintenance to existing City facilities, equipment and property.

CONSTRUCTION & MAINTENANCE DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service and Enhance Public Awareness	Number of street lights fixed at the end of period	D	580	600	J. Guanchez	J. Guanchez
Internal Process	Achieve Cost Efficiency & Effective Construction & Maintenance of City Infrastructure	Number of units completed of the 300 units Affordable Housing Project	A	75	75	J. Guanchez	J. Guanchez
		Percent of Completion of Walker Park Community Center & other supporting facilities wihin park	A	100%	100%	J. Guanchez	J. Guanchez

ORGANIZATIONAL CHART

CONSTRUCTION AND MAINTENANCE DEPARTMENT

2007-2008

07		08
1	Director	1

07	*Design Center*	08
1	Architect	1
2	CAD Operator	2
3		3

07	*Staff Office*	08
0	Administrative Aide Confidential	1
2	Purchasing Aide	2
2	Clerk Typist I/II	1
0	Receptionist P/T	1
4		5

07	*Electrical Unit*	08
1	Electrical Supervisor	1

07	*Street Light Unit*	08
1	Electrician	2
1	Truck Driver	2
2		4

07	*General Electric*	08
3	Electrician	3
3	Electrical Apprentice	3
6		6

07	*A/C Unit*	08
2	A/C Mechanic Assistant	2
0	Small Appliance & A/C Mechanic Apprentice	1
3	Utilityman	3
5		6

07	*New Construction*	08
1	Capital Project Manager	1
0	Construction Supervisor I	1
1	Construction Supervisor II	0
2	Construction Crew Foreman	3
4		5

07	*Repair & Maintenance Unit*	08
2	Construction Supervisor I	2
1	Crew Foreman	0
3		2

07	*General Repairs*	08
12	Skilled Craftsman*	11
7	Utilityman	4
19		15

07	*Paint Shop*	08
2	Utilityman	2

07	*Plumbers*	08
2	Plumber/Apprentice	3

07	*Carpenter Shop*	08
5	Skilled Craftsman	4
5		4

* Position transferred to Affordable Housing Fund

PERSONNEL SUMMARY
2007-2008

CONSTRUCTION AND MAINTENANCE DEPARTMENT 001.3230.591.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director of Construction & Maintenance	1	1	1	$106,262.00
	Architect	1	1	1	$83,423.00
	Capital Projects Manager	1	1	1	$69,586.00
	Total Executive Salary				**$259,271.00**
120	CIVIL SERVICE SALARIES				
	Administrative Aide Confidential	0	1	1	$42,864.00
	A/C Mechanic Assistant	2	2	2	$108,170.00
	CAD Operator	2	2	2	$67,237.00
	Clerk Typist I/II	2	1	1	$36,684.00
	Construction Crew Foreman	2	3	3	$142,833.00
	Construction Supervisor I	2	3	3	$165,414.00
	Construction Supervisor II	1	0	0	$0.00
	Crew Foreman	1	0	0	$0.00
	Electrician	4	4	5	$219,049.00
	Electrician Apprentice	3	2	3	$92,776.00
	Electrician Supervisor	1	1	1	$67,078.00
	Plumber / Apprentice	2	2	3	$104,758.00
	Purchasing Aide	2	1	2	$76,267.00
*	Skilled Craftsman / Apprentice	17	16	15	$564,219.00
	Small Appliance & A/C Mech Apprentice	0	1	1	$23,727.00
	Stockroom Clerk	0	1	0	$0.00
	Truck Driver	1	1	2	$68,761.00
	Utilityman	12	8	9	$289,667.00
	Total Civil Service Salaries				**$2,069,504.00**
130	TEMPORARY SALARIES				
	Receptionist P/T	0	1	1	$13,425.00
	Temporary Pool				$30,000.00
	Total Temporary Salaries				**$43,425.00**
	TOTAL SALARY EXPENSES	**57**	**53**	**57**	***$2,372,200.00***

* One position transferred to Affordable Housing Fund

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3230.591110 Executive salaries	205,681.00	230,904.00	246,270.00	259,271.00	13,001.00
001.3230.591120 Civil service salaries	1,307,936.76	1,564,746.00	1,560,529.00	2,069,504.00	508,975.00
001.3230.591130 Temporary salaries	318,427.43	288,500.00	287,563.00	43,425.00	-244,138.00
001.3230.591140 Overtime	19,628.10	10,000.00	10,000.00	10,000.00	0.00
001.3230.591141 Separation pay	85,293.69	50,000.00	10,000.00	30,000.00	20,000.00
001.3230.591210 FICA	141,882.08	174,039.00	161,749.00	184,533.00	22,784.00
001.3230.591220 Retirement	377,696.82	502,556.00	481,703.00	624,126.00	142,423.00
Total	**2,456,545.88**	**2,820,745.00**	**2,757,814.00**	**3,220,859.00**	**463,045.00**
001.3230.591340 Contractual Services	0.00	8,000.00	2,750.00	8,500.00	5,750.00
001.3230.591400 Travel & per diem	0.00	500.00	0.00	500.00	500.00
001.3230.591430 Utilities	14,510.34	28,000.00	25,000.00	25,000.00	0.00
001.3230.591441 Rental & lease - equipment	3,958.60	3,636.65	10,000.00	500.00	-9,500.00
001.3230.591461 Repair & maintenance - bldg.	38,284.99	30,000.00	25,000.00	4,450.00	-20,550.00
001.3230.591462 Repair & maintenance - equip.	8,322.22	10,245.75	17,000.00	10,000.00	-7,000.00
001.3230.591463 Repair & maintenance - auto	50,824.88	40,000.00	60,000.00	55,000.00	-5,000.00
001.3230.591470 Printing & binding	511.39	500.00	500.00	500.00	0.00
001.3230.591491 Other charges - education	796.74	1,000.00	500.00	1,000.00	500.00

General
Expenditures
Construction & Maintenance

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3230.591510 Office supplies	1,455.25	3,470.07	4,000.00	4,000.00	0.00
001.3230.591522 Operating supplies - gas & oil	70,353.59	60,000.00	80,000.00	75,000.00	-5,000.00
001.3230.591525 Operating supplies - uniforms	7,315.99	7,500.00	8,000.00	8,000.00	0.00
001.3230.591526 Operating supplies - misc.	2,284.65	4,046.61	3,000.00	3,000.00	0.00
001.3230.591527 Operating expense - tools	1,792.58	4,400.00	4,400.00	4,400.00	0.00
Total	**200,411.22**	**201,299.08**	**240,150.00**	**199,850.00**	**-40,300.00**
001.3230.591620 Capital outlay - Building	3,654.67	20,000.00	15,000.00	0.00	-15,000.00
001.3230.591640 Capital outlay - Equipment	83,704.65	37,000.00	30,000.00	0.00	-30,000.00
001.3230.591641 Capital Outlay-Vehicle Replac	0.00	0.00	0.00	0.00	0.00
001.3230.591642 Capital Outlay-New Vehicles	0.00	0.00	0.00	0.00	0.00
001.3230.591650 Capital Outlay - Vehicles	0.00	179,375.00	179,375.00	0.00	-179,375.00
Total	**87,359.32**	**236,375.00**	**224,375.00**	**0.00**	**-224,375.00**
Total Construction & Maintenance	**2,744,316.42**	**3,258,419.08**	**3,222,339.00**	**3,420,709.00**	**198,370.00**
					198,370.00

CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Education and Community Services Department

Description

The Department of Education and Community Services promotes lifelong learning, an informed citizenry, literacy, an enhanced quality of life, and broadened horizons for all residents of Hialeah through our libraries, adult centers, after school programs, summer and holiday camps, and our special population center.

The City maintains four adult centers: Goodlet, Villa Aida, Wilde and Walker with dynamic programming for adults of all ages. At each center, adults can participate in a range of classes from English to Art to Sewing. Adults enjoy the large social events scheduled monthly as well as day-to-day social activities such as dominos, craft circles or billiards.

The after school and camp programs are available to the children of Hialeah as a free or low cost option for quality childcare with enrichment activities. The program is designed to engage the whole child; activities include literacy enhancement, tutoring, social skills-building activities, recreational activities and health and fitness instruction. Children are cared for in the safe, friendly Hialeah parks with a child-staff ratio of 12 to one or better. Certified teachers and trained tutors deliver the literacy and tutoring components so that activities are built around the Florida Sunshine State guidelines. The main goal of the after school and camp programs is to nurture the child's natural love of learning and fun.

The Special Population Center at Bucky Dent serves adults with special needs through educational classes, recreational activities, and sports training. Participants enjoy fun social events, Special Olympics training and competitions, and day-to-day personal development activities. Parents of participants benefit from the shared community life that revolves around the center.

This Department also provides coordination and leadership for educational improvement in Hialeah through cooperation and partnerships with Miami Dade County Public Schools, other educational institutions and community advocates of adult programs, special populations programs and youth development.

Although library is a division of the Education and Community Services Department, it is shown separately for performance improvement purposes.

2007 Accomplishments

- The Special Population Center has hired a Certified Therapeutic Recreation Specialist funded through the C.D.B.G grant. This position will allow us the opportunity to expand our existing program and allow for enhancement.

- The Adult Centers, with the support of the Mayor and Council, funding through the Hialeah Housing Authority has added new seniors hot lunches at Walker Adult Center and Slade Park.

- The City of Hialeah acquired the right from the State to co-sponsor charter schools. Only one other city that has accomplished this.

- Hired a new Hialeah Reading Train Coordinator who has added 17 new daycare members.

- Hired a new America Reads Tutor, maintaining an average of 4-6 tutors every semester.

- In an effort to increase parental involvement within our programs, the ECS Department has held 5 parent workshops and participated in The World Harmony Run.

- Increased awareness of literacy programs in the community with an annual outdoor Literacy Fair, Character Story time and proclamation from the Mayor declaring September as Literacy Awareness Month in Hialeah.

- Created new participant program assessments and admission criteria in order to enhance program participation in the Therapeutic Program.

- Conducted perspective participant interviews to increase participation in Special Population Center.

- Developed a partnership with Best Buddy of South Florida. This Best Buddy partnership will provide volunteers and fund raising assistances for the Therapeutic Program.

- The Education and Community Services department received a grant from the Children's Trust, which funded an expansion to the Creative Learning & Play (CL&P) after school program. The expansion included, a Summer Science Camp that was implemented at a local elementary school and a middle school. It also included two additional after school sites for the year-round program.

- Began quarterly updates of agency and program files in the Community Resource Directory maintained by the Switchboard of Miami to facilitate referrals to Children Trust funded services.

- Developed a partnership with All Children Together (ACT), wherein CL&P staff participated in inclusion training in preparation for future inclusion sites.

- Developed an outreach plan including participation at school open house events and parent nights in an effort to promote the year-round CL&P after school program and summer camp.

- The Education & Community Service Department has hired a Purchasing Assistant and Program Specialist 3 funded through the Children Trust grant and City funds. These positions have improved the accuracy of financial information of all open purchase orders, requisitions, supplemental reports, budgets, financial reports and process vendor applications in the Department; so that accurate financial information have been made easily and readily available.

- Hired an additional Center Director for CL&P.

2008 Goals

- Facilitate opening of Charter School at Slade Park.
- Open enrollment at the Edgar J. Hall Special Population Center with a fee based night program.
- Expand senior aerobics to include Walker and Goodlet Adult Centers.
- Increase Adult Programming at Walker Adult Center.
- Promote the Hialeah Reading Train kits with Hialeah day cares and participating parents.
- Increase participation on all education services, through outreach efforts and redesigning services to better meet the needs of Hialeah residents.
- Improve evaluation of all education services.
- Continue to monitor and implement the Hialeah Education Compact with Miami Dade County Public Schools.
- Continue developing additional partnerships and funding opportunities.
- Continue submitting accurate and complete proof of cost reimbursements and monthly expenditures report to The Children's Trust due on or before the fifteenth day of the month.
- Maintain an 85% utilization rate within the CL&P program.
- Hire staff trained in Exceptional Student Education to work with the inclusion component of CL&P.
- Continue training CL&P staff in inclusion to help them best meet the needs of participating children.
- All CL&P staff will receive a Council for a Child Development Associate (CDA) certificate.
- To update quarterly our agency and program profiles in the Community Resource Directory maintained by Switchboard of Miami, to facilitate referrals to Children Trust funded services.
- To improve our programmatic data reporting which consist of updating and inputting participant data/attendance into Data Tracker by a success rate of 100%.
- To assess and update the performance of our Department based on providing excellent Education and Community Services programs, maximizing deliverable grant opportunities and providing quality work environment; through the usage of performance measures on a monthly basis.

- Increase daycare participation in The Hialeah Reading Train through weekly visits to local daycares.
- Increase community participation in Preschool Storytime and Mommy & Me Storytime (for babies and toddlers).
- Enhance CEI curriculum through thematically based motivational projects.
- Expand the FCAT program by adding a third venue with a capacity of serving 84 children.
- Strengthen and enhance participation in all literacy programs: after-school tutoring, family literacy programs, computer-based literacy enhancement, FCAT preparation assistance, parent workshops, and adult literacy.
- Continue to increase an awareness of literacy programs in the City of Hialeah through special programs and outreach to the schools.
- Continue to increase parental involvement in Education through family programming by increasing the number of parent workshops offered throughout the year.

Budget Summary	**2006 Actual**	**2007 Budget**	**2008 Adopted**	**Percent Change**
Total Revenues	$ -	$ 300,300	$ 208,000	-44%
Total Expenditures	-	2,797,307	2,475,228	-13%
Net Margin	$ -	$ (2,497,007)	$ (2,267,228)	10%

116 - Children's Trust Budget Summary	**2006 Actual**	**2007 Budget**	**2008 Adopted**	**Percent Change** *
Total Revenues	$ -	$ 1,411,500	$ 618,105	-128%
Total Expenditures	-	1,411,500	618,105	-128%
Net Margin	$ -	$ -	$ -	0%

Note: This was a newly created department in Fiscal Year 2007.

****No decrease in funding has actually occurred, the 2008 adopted budget only include 40% of the total yearly budget, which straddles two city fiscal years due to the Children's Trust Grant period ending each year.***

EDUCATION & COMMUNITY SERVICES DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Education and Community Services Programs	Number of programs(individual classes, special events,etc.)	A	425	439	Nale/Harrington	M. Alpizar
		Maintain children program participation at 10%	A	10%	7.50%	Nale/Harrington	M. Alpizar
		Maintain adult program participation at 10%	A	10%	10%	Nale/Harrington	M. Alpizar
Financial	Maximize Deliverable Grant Opportunities and Other Revenue Sources	Number of partnerships developed/retained	A	5	5	M. Gomez	M. Alpizar
		Number of sponsorships developed/retained	A	2	2	M. Gomez	M. Alpizar
Learning & Growth	Provide Quality Work Environment	Department Training Attendance (%)	A	50%	47%	M. Lopez	M. Alpizar

ORGANIZATIONAL CHART

EDUCATION AND COMMUNITY SERVICES DEPARTMENT

2007-2008

07		08
1	Director	1
1	Clerk Typist I/II	1
0	Purchasing Assistant	1
2		**4**

07	*Special Population*	08
0	Activity Coordinator-Therapeutics	1
1	Recreation Supervisor	1
1	Certified Therapeutics Recreation Specialist*	1
1	Recreation Center Director I	1
0	Recreation Leader P/T	8
2	Recreation Specialist II	1
1	Community Center Aide/Driver P/T	1
6		**14**

07	*Adult Center*	08
1	Recreation Special Programs Supervisor	1
1	Recreation Center Director II	1
3	Recreation Specialist II	3
1	Recreation Specialist Instructor P/T	1
2	Community Center Aide/Driver P/T**	3
18	Recreation Leader P/T	10
2	Recreation Leader Instructor P/T	2
3	Utilityman	3
31		**24**

07	*Literacy Education*	08
1	Accounting Clerk I/II	0
1	Mayor's Education Policy Advisor	1
2	Literacy Director	2
2	Literacy Program Assistant P/T	2
0	Program Specialist III***	.25
6		**5.25**

07	*After Care*	08
2	Recreation Center Director I	2
1	Special Programs Director/Education Coordinator	1
3	Camp Director P/T	3
2	Camp Director P/T-Summer	2
3	Counselor P/T	3
2	Counselor P/T-Summer	2
10	Recreation Leader P/T	8
22	Recreation Leader P/T-Summer	22
45		**43**

* Position paid through C.D.B.G
** One position paid through C.D.B.G.
*** 75% of salary from Children's Trust Fund 116

PERSONNEL SUMMARY
2007-2008

DEPARTMENT OF EDUCATION & COMMUNITY SERVICES **001.3120.573.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Director	1	1	1	$89,902.00
	Recreation Supervisor	1	1	1	$67,146.00
	Recreation Special Programs Supervisor	1	1	1	$67,284.00
	Total Executive Salaries				**$224,332.00**
120	**CIVIL SERVICE SALARIES**				
	Accounting Clerk I/II	1	0	0	$0.00
	Activity Coordinator-Therapeutics	0	1	1	$31,256.00
	Clerk Typist I/II	1	1	1	$40,562.00
	Literacy Director	2	1	2	$105,405.00
	Mayor's Education Policy Advisor	1	1	1	$44,213.00
**	Program Specialist III	0	0.25	0.25	$8,345.00
	Purchasing Assistant	0	1	1	$39,165.00
	Recreation Center Director I	3	3	3	$131,482.00
	Recreation Center Director II	1	1	1	$62,259.00
	Recreation Specialist II	5	3	4	$111,229.00
	Special Programs Director/Education Coordinato	1	1	1	$60,805.00
	Utilityman	3	3	3	$73,889.00
	Total Civil Service Salaries				**$708,610.00**
130	**TEMPORARY SALARIES**				
	Camp Director P/T	3	3	3	$56,936.00
	Camp Director P/T-Summer Only	2	2	2	$16,152.00
	Community Center Aide/Driver P/T	3	3	3	$48,775.00
	Counselor P/T	3	3	3	$46,884.00
	Counselor P/T-Summer Only	2	2	2	$13,236.00
	Literacy Program Assistant P/T	2	1	2	$35,450.00
	Recreation Leader Instructor P/T	2	0	2	$29,472.00
	Recreation Leader I P/T	28	25	28	$360,452.00
	Recreation Leader P/T-Summer Only	22	22	22	$102,696.00
	Recreation Specialist Instructor P/T	1	1	1	$21,113.00
	Total Temporary Salaries				**$731,166.00**
	TOTAL SALARY EXPENSES	**89**	**81.25**	**89.25**	***$1,664,108.00***
	Temporary Grant Funded Positions				
	Certified Therapeutics Rec. Specialist (CDBG)	1	1	1	$0.00
	Community Center Aide/Driver P/T (CDBG)	0	0	1	$0.00
	Total Grant Funded Salaries	**1**	**1**	**2**	**$0.00**

** 75% of salary from Children's Trust Fund 116

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3120.347900					
Aftercare/Camp Fees	0.00	300,000.00	200,000.00	200,000.00	0.00
Sub Total	**0.00**	**300,000.00**	**200,000.00**	**200,000.00**	**0.00**
001.3120.347500					
Adult Center Fees	0.00	0.00	8,000.00	8,000.00	0.00
Sub Total	**0.00**	**0.00**	**8,000.00**	**8,000.00**	**0.00**
001.3120.366000					
Donations/Contributions	0.00	300.00	4,448.00	0.00	-4,448.00
Sub Total	**0.00**	**300.00**	**4,448.00**	**0.00**	**-4,448.00**
Total Education & Community Services	**0.00**	**300,300.00**	**212,448.00**	**208,000.00**	**-4,448.00**
					-4,448.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3120.573110 Executive Salaries	0.00	212,056.00	212,907.00	224,332.00	11,425.00
001.3120.573120 Civil Service Salaries	0.00	600,554.00	496,334.00	708,610.00	212,276.00
001.3120.573130 Temporary Salaries	0.00	691,851.00	691,851.00	731,166.00	39,315.00
001.3120.573140 Overtime	0.00	7,000.00	12,000.00	6,000.00	-6,000.00
001.3120.573140A Overtime Reimbursement	0.00	0.00	0.00	0.00	0.00
001.3120.573141 Separation Pay	0.00	30,000.00	10,000.00	30,000.00	20,000.00
001.3120.573210 F.I.C.A.	0.00	121,976.00	108,867.00	127,763.00	18,896.00
001.3120.573220 Retirement	0.00	199,320.00	163,125.00	245,457.00	82,332.00
Total	**0.00**	**1,862,757.00**	**1,695,084.00**	**2,073,328.00**	**378,244.00**
001.3120.573310 Professional Services	0.00	5,000.00	5,000.00	0.00	-5,000.00
001.3120.573340 Contractual Services	0.00	12,000.00	12,000.00	12,700.00	700.00
001.3120.573341 Contractual Services - Janitor	0.00	5,000.00	1,000.00	1,000.00	0.00
001.3120.573400 Travel & Per Diem	0.00	4,000.00	4,000.00	2,000.00	-2,000.00
001.3120.573430 Utilities	0.00	40,000.00	40,000.00	120,000.00	80,000.00
001.3120.573441 Rental & Lease - Equipment	0.00	11,000.00	8,000.00	7,000.00	-1,000.00
001.3120.573461 R & M - Facilities	0.00	40,000.00	40,000.00	30,000.00	-10,000.00
001.3120.573462 Repair & Maintenance - Equip	0.00	10,000.00	5,000.00	5,000.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3120.573463 Repair & Maintenance - Auto	0.00	17,500.00	17,500.00	10,000.00	-7,500.00
001.3120.573470 Printing & Binding	0.00	10,000.00	8,000.00	5,000.00	-3,000.00
001.3120.573480 Public Affairs	0.00	7,000.00	7,000.00	5,000.00	-2,000.00
001.3120.573481 Publicity & Advertising	0.00	5,000.00	5,000.00	2,000.00	-3,000.00
001.3120.573491 Other Charges - Education	0.00	14,000.00	14,000.00	3,000.00	-11,000.00
001.3120.573510 Office Supplies	0.00	10,000.00	10,000.00	8,000.00	-2,000.00
001.3120.573522 Operating Supplies -gas& oil	0.00	20,000.00	20,000.00	20,000.00	0.00
001.3120.573523 Operating Supplies - Janitorial	0.00	10,750.00	10,750.00	9,000.00	-1,750.00
001.3120.573524 Operating Supplies - Therap.	0.00	15,000.00	15,000.00	12,000.00	-3,000.00
001.3120.573525 Operating Supplies - Uniforms	0.00	12,000.00	12,000.00	10,000.00	-2,000.00
001.3120.573527 Operating Supp. - Adult Ctr.	0.00	52,000.00	52,000.00	25,000.00	-27,000.00
001.3120.573528 Oper.Supp. - Aftercare/camps	0.00	153,000.00	153,000.00	115,000.00	-38,000.00
001.3120.573529 Operating Supplies -Education	0.00	2,000.00	2,000.00	0.00	-2,000.00
001.3120.573540 Publications & Memberships	0.00	1,000.00	1,000.00	200.00	-800.00
001.3120.573800 Expense from Contribution	0.00	300.00	4,400.00	0.00	-4,400.00
Total	**0.00**	**456,550.00**	**446,650.00**	**401,900.00**	**-44,750.00**
001.3120.573620 Capital Outlay-Building	0.00	0.00	0.00	0.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3120.573640					
Capital Outlay - Equipment	0.00	152,000.00	152,000.00	0.00	-152,000.00
001.3120.573641					
Capital Outlay - Building	0.00	282,000.00	282,000.00	0.00	-282,000.00
001.3120.573641A					
Capital Outlay-Vehicle Repl	0.00	0.00	0.00	0.00	0.00
001.3120.573650					
Capital Outlay- Vehicles	0.00	44,000.00	44,000.00	0.00	-44,000.00
Total	**0.00**	**478,000.00**	**478,000.00**	**0.00**	**-478,000.00**
Total Education & Community Services	**0.00**	**2,797,307.00**	**2,619,734.00**	**2,475,228.00**	**-144,506.00**
					-144,506.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Finance Department

Description:

The Finance Department provides comprehensive financial management and administrative services by computing, analyzing and distributing information on the financial health, direction and progress of the City and through the safekeeping and administration of City funds.

The Department has been functionalized as follows:

- **General Accounting**, which ensures the accurate accounting and safeguarding of City funds by maintaining accounting and fixed asset records and issuing reports in conformance with generally accounting principles; reviewing transactions to endure compliance with applicable regulations, policies and requirements, as well as the preparation of the Comprehensive Annual Financial Report (CAFR). In addition, to ensure the timely, accurate and equitable collection of revenues due to the City by billing, monitoring, collecting and receiving real property taxes and other obligations due to the City.

- **Payroll**, which ensures the accurate accounting, disbursement and safeguarding of City funds by managing the payroll in an accurate and timely manner and reviewing transactions to ensure compliance with applicable regulations, polices, and requirements.

- **Accounts Payable**, which ensures the internal control and disbursement of the City's funds by reviewing transactions to ensure proper documentation and approval for the payment of accounts payable in an accurate and timely manner, as well as the maintenance and tracking of such records.

2007 Accomplishments

- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for fiscal year 05/06

- Applied for the GFOA Certificate of Achievement for Excellence in Financial Reporting for fiscal year 06/07.

- Implemented the automation of all payroll taxes via the Internet, thereby improving internal control measures.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	-
Total Expenditures	782,991	1,073,152	1,069,484	-0.3%
Net Margin	$ (782,991)	$ (1,073,152)	$ (1,069,484)	-0.3%

2008 Goals

- In the process of implementing a new Merchant Services Program consisting of a credit card system to facilitate a convenient and quick method of payment for residents.

- In the process of coordinating with Information Systems for the enhancement of the fixed asset system to improve processing and recording.

- In the process of implementing a fraud control system on all checks issued by the city.

FINANCE DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Financial	To Provide a System that is Fiscally Responsible and Accountable	GFOA Certificate of Achievement for Excellence in Financial Reporting	A	Expected	Expected	J. Collazo	V. Parks
		Audited Annual Financial Statements Available by March 31 Deadline	Q	Expected	Expected	J. Collazo	V. Parks
Internal Process	Review & Improve Core Business Processes to Enhance Customer Service	Maintain the % of invoices approved within 3 days at 95%	A	95%	80%	R. Toribio/F. Cosme/A. Alfonso	V. Parks

ORGANIZATIONAL CHART

FINANCE DEPARTMENT

2007-2008

07		08
1	Finance Director	1

07	*Data Processing*	08
1	Data Processing Coordinator	1
1	Computer Accounting Clerk	1
1	Clerk Typist I/II	1
3		3

07	*Accounts Payable*	08
1	Jr. Accountant	1
4	Accounting Clerk I/II	4
5		5

07	*Accounting*	08
4	Accountant *	4
1	Accounting Clerk I/II	1
5		5

07		08
1	Accounting Clerk I/II	1
1	Clerk	1
2		2

07	*Cashier*	08
2	Accounting Clerk I/II	2

* One Position Paid through C.D.B.G. 50%

PERSONNEL SUMMARY
2007-2008

FINANCE DEPARTMENT 001.4200.513.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director of Finance	1	1	1	$83,672.00
	Total Executive Salaries				**$83,672.00**
120	CIVIL SERVICE SALARIES				
*	Accountant	4	4	4	$199,826.00
	Accounting Clerk I/II	8	6	8	$236,197.00
	Clerk	1	1	1	$21,246.00
	Clerk Typist I/II	1	1	1	$25,872.00
	Computer Accounting Clerk	1	1	1	$50,895.00
	Data Processing Coordinator	1	1	1	$55,810.00
	Jr. Accountant	1	1	1	$32,747.00
	Total Civil Service Salaries				**$622,593.00**
	TOTAL SALARY EXPENSES	**18**	**16**	**18**	***$706,265.00***

* One Position Paid through C.D.B.G. 50%.

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4200.513110 Executive salaries	75,404.50	79,556.00	79,500.00	83,672.00	4,172.00
001.4200.513120 Civil service salaries	373,590.44	604,164.00	489,250.00	622,593.00	133,343.00
001.4200.513130 Temporary salaries	59,215.98	0.00	75,100.00	0.00	-75,100.00
001.4200.513140 Overtime	1,809.16	1,000.00	1,000.00	1,000.00	0.00
001.4200.513141 Separation pay	7,932.13	30,000.00	30,000.00	30,000.00	0.00
001.4200.513210 FICA	38,222.37	54,676.00	51,626.00	56,401.00	4,775.00
001.4200.513220 Retirement	109,569.73	157,256.00	148,086.00	185,818.00	37,732.00
Total	**665,744.31**	**926,652.00**	**874,562.00**	**979,484.00**	**104,922.00**
001.4200.513310 Professional services - audit	87,000.00	110,000.00	72,000.00	66,000.00	-6,000.00
001.4200.513312 Professional serv.-cost alloc.	11,212.50	15,000.00	15,000.00	15,000.00	0.00
001.4200.513340 Contractual Services	0.00	0.00	6,500.00	0.00	-6,500.00
001.4200.513400 Travel & per diem	1,175.05	2,000.00	2,000.00	1,000.00	-1,000.00
001.4200.513462 Repair & maintenance - equip.	1,214.77	3,000.00	3,000.00	500.00	-2,500.00
001.4200.513491 Other charges - education	2,904.07	3,000.00	3,000.00	1,000.00	-2,000.00
001.4200.513510 Office supplies	8,465.93	8,000.00	8,000.00	6,000.00	-2,000.00
001.4200.513540 Publications & memberships	382.11	500.00	500.00	500.00	0.00
Total	**112,354.43**	**141,500.00**	**110,000.00**	**90,000.00**	**-20,000.00**

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4200.513640					
Capital outlay - equipment	4,892.49	5,000.00	5,000.00	0.00	-5,000.00
Total	**4,892.49**	**5,000.00**	**5,000.00**	**0.00**	**-5,000.00**
Total Finance	**782,991.23**	**1,073,152.00**	**989,562.00**	**1,069,484.00**	**79,922.00**
					79,922.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 31, 2008
Fire Department

Description

The Fire Department is responsible for protecting and diminishing the impact on the community from the risk associated with all forms of emergencies that may result in the loss of life, property, and damage to the environment. The Department carries forth its service through the efficient and effective delivery of fire suppression, emergency medical services, hazardous material response, fire and hazard risk reduction inspection\prevention, public education, emergency preparedness, and community outreach to the residents and businesses of the City of Hialeah.

- **Fire Suppression Operations:** Fire Operations is where the primary mission of the department is accomplished. All emergency services are provided to the community through fire operations. They are charged with the primary responsibility to mitigate incidents involving fires, hazardous materials, medical emergencies, vehicle accidents, etc. as well as providing public assistance in non-emergency situations.

- **Rescue Division:** The Rescue Division provides life saving emergency medical services in a wide variety of circumstances, while striving to meet the changing needs of a growing community for pre-hospital care. The Rescue Division under the guidance of the Medical Director is responsible for developing Medical protocols and procedures, Quality Assurance, medical training of all fire Department personnel, infectious control, as well as maintaining the department's readiness capability to respond appropriately to mass casualty incidents and community disasters. Through the timely application of the advances of both the art and science of medicine, we can decrease suffering; improve the health of the community and save lives.

- **Fire Prevention Division:** The Fire Prevention Division's priority is to facilitate economic development by assisting businesses in negotiating through all the required permitting procedures, creating a "business-friendly" approach. The division also represents the primary means by which the Fire Department strives to reduce the community's risk to uncontrolled fires and other hazards. This is accomplished through Fire Inspections, Plans Review, Public Education, and Code Enforcement.

- **Training Division:** The challenges facing the Hialeah Fire Department have become more complex in recent years as we provide a diverse range of emergency services, while attempting to meet stringent new national consensus standards and legislation. With the advent of new hazards, new equipment and techniques, all Fire Fighters are continuously developing their skills and knowledge. The Training Division is responsible for the training and implementation of procedures and programs that will

meet the Department's current and future needs. The Training Division provides and seeks technical expertise in helping the department meet our goal of optimizing public safety and the safety of Fire Fighters. The Training Divisions duties include the development of training programs, management of the training environment, co-ordination and the delivery of Fire Fighter curriculum, delivery of training programs including theory and practical drills, assess performance of Fire Service personnel, monitor and evaluate ongoing training programs, research, develop and evaluate policies, procedures, techniques & equipment, and facilitate and/or conduct live fire training drills.

- **Office of Emergency Management:** The OEM has the responsibility to coordinate all City emergency response plans. OEM's responsibilities are to identify vulnerabilities, effectively mitigate disasters, educate the public, respond to all-hazard emergency situations, protect Hialeah's first responders; ensure continuity of government and business, and to facilitate an effective recovery. OEM will coordinate with local, state, and federal agencies, as well as private entities to develop, maintain, and implement the City's Emergency Operations Plans.

- **Telecommunications:** Administers communications equipment and services to the City Departments/Divisions, which include the management and maintenance of radio services and equipment; and telecommunications design and management.

2007 Accomplishments

- Received the 2006 Life Safety Achievement Award from the Residential Fire Safety Institute.

- First Fire Department in the State of Florida to submit 100% accurate EMSTARS electronic data to the Department of Health's Emergency Medical Services Bureau.

- First and only department in Miami Dade County to meet the 30-minute goal of patient contact to Emergency Room delivery when treating Heart Attack patients.

- Improved return of spontaneous circulation (ROSC) in Cardiac Arrests, from 5% to over 40% with use of new ACLS standards and Auto pulse cardiac compression device.

- Achieved a combined total score of 98.09% on the State of Florida Type III Hazardous Materials Response Team Assessment and a combined total of 97.20% on the State Assessment for Type II Hazardous Materials Team Regional WMD/Terrorism response capability.

- Renewed our commitment to participative Labor/Management relations through work on the Departmental Safety and Operations committees.

- Participated in two multi agency Regional Hazardous Material/WMD drills.

- Instituted the City's first ever SWAT Medic program to bring life saving intervention to Officers and the Public in potentially violent and terrorism associated events.

- Provided over 350 public fire and life safety education programs to the community.

- Coordinated the formulation and completion of a Citywide Continuity of Operations Plan.

- Provide Community Emergency Response Team training to over 60 citizens through a grant awarded by the State Department of Community Affairs.

- Opened a New Fire Station on the West side of Hialeah to meet increased demand for emergency services.

- Renovated the Departments 911 Dispatch to a state of the art Communication Center.

- Implementation of two additional Advanced Life Support (ALS) units, increasing the total number of ALS capable units to twelve in City.

- Implementation of a Basic Life Support (BLS) transport unit, thereby increasing overall unit availability and increasing revenue production.

- Expanded the Departments infectious control program to include Hepatitis A and B, meningitis, tetanus, and flu vaccines for City of Hialeah employees.

- Entered into an agreement with the Centers for Disease Control and the Florida Department of Health, to store and deploy a nerve agent cache "CHEMPACK" for use in the event of a nerve agent terrorist attack.

- Trained all personnel beyond the minimum requirements of the National Incident Management System.

- Awarded a 1.8 million dollar grant through the Department of Homeland Security to allow for Staffing for Adequate Fire and Emergency Response.

- Applied for over 2.2 million dollars for Terrorism Response and Preparedness through the Urban Areas Security Initiative.

- Applied for and received over $232,000 for the Medical Response to Natural and Manmade disaster through the Metropolitan Medical Response System.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	0%
Total Expenditures	26,852,433	30,732,391	31,215,783	-2%
Net Margin	$ (26,852,433)	$ (30,732,391)	$ (31,215,783)	-2%

108 - Fire Prevention Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ 1,597,417	$ 790,700	-51%
Total Expenditures	-	1,597,417	1,825,406	-14%
Net Margin	$ -	$ -	$ (1,034,706)	0%

Note: Fund 108 was adopted in Fiscal 2007.

109 - Fire Rescue Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 2,043,112	$ 2,867,659	$ 3,095,159	8%
Total Expenditures	1,279,785	2,922,195	3,207,193	-10%
Net Margin	$ 763,327	$ (54,536)	$ (112,034)	-105%

124 - E-911 Wireless Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 166,879	$ 157,775	$ 188,565	20%
Total Expenditures	145,668	507,294	550,381	8%
Net Margin	$ 21,211	$ (349,519)	$ (361,816)	4%

Note: Fund 124 is a multi-department fund shared by the Police Department.

128- E.M.S. County Grant Fund Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ 108,532	0%
Total Expenditures	-	-	108,532	0%
Net Margin	$ -	$ -	$ -	0%

Note: Fund 128 was adopted in Fiscal 2008.

119 - Urban Area Security Grant - Fire Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ 1,267,700	$ 1,056,043	-20%
Total Expenditures	-	1,267,700	1,114,043	-14%
Net Margin	$ -	$ -	$ (58,000)	0.0%

Note: Fund 119 was adopted in Fiscal 2007.

117 - Metro Medical Response Sys. Grant *Budget Summary*	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	0%
Total Expenditures	-	709,827	650,313	9%
Net Margin	$ -	$ (709,827)	$ (650,313)	9%

Note: Fund 117 was adopted in Fiscal 2007.

2008 Goals

- To deliver high quality services to the community through a positive and mutually beneficial working relationship between Hialeah Association of Firefighters Local 1102 and Fire Department Management that will engage members throughout the organization.

- To retain a talented, dedicated and diverse group of employees that will perpetuate the historic commitment of service to the community by the Hialeah Fire Department and sustain the organization into the future.

- To staff Departmental emergency response units in accord with National Fire Protection Association 1710 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments.

- To professionally plan, organize and staff the Department to meet the current and future needs of the community in order to deliver services in an effective, efficient and safe manner.

- To reduce risk in the community and prevent the loss of life, property, and injury associated with fire and other hazards. Community risk reduction is to be accomplished by fire prevention inspection, plans review, public education, injury prevention and code enforcement efforts.

- To save lives, reduce suffering and disability associated with injuries and illness and limit the recovery needed by delivering timely basic life support (BLS) and advanced life support (ALS/Paramedic) medical services to the community.

- To ensure that appropriate actions are taken to prevent disasters, mitigate the impact of those that occur, and prepare the City in the management of response and recovery operations for large-scale natural or manmade emergencies.

- To prepare for the threat of Terrorism through the use of Weapons of Mass Destruction and prevent hazardous materials releases from occurring and to be cognizant of the risks associated with Chemical, Biological, Nuclear, and Etiological agents and be able to mitigate these releases that do occur in a safe, effective and efficient manner, thereby protecting lives, property, and the environment.

2008 Objectives

- The establishment of a standing labor management committee co-chaired by the Union President of Hialeah Association of Firefighters Local 1102 and the Fire Chief to provide oversight to the labor relation's process.

- To develop initiatives focused towards the long-term retention of Fire Department members in order to build a diverse and experienced fire service organization.
  -Formalized Recognition/Awards Program
  -Employee Health and Wellness Program

- To provide enhanced departmental safety and response by increasing the Department's manpower to a minimum of four firefighters per suppression unit

- To increase the number of public education offering over those delivered in 2007.

- To increase Fire Prevention services to the community through an enhanced plans review process and increased fire safety inspections as compared to 2007.

- Evaluation and deployment of a Fire Prevention integrated computer system that will provide for data collection in the field.

- To complete the process of upgrading all suppression units from Basic Life Support to Advanced Life Support capability.

- Implement a Community CPR Program.

- Conduct and Emergency management disaster exercise.

FIRE DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service and Enhance Public Awareness	Number of educational programs presented	Q	117	78	Fire Prevention/Emergency Management	Chief O. Drozd
	Provide Excellent Public Safety	Number of fire inspections performed	Q	4,200	3,530	Fire Prevention	Chief O. Drozd
Financial	Maximize Deliverable Grant Opportunities and Other Revenue Sources	Revenues generated from EMS billings	Q	$ 740,000	$ 596,528	Rescue Division	Chief O. Drozd
		Revenues generated by fire prevention	Q	$ 193,000	$ 136,664	Fire Prevention	Chief O. Drozd
Learning & Growth	Provide Quality Work Environment	Percent of mandatory EMS recertification training completed (two-year cycle)	Q	50%	58%	Rescue Division	Chief O. Drozd
		Maintain 240 hours of station level training per year	Q	90%	94%	Training Division	Chief O. Drozd

ORGANIZATIONAL CHART

FIRE DEPARTMENT

2007-2008

07	*Fire Chief's Office*	08
1	Fire Chief	1
1	Clerk Typist I/II	1
2		2

07	*Operations*	08
1	Deputy Chief	1

07	*Training*	08
1	Division Chief	1
1	Lieutenant	1
2	Firefighter	2
1	Accounting Clerk***	0
5		4

07	*Fire Suppression*	08
3	Battalion Chief	3
9	District Chief	9
12	Captain	12
27	Fire/Combined Lieutenant	27
27	Rescue Lieutenant	27
36	Engineer	36
153	Firefighter***	152
267		266

07	*Support*	08
1	Clerk Typist I/II	1
1		1

07	*Rescue*	08
1	Captain	1
1	Firefighter (QA)	1
2	Clerk Typist I/II	2
1	Utilityman***	0
5		4

07	*Logistics*	08
1	Division Chief	1
1	Lieutenant	1
1	Firefighter	1
5	Utilityman	5
1	Clerk Typist I/II	1
9		9

07	*Telecommunications*	08
1	Telecommunications Manager	1
1	Telecommunications Foreman	0
1	Electronic Tech Telecommunication	1
1	Parks & Recreation Journeyman	1
1	P/T Intern Telecommunication	0
5		3

07	*Fire Prevention*	08
1	Division Chief**	0
1	Captain	0
1	Lieutenant**	0
2	Fire Plans Examiner**	0
6	Fire Inspectors**	3
4	Clerk Typist I/II***	2
1	Receptionist	1
16		6

07		08
.70	Emergency Mgmt Coordinator*	.70
0	Emergency Mgmt Planner/Coord	1
1	Receptionist	1
1.7		2.7

07	*Communications*	08
1	Lieutenant	1
3	Communications Supervisor	3
12	Communications Dispatcher	12
16		16

* Salary allocated between Fire and Police Departments

** One Division Fire Chief, one Fire Lieutenant, Two Fire Plans Examiners, and three Fire Inspectors transferred to the Fire Prevention Fun

*** One Accounting Clerk I/II, two Clerk Typists I/II, one Utilityman, and one Firefighter transferred to the Fire Rescue Fund

PERSONNEL SUMMARY
2007-2008

FIRE DEPARTMENT 001.2000.522.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Fire Chief	1	1	1	$137,473.00
	Deputy Fire Chief	1	1	1	$118,341.00
	Battalion Chief	3	3	3	$348,920.00
**	Division Fire Chief	3	3	2	$210,748.00
*	Emergency Management Coordinator	0.7	0.7	0.7	$60,760.00
	Emergency Management Planner/Coord	0	0	1	$56,650.00
	Telecommunications Manager I	1	1	1	$69,643.00
	Total Executive Salary				**$1,002,535.00**
120	CIVIL SERVICE SALARIES				
	District Fire Chief	9	9	9	$947,921.00
	Fire Captain	14	13	13	$1,283,891.00
**	Fire Lieutenant	58	57	57	$5,004,532.00
	Fire Engineer	36	36	36	$2,646,556.00
***	Firefighter	139	139	138	$8,934,579.00
	Firefighter (SAFER Grant)	18	18	18	$839,213.00
***	Accounting Clerk I/II	1	0	0	$0.00
***	Clerk Typist I/II	9	9	7	$247,370.00
	Electronic Tech. Telecommunication	1	1	1	$50,788.00
	Fire Communication Dispatcher	12	14	12	$473,730.00
	Fire Communications Supervisor	3	1	3	$124,935.00
**	Fire Inspector	6	5	3	$137,671.00
**	Fire Plans Examiner	2	2	0	$0.00
	Parks & Recreation Journeyman	1	1	1	$58,526.00
	Receptionist	2	2	2	$48,159.00
	Telecommunications Foreman	1	0	0	$0.00
***	Utilityman	6	4	5	$135,858.00
	Out of Class				$100,000.00
	Total Civil Service Salaries				**$21,033,729.00**
130	TEMPORARY SALARIES				
	Telecommunications Intern (P/T)	1	0	0	$0.00
	TOTAL SALARY EXPENSES	**328.7**	**320.7**	**314.7**	***$22,036,264.00***

* Salary allocated between Fire and Police Departments

** One Division Fire Chief, one Fire Lieutenant, two Fire Plans Examiners, and three Fire Inspectors transferred to Fire Prevention Fund.

*** One Accounting Clerk I/II, two Clerk Typists I/II, one Utilityman, and one Firefighter transferred to Fire Rescue Fund.

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.331201					
SAFER Federal Grant	0.00	610,740.00	610,740.00	0.00	-610,740.00
001.2000.334201					
CERT Fire Grant	0.00	14,818.00	14,818.00	0.00	-14,818.00
Sub Total	**0.00**	**625,558.00**	**625,558.00**	**0.00**	**-625,558.00**
001.2000.342200					
Fire Re-Inspection Fees	0.00	214,102.00	0.00	0.00	0.00
001.2000.342210					
Fire Prevention Fees	0.00	529,654.00	0.00	0.00	0.00
001.2000.342900					
Fire Records Copy Fees	0.00	500.00	1,000.00	0.00	-1,000.00
001.2000.342910					
Telecommunication Info Pkgs	0.00	2,500.00	2,500.00	0.00	-2,500.00
Sub Total	**0.00**	**746,756.00**	**3,500.00**	**0.00**	**-3,500.00**
001.2000.366000					
Children's Safety Festival Don	0.00	0.00	450.00	0.00	-450.00
Sub Total	**0.00**	**0.00**	**450.00**	**0.00**	**-450.00**
Total Fire	**0.00**	**1,372,314.00**	**629,508.00**	**0.00**	**-629,508.00**
					-629,508.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.522110 Executive salaries	780,334.75	944,926.00	1,005,500.00	1,002,535.00	-2,965.00
001.2000.522120 Civil service salaries	16,791,318.27	18,292,928.90	18,990,000.00	21,033,729.00	2,043,729.00
001.2000.522120A Salary Recovery Training	0.00	0.00	0.00	0.00	0.00
001.2000.522120C SAFER Grant	0.00	610,740.00	610,740.00	0.00	-610,740.00
001.2000.522130 Temporary salaries	161,969.44	103,817.00	69,000.00	0.00	-69,000.00
001.2000.522140 Overtime	852,262.18	500,000.00	1,000,000.00	684,000.00	-316,000.00
001.2000.5221403 Holiday paid contractual	729,109.05	650,000.00	750,000.00	715,000.00	-35,000.00
001.2000.5221409 Deployment Payments	0.00	0.00	0.00	0.00	0.00
001.2000.522140A Fire O/T Reimbursement	-30,512.79	0.00	0.00	0.00	0.00
001.2000.522140B CERT Grant	0.00	0.00	0.00	0.00	0.00
001.2000.522141 Separation pay	364,726.71	500,000.00	500,000.00	500,000.00	0.00
001.2000.522150 Special pay	75,770.00	72,000.00	72,000.00	72,000.00	0.00
001.2000.522210 FICA	1,483,101.35	1,657,199.00	1,759,289.00	1,836,556.00	77,267.00
001.2000.522210A SAFER F.I.C.A.	0.00	0.00	15,000.00	65,500.00	50,500.00
001.2000.522220 Retirement	4,129,388.07	5,492,050.00	4,739,435.00	5,797,741.00	1,058,306.00
001.2000.522220A SAFER Retirement	0.00	0.00	45,000.00	225,270.00	180,270.00
001.2000.522230 Special pay collected	-75,770.00	-72,000.00	-72,000.00	-72,000.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.522231 SAFER Grant Reimbursement	0.00	0.00	0.00	-644,548.00	-644,548.00
001.2000.522240 Deployment Recoveries	0.00	0.00	0.00	0.00	0.00
Total	**25,261,697.03**	**28,751,660.90**	**29,483,964.00**	**31,215,783.00**	**1,731,819.00**
001.2000.522310 Professional services - medical	48,999.96	49,000.00	49,000.00	0.00	-49,000.00
001.2000.522311 Professional Services-T.I.P.	0.00	2,500.00	2,500.00	0.00	-2,500.00
001.2000.522340 Other contractual services	68,761.85	85,344.37	85,000.00	0.00	-85,000.00
001.2000.522360 Firefighters health & safety	20,767.00	47,783.00	42,000.00	0.00	-42,000.00
001.2000.522400 Travel & per diem	5,385.56	10,000.00	6,500.00	0.00	-6,500.00
001.2000.522430 Utilities	253,155.97	200,000.00	250,000.00	0.00	-250,000.00
001.2000.522441 Rental & lease - equipment	251.40	500.00	500.00	0.00	-500.00
001.2000.522461 Repair & maintenance - build.	98,056.79	91,429.00	90,000.00	0.00	-90,000.00
001.2000.522462 Repair & maintenance - equip.	44,152.83	46,026.75	47,000.00	0.00	-47,000.00
001.2000.522463 Repair & maintenance - auto	204,884.35	200,000.00	215,000.00	0.00	-215,000.00
001.2000.522464 Contractual - janitorial	0.00	15,000.00	15,000.00	0.00	-15,000.00
001.2000.522465 Repair & Maint. - Radios	72,523.21	75,000.00	105,000.00	0.00	-105,000.00
001.2000.522468 Repair & maintenance-D/P	67,835.27	90,000.00	90,000.00	0.00	-90,000.00
001.2000.522469 Repair & Maintenance - Prev.	0.00	5,000.00	0.00	0.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.522470 Printing & binding	12,054.12	5,000.00	5,000.00	0.00	-5,000.00
001.2000.522490 Other Charges - Education	0.00	5,000.00	0.00	0.00	0.00
001.2000.522491 Other charges - education	68,219.73	127,500.00	127,500.00	0.00	-127,500.00
001.2000.522492 Other charges - fire prevention	4,993.15	10,000.00	3,000.00	0.00	-3,000.00
001.2000.522493 Other charges - licenses	1,183.00	14,000.00	14,100.00	0.00	-14,100.00
001.2000.522494 Other Chgs-Educ.-Fire Prev.	0.00	5,000.00	0.00	0.00	0.00
001.2000.522510 Office supplies	7,130.94	8,000.00	8,200.00	0.00	-8,200.00
001.2000.522511 Office supplies-D/P	3,662.89	12,000.00	12,000.00	0.00	-12,000.00
001.2000.522512 Office Supplies - Prevention	0.00	7,000.00	3,000.00	0.00	-3,000.00
001.2000.522521 Operating supplies - medical	124,170.57	150,432.30	140,000.00	0.00	-140,000.00
001.2000.522522 Operating supplies - gas & oil	194,153.27	101,433.02	150,000.00	0.00	-150,000.00
001.2000.522523 Operating supplies - janitorial	19,748.58	20,000.00	20,000.00	0.00	-20,000.00
001.2000.522524 Operating supplies - photo	0.00	500.00	500.00	0.00	-500.00
001.2000.522525 Operating supplies - uniforms	51,331.69	75,725.42	72,000.00	0.00	-72,000.00
001.2000.522526 Operating supplies - Misc.	8,774.46	10,387.84	10,000.00	0.00	-10,000.00
001.2000.522527 Supplies fire suppression	183,035.35	283,197.19	282,180.00	0.00	-282,180.00
001.2000.522528 Infectious disease exposure	21,996.00	37,023.35	30,000.00	0.00	-30,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.522540					
Publications & memberships	3,895.57	4,000.00	4,000.00	0.00	-4,000.00
001.2000.522550					
Community explorers	1,612.75	2,000.00	2,000.00	0.00	-2,000.00
001.2000.522560					
Children's Fire Safety Festival	0.00	0.00	0.00	0.00	0.00
Total	**1,590,736.26**	**1,795,773.24**	**1,880,980.00**	**0.00**	**-1,880,980.00**
001.2000.522620					
Building Station Remodeling	0.00	20,000.00	20,000.00	0.00	-20,000.00
001.2000.522640B					
CERT Grant	0.00	14,950.00	14,950.00	0.00	-14,950.00
001.2000.522641					
Capital Outlay - Prevention	0.00	79,050.00	0.00	0.00	0.00
001.2000.522660					
Capital Outlay-Equip. & Mach	0.00	70,957.00	70,957.00	0.00	-70,957.00
Total	**0.00**	**184,957.00**	**105,907.00**	**0.00**	**-105,907.00**
Total Fire	**26,852,433.29**	**30,732,391.14**	**31,470,851.00**	**31,215,783.00**	**-255,068.00**
					-255,068.00

CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Fleet Maintenance Department

Description

The Fleet Maintenance Department has been functionalized as follows:

Mechanical Maintenance: To maximize the availability, serviceability, safety, and appearance of the City's vehicles and equipment by providing scheduled maintenance, replacement or refurbish, and repairs as needed.

Fuel: To maintain multiple fuel sites throughout the City.

Road Service: To provide 24-hour support service to any department with any equipment on the field.

2007 Accomplishments

- Provide excellent public safety, and kept an average of 96% of our Police fleet in service throughout the year.
- Met our goal to provide training to Fleet Maintenance personnel.
- In conjunction with the City of Hialeah's Fire Department, we are in the process of implementing a Fire Plan for the Fleet Maintenance Department.
- Kept all fuel sites 100% compliant with Department of Environment Protection guidelines.
- Initiated process analysis to reduce fleet by identifying under-utilized vehicles and equipment.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	-
Total Expenditures	2,359,958	2,425,884	2,457,724	1%
Net Margin	$ (2,359,958)	$ (2,425,884)	$ (2,457,724)	1%

2008 Goals

- Continue to decrease our vehicle and equipment down time.

- Procurement of replacement parts at the best possible price.
- Procurement of vehicles & equipment at the best possible price.
- Maintain fuel sites in accordance with all Federal, State and local environmental regulations in order to ensure a cleaner environment for our citizens.
- Explore alternative sources of fuel.

2008 Objectives

- Adhere to the preventive maintenance program to avoid costly repairs.
- Effectively track inventory levels.
- Cut cost while providing the same level of service.

FLEET DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Public Safety	Availability of police vehicles (%)	A	94%	96%	O.Barrizonte	C. Berriz
Internal Process	Review & Improve Core Business Processes to Enhance Customer Service	Mechanic productivity (%)	M	90%	89%	Barrizonte/Zamora/Espinosa	C. Berriz
Learning & Growth	Provide Quality Work Environment	Special equipment training attendance in hours	A	150 hrs	179 hrs	A.Rodriguez	C. Berriz

ORGANIZATIONAL CHART

FLEET DEPARTMENT

2007-2008

07	Director of Fleet Maintenance	08
1		1

07		08
1	Fuel Operations and Systems Foreman	1
1		1

07		08
1	Fleet Manager	1

07		08
1	Clerk Typist I/II	1

07	*Stockroom*	08
1	Automotive Parts Counterperson	1
1	Automotive Parts Manager	1
1	Accounting Clerk I/II	1
1	Utilityman	1
1	Truck Driver	1
1	P/T Gas Attendant	1
1	P/T Utilityman	1
7		7

07	*Truck Shop*	08
1	Auto Supervisor I	1
8	Mechanic II	8
1	Hydraulic Technician	1
10		10

07	*Automotive Shop*	08
1	Auto Supervisor I	1
6	Mechanic II	6
7		7

07	*Motorcycle Shop*	08
1	Mechanic II	1

07	*Small Engine Shop*	08
1	Mechanic II	1

07	*Tire Shop*	08
2	Tire Repairperson	2

07	*Lube Rack*	08
3	Equipment Service Worker	3

07	*Transit System*	08
.50	*Auto Supervisor	.50
3	*Mechanic II	3
1	*Equipment Service Worker	1
.50	*Tire Repairperson	.50
.50	*Stockroom Clerk	.50
5.5		5.5

07	*Welding Shop*	08
1	Welder	1

* 50% of Salary from Circulator Fund 425

PERSONNEL SUMMARY
2007-2008

FLEET DEPARTMENT 001.3220.591.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director of Fleet Maintenance	1	1	1	$67,023.00
	Fleet Manager	1	1	1	$44,327.00
	Total Executive Salary				**$111,350.00**
120	CIVIL SERVICE SALARIES				
	Accounting Clerk I/II	1	1	1	$32,857.00
	Automotive Parts Counterperson	1	1	1	$36,413.00
	Automotive Parts Manager	1	1	1	$41,154.00
*	Auto Supervisor I	2.5	2.5	2.5	$114,564.00
	Clerk Typist I/II	1	1	1	$47,874.00
**	Equipment Serviceworker	4	4	4	$150,743.00
	Fuel Operations & Systems Foreman	1	1	1	$38,342.00
	Hydraulic Tech.	1	1	1	$53,831.00
***	Mechanic I/II	19	18.5	19	$797,424.00
****	Stockroom Clerk	0.5	0	0.5	$11,923.00
*****	Tire Repairperson	2.5	2.5	2.5	$79,087.00
	Truck Driver	1	1	1	$28,292.00
	Utilityman	1	1	1	$45,031.00
	Welder	1	1	1	$55,284.00
	Total Civil Service Salaries				**$1,532,819.00**
130	TEMPORARY SALARIES				
	Gas Attendant P/T	1	1	1	$13,474.00
	Utilityman P/T	1	1	1	$14,321.00
	Total Temporary Salaries				**$27,795.00**
	TOTAL SALARY EXPENSES	41.5	40.5	41.5	***$1,671,964.00***

* One Auto Supervisor I - 50% Salary from Circulator Fund 425
** Two Equipment Servicemen - 50% Salary from Circulator Fund 425
*** Six Mechanic II - 50% Salary from Circulator Fund 425
**** One Stockroom Clerk - 50% Salary from Circulator Fund 425
***** One Tire Repairperson - 50% Salary from Circulator Fund 425

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3220.591110 Executive salaries	168,619.50	105,476.00	105,300.00	111,350.00	6,050.00
001.3220.591120 Civil service salaries	1,222,563.41	1,365,170.00	1,328,900.00	1,532,819.00	203,919.00
001.3220.591120A Salary Reimbursement	-29,616.00	-30,000.00	-30,000.00	-40,000.00	-10,000.00
001.3220.591130 Temporary salaries	154,663.26	73,295.00	106,426.00	27,795.00	-78,631.00
001.3220.591140 Overtime	43,662.48	40,000.00	40,000.00	30,000.00	-10,000.00
001.3220.591141 Separation pay	32,096.47	50,000.00	50,000.00	40,000.00	-10,000.00
001.3220.591210 FICA	115,815.50	116,565.00	122,448.00	130,200.00	7,752.00
001.3220.591220 Retirement	345,112.89	354,524.00	347,444.00	429,370.00	81,926.00
Total	**2,052,917.51**	**2,075,030.00**	**2,070,518.00**	**2,261,534.00**	**191,016.00**
001.3220.591340 Contractual Services	20,081.82	17,967.58	14,000.00	12,000.00	-2,000.00
001.3220.591400 Travel & per diem	9.00	2,000.00	2,000.00	0.00	-2,000.00
001.3220.591430 Utilities	57,726.15	50,000.00	48,000.00	48,000.00	0.00
001.3220.591461 Repair & maintenance - bldg.	24,389.19	26,490.00	33,000.00	15,000.00	-18,000.00
001.3220.591462 Repair & maintenance - equip.	31,764.82	31,478.47	30,000.00	24,500.00	-5,500.00
001.3220.591463 Repair & maintenance - auto	33,613.65	30,000.00	30,000.00	25,000.00	-5,000.00
001.3220.591470 Printing & binding	1,009.40	1,500.00	1,500.00	500.00	-1,000.00
001.3220.591491 Other charges - education	1,532.04	4,000.00	2,000.00	0.00	-2,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3220.591510 Office supplies	2,915.89	2,000.00	2,000.00	1,000.00	-1,000.00
001.3220.591522 Operating supplies - gas & oil	26,535.79	25,000.00	25,000.00	24,500.00	-500.00
001.3220.591523 Hazardous waste disposal	8,934.95	15,900.00	15,000.00	14,000.00	-1,000.00
001.3220.591525 Operating supplies - uniforms	13,362.75	12,973.75	16,000.00	14,500.00	-1,500.00
001.3220.591526 Operating supplies - Misc.	14,683.43	16,400.00	16,432.00	12,790.00	-3,642.00
001.3220.591527 Operating expenses - tools	4,420.00	4,800.00	4,800.00	4,400.00	-400.00
Total	**240,978.88**	**240,509.80**	**239,732.00**	**196,190.00**	**-43,542.00**
001.3220.591620 Capital Outlay - Building	8,060.00	19,200.00	19,200.00	0.00	-19,200.00
001.3220.591640 Capital outlay - Equip.	58,001.78	34,583.00	35,000.00	0.00	-35,000.00
001.3220.591641 Capital Outlay-Vehicle Repl	0.00	0.00	0.00	0.00	0.00
001.3220.591650 Capital Outlay - Vehicles	0.00	56,561.00	56,561.00	0.00	-56,561.00
Total	**66,061.78**	**110,344.00**	**110,761.00**	**0.00**	**-110,761.00**
Total Fleet Maintenance	**2,359,958.17**	**2,425,883.80**	**2,421,011.00**	**2,457,724.00**	**36,713.00**
					36,713.00

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ORGANIZATIONAL CHART

CITY OF HIALEAH SOCIAL SERVICES PROGRAM
HOMELESS PREVENTION ASSISTANCE
2007-2008

07		08
1	Program Manager	1

07		08
0	Administrative Aide	1
2	Clerk Typist I/II	1
2		**2**

PERSONNEL SUMMARY
2007-2008

City of Hialeah Social Services Program **001.8500.569.835**
Homeless Prevention Assistance

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
120	CIVIL SERVICE SALARIES				
	Administrative Aide	0	1	1	$35,767.00
	Program Manager	1	1	1	$55,461.00
*	Clerk Typist I/II	2	1	1	$26,645.00
	Total Civil Service Salaries				**$117,873.00**
	TOTAL SALARY EXPENSES	3	3	3	***$117,873.00***

* One position in Mayor's Office

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.8500.519250 Unemployment compensation	32,891.91	50,000.00	50,000.00	50,000.00	0.00
001.8500.525140 FEMA Reimbursement O/T	-1,301,412.09	0.00	0.00	0.00	0.00
Total	**-1,268,520.18**	**50,000.00**	**50,000.00**	**50,000.00**	**0.00**
001.8500.519340A Contractual Services-City Hall	0.00	0.00	0.00	114,000.00	114,000.00
001.8500.519340B Contractual Services-Garage	0.00	0.00	0.00	5,000.00	5,000.00
001.8500.519340C Contractual Services-Farmers M	0.00	0.00	0.00	10,000.00	10,000.00
001.8500.519340D Contractual Services-Dental C	0.00	0.00	0.00	2,500.00	2,500.00
001.8500.519340E Contractual Services-Blance M	0.00	0.00	0.00	2,500.00	2,500.00
001.8500.519340F Contractual Services-Technica	0.00	0.00	0.00	2,500.00	2,500.00
001.8500.519404 Travel allowance	13,125.00	14,000.00	14,000.00	27,000.00	13,000.00
001.8500.519410 Telephone - city hall	587,726.11	810,000.00	810,000.00	810,000.00	0.00
001.8500.519420 Freight, postage, etc	121,313.55	140,000.00	140,000.00	96,000.00	-44,000.00
001.8500.519430 Utilities - city hall	160,127.39	160,000.00	160,000.00	175,000.00	15,000.00
001.8500.519432 EOC - Satellite T.V. Service	0.00	1,200.00	1,200.00	1,200.00	0.00
001.8500.519433 EOC - Communications	0.00	3,000.00	3,000.00	3,000.00	0.00
001.8500.519441 Rental & lease equipment	91,563.27	112,665.32	112,665.00	110,000.00	-2,665.00
001.8500.519451 Insurance - general	8,525,750.70	7,100,000.00	7,100,000.00	8,000,000.00	900,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.8500.519452 Insurance - health & life	18,014,600.75	14,000,000.00	14,000,000.00	16,000,000.00	2,000,000.00
001.8500.519461 Repair & maintenance	537,157.51	687,764.60	687,765.00	0.00	-687,765.00
001.8500.519461A R & M - City Hall	0.00	0.00	0.00	100,000.00	100,000.00
001.8500.519461B R & M - Parking Garage	0.00	0.00	0.00	15,000.00	15,000.00
001.8500.519461C R & M - Farmers Market	0.00	0.00	0.00	15,000.00	15,000.00
001.8500.519461D R & M - Dental Clinic	0.00	0.00	0.00	15,000.00	15,000.00
001.8500.519461E R & M - Blanche Morton	0.00	0.00	0.00	25,000.00	25,000.00
001.8500.519461F R & M - Technical Center	0.00	0.00	0.00	20,000.00	20,000.00
001.8500.519462 Repair & Maintenance - EOC	0.00	3,000.00	3,000.00	3,000.00	0.00
001.8500.519481 Publicity - advertising	108,471.03	158,000.00	158,000.00	114,000.00	-44,000.00
001.8500.519482 EOC-Printing Expense	0.00	12,000.00	12,000.00	12,000.00	0.00
001.8500.519491 Other charges - auto tags	3,340.65	10,000.00	10,000.00	10,000.00	0.00
001.8500.519492 Other Chgs-Awards Educ. Lun	0.00	0.00	0.00	2,300.00	2,300.00
001.8500.519494 Other charges - disability	772,379.24	850,000.00	850,000.00	850,000.00	0.00
001.8500.519495 Other charges - municipal dues	73,694.98	50,000.00	50,000.00	50,000.00	0.00
001.8500.519497 Other charges - retirement	500,000.00	500,000.00	500,000.00	500,000.00	0.00
001.8500.519500 Contingent reserve - operating	38,602.10	5,019,314.00	5,019,314.00	3,800,000.00	-1,219,314.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.8500.519501 Contingent Reserve - Repairs	0.00	205,000.00	230,000.00	230,000.00	0.00
001.8500.519502 Contribution matching funds	0.00	0.00	0.00	0.00	0.00
001.8500.519505 Payroll Cost Reduction	59,438.00	0.00	0.00	0.00	0.00
001.8500.519506 Prior Year Adjustment	8,649.25	0.00	0.00	0.00	0.00
001.8500.519507 Contribution-Street	425,244.38	2,867,292.07	2,867,292.00	0.00	-2,867,292.00
001.8500.519522 EOC - Generator - Gas & Oil	0.00	2,500.00	2,500.00	2,500.00	0.00
001.8500.519990 Consulting Services	20,000.00	88,000.00	88,000.00	88,000.00	0.00
001.8500.524300 Code enforcement board	3,242.00	5,000.00	5,000.00	5,000.00	0.00
001.8500.525520 Emergency preparedness	118,868.17	120,000.00	120,000.00	120,000.00	0.00
001.8500.525580 FEMA Reimbursement-equip.	-193,560.83	0.00	0.00	0.00	0.00
001.8500.564460 No More Blue Roofs Program	0.00	25,000.00	25,000.00	0.00	-25,000.00
001.8500.569812 Senior citizens - activities	28,870.01	40,000.00	40,000.00	40,000.00	0.00
001.8500.569813 Housing authority activity	135,000.00	135,000.00	135,000.00	135,000.00	0.00
001.8500.569830 City of hialeah social services	86,395.07	50,000.00	1,000.00	5,000.00	4,000.00
001.8500.569835 Social Service Salaries	0.00	103,187.00	115,350.00	153,304.00	37,954.00
Total	**30,239,998.33**	**33,271,922.99**	**33,260,086.00**	**31,668,804.00**	**-1,591,282.00**
001.8500.519610 Debt service	697,653.83	698,025.00	698,025.00	0.00	-698,025.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.8500.519611 Capital Outlay - Land	3,035.02	15,000.00	15,000.00	105,000.00	90,000.00
001.8500.519620 Building-City Entrance	13,868.08	16,500.00	500.00	0.00	-500.00
001.8500.519620A Buildings	0.00	0.00	0.00	402,000.00	402,000.00
001.8500.519620B New Construction/Remodeling	0.00	0.00	0.00	900,000.00	900,000.00
001.8500.519630 Farmers Market	0.00	10,000.00	0.00	0.00	0.00
001.8500.519630A FEC-Grade Crossing Rehabil	0.00	0.00	0.00	0.00	0.00
001.8500.519630B Street Construction	0.00	0.00	0.00	1,500,000.00	1,500,000.00
001.8500.519630C New Streets	0.00	0.00	0.00	4,000,000.00	4,000,000.00
001.8500.519640 City Hall	126,065.82	349,000.00	349,000.00	0.00	-349,000.00
001.8500.519640A Machinery & Equipment	0.00	0.00	0.00	2,300,000.00	2,300,000.00
001.8500.519641 Vehicle Replacement	0.00	0.00	0.00	1,468,218.00	1,468,218.00
001.8500.519642 New Vehicles	0.00	0.00	0.00	1,092,822.00	1,092,822.00
Total	**840,622.75**	**1,088,525.00**	**1,062,525.00**	**11,768,040.00**	**10,705,515.00**
001.8500.519710 Debt Service Lease Expense	0.00	0.00	0.00	697,693.00	697,693.00
Total	**0.00**	**0.00**	**0.00**	**697,693.00**	**697,693.00**
Total General Government	**29,812,100.90**	**34,410,447.99**	**34,372,611.00**	**44,184,537.00**	**9,811,926.00**
					9,811,926.00

General
Expenditures
General Government

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	125,257,989.60	157,622,931.70	152,254,592.00	156,558,487.00	

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Human Resources Department

Description:

The Human Resources Department administers the City's policies in the areas of recruitment and selection, salary administration, equal employment/affirmative action, personnel records and transactions, labor contract negotiations, grievance processing, leave programs, orientation and development, training and other related employee and labor relations matters.

Human Resources staff posts all job openings, advertises when appropriate, administers the employment application and related testing process, screens all eligible applicants and assists management staff in conducting interviews and determining which applicant to hire in accordance with existing Federal, State and City mandates.

Human Resources staff serves as consultants to managers and supervisors in handling corrective action, staff development and employee relation issues on a daily basis. Human Resources personnel strive to encourage positive employee relations and open communication. In addition, the Human Resources Director advises the Mayor on matters regarding personnel and/or labor relations.

The Human Resources Department serves approximately 1,800 City employees and numerous members of the public each day. Below are brief descriptions of the duties of the Human Resources Department:

- Payroll and Attendance - responsible for the administration of the City's compensation system and attendance.

- Employment, Selection & Records - responsible for providing courteous and efficient service to employees and the public relative to the recruitment, application and selection process.

- Training - responsible for coordinating the City's education and training program.

- Testing - responsible for developing, administering and scoring valid examinations for entry level and promotional positions and coordinating and monitoring interview processes.

- Equal Opportunity/Diversity Programs - responsible for investigating employment discrimination cases filed by current and prospective employees

- Labor Relations - Responsible for all activities concerning unions representing City employees. This includes negotiating labor contracts, reviewing and analyzing major

employment trends, fair employment practices, judicial opinions, and staying abreast of developments of national, state and federal regulatory agencies. The Department also investigates disciplinary actions, works with the Department Heads on cases of employee misconduct, reviews activities related to classification and pay, and assists the Mayor on issues of employee morale and employee relations.

2007 Accomplishments

- **Testing** – Continued to expedite the testing procedures, thus reducing the number of employees on temporary status.

- **Employee Records** - Scanned all personnel and medical files for existing employees. Employee records are now available electronically; reducing the time it takes to perform many Human Resources functions.

- **Training** - Provided training on the following subjects to "front line" and management employees: Customer Service; Positive Workplace Ethics; Ethics Workshops; Dealing With Difficult People; Work Zone Traffic Control; C.H.A.N.G.E. – Cultivating Healthy Alternatives to Negotiate Great Expectations (Managing Stress and Adapting to Change / Achieving Personal Potential); and Innovative Management.

- **Labor Relations** – Implemented the changes mandated by the newly adopted collective bargaining agreements between the City of Hialeah and the Dade County Police Benevolent Association and the Hialeah Association of Fire Fighters I.A.F.F.

- **Paperless Hiring** - Reduced the turnaround time associated with a request to hire, by implementing an electronic hiring process.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	-
Total Expenditures	913,203	1,116,290	993,687	-11%
Net Margin	$ (913,203)	$ (1,116,290)	$ (993,687)	-11%

2008 Goals

- Continue to scan of employees' personnel and medical files.

- Offer additional training and educational programs.

- Increase the number of employees classified as civil service.

HUMAN RESOURCES DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service	Written test scheduled wihin 90 days of Personnel Board approval	Q	85%	100%	B. Bosch	R. Granado
		Percentage of customers who rate the service received from department as satisfactory or above.	Q	70%	100%	G. Granado	R. Granado
Internal Process	Review & Improve Core Business Processes to Enhance Customer Service	Percent of employees's personnel files that are fully scanned	M	90%	100%	I. Camino	R. Granado
Learning & Growth	Provide Quality Work Environment	Training and other developmental programs city-wide (#)	A	4	7	J. Martinez-Arrazola	R. Granado

ORGANIZATIONAL CHART

HUMAN RESOURCES DEPARTMENT

2007-2008

07		08
1	Human Resources Director	1
1	Human Resources Coordinator	1
1	Administrative Aide (Confidential)	1
1	Clerk Typist II	1
4		4

07	*Testing*	08
1	Human Resources Aide	1
1	Human Resources Tech/Examiner	1
2	Clerk Typist I/II	2
4		4

07	*Police Personnel Selection*	08
*	Sergeant	*
*	Police Officer	*

07	*Daily Attendance*	08
1	Computer Accounting Clerk	1
2	Accounting Clerk I/II	1
1	Receptionist	0
0	Clerk Typist I/II	2
4		4

* Police Personnel

PERSONNEL SUMMARY
2007-2008

HUMAN RESOURCES DEPARTMENT

001.4100.513.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Human Resources Director	1	0	1	$66,108.00
	Human Resources Coordinator	1	1	1	$55,205.00
	Total Executive Salary				**$121,313.00**
120	**CIVIL SERVICE SALARIES**				
	Accounting Clerk I/II	2	1	1	$33,583.00
	Administrative Aide Confidential	1	1	1	$50,580.00
	Clerk Typist I/II	3	5	5	$119,274.00
	Computer Accounting Clerk	1	1	1	$41,543.00
	Human Resources Aide	1	1	1	$42,501.00
	Human Resources Technician/Examiner	1	1	1	$45,397.00
	Receptionist	1	0	0	$0.00
	Total Civil Service Salaries				**$333,378.00**
	TOTAL SALARY EXPENSES	12	11	12	***$454,691.00***

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4100.513110 Executive salaries	109,882.00	113,000.00	52,374.00	121,313.00	68,939.00
001.4100.513120 Civil service salaries	271,133.15	314,564.00	302,111.00	333,378.00	31,267.00
001.4100.513130 Temporary Salaries	0.00	0.00	0.00	0.00	0.00
001.4100.513135 Deferred Compensation	0.00	0.00	0.00	0.00	0.00
001.4100.513140 Overtime	513.39	5,000.00	5,000.00	2,000.00	-3,000.00
001.4100.513141 Separation pay	30,000.00	30,000.00	49,000.00	30,000.00	-19,000.00
001.4100.513210 FICA	29,872.00	35,386.00	31,249.00	37,232.00	5,983.00
001.4100.513220 Retirement	91,843.32	98,340.00	81,532.00	119,629.00	38,097.00
Total	**533,243.86**	**596,290.00**	**521,266.00**	**643,552.00**	**122,286.00**
001.4100.513310 Professional services - medical	131,297.99	125,000.00	135,000.00	105,000.00	-30,000.00
001.4100.513312 Prof service labor relation	6,901.38	25,000.00	20,000.00	5,000.00	-15,000.00
001.4100.513340 Contractual Services	109,539.06	165,000.00	170,000.00	130,800.00	-39,200.00
001.4100.513400 Travel & per diem	636.25	1,000.00	500.00	200.00	-300.00
001.4100.513462 Repair & maintenance - equip.	230.21	1,000.00	1,000.00	500.00	-500.00
001.4100.513470 Printing & binding	2,301.76	4,000.00	5,000.00	2,000.00	-3,000.00
001.4100.513480 Recruitment & Advertisement	37,132.74	60,000.00	70,000.00	20,000.00	-50,000.00
001.4100.513491 Other charges - education	63,383.62	60,000.00	68,000.00	60,000.00	-8,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4100.513492					
Other Charges-examinations	13,098.69	25,000.00	25,000.00	15,000.00	-10,000.00
001.4100.513493					
Training Courses	0.00	30,000.00	20,000.00	7,000.00	-13,000.00
001.4100.513510					
Office supplies	7,432.99	8,000.00	10,000.00	3,635.00	-6,365.00
001.4100.513540					
Publications & memberships	663.17	6,000.00	5,000.00	1,000.00	-4,000.00
Total	**372,617.86**	**510,000.00**	**529,500.00**	**350,135.00**	**-179,365.00**
001.4100.513640					
Capital outlay - equipment	7,341.53	10,000.00	10,000.00	0.00	-10,000.00
Total	**7,341.53**	**10,000.00**	**10,000.00**	**0.00**	**-10,000.00**
Total Human Resources	**913,203.25**	**1,116,290.00**	**1,060,766.00**	**993,687.00**	**-67,079.00**
					-67,079.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Information Technology Department

Description

The Information Technology Department is a department, which maintains the City's computer network, Internet, programming, and provides support to the City's computer users. Information Technology also plans for, develops the future technology needs, documents, coordinates and deploys necessary upgrades, and new technologies.

The Department has been functionalized as follows:

- The **Network Administration** function provides assistance and technical support for users of PCs and network servers. Topology design, maintenance, and installation together with system wide security.

- The **Systems Development** function is responsible for providing maintenance, enhancements, and upgrades to user programs. This function responds to service calls from user departments requesting assistance in resolving software problems, and maintains various databases.

2007 Accomplishments

- Purchase of new and upgrade of 179 user workstations and mobile computers, 65 plus in the Fire Department and the rest about the city.

- Installed Fire Department – Station 8, new computers & related technology, including frame relay circuits & extending city network to new station.

- Redesigned the Fire Admin Building data infrastructure topology, new cabling and fiber floor to floor.

- Design and purchasing new phone system for north and south complexes.

- 10 notebooks and access portal for EOC center with storage cabinet.

- Water & Sewers purchased new server for email & share directories.

- City Wide we purchased 11 replacement servers for New Systems deployment.

- Completed Phase II of Raul L. Martinez Governmental Center topology enhancement project, which increased the Center's data backbone capacity.

- Completed Phase II of the City-Wide Internet web site upgrade.
- Completed the deployment of an additional 62 MDTs in Police cars as a phase I of the project.
- Completed implementation of electronic hiring process software
- Completed the design and implementation of e-Library and Recreation systems at Walker Park.
- Second Floor Police Department remodeling – Wiring, installation, design, and implementation of topology and moving of personnel with systems
- Citywide GIS Section completed Phase I delivery if GIS property information over the Internet and started Phase II delivery of maps and other information.
- Replaced Gates Granted computers within the Library system.

Budget Summary	**2006 Actual**	**2007 Budget**	**2008 Adopted**	**Percent Change**
Total Revenues	$ -	$ -	$ -	-
Total Expenditures	1,009,026	3,447,282	1,676,304	51%
Net Margin	$ (1,009,026)	$ (3,447,282)	$ (1,676,304)	51%

2008 Goals

- Implementation of new Community Development software.
- Implementation of electronic capital funds re process software.
- Implementation of Citywide phone system upgrade.
- Continuation of .NET platform software upgrade.
- Implementation of merchant service hardware and software.
- Expansion of a help desk section of Information Technology.
- Expansion of Dade-County DERM office Phase II.
- Execution of Phase I of the server replacement program.
- Implementation of public safety CAD/RMS/E-911 Upgrade.
- Replacement of 150 desktop units

- Install 140 new MDT's in the Police Department.
- Completion of 97th avenue fiber conduit project.
- Completion of fiber optic project on Red Road.
- Public Service Network pilot.
- New City web site and the implementation of voice-over on our web site.

INFORMATION TECHNOLOGY DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service	Percent of Help Desk related cases resolved by staff within one day	A	95	N/A	J. Gonzalez/ K. Kamiya/ C. Carrillo	G. Brackett
Internal Process	Delivery Technology and E-Solutions Citywide	Number of Technology plan projects	A	7	N/A	G. Brackett	G. Brackett
Learning & Growth	Provide Quality Work Environment	Percentage of staff cross-trained	S	75	N/A	J. Gonzalez/ K. Kamiya/ C. Carrillo	G. Brackett

ORGANIZATIONAL CHART

INFORMATION TECHNOLOGY DEPARTMENT

2007-2008

07		08
1	Chief Information Officer	1

07		08
1	Accounting Clerk	1
1	Clerk Typist I/II	1
2		**2**

07	*Systems Development*	08
0	Application Technician	1
1	Senior Systems Developer/Architect	1
2	Systems Applications Engineer	2
2	Systems Developer	2
5		**6**

07	*Network Admin/Help Desk*	08
2	Senior Systems Administrator	2
2	Systems Administrator	2
3	Information Systems Technician	3
3	System Engineer	2
1	UNIX System Administrator	1
11		**10**

PERSONNEL SUMMARY
2007-2008

INFORMATION TECHNOLOGY DEPARTMENT 001.0201.519.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Chief Information Officer	1	1	1	$103,737.00
	Total Executive Salary				**$103,737.00**
120	CIVIL SERVICE SALARIES				
	Accounting Clerk I	1	1	1	$28,249.00
	Application Technician	0	1	1	$51,576.00
	Clerk Typist I/II	1	0	1	$25,378.00
	Information Systems Technicians	3	3	3	$123,657.00
	Senior Systems Administrator	2	1	2	$114,812.00
	Senior Systems Developer/Architect	1	1	1	$79,659.00
	System Administrator	2	2	2	$144,268.00
	System Developer	2	0	2	$101,618.00
	System Engineer	3	1	2	$92,330.00
	Systems Application Engineer	2	2	2	$121,457.00
	UNIX System Administrator	1	1	1	$64,830.00
					$947,834.00
130	TEMPORARY SALARIES				
	Total Temporary Salaries				**$0.00**
	TOTAL SALARY EXPENSES	**19**	**14**	**19**	***$1,051,571.00***

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0201.519110 Executive salaries	91,785.00	98,692.00	98,511.00	103,737.00	5,226.00
001.0201.519120 Civil service salaries	327,479.25	775,882.00	479,844.00	947,834.00	467,990.00
001.0201.519130 Temporary salaries	129,761.12	150,000.00	163,567.00	0.00	-163,567.00
001.0201.519140 Overtime	8,566.61	70,000.00	50,000.00	50,000.00	0.00
001.0201.519141 Separation pay	2,189.22	30,000.00	30,000.00	30,000.00	0.00
001.0201.519210 FICA	41,936.67	86,183.00	62,877.00	86,565.00	23,688.00
001.0201.519220 Retirement	117,743.29	236,112.00	170,642.00	276,668.00	106,026.00
Total	**719,461.16**	**1,446,869.00**	**1,055,441.00**	**1,494,804.00**	**439,363.00**
001.0201.519310 Professional service	4,515.00	102,500.00	98,000.00	7,500.00	-90,500.00
001.0201.519400 Travel & per diem	7.00	3,000.00	2,000.00	1,400.00	-600.00
001.0201.519462 Repair & maint - equipment	17,430.81	30,662.76	25,000.00	1,400.00	-23,600.00
001.0201.519463 Repair & maint - auto	523.77	1,000.00	500.00	750.00	250.00
001.0201.519470 Printing & binding	205.10	500.00	300.00	150.00	-150.00
001.0201.519490 Software Licensing Fees	140,120.35	200,000.00	190,000.00	166,000.00	-24,000.00
001.0201.519491 Education	37.79	4,000.00	3,700.00	1,000.00	-2,700.00
001.0201.519510 Office supplies	1,370.68	1,500.00	1,500.00	1,000.00	-500.00
001.0201.519522 Operating supplies - gas & oil	1,253.22	1,000.00	800.00	1,500.00	700.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0201.519529					
Operating supplies	2,300.31	5,000.00	5,000.00	750.00	-4,250.00
001.0201.519540					
Publications & memberships	0.00	250.00	150.00	50.00	-100.00
Total	**167,764.03**	**349,412.76**	**326,950.00**	**181,500.00**	**-145,450.00**
001.0201.519630					
Capital Outlay-Citywide Proj	0.00	0.00	0.00	0.00	0.00
001.0201.519630A					
Capital Outlay-Citywide Repl	0.00	0.00	0.00	0.00	0.00
001.0201.519640					
Capital Outlay - Hardware	105,360.69	76,000.45	60,000.00	0.00	-60,000.00
001.0201.519640A					
Capital Outlay-Software	0.00	0.00	0.00	0.00	0.00
001.0201.519641					
Capital Outlay-Software	16,439.85	16,000.00	16,000.00	0.00	-16,000.00
001.0201.519642					
Capital Outlay - New Vehicles	0.00	1,559,000.00	1,320,000.00	0.00	-1,320,000.00
Total	**121,800.54**	**1,651,000.45**	**1,396,000.00**	**0.00**	**-1,396,000.00**
Total Information Technology	**1,009,025.73**	**3,447,282.21**	**2,778,391.00**	**1,676,304.00**	**-1,102,087.00**
					1,102,087.00

CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Law Department

Description

The Law Department serves as legal counsel for all City Departments. Responsibilities include general consultation, development and review of contracts and other legal documents, and litigation of all lawsuits brought by and against the City.

No performance measures or balance scorecard is presented for the law department due to the nature of the work performed.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	-
Total Expenditures	910,063	1,457,809	1,282,335	-12%
Net Margin	$ (910,063)	$ (1,457,809)	$ (1,282,335)	-12%

ORGANIZATIONAL CHART

LAW DEPARTMENT

2007-2008

07		08	
1	City Attorney	1	City Attorney
1	Attorney	1	Municipal General
1	Attorney	1	Workers Compensation
2	Attorney*	2	Litigation
1	Attorney	1	Police Legal
1	Attorney	1	Code Compliance
7		**7**	

07	*Staff Office*	8
1	Office Coordinator	1
1	Foreclosure Specialist/Document Clerk	0
1	Paralegal	2
5	Legal Secretary	4
3	P/T College Intern	2
1	P/T Scanning Technician	0
12		**9**

* Two positions funded by Self Insurance Trust Fund

PERSONNEL SUMMARY
2007-2008

LAW DEPARTMENT 001.0230.514.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	City Attorney	1	1	1	$160,720.00
*	Attorney (Staff)	6	6	6	$265,323.00
	Office Coordinator	1	1	1	$55,809.00
	Total Executive Salaries				**$481,852.00**
120	**CIVIL SERVICE SALARIES**				
	Foreclosure Specialist/Document Clerk	1	0	0	$0.00
	Paralegal	1	2	2	$74,602.00
	Legal Secretary	5	4	4	$234,947.00
	Total Civil Service Salaries				**$309,549.00**
130	**TEMPORARY SALARIES**				
	College Intern P/T	3	1	2	$28,619.00
	Scanning Technician P/T	1	0	0	$0.00
	Total Temporary Salaries				**$28,619.00**
	TOTAL SALARY EXPENSES	**19**	**15**	**16**	***$820,020.00***

* Two positions funded by Self-Insurance Fund

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0230.514110 Executive salaries	376,756.00	457,581.00	442,226.00	481,852.00	39,626.00
001.0230.514120 Civil service salaries	172,537.20	299,880.00	245,880.00	309,549.00	63,669.00
001.0230.514130 Temporary salaries	75,155.78	50,581.00	9,500.00	28,619.00	19,119.00
001.0230.514135 Deferred compensation	4,866.20	5,000.00	5,000.00	5,700.00	700.00
001.0230.514140 Overtime	0.00	3,000.00	3,000.00	3,000.00	0.00
001.0230.514141 Separation pay	5,745.60	30,000.00	30,000.00	30,000.00	0.00
001.0230.514210 FICA	44,329.50	64,722.00	56,274.00	63,397.00	7,123.00
001.0230.514220 Retirement	48,682.87	174,216.00	160,449.00	208,218.00	47,769.00
Total	**728,073.15**	**1,084,980.00**	**952,329.00**	**1,130,335.00**	**178,006.00**
001.0230.514310 Professional services - legal	146,875.11	260,740.90	250,000.00	125,000.00	-125,000.00
001.0230.514315 Recovery of Legal Services	0.00	0.00	0.00	0.00	0.00
001.0230.514400 Travel & per diem	952.26	6,000.00	6,000.00	5,000.00	-1,000.00
001.0230.514462 Repair and maintenance	920.82	3,000.00	3,000.00	2,000.00	-1,000.00
001.0230.514491 Other charges - education	2,774.00	6,000.00	6,000.00	6,000.00	0.00
001.0230.514510 Office Supplies	2,079.57	5,000.00	5,000.00	[illegible]	0.00
001.0230.514526 Operating supplies	4,266.15	4,000.00	4,000.00	4,000.00	0.00
001.0230.514540 Publications & memberships	3,879.25	5,000.00	5,000.00	5,000.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	**161,747.16**	**289,740.90**	**279,000.00**	**152,000.00**	**-127,000.00**
001.0230.514640					
Capital outlay - equipment	2,835.74	25,000.00	25,000.00	0.00	-25,000.00
001.0230.514660					
Capital outlay-Books	17,406.87	58,088.56	52,000.00	0.00	-52,000.00
Total	**20,242.61**	**83,088.56**	**77,000.00**	**0.00**	**-77,000.00**
Total Law	**910,062.92**	**1,457,809.46**	**1,308,329.00**	**1,282,335.00**	**-25,994.00**
					-25,994.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Library Division

Description

The Library Division promotes the education, recreation and information needs of its community, and contributes to its culture.

The Library maintains a central library, the ***John F. Kennedy Memorial Library***, and the ***Curtiss***, ***West and North, Wilde and Walker e-Libraries***, with open access, a community focus, responsive service hours, and broad and relevant materials in a variety of formats.
The Library provides free public library services to the citizens of Hialeah, including reference services, access to technology and the Internet, children's services, literacy services, and a full range of circulating materials.

The Library Division falls under the Department of Education and Community Services within the government of the City of Hialeah, under the direction of the Mayor and City Council. The Library is primarily funded by the City of Hialeah taxpayers.

2007 Accomplishments

- Completed construction of new e-Library at Walker Park funded through a ($280,000) State Construction grant.
- Completing a remodeling project at West e-Library to become a full branch funded through a ($500,000) State Construction grant.
- Added Director's Station module to our automated catalog to improve statistical reporting.
- Added 13 laptops for public use at JFK, funded through an LSTA grant
- Added a self checkout module for increased efficiency at JFK Library, funded through an LSTA grant
- Focused on Spanish language collection development.
- Continued to issue new and renewal library cards to all Hialeah residents to increase the number of library users per capita.
- Continued to work with vendors to improve processing and shelf-ready services to increase efficiency.

- Joined SOLINET and incorporated use of the OCLC database to share records, funded through an LSTA grant.

- Installed new security gates at JFK, Curtiss and Wilde e-Libraries.

2008 Goals

- Implement PC Reservation and Print Management Systems at JFK and West e-Library public computer areas, for cost recovery and staff efficiency to be funded through State Aid funds.

- Purchase an additional self check out module for the children's department at JFK to be funded through State Aid funds.

- Install security gates at Walker and West e-Libraries to be funded through the Construction Grants.

- Convert present picture library card to plain, barcode cards for cost efficiency, and to facilitate out reach card drives to be funded through State Aid funds.

- Focus on very selective collection development, due to 85% cut in book budget.

- Reorganize staff duties to maximize efficiency due to operating budget cuts.

- Have gated area constructed at JFK parking lot to maintain library van on site, to increase efficiency of use by more staff in all shifts.

- Interior repairs at JFK – replacing mildewed wallpaper and peeling paint areas.

- Seek alternate funding sources.

Budget Summary	**2006 Actual**	**2007 Projected Actual**	**2008 Adopted**	**Percent Change**
Total Revenues	$ 192,618	$ 1,100,551	$ 151,903	-86% *
Total Expenditures	$ 2,519,930	$ 3,531,563	$ 2,258,038	-36%
Net Margin	$ (2,327,312)	$ (2,431,012)	$ (2,106,135)	-13%

*** Decrease is due to construction grants in Fiscal 2007, which will not reoccur in Fiscal 2008.**

LIBRARY DIVISION - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Education and Recreational Programs for the Youth and Elderly Community	Number of items in collection	Q	N/A	7,402	Elizabeth Miro	D. Diaz
		Number of items purchased	A	N/A	7,168	Elizabeth Miro	D. Diaz
Financial	Maximize Deliverable Grant Opportunities and Other Revenue Sources	Number of partnerships developed/retained	A	5	5	E. Miro	D. Diaz
		Number of sponsorships developed/retained	A	3	3	E. Miro	D. Diaz
Learning & Growth	Provide Quality Work Environment	Professional Training Attendance (%)	A	50%	98%	Elizabeth Miro	D. Diaz

ORGANIZATIONAL CHART

LIBRARY
DIVISION OF EDUCATION & COMMUNITY SERVICES DEPARTMENT

2007-2008

07		08
1	Library Administrator/Director	1

07	*Administrative Support*	08
1	Library Services Supervisor	1
0	Librarian	1
1	Clerk Typist I/II	1
2	Receptionist	2
4		**5**

07	*Technical Services (Acquisitions /Processing)*	08
1	Librarian II	1
1	Librarian I	1
1	Librarian Aide	1
2	Clerk Typist I/II	2
1	Receptionist	1
1	P/T Clerk	1
7		**7**

07	*Computer Support Services*	08
0	Information Systems Clerk	1
1	Librarian II	1
2	P/T Computer Assistant	2
4	P/T Clerk	4
7		**8**

07	*Outreach/Programming/Children's Services*	08
1	Librarian II	1
3	Librarian Aide	3
1	P/T Librarian	1
5		**5**

07	*Reference / Spanish Services*	08
2	Librarian I	1
2	Librarian Aide	2
4		**3**

07	*Circulation / Branches*	08
1	Librarian II	1
1	Librarian I	1
2	Receptionist	2
4	Clerk	3
4	P/T Computer Assistant	4
1	P/T Librarian	1
14	P/T Clerk	14
27		**26**

PERSONNEL SUMMARY
2007-2008

LIBRARY **001.3110.571.**

DIVISION OF EDUCATION AND COMMUNITY SERVICES DEPARTMENT

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Library Administrator/Director	1	1	1	$76,333.00
	Total Executive Salary				**$76,333.00**
120	**CIVIL SERVICE SALARIES**				
	Clerk	4	3	3	$65,197.00
	Clerk Typist I/II	3	3	3	$110,670.00
	Information Systems Clerk	0	1	1	$18,830.00
	Librarian	0	1	1	$21,648.00
	Librarian Aide	6	7	6	$178,001.00
	Librarian I	4	2	3	$122,012.00
	Librarian II	4	3	4	$223,371.00
	Library Services Supervisor	1	1	1	$60,503.00
	Receptionist	5	5	5	$144,181.00
	Total Civil Service Salaries				**$944,413.00**
130	**Temporary Salaries**				
	Clerk P/T	19	15	19	$224,907.00
	Computer Assistant P/T	6	5	6	$88,802.00
	Librarian P/T	2	2	2	$33,212.00
	Total Temporary Salaries				**$346,921.00**
	TOTAL SALARY EXPENSES	**55**	**49**	**55**	***$1,367,667.00***
	Temporary Grant Funded Positions				
	Tutor P/T (LSTA)	4	0	0	$0.00
	Tutor I P/T (LSTA)	4	0	0	$0.00
	Tutor I P/T (LSTA Contractor)	0	0	0	$0.00
	Tutor P/T (CDBG)	4	1	3	$0.00
	Tutor I P/T (CDBG)	0	3	3	$0.00
	Tutor P/T (Friends)	1	3	2	$0.00
	Tutor I P/T (Friends)	0	1	1	$0.00
	Teacher - Contractor (Seijas Grant)	1	1	1	$0.00
	Tutor - Contractor (seijas Grant)	1	0	0	$0.00
	Total Grant Funded Salaries	**15**	**9**	**10**	**$0.00**

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3110.331701					
Universal Service Fund	0.00	0.00	8,421.00	0.00	-8,421.00
001.3110.331702					
LSTA Federal Grant-Technol	0.00	40,000.00	40,000.00	0.00	-40,000.00
001.3110.334703					
Florida Library State Aid	0.00	45,753.00	0.00	0.00	0.00
001.3110.334705					
State Grant - Technology	0.00	94,903.00	94,903.00	94,903.00	0.00
001.3110.334707					
State Grant - Walker Park	0.00	280,000.00	280,000.00	0.00	-280,000.00
001.3110.334708					
State Grant - West	0.00	500,000.00	500,000.00	0.00	-500,000.00
001.3110.337701J					
County Grant - FCAT	0.00	20,000.00	20,000.00	0.00	-20,000.00
Sub Total	**0.00**	**980,656.00**	**943,324.00**	**94,903.00**	**-848,421.00**
001.3110.352100					
Library Fines	0.00	35,000.00	35,000.00	35,000.00	0.00
Sub Total	**0.00**	**35,000.00**	**35,000.00**	**35,000.00**	**0.00**
001.3110.347110					
Library Fees	0.00	15,000.00	15,000.00	15,000.00	0.00
001.3110.347120					
Library Copy Machine	0.00	7,000.00	7,000.00	7,000.00	0.00
Sub Total	**0.00**	**22,000.00**	**22,000.00**	**22,000.00**	**0.00**
001.3110.366100					
Gates Grant	0.00	39,000.00	39,000.00	0.00	-39,000.00
001.3110.366400					
Gift - Library Donation	420.00	0.00	550.00	0.00	-550.00
001.3110.366500					
Friends of the Library Program	0.00	23,895.00	23,895.00	0.00	-23,895.00
Sub Total	**420.00**	**62,895.00**	**63,445.00**	**0.00**	**-63,445.00**
Total Libraries	**420.00**	**1,100,551.00**	**1,063,769.00**	**151,903.00**	**-911,866.00**
					-911,866.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3110.571110 Executive salaries	84,637.50	84,156.00	54,274.00	76,333.00	22,059.00
001.3110.571120 Civil service salaries	935,744.36	941,049.00	770,254.00	944,413.00	174,159.00
001.3110.571130 Temporary salaries	317,468.19	320,687.00	509,290.00	346,921.00	-162,369.00
001.3110.571130B Temporary Salaries-LSTA	46,561.21	0.00	0.00	0.00	0.00
001.3110.571130D Temp Sal-Friends of Lib Grant	0.00	23,895.00	23,895.00	0.00	-23,895.00
001.3110.571140 Overtime	5,866.69	5,400.00	5,400.00	5,400.00	0.00
001.3110.571140A Overtime Reimbursement	0.00	0.00	-3,000.00	0.00	3,000.00
001.3110.571141 Separation pay	15,482.54	30,000.00	30,000.00	30,000.00	0.00
001.3110.571210 FICA	103,377.51	106,541.00	106,344.00	107,335.00	991.00
001.3110.571220 Retirement	229,787.49	238,971.00	312,274.00	359,833.00	47,559.00
Total	**1,738,925.49**	**1,750,699.00**	**1,808,731.00**	**1,870,235.00**	**61,504.00**
001.3110.571310D Prof. Svcs-LSTA Automation	0.00	1,300.00	1,300.00	0.00	-1,300.00
001.3110.571340 Contractual services	33,774.03	43,500.00	43,500.00	42,300.00	-1,200.00
001.3110.571340B LSTA Grant Hialeah Reads	4,815.00	0.00	0.00	0.00	0.00
001.3110.571340J Cnty Grant L4-04 FCAT Prep	27,487.50	17,955.00	17,955.00	0.00	-17,955.00
001.3110.571400 Travel & per diem	1,986.86	3,000.00	2,500.00	1,000.00	-1,500.00
001.3110.571430 Utilities	83,848.32	80,000.00	85,000.00	100,000.00	15,000.00

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3110.571441 Rental & lease - equipment	44,704.74	41,813.89	41,814.00	35,000.00	-6,814.00
001.3110.571461 Repair & maintenance - bldg.	21,651.32	10,000.00	15,000.00	10,000.00	-5,000.00
001.3110.571461A Repair & Maint-State Grant-0	0.00	60,000.00	60,000.00	0.00	-60,000.00
001.3110.571462 Repair & maintenance - equip.	34,492.61	43,040.00	43,040.00	42,500.00	-540.00
001.3110.571463 Repair & maintenance - auto	816.89	2,000.00	2,000.00	2,000.00	0.00
001.3110.571470 Printing & binding	13,700.96	15,000.00	15,000.00	9,000.00	-6,000.00
001.3110.571480 Public affairs	11,532.15	9,326.68	9,327.00	8,000.00	-1,327.00
001.3110.571491 Other charges - education	1,429.00	2,259.00	2,259.00	1,000.00	-1,259.00
001.3110.571510 Office supplies	33,454.72	43,131.57	43,132.00	35,000.00	-8,132.00
001.3110.571522 Operating supplies - gas & oil	4,126.54	3,000.00	3,750.00	3,500.00	-250.00
001.3110.571523 Operating supplies - janitorial	2,172.90	4,000.00	4,000.00	3,000.00	-1,000.00
001.3110.571527B LSTA Grant- Hialeah Reads	7,724.89	403.80	404.00	0.00	-404.00
001.3110.571527J Operating Supplies-FCAT	0.00	2,045.00	2,045.00	0.00	-2,045.00
001.3110.571540 Publications & memberships	430.00	1,000.00	800.00	600.00	-200.00
Total	**328,148.43**	**382,774.94**	**392,826.00**	**292,900.00**	**-99,926.00**
001.3110.571620 Capital outlay- building	80,998.44	110,165.00	90,000.00	0.00	-90,000.00
001.3110.571621 Capital Outlay-Building	74,418.91	11,003.60	10,000.00	0.00	-10,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3110.571622 Capital Outlay-Walker E-Libra	0.00	280,000.00	280,000.00	0.00	-280,000.00
001.3110.571623 Capital Outlay-West E-Library	0.00	5,000,000.00	500,000.00	0.00	-500,000.00
001.3110.571640 Capital outlay - equipment	39,043.47	51,844.48	51,845.00	0.00	-51,845.00
001.3110.571640D Capital Outlay-LSTA	0.00	38,700.00	38,700.00	0.00	-38,700.00
001.3110.571640E Capital Outlay -State Aid	0.00	34,903.00	34,903.00	94,903.00	60,000.00
001.3110.571640F Capital Outlay - State Aid	24,184.34	45,888.98	45,889.00	0.00	-45,889.00
001.3110.571640G Capital Outlay-Gates Grant	0.00	39,000.00	39,000.00	0.00	-39,000.00
001.3110.571660 Capital outlay - books	165,309.43	212,674.28	212,674.00	0.00	-212,674.00
001.3110.571660B Books-Hialeah Reads	975.03	0.00	0.00	0.00	0.00
001.3110.571660E State Aid Grant 05-ST-35	18,326.90	0.00	0.00	0.00	0.00
001.3110.571660F Capital Outlay - Books	34,159.90	5,000.00	5,000.00	0.00	-5,000.00
001.3110.571661 Capital outlay- periodicals	15,439.27	21,995.00	21,995.00	0.00	-21,995.00
Total	**452,855.69**	**5,851,174.34**	**1,330,006.00**	**94,903.00**	**-1,235,103.00**
Total Libraries	**2,519,929.61**	**7,984,648.28**	**3,531,563.00**	**2,258,038.00**	**-1,273,525.00**
					-1,273,525.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING DECEMBER 31, 2008
Office of the Mayor

Description

The Mayor's office is the executive branch of city government. It provides leadership and administrative support to the Mayor in the administration and execution of policies and objectives formulated by the Mayor; develops and recommends solutions to community problems for consideration by the Mayor and City Council; and plans, develops, and monitors programs to meet current and future physical, social, and cultural needs of the citizens of Hialeah.

The Department has been functionalized as follows:

- **Human Relations Enforcement**: Receive and process citizen's complaints of discrimination in employment, housing and public accommodations.
- **Awareness and Response**: Maintain a formalized network of community connections whereby the city is proactive in identifying sensitive community issues or concerns, and facilitate timely and effective responses.

2007 Accomplishments and 2008 Goals

The Office of the Mayor's accomplishments, goals and objectives are reflected in each respective department.

Budget Summary	2006 Actual	2007 Projected Actual	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	-
Total Expenditures	679,227	774,347	767,546	-1%
Net Margin	$ (679,227)	$ (774,347)	$ (767,546)	-1%

No performance measures have been presented for the Office of the Mayor due to the nature of the work performed.

ORGANIZATIONAL CHART

OFFICE OF THE MAYOR

2007-2008

07		08
1	Mayor	1

07		08
2	Administrative Assistant	2
1	Administrative Coordinator	0
0	Chief of Staff	1
3		3

07		08
2	Administrative Aide Confidential	1
1	Clerk Typist I/II	0
2	Mayor's Field Aide I/II	2
1	Receptionist	1
0	Adminstrative Aide P/T	1
1	Clerical Trainee P/T	0
0	Field Aide P/T	2
1	Mayor's Aide P/T	1
8		8

PERSONNEL SUMMARY
2007-2008

OFFICE OF THE MAYOR 001.0200.512.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Mayor	1	1	1	$155,250.00
	Administrative Coordinator	1	0	0	$0.00
	Administrative Assistant	2	2	2	$99,704.00
	Chief of Staff	0	1	1	$66,264.00
	Total Executive Salaries				**$321,218.00**
120	CIVIL SERVICE SALARIES				
	Administrative Aide Confidential	2	1	1	$36,914.00
	Clerk Typist I/II	1	0	0	$0.00
	Mayor's Field Aide I	1	1	1	$23,407.00
	Mayor's Field Aide II	1	1	1	$31,183.00
	Receptionist	1	1	1	$25,641.00
	Total Civil Service Salaries				**$117,145.00**
130	TEMPORARY SALARIES				
	Administrative Aide P/T	0	1	1	$10,440.00
	Clerical Trainee P/T	1	0	0	$0.00
	Field Aide P/T	0	1	2	$18,425.00
	Mayor's Aide P/T	1	1	1	$16,758.00
	Total Temporary Salaries				**$45,623.00**
	TOTAL SALARY EXPENSES	**12**	**11**	**12**	***$483,986.00***

General
Expenditures
Mayor's Office

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0200.512110 Executive salaries	291,696.35	297,524.00	311,112.00	321,218.00	10,106.00
001.0200.512120 Civil service salaries	52,021.70	159,927.00	141,830.00	117,145.00	-24,685.00
001.0200.512130 Temporary salaries	107,926.64	27,626.00	36,294.00	45,623.00	9,329.00
001.0200.512141 Separation pay	35,368.99	20,000.00	20,000.00	20,000.00	0.00
001.0200.512210 FICA	34,094.09	39,556.00	47,104.00	46,933.00	-171.00
001.0200.512220 Retirement	35,913.84	70,026.00	76,817.00	86,490.00	9,673.00
Total	**557,021.61**	**614,659.00**	**633,157.00**	**637,409.00**	**4,252.00**
001.0200.512400 Mayors Expense	64,750.92	68,500.00	68,500.00	71,515.00	3,015.00
001.0200.512401 Travel & Per Diem	35,862.06	38,000.00	38,000.00	39,672.00	1,672.00
001.0200.512401A Travel & Per Diem - Staff	3,209.23	4,000.00	4,000.00	4,000.00	0.00
001.0200.512402 Mayor's Vehicle Lease	0.00	11,490.10	11,490.00	0.00	-11,490.00
001.0200.512463 Repair & maintenance - auto	2,541.80	4,000.00	4,000.00	4,000.00	0.00
001.0200.512491 Other charges - education	477.00	750.00	750.00	750.00	0.00
001.0200.512492 Other Chgs-Awards Educ Lunc	0.00	2,240.00	2,240.00	0.00	-2,240.00
001.0200.512510 Office supplies	7,050.58	6,000.00	6,000.00	6,000.00	0.00
001.0200.512522 Operating supplies - gas & oil	3,592.06	3,000.00	4,500.00	3,000.00	-1,500.00
001.0200.512526 Operating supplies - Misc.	690.75	1,509.90	1,510.00	1,000.00	-510.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0200.512540					
Publications & memberships	0.00	200.00	200.00	200.00	0.00
Total	**118,174.40**	**139,690.00**	**141,190.00**	**130,137.00**	**-11,053.00**
001.0200.512640					
Capital outlay - equipment	4,030.72	7,000.00	0.00	0.00	0.00
Total	**4,030.72**	**7,000.00**	**0.00**	**0.00**	**0.00**
Total Mayor's Office	**679,226.73**	**761,349.00**	**774,347.00**	**767,546.00**	**-6,801.00**
					-6,801.00

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Office of Management and Budget

Description:

The Office of Management and Budget is responsible for the development, preparation, and monitoring of the City's annual budget. This department is also responsible for providing internal audit services and operational views for City departments.

The Department is responsible for the following functions:

- The **Strategic Planning** function is responsible for the creation and implementation of the City's business plan, capital improvements plan, annual budget and balanced scorecard and strategic planning process.

- The **Management and Administration** function provides leadership in the finance, purchasing, and budget departments. Areas of overlap between OMB and finance include the external audit and cost allocation reports. Areas of overlap between OMB and purchasing include account analysis and overbudget account analysis.

- **The Purchasing Division** is responsible for all aspects of the City's centralized procurement process. Its objective is to acquire needed goods and services as efficiently and as inexpensively as possible, while assuring fair and equal opportunity to all qualified vendors. The Purchasing Division's primary function is to assist other City Departments in their procurement efforts, securing materials and services, which meet necessary standards. It concurrently monitors all procurement to ascertain compliance with applicable laws.

- The **Internal Audit** function is responsible for special projects requested by the Mayor, the City Council and other City departments as the need arises throughout the year. Internal audit also does regularly planned reviews of cash, inventory and internal controls throughout the year.

- The **Labor Relations** function is responsible for financial labor relation's issues with the City's three unions. Every year OMB is asked to generate a schedule for differing union payment scenarios in contract negotiations with union representatives.

- The **Performance Improvement** function is responsible for financial analysis, benchmarking studies, performance improvement studies. The Balance Scorecard Process mentioned in the Strategic Planning function above also serves as the management tool for Citywide and departmental performance improvement.

- The **Revenue Maximization** function has been expanded with the advent of tax reform and its implications on the City's finances. This function seeks to identify areas of revenue enhancement throughout the City.

- The **Investment Management** function is responsible maximizing the return on investment for the City's assets and as a result includes the hiring of an investment manager, and the maintenance of the City's investment policy and review of quarterly results.

- The **Debt Issuance and Management** function is responsible for monitoring of the City's debt portfolio and the issuance of loans and bonds for capital improvement projects.

- The **Property Management** function is responsible for the management, leasing and maintenance of city owned facilities. These facilities include apartment buildings, dental clinic, Technological Center and Farmers Market.

2007 Accomplishments

- Maintained the Operating Ad Valorem Millage Rate steady.

- Adopted a written investment policy to ensure safety of capital, provide liquidity to fund operating expenses and achieve a rate of return that adequately compensates the City.

- Transformed the performance indicators implemented in the prior year into a Citywide and Departmental Balance Scorecard Process as a management tool. This Scorecard Process will help determine the quality and cost efficiency of the services and to provide guidance to public officials in making resource allocation decisions.

- Compiled a citywide Business Plan that includes a five-year Capital Improvements Plan (CIP). Some of the benefits provided by the CIP are:

    - Identification of capital needs in order to arrange funding
    - Priority setting in the decision making process
    - Replacement of facilities and equipment according to an orderly plan

- Completed the Request for Proposal process for Financial Audit resulting in the hiring of a new external auditor to serve the needs of the City.

- Completed the Request for Proposal process for Banking Services resulting in the enhancement of our current banking relationship to include check protection, increased interest rate of return, and other enhanced features.

- Submitted our Annual Budget to the Government Finance Officers Association and was awarded the GFOA's Distinguished Budget Presentation Award Program for Fiscal 2007's budget.

- Hired an actuary to complete the actuarial valuation of Other Post Employment Benefits required by GASB 45 several years ahead of the required implementation date.

- Adopted a Retirement System Drop Plan for Hialeah employees who are eligible general employees, firefighters and police officers.

- Implementation of a new interdepartmental electronic hiring process was completed and has been very successful. We have reduced the time required to hire an employee from ten days to three to four days.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 40,745	$ 40,000	$ 40,000	0%
Total Expenditures	600,919	865,236	751,387	-13%
Net Margin	$ (560,174)	$ (825,236)	$ (711,387)	-14%

125 - Affordable Housing Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 615,144	$ 608,460	$ 1,028,104	69%
Total Expenditures	811,274	981,202	1,028,104	5%
Net Margin	$ (196,130)	$ (372,742)	$ -	100%

Note: Increase in revenue relates to the completion of 150 units of affordable housing owned by the City. An additional 150 units are projected to come online in Fiscal 2009.

2008 Goals

- Achieve revenue enhancement of $5 Million dollars for the fiscal year.
- Prepare an economic study in order to present the City in a positive light.
- Achieve the issuance of several bonds during this fiscal year to fund capital projects.
- Achieve and increase the bond rating for the City.
- Hire an investment advisor as fiduciary for the Elected Officials Retirement Fund and the Operating Cash Funds. These two funding sources do not currently have an investment advisor.
- Implement an electronic purchasing requisition process for capital items and operating items alike.
- Hire a Financial Advisor for the City to assist in Bond Issues including the issuance of $80 Million in bonds related to the Reverse Osmosis Bond Issuance.
- Pursue and obtain the GFOA's Distinguished Budget Presentation Award Program on an annual basis.
- Continue the growth of the internal audit department objectives and scope of service to the City.
- Monitoring, evaluation and testing of Balance Scorecard Process from a Citywide and Departmental perspective. The performance improvement system used to monitor strategy execution and status of goals, objectives and benchmarks.

- Pursue additional efficiencies, cost savings and revenue enhancements through performance reviews.
- Perform examinations and special projects at the request of the Mayor and departmental functionality.
- Comply with established timetable for early delivery of proposed budget to the Mayor and Council for review and approval.
- Assist operating departments in establishing desired budgetary goals and objectives
- Monitor spending of City funds and Joint Participation Agreement funds subsidizing building and road construction, vehicle replacements, computer and other miscellaneous equipment.
- Monitor inventory levels at city facilities
- Adherence to Governmental Accounting Standards Board (GASB) for all new requirements.

2008 Objectives

- Efficiently coordinate early submission of departments and division's budget.
- Efficient distribution of budget document to various departments.
- Efficiently and timely processing of budget transfer requests.
- Effective processing of agenda items for transmittal to City Council.
- Coordinate budget hearings and workshops with departments and divisions.
- Efficient and effective analytical review of financial accounts.
- Implementation of the Merchant Services Program that will allow the City to receive electronic payments (credit cards) for services provided to its residents.
- Interdepartmental implementation of a new Time and Labor Management and biometrics process.
- Assist during implementation of Ethics Training to help the city meet compliance requirements and employees to realize the benefits of an awareness and prevention of fraudulent behavior, reduce financial, legal and reputation risk.
- Implementation of additional internal controls related to the cash throughout the City.
- Strengthening of internal controls through the Retirement Department.

OFFICE OF MANAGEMENT AND BUDGET - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Financial	To Provide a System that is Fiscally Responsible and Accountable	Implementation of Performance Measures under a City-Wide Balanced Scorecard (%)	A	50%	50%	A. Vega	A.Vega
		Enhance investment bond grade rating	A	BBB+	BBB+	A. Vega	A.Vega
		Obtain GFOA Budget Award	A	Expected	Awarded	A. Vega	A.Vega
		Percent Completion of Analytical Projects completed for Mayor	A	100%	100%	A. Vega	A.Vega
		Percent Completion of Internal Audit Projects completed for Mayor	A	100%	100%	A. Vega	A.Vega
		Percent Completion of special projects assigned by Mayor	A	100%	100%	A. Vega	A.Vega
	Maximize Deliverable Grant Opportunities and Other Revenue Sources	Percent Completion of Citywide Revenue Enhancement Analysis	M	100%	100%	A. Vega	A.Vega
		Maintain interest rate for operating bank accounts	A	5%	5%	A. Vega	A.Vega
		Maintain interest rate for Elected Officials	A	7%	6%	A. Vega	A.Vega
		Maintain interest rate for Retirement Fund	A	8%	11.3%	Retirement Board	Retirement Board
Internal Processes	Review & Improve Core Business Processes to Enhance Customer Service	Number of Agenda Items processed	M	212	181	M. Hernandez	A.Vega
		Number of Personnel Hiring forms processed	M	236	211	M. Hernandez	A.Vega
Learning & Growth	Provide Quality Work Environment	Total Number of Strategic/Professional Training hours earned by personnel	A	80	128	A. Gomez	A.Vega

PURCHASING DIVISION - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Internal Processes	Review & Improve Core Business Processes to Enhance Customer Service	Conversion of Requisitions to Purchase Orders (Days)	M	3	2	C. Lopez	M. Flores
		Percent of city property maintenance jobs performed by this division	Q	75%	63%	F. Veitia	M. Flores

ORGANIZATIONAL CHART

OFFICE OF MANAGEMENT & BUDGET AND PURCHASING DIVISION

2007-2008

07		08
1	Director	1

07		08
.5	Purchasing/Property Director	.5*
.5		.5

07	*Budgeting*	08
0	Budget Analyst	1
0	Budget Analyst Assistant	1
1	Budget Aide	0
2	College Intern (P/T)	1
3		3

07	*Purchasing*	08
0	Purchasing Supervisor	1
1	Purchasing Aide	1
1	Clerk	1
1	Clerk Typist I/II	1
3		4

07	*Auditing*	08
1	Senior Internal Auditor	1

07	*Property Maintenance*	08
1	Property Aide	0**

07	*Garage*	08
0	Parking Attendant Coordinator	1
4	Parking Attendant P/T	3
4		4

07	*Housing Administration*	08
1	Clerk Typist I/II	0**

* 50% of Salary from Affordable Housing Fund
** Transferred to Affordable Housing Fund

PERSONNEL SUMMARY
2007-2008

OFFICE OF MANAGEMENT AND BUDGET AND PURCHASING DIVISION **001.0210.513.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Director	1	1	1	$116,114.00
*	Purchasing / Property Director	1	0.5	0.5	$38,363.00
	Total Executive Salaries				**$154,477.00**
120	**CIVIL SERVICE SALARIES**				
	Budget Aide	1	0	0	$0.00
	Budget Analyst	1	1	1	$60,155.00
	Budget Analyst Assistant	0	1	1	$34,866.00
	Clerk	1	1	1	$36,698.00
**	Clerk Typist I/II	2	1	1	$21,555.00
	Parking Attendant Coordinator	0	0	1	$23,845.00
**	Property Aide	1	1	0	$0.00
	Purchasing Aide	1	0	1	$26,749.00
	Purchasing Supervisor	0	1	1	$40,228.00
	Senior Internal Auditor	1	1	1	$67,411.00
	Total Civil Service Salaries				**$311,507.00**
130	**TEMPORARY SALARIES**				
	College Intern (P/T)	2	1	1	$11,338.00
	Parking Attendants (P/T)	4	4	3	$41,582.00
	Skilled Craftsman (P/T)	0	1	0	$0.00
	Total Temporary Salaries				**$52,920.00**
	TOTAL SALARY EXPENSES	**16**	**13.5**	**13.5**	***$518,904.00***

* Director's salary allocated between OMB/Purchasing and Affordable Housing Fund

** Positions transferred to Affordable Housing Fund

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0210.344510					
Parking Garage Fees	0.00	40,000.00	40,000.00	40,000.00	0.00
Sub Total	**0.00**	**40,000.00**	**40,000.00**	**40,000.00**	**0.00**
Total Office of Management & Budget	**0.00**	**40,000.00**	**40,000.00**	**40,000.00**	**0.00**
					0.00

General
Expenditures
Office of Management & Budget

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0210.513110 Executive salaries	179,918.00	183,551.00	183,551.00	154,477.00	-29,074.00
001.0210.513120 Civil service salaries	116,469.60	192,104.00	193,000.00	311,507.00	118,507.00
001.0210.513130 Temporary Salaries	153,517.37	172,034.00	141,000.00	52,920.00	-88,080.00
001.0210.513140 Overtime	693.48	3,500.00	5,000.00	3,500.00	-1,500.00
001.0210.513141 Separation pay	30,000.00	30,000.00	30,000.00	30,000.00	0.00
001.0210.513210 FICA	34,646.60	45,050.00	42,270.00	42,259.00	-11.00
001.0210.513220 Retirement	59,229.14	108,297.00	119,037.00	136,524.00	17,487.00
Total	**574,474.19**	**734,536.00**	**713,858.00**	**731,187.00**	**17,329.00**
001.0210.513310 Professional Services	4,700.00	100,000.00	100,000.00	2,000.00	-98,000.00
001.0210.513340 Contractual Services	1,710.00	0.00	0.00	0.00	0.00
001.0210.513400 Travel & per diem	1,271.64	4,000.00	4,000.00	2,000.00	-2,000.00
001.0210.513462 Repair & maintenance - Equip.	804.62	1,500.00	1,500.00	1,500.00	0.00
001.0210.513463 Repair & Maintenance - Auto	0.00	500.00	500.00	500.00	0.00
001.0210.513490 Other charges - education	1,218.47	7,500.00	7,500.00	2,000.00	-5,500.00
001.0210.513510 Office supplies	8,857.27	6,072.88	6,075.00	6,000.00	-75.00
001.0210.513522 Operating Supplies - gas&oil	1,202.20	1,000.00	1,200.00	1,000.00	-200.00
001.0210.513525 Operating Supplies - Uniforms	0.00	1,200.00	1,200.00	1,200.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.0210.513540					
Publications & memberships	745.98	1,000.00	1,000.00	1,000.00	0.00
001.0210.513541					
GFOA - Certificates	1,380.00	3,000.00	3,000.00	3,000.00	0.00
Total	**21,890.18**	**125,772.88**	**125,975.00**	**20,200.00**	**-105,775.00**
001.0210.513640					
Capital outlay - equipment	4,554.17	5,000.00	5,000.00	0.00	-5,000.00
Total	**4,554.17**	**5,000.00**	**5,000.00**	**0.00**	**-5,000.00**
Total Office of Management & Budget	**600,918.54**	**865,308.88**	**844,833.00**	**751,387.00**	**-93,446.00**
					-93,446.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Parks and Recreation Department

Description

The Department of Parks and Recreation is responsible for providing quality recreational, fitness, cultural, and educational facilities and programs that serve the citizens of Hialeah.
The Department of Parks and Recreation offers a wide variety of recreation activities to area residents and visitors. Services include the provision of active parks, picnic and scenic areas. Active recreation programming includes youth and adult athletics (i.e. girls and boys, football, soccer, baseball, softball, volleyball, cheerleading, swimming and water polo), summer and holiday out of school camps and a host of other activities for citizens of all ages. City park facilities and community centers provide meeting space and host a number of arts and crafts and fitness activities.

The Department of Parks and Recreation operates and maintains:

Park Types	Quantity	Acres
Passive Parks	7	8
Active Parks	15	177
Pools	4	1.75
Aquatic Centers	3	11.5
Total	29	198.25

Programs:

Girls and boys football, soccer, baseball, softball, volleyball, cheerleading, swimming, and water polo.

2007 Accomplishments

- April- Milander Park's Ted Hendricks Stadium reopens after renovations. The stadium gets a grant-funded facelift, which includes a new sports turf, new scoreboard and a multitude of facility renovations.

- May-To battle inactivity and the increasing obesity rates in our community's youth. The City of Hialeah opened up the Children's Trust Funded, Hialeah Fit Kids camp during the 10-week summer program. The goal of the Hialeah Fit Kids program was to help children achieve a healthy weight and make permanent life long changes that lead to a healthier lifestyle. The program focused on weight management and fun through a variety of physical activities, fitness education, nutrition, and self-improvement/image courses.

- September-Morning Seniors Water Fitness program opens up and is an immediate success, over 15 participants enjoy water fitness at Milander Aquatic Center, seniors now have an inexpensive place to go exercise and have fun in the sun.

- October-Goodlet Parks Cultural program performs at the National Cultural Art Fair In Miami, children from our cultural Arts program perform, poetry, dance and music in front of the cultural arts community.

- October- Funded by the Children's Trust the Nuestro Arts Center for Kids opens. The program provides Hialeah children 6 through 17 after school programs at Goodlet Theater (Drama) and Wilde Park (Dance). Overall, these programs are designed to stimulate the creativity and minds of our youth while helping them build skills in the individual performing arts disciplines. Program is envisioned in quarterly units (beginner, intermediate, advanced) in order for children to progress in their chosen art.

- October-Walker Park reopens after new construction into a multifunctional facility with newly renovated recreation center, E-Library, day care, classrooms, playground, basketball courts, baseball field, wet tot lot area and parking which began in 2006 was completed.

- November-The City's first swim meet in over a decade is a success, the Dade County SUB-JO Top 16 swim meet is held at Milander Aquatic Center (4800 Palm Avenue). Fifteen clubs and over 450 athletes compete, and over 700 participants come to see the meet.

Budget Summary	**2006 Actual**	**2007 Budget**	**2008 Adopted**	**Percent Change**
Total Revenues	$ 993,000	$ 1,231,600	$ 1,265,350	3%
Total Expenditures	13,090,554	13,194,708	11,716,647	-11%
Net Margin	$ (12,097,554)	$ (11,963,108)	$ (10,451,297)	-13%

115 - Impact Fees Budget Summary	**2006 Actual**	**2007 Budget**	**2008 Adopted**	**Percent Change** *
Total Revenues	$ 821,974	$ 1,500,000	$ 200,000	-87%
Total Expenditures	310	1,500,000	200,000	-87%
Net Margin	$ 821,664	$ -	$ -	0%

*** The decrease in Fiscal 2008 is related to the fact that in Fiscal 2007 funds received from Fiscal 2006 and 2005 had been budgeted in Fiscal 2007, whereas in Fiscal 2008 only revenues from the current Fiscal year have been budgeted.**

118 - Building Better Communities Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 2,118,629	$ 17,528,614	$ 5,739,000	-205%
Total Expenditures	1,949,401	17,528,654	5,739,000	-205%
Net Margin	$ 169,228	$ (40)	$ -	0%

Note: Fund 118 is designed to receive funds from the County General Obligation Bond Issue (GOB)(Building Better Communities), which includes Streets construction and Parks & Recreation infrastructures.

2008 Goals

- Opening of the NFL Flag Football Competitive League.
- Hosting of the City's first Water Polo Tournament at Milander Aquatic Center (4800 Palm Avenue)
- Host yet another swim meet at Milander Aquatic Center (4800 Palm Avenue).
- Begin 1st construction phase of Milander Park (Parking garage and cultural arts center preparations)
- Expand the Adult Softball, baseball and Basketball leagues to include more teams and more games.

PARKS & RECREATION DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Education and Recreational Programs for the Youth and Elderly Community	Number of programs offered	M	50	51	O. Paz	M. Ferrera
		Overall program participation	M	234,000	128,000	O. Paz	M. Ferrera
Financial	Achieve Cost-Effective Community Services	Percent of Operating Budget supported by user fees	A	10%	11%	M. Ferrera	M. Ferrera

ORGANIZATIONAL CHART

DEPARTMENT OF PARKS AND RECREATION

2007-2008

07		08
1	Director of Parks and Recreation	1

07	*Office*	08
4	Clerk Typist I/II	3
0	Office Coordinator	1
1	Radio Dispatcher	1
1	Radio Dispatcher P/T	1
0	Receptionist P/T	1
6		**7**

07	*Parks Division*	08
1	Assistant Director of Parks	1
2	Parks Supervisor I/II	2
3	Parks Crew Foreman	3
5	Parks & Rec. Journeyman	5
24	Utilityman	24
35	Utilityman P/T	35
70		**70**

07	*Recreation Division*	08
1	Assistant Director Recreation	0
1	Facility Manager	1
1	Project & Development Supervisor	1
1	Recreation Programs Supervisor	1
2	Recreation Supervisor I	2
6	Recreation Center Director II	6
16	Recreation Center Director I	16
13	Recreation Leader II	12
1	Recreation Specialist II	1
2	Stockroom Clerk	1
20	Counselor P/T	20
4	Recreation Basketball/Soccer Official P/T	4
54	Recreation Leader I P/T	54
7	Recreation Leader/Instructor P/T	7
3	Scorekeeper P/T	3
1	Tennis Instructor P/T	1
133		**130**

07	*Aquatics Division*	08
1	Aquatics Supervisor	1
3	Recreation Manager	3
6	Aquatics Chief Guards	6
1	Aquatics Swim Coach	1
18	Cashier P/T	16
46	Lifeguard/Lifeguard Instructor P/T	46
75		**73**

07	*Concessions*	08
1	Concession Manager	1
1	Assistant Concession Manager	1
2	Concession Operator	3
6	Concession Stand Operator P/T	6
10		**11**

07	*Cultural Affairs*	08
1	Performing Arts Coordinator	1
1		**1**

PERSONNEL SUMMARY
2007-2008

DEPARTMENT OF PARKS AND RECREATION 001.3130.572.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Director of Parks & Recreation	1	1	1	$71,978.00
	Aquatics Supervisor	1	1	1	$49,412.00
	Assistant Director of Parks	1	1	1	$67,229.00
	Assistant Director of Recreation	1	0	0	$0.00
	Concession Manager	1	1	1	$57,051.00
	Office Coordinator	0	0	1	$49,591.00
	Project & Development Supervisor	1	1	1	$49,273.00
	Recreation Programs Supervisor	1	1	1	$58,019.00
	Recreation Supervisor I	2	2	2	$138,520.00
	Total Executive Salaries				**$541,073.00**
120	**CIVIL SERVICE SALARIES**				
	Aquatics Chief Guard	6	6	6	$214,329.00
	Aquatics Manager	3	3	3	$138,729.00
	Aquatics Swim Coach	1	1	1	$27,051.00
	Assistant Concession Manager	1	0	1	$28,192.00
	Clerk Typist I/II	4	2	3	$88,500.00
	Concession Operator	2	3	3	$67,719.00
	Facility Manager	1	1	1	$37,808.00
	Parks & Recreation Journeyman	5	5	5	$201,414.00
	Parks Crew Foreman	3	3	3	$149,784.00
	Parks Supervisor I	2	2	2	$127,400.00
	Performing Arts Coordinator	1	1	1	$27,762.00
	Radio Dispatcher	1	0	1	$22,178.00
	Recreation Center Director I	16	14	16	$685,433.00
	Recreation Center Director II	6	6	6	$358,002.00
	Recreation Leader II	13	6	12	$308,605.00
	Recreation Specialist II	1	1	1	$24,492.00
	Stockroom Clerk	2	1	1	$30,477.00
	Utilityman	24	24	24	$775,896.00
	Total Civil Service Salaries				**$3,313,771.00**

PERSONNEL SUMMARY
2007-2008

DEPARTMENT OF PARKS AND RECREATION (CONT'D) 001.3130.572.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
130	**TEMPORARY SALARIES**				
	Cashier P/T	18	15	16	$181,223.00
	Concession Stand Operator P/T	6	6	6	$77,674.00
	Counselor P/T	20	20	20	$358,932.00
	Lifeguard/Lifeguard Instructor P/T	46	46	46	$859,326.00
	Radio Dispatcher P/T	1	0	1	$13,224.00
	Receptionist P/T	0	1	1	$14,321.00
	Recreation Leader I P/T	54	52	54	$723,658.00
	Recreation Leader/Instructor P/T	7	7	7	$101,832.00
	Tennis Instructor P/T	1	1	1	$14,321.00
	Utilityperson P/T	35	31	35	$471,094.00
	Recreation Basketball/Soccer Official P/T (Seasc	4	4	4	$64,123.00
	Softball Scorekeeper P/T (Seasonal)	3	2	3	$51,453.00
	Total Temporary Salaries				**$2,931,181.00**
	STAFF POOL (SUMMER)				
	Aquatics				$197,174.00
	Concession				$26,276.00
	Office				$1,933.00
	Parks				$17,000.00
	Recreation				$199,711.00
	Total Staff Pool (Summer)				**$442,094.00**
	TOTAL SALARY EXPENSES	296	272	293	***$7,228,119.00***

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3130.347210 Program Activity Fees	0.00	2,000.00	2,000.00	2,500.00	500.00
001.3130.347220 Adult Leagues	0.00	17,000.00	17,600.00	18,000.00	400.00
001.3130.347240 Swimming Pools	0.00	400,000.00	400,000.00	447,000.00	47,000.00
001.3130.347250 Swim Team Revenues	0.00	20,000.00	20,000.00	35,000.00	15,000.00
001.3130.347260 Corporate Picnics	0.00	3,095.00	5,000.00	5,000.00	0.00
001.3130.347292 Concessions	0.00	525,000.00	525,000.00	442,850.00	-82,150.00
001.3130.347510 Registration Fees	-40.00	150,000.00	150,000.00	142,500.00	-7,500.00
001.3130.347520 Facility Rentals	0.00	15,000.00	85,000.00	145,500.00	60,500.00
001.3130.347592 Batting Cage Revenue	0.00	24,000.00	24,000.00	24,000.00	0.00
Sub Total	**-40.00**	**1,156,095.00**	**1,228,600.00**	**1,262,350.00**	**33,750.00**
001.3130.366250 Swim Team Donations	0.00	0.00	3,000.00	3,000.00	0.00
Sub Total	**0.00**	**0.00**	**3,000.00**	**3,000.00**	**0.00**
Total Parks & Recreation	**-40.00**	**1,156,095.00**	**1,231,600.00**	**1,265,350.00**	**33,750.00**
					33,750.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3130.572110 Executive salaries	560,875.45	537,386.00	465,500.00	541,073.00	75,573.00
001.3130.572120 Civil service salaries	2,665,663.20	2,730,846.00	2,630,000.00	3,313,771.00	683,771.00
001.3130.572130 Temporary salaries	3,312,255.14	3,308,475.00	3,308,475.00	3,373,275.00	64,800.00
001.3130.572140 Overtime	36,154.07	50,000.00	50,000.00	50,000.00	0.00
001.3130.572140A Overtime Reimbursement	0.00	0.00	0.00	0.00	0.00
001.3130.572141 Separation pay	198,484.08	125,000.00	125,000.00	125,000.00	0.00
001.3130.572210 FICA	503,680.70	548,789.00	503,292.00	566,339.00	63,047.00
001.3130.572220 Retirement	847,846.97	829,753.00	1,472,914.00	1,014,209.00	-458,705.00
Total	**8,124,959.61**	**8,130,249.00**	**8,555,181.00**	**8,983,667.00**	**428,486.00**
001.3130.572310 Professional services - janitor	291,962.75	350,000.00	350,000.00	275,000.00	-75,000.00
001.3130.572311 Professional services-engineer	4,381.78	4,900.00	4,900.00	15,100.00	10,200.00
001.3130.572312 Professional Services-Grants	46,951.89	334,267.00	334,267.00	175,000.00	-159,267.00
001.3130.572340 Contractual services - umpires	12,010.00	140,000.00	130,000.00	85,000.00	-45,000.00
001.3130.572342 Contractual services - outside	1,000.00	0.00	0.00	0.00	0.00
001.3130.572400 Travel & per diem	2,986.72	3,500.00	3,500.00	0.00	-3,500.00
001.3130.572430 Utilities	1,226,633.79	1,200,000.00	1,200,000.00	950,000.00	-250,000.00
001.3130.572441 Rental & lease - equipment	0.00	1,400.00	1,400.00	1,000.00	-400.00

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3130.572462 Repair & maintenance - equip.	46,033.93	44,500.00	44,500.00	20,000.00	-24,500.00
001.3130.572463 Repair & maintenance - auto	75,552.52	49,000.00	49,000.00	40,000.00	-9,000.00
001.3130.572464 Repair & Maint.- Facility	296,732.96	395,000.00	345,000.00	242,000.00	-103,000.00
001.3130.572464A R & M-Facilities/Construction	0.00	0.00	0.00	50,000.00	50,000.00
001.3130.572465 Repair & maintenance - radio	13,121.70	15,500.00	20,000.00	17,500.00	-2,500.00
001.3130.572466 Repair & maintenance - pools	240,094.96	275,000.00	275,000.00	200,000.00	-75,000.00
001.3130.572470 Printing & Binding	8,907.82	3,500.00	3,500.00	3,400.00	-100.00
001.3130.572480 Public affairs	7,689.04	5,600.00	5,600.00	5,300.00	-300.00
001.3130.572481 Publicity & Advertisement	4,180.00	5,600.00	5,600.00	0.00	-5,600.00
001.3130.572491 Other charges - education	3,042.00	3,400.00	3,400.00	6,000.00	2,600.00
001.3130.572510 Office supplies	11,240.32	7,000.00	7,000.00	5,500.00	-1,500.00
001.3130.572520 Operating Supplies-Adult Pr.	2,442.54	3,500.00	3,500.00	3,000.00	-500.00
001.3130.572522 Operating supplies - gas & oil	102,335.06	59,500.00	70,000.00	54,000.00	-16,000.00
001.3130.572523 Operating supplies - janitorial	30,430.51	48,000.00	48,000.00	35,000.00	-13,000.00
001.3130.572524 Operating supplies - Rec.	77,803.02	105,000.00	105,000.00	75,000.00	-30,000.00
001.3130.572525 Operating supplies - uniforms	25,910.31	36,700.00	36,700.00	10,000.00	-26,700.00
001.3130.572526 Concessions	340,689.37	462,500.00	462,500.00	400,000.00	-62,500.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.3130.572527 Op. supplies - beautification	92,719.51	95,000.00	95,000.00	50,000.00	-45,000.00
001.3130.572528 Oper. Supplies-Corporate Pic	0.00	3,095.00	3,500.00	0.00	-3,500.00
001.3130.572529 Blanche/morton service center	34,753.66	0.00	0.00	0.00	0.00
001.3130.572530 Special events	187,865.42	39,400.00	39,400.00	13,080.00	-26,320.00
001.3130.572540 Publications & memberships	755.76	2,100.00	2,100.00	2,100.00	0.00
Total	**3,188,227.34**	**3,692,962.00**	**3,648,367.00**	**2,732,980.00**	**-915,387.00**
001.3130.572630 Park Development	429,146.61	625,716.34	447,160.00	0.00	-447,160.00
001.3130.572630A Park Devel.-Southeast Park	0.00	132,500.00	132,500.00	0.00	-132,500.00
001.3130.572630B Park Devel.-O'Quinn Park	0.00	132,500.00	132,500.00	0.00	-132,500.00
001.3130.572640 Capital outlay - equipment	147,235.78	80,675.00	80,000.00	0.00	-80,000.00
001.3130.572650 Capital Outlay - Vehicles	0.00	80,443.70	199,000.00	0.00	-199,000.00
Total	**576,382.39**	**1,051,835.04**	**991,160.00**	**0.00**	**-991,160.00**
Total Parks & Recreation	**11,889,569.34**	**12,875,046.04**	**13,194,708.00**	**11,716,647.00**	**-1,478,061.00**
					-1,478,061.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Police Department

Description

To improve the quality of life for our citizens by reducing the incidence of crime and criminal activity that adversely affects the social and economic well being of the community. The responsibilities of the police department include but are not limited to the activities of police patrol, criminal investigation, support functions and administrative services.

Description of Services

- The **Patrol Division** deploys uniformed officers throughout six patrol sectors wherein they respond to calls for service, conduct preventive patrol, enforce traffic and provide a visible presence in the community in order to foster an atmosphere of safety and security within the citizenry.
- The **Criminal Investigations Division** conducts pro-active and follow up investigations to identify and apprehend individuals responsible for the commission of criminal activity.
- The **Support Services Division** provides 911 services to the community and is responsible for the dispatch and coordination of police response to calls for services. The division is the repository of public records, maintains custody and control of property and evidence and manages other internal functions.
- The **Administrative Division** is the business entity of the police department, which processes administrative records and other employee documentation.

2007 Accomplishments

- Completed construction of the 2nd floor of the Police Administration Building.
- Submitted State of Florida Annual UCR reports for calendar 2006.
- Submitted State of Florida Semi-Annual UCR reports for 2007.
- Complied with Federal Grants reporting requirement for 2007.
- Hired and deployed 24 new police officers
- Completed FDLE mandatory training requirements for 2007.
- Completed FDLE and Department re-certification training for 2007.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 1,277,796	$ 1,207,000	$ 1,262,000	5%
Total Expenditures	38,206,438	45,302,692	43,458,401	-4%
Net Margin	$ (36,928,642)	$ (44,095,692)	$ (42,196,401)	-4%

106- E-911 Police Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 614,057	$ 606,000	$ 425,000	-30%
Total Expenditures	614,057	606,000	425,000	-30%
Net Margin	$ (0)	$ -	$ -	0%

124 - E-911 Wireless Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 137,395	$ 500,381	$ 583,750	17%
Total Expenditures	137,395	500,381	583,750	17%
Net Margin	$ -	$ -	$ -	0%

Note: Fund 124 is a multi-department fund shared by the Fire Department.

119 - Urban Area Security Grant - Police Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 57,217	$ 892,500	$ 304,500	-193%
Total Expenditures	57,217	892,500	304,500	-193%
Net Margin	$ (0)	$ -	$ -	0%

2008 Goals

- To deliver quality service to the community through a positive and mutually beneficial relationship between the Hialeah Police Department and the residents of the City of Hialeah.

- To retain our highly trained Police Officers that will commit to the highest standards of service to the community and sustain the Hialeah Police Department into the future.

- To professionally plan, organize and staff the Hialeah Police Department to meet the current and future needs of the community in order to deliver services in an effective, efficient and safe manner.

- To reduce loss of property, life and accidents in the community by proactively enforcing traffic laws and education.

- To ensure that appropriate actions are taken to prevent disasters, mitigate the impact of those that occur, and prepare the City in the management of response for large-scale natural or man made emergencies.

- To prepare for the threat of terrorism through training and appropriating the proper equipment.

2008 Objectives

- To develop initiatives focused toward the long-term retention of Police Department members in order to build a diverse and experienced police organization.

- To enhance the department's ability to provide police services to the community by filling vacant police officer positions.

- To continue the implementation of the MDT program.

POLICE DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service and Enhance Public Awareness	Report turnaround to citizens from 5-7 days to 3-5 working days.	A	50%	63%	Capt. Perez	Chief R. Bolanos
		Percent of time crime case reports are assigned to detectives for investigation within 1 working day of date of report.	Q	50%	96%	Capt. Diaz	Chief R. Bolanos
	Provide Excellent Public Safety	Fill budgeted vacancies.	A	10%	39%	Capt. Perez	Chief R. Bolanos
Financial	To Provide a System that is Fiscally Responsible and Accountable	Submission of UCRs	A	100%	100%	Capt. Perez	Chief R. Bolanos

ORGANIZATIONAL CHART

POLICE DEPARTMENT
2007-2008

07	*CHIEF OF POLICE*	08
1	Police Chief	1
.3	Emergency Mgmt. Coordinator	.3
0	Administrative Aide Confidential	1
1	Clerk Typist I/II	0
1	Clerk Typist (P/T)	0
1	Media Relations Coordinator	1
2	Public Service Aide	2
1	Intelligence Analyst	1
7.3		6.3

07	*Internal Affairs*	08
1	Sergeant	1
6	Detectives	6
1	Clerk Typist I/II	1
8		8

07		08
2	Deputy Chief	2

07	*Administrative*	08
1	Captain	1
1	Clerk Typist I/II	1
2		2

07	*Police Personnel*	08
1	Clerk Typist I/II	1
1	Accounting Clerk	1
2	Public Service Aide	2
4		4

07	*Information Systems*	08
0	Sergeant	1
2	Comp Coord/Prog	1
9	Clerk Typist I/II	10
11		12

07	*Records*	08
1	Records Supervisor	1
1	Clerk	1
4	Clerk Typist I/II	4
6		6

07	*Court Liaison*	08
1	Court Liaison Supervisor	1
1	Clerk Typist I/II	1
1	Public Service Aide	1
3		3

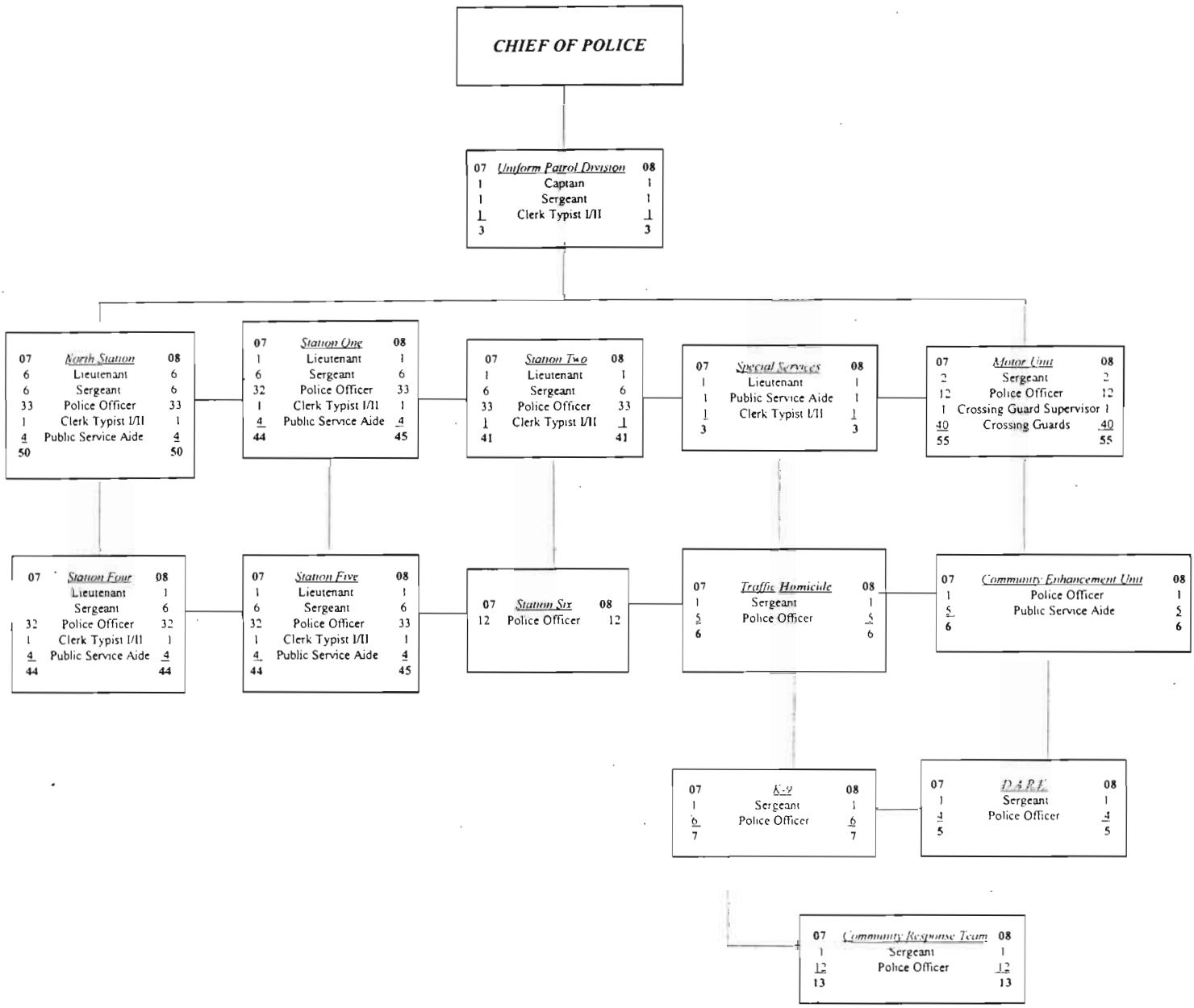
06	*Recruitment*	07
1	Sergeant	1
5	Police Officers	5
6		6

07	*Extra Duty*	08
1	Extra Duty Office Coordinator	1

07	*Forfeitures*	08
1	Police Officer	1

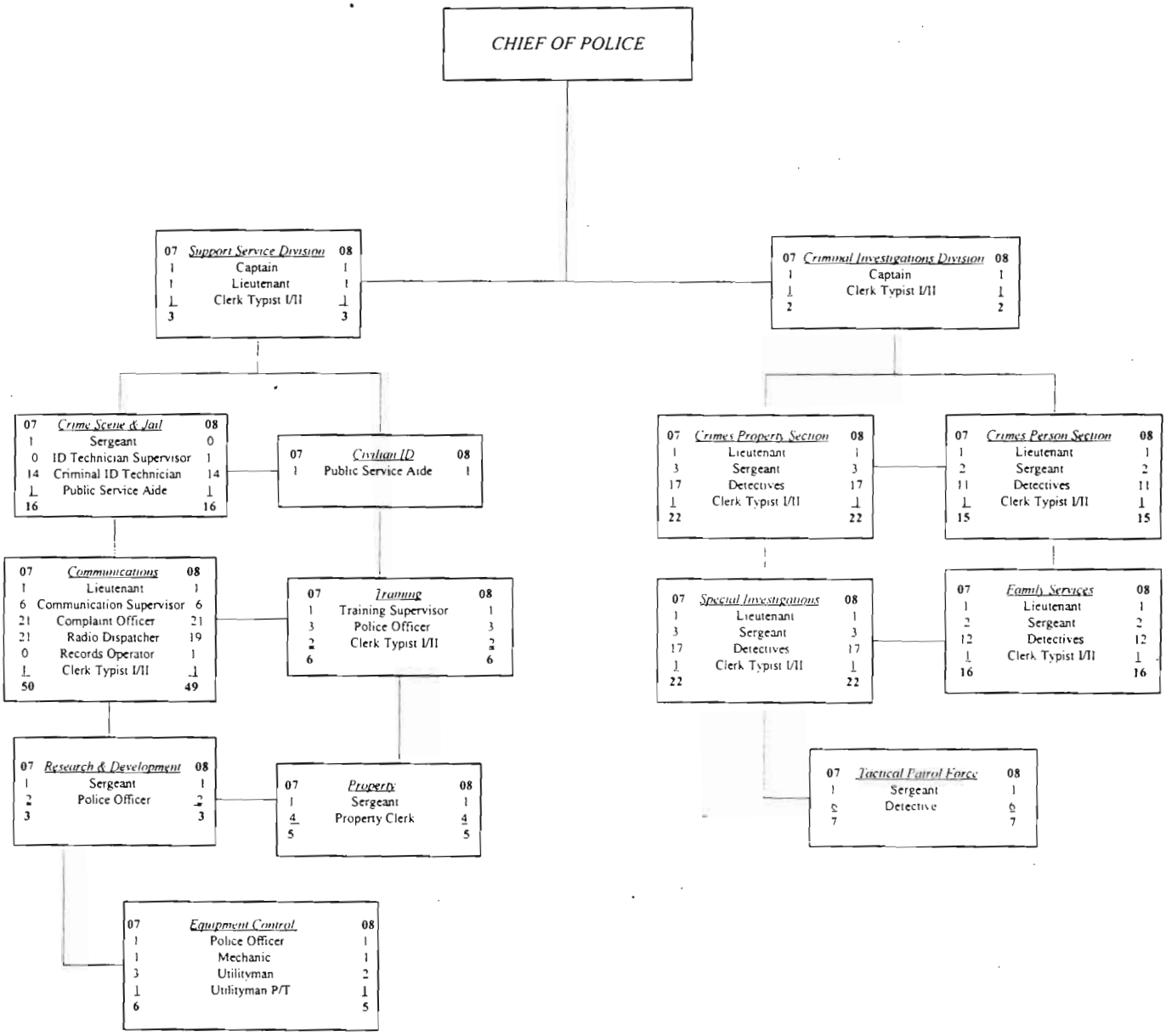
ORGANIZATIONAL CHART

POLICE DEPARTMENT
2007-2008



ORGANIZATIONAL CHART

POLICE DEPARTMENT
2007-2008



PERSONNEL SUMMARY
2007-2008

POLICE DEPARTMENT 001.1000.521.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Police Chief	1	1	1	$170,805.00
	Police Deputy Chief	2	2	2	$218,976.00
	Captain	4	4	4	$393,694.00
*	Emergency Management Coordinator	0.3	0.3	0.3	$26,040.00
	Extra Duty Office Coordinator	1	1	1	$43,265.00
	Total Executive Salaries				**$852,780.00**
120	**CIVIL SERVICE SALARIES**				
	Lieutenant	17	17	17	$1,500,236.00
	Sergeant	53	47	53	$4,022,592.00
	Police Officer / Trainee	295	301	297	$17,095,812.00
	Accounting Clerk I/II	1	1	1	$33,839.00
	Administrative Aide-Confidential	0	1	1	$50,870.00
	Clerk	1	1	1	$23,091.00
	Clerk Typist I/II	34	29	34	$967,570.00
	Complaint Officer	21	14	21	$717,895.00
	Computer Coord/Programmer	2	1	1	$65,060.00
	Court Liaison Supervisor	1	1	1	$50,857.00
	I.D. Technician I/II	14	9	14	$483,735.00
	I.D. Technician Supervisor	0	1	1	$46,006.00
	Intelligence Analyst	1	1	1	$50,365.00
	Mechanic II	1	1	1	$51,404.00
	Police Communications Supervisor	6	5	6	$320,483.00

PERSONNEL SUMMARY
2007-2008

POLICE DEPARTMENT (CONT'D) **001.1000.521.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
	Police Media Relations Coordinator	1	1	1	$56,955.00
	Police Radio Dispatcher	21	11	19	$664,711.00
	Police Records Operator	0	1	1	$29,108.00
	Police Records Supervisor	1	1	1	$56,244.00
	Property Clerk	4	4	4	$170,998.00
	Public Service Aide	29	29	29	$687,175.00
	School Crossing Guard Supervisor	1	1	1	$26,069.00
	Training Supervisor	1	1	1	$80,080.00
	Utilityman	3	2	2	$70,557.00
	Total Civil Service Salaries				**$27,321,712.00**
130	**TEMPORARY SALARIES**				
	Clerk Typist P/T	1	0	0	$0.00
	Utilityman P/T	1	1	1	$12,615.00
	Total Temporary Salaries				**$12,615.00**
131	School Crossing Guard P/T	40	37	40	$313,679.00
	Total School Salaries				**$313,679.00**
	TOTAL SALARY EXPENSES	558.3	527.3	558.3	***$28,500,786.00***

* Salary allocated between Fire and Police Departments

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.1000.342110 Fines & Forfeitures	0.00	900,000.00	900,000.00	850,000.00	-50,000.00
001.1000.342115 Fines Crossing Guards	0.00	90,000.00	40,000.00	40,000.00	0.00
001.1000.342120 Accident Reports	0.00	10,000.00	5,000.00	5,000.00	0.00
001.1000.342125 Crossing Guards Prkg Search	0.00	100,000.00	140,000.00	140,000.00	0.00
001.1000.342140 Accident Pictures	0.00	5,000.00	5,000.00	5,000.00	0.00
001.1000.342150 Records Clearance	0.00	1,000.00	1,000.00	1,000.00	0.00
001.1000.342160 Finger Printing	0.00	1,000.00	3,500.00	2,000.00	-1,500.00
001.1000.351100 Judgement & Fines Conf. Tags	0.00	0.00	0.00	0.00	0.00
Sub Total	**0.00**	**1,107,000.00**	**1,094,500.00**	**1,043,000.00**	**-51,500.00**
001.1000.369000 Police O/T Reimbursement	0.00	0.00	150,000.00	150,000.00	0.00
001.1000.369100 Auto Physical-Recovery	0.00	31,000.00	31,000.00	0.00	-31,000.00
001.1000.369230 Misc. Off Duty Services	0.00	44,000.00	44,000.00	44,000.00	0.00
001.1000.369240 Misc. Off Duty Motorcycles	0.00	25,000.00	25,000.00	25,000.00	0.00
Sub Total	**0.00**	**100,000.00**	**250,000.00**	**219,000.00**	**-31,000.00**
Total Police	**0.00**	**1,207,000.00**	**1,344,500.00**	**1,262,000.00**	**-82,500.00**
					-82,500.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.1000.521110 Executive salaries	680,763.29	777,477.00	810,192.00	852,780.00	42,588.00
001.1000.521120 Civil service salaries	21,311,859.55	24,743,073.42	24,872,406.00	27,321,712.00	2,449,306.00
001.1000.521130 Temporary salaries	227,837.72	325,659.00	293,009.00	12,615.00	-280,394.00
001.1000.521131 School crossing guards	180,950.39	237,816.00	247,151.00	313,679.00	66,528.00
001.1000.521140 Overtime	469,616.19	3,000,000.00	3,500,000.00	2,000,000.00	-1,500,000.00
001.1000.5211400 Sworn off reg, o/t	2,596,553.75	0.00	0.00	0.00	0.00
001.1000.5211401 Court-related matters	501,451.80	0.00	0.00	0.00	0.00
001.1000.5211402 Investigations	161,520.84	0.00	0.00	0.00	0.00
001.1000.5211403 Holiday pay	331,196.94	420,000.00	420,000.00	420,000.00	0.00
001.1000.5211405 Holiday/task force	93,020.93	149,527.00	149,527.00	149,527.00	0.00
001.1000.521140A Police O/T Reimbursement	-75,363.79	0.00	0.00	0.00	0.00
001.1000.521141 Separation pay	588,981.42	750,000.00	750,000.00	500,000.00	-250,000.00
001.1000.521210 FICA	1,986,434.08	2,340,998.00	2,374,735.00	2,376,879.00	2,144.00
001.1000.521220 Retirement	5,310,813.30	7,303,398.00	6,031,234.00	7,412,709.00	1,381,475.00
001.1000.521240 Recovery salaries	-6,771.17	0.00	0.00	0.00	0.00
Total	**34,358,865.24**	**40,047,948.42**	**39,448,254.00**	**41,359,901.00**	**1,911,647.00**
001.1000.521310 Professional services	24,823.26	59,948.48	59,949.00	0.00	-59,949.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.1000.521340 Other contractual services	274,641.27	300,225.00	300,225.00	0.00	-300,225.00
001.1000.521400 Travel & Per Diem	0.00	40,000.00	10,000.00	5,000.00	-5,000.00
001.1000.521430 Utilities	341,579.70	300,000.00	325,850.00	300,000.00	-25,850.00
001.1000.521441 Rental & lease - equipment	11,911.66	14,000.00	14,000.00	14,000.00	0.00
001.1000.521461 Repair & maintenance - build.	53,406.64	56,726.50	56,727.00	50,000.00	-6,727.00
001.1000.521462 Repair & maintenance - equip.	23,295.77	30,000.00	30,000.00	25,000.00	-5,000.00
001.1000.521463 Repair & maintenance - auto	435,575.69	384,511.00	384,511.00	300,000.00	-84,511.00
001.1000.521464 Repair & maintenance - cycle	35,430.09	30,000.00	35,000.00	25,000.00	-10,000.00
001.1000.521465 R & M - Radio Contracts	144,972.87	145,923.45	230,000.00	145,000.00	-85,000.00
001.1000.521468 Repair & maintenance-D.P.	99,715.68	160,000.00	160,000.00	100,000.00	-60,000.00
001.1000.521470 Printing & binding	19,247.24	25,000.00	30,000.00	30,000.00	0.00
001.1000.521491 Other charges - education	74,316.83	167,220.00	165,500.00	25,000.00	-140,500.00
001.1000.521492 Other charges - investigation	47,027.21	97,041.53	100,000.00	0.00	-100,000.00
001.1000.521510 Office supplies	16,742.91	20,028.22	20,000.00	25,000.00	5,000.00
001.1000.521511 Office Supplies-D/P	19,996.38	15,000.00	26,000.00	20,000.00	-6,000.00
001.1000.521521 Operating supplies - k9	6,900.00	8,000.00	8,000.00	0.00	-8,000.00
001.1000.521522 Operating supplies - gas & oil	903,688.47	700,000.00	800,000.00	700,000.00	-100,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.1000.521523 Operating supplies - janitorial	9,193.08	13,657.50	11,000.00	11,000.00	0.00
001.1000.521524 Operating supplies - photo	8,725.15	20,000.00	17,000.00	0.00	-17,000.00
001.1000.521525 Operating supplies - uniforms	180,669.97	175,529.20	225,000.00	200,000.00	-25,000.00
001.1000.521526 Operating supplies - Misc.	45,825.85	56,000.00	46,000.00	43,000.00	-3,000.00
001.1000.521527 Operating supplies - ammo	29,949.50	35,000.00	35,000.00	0.00	-35,000.00
001.1000.521528 Telecom/MDT Expenses	0.00	89,000.00	89,000.00	79,000.00	-10,000.00
001.1000.521540 Publications & memberships	1,661.76	2,500.00	2,500.00	1,500.00	-1,000.00
Total	**2,809,296.98**	**2,945,310.88**	**3,181,262.00**	**2,098,500.00**	**-1,082,762.00**
001.1000.521621 Capital outlay - building	288,193.20	1,040,783.01	1,040,783.00	0.00	-1,040,783.00
001.1000.521630 Improv Other Than Buildings	0.00	0.00	0.00	0.00	0.00
001.1000.521640 Capital outlay - equipment	831,025.59	218,077.10	218,077.00	0.00	-218,077.00
001.1000.521640A NICB GRANT	0.00	0.00	0.00	0.00	0.00
001.1000.521641 Capital Outlay-Vehicle Repl.	0.00	0.00	0.00	0.00	0.00
001.1000.521641A Capital Outlay-Motorcycle Re	0.00	0.00	0.00	0.00	0.00
001.1000.521642 Capital Outlay-Insur. Fraud Gr	-5,579.58	5,579.58	5,580.00	0.00	-5,580.00
001.1000.521642A Capital Outlay-New Vehicles	0.00	0.00	0.00	0.00	0.00
001.1000.521650 Capital Outlay - Vehicles	0.00	1,044,993.00	1,044,993.00	0.00	-1,044,993.00

General Expenditures Police

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year

General Expenditures Retirement

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4210.513110 Executive salaries	59,171.50	59,556.00	64,017.00	67,448.00	3,431.00
001.4210.513120 Civil service salaries	80,198.00	86,016.00	84,053.00	112,695.00	28,642.00
001.4210.513130 Temporary Salaries	13,025.00	18,500.00	20,185.00	0.00	-20,185.00
001.4210.513140 Overtime	0.00	2,500.00	2,500.00	2,500.00	0.00
001.4210.513141 Separation Pay	0.00	15,000.00	15,000.00	15,000.00	0.00
001.4210.513210 FICA	11,217.61	13,890.00	14,210.00	15,120.00	910.00
001.4210.513220 Retirement	33,276.34	37,737.00	38,699.00	47,396.00	8,697.00
Total	**196,888.45**	**233,199.00**	**238,664.00**	**260,159.00**	**21,495.00**
001.4210.513311 Prof serv attorney	455.59	40,000.00	40,000.00	10,000.00	-30,000.00
001.4210.513314 Prof serv medical	4,800.00	15,000.00	15,000.00	5,000.00	-10,000.00
001.4210.513315 Custodial adv	138,827.97	160,000.00	160,000.00	146,000.00	-14,000.00
001.4210.513321 Prof serv. actuarial	37,448.00	30,000.00	30,000.00	25,000.00	-5,000.00
001.4210.513340 Investment advisor	75,000.00	75,000.00	75,000.00	90,000.00	15,000.00
001.4210.513360 Pension benefit costs	25,651.68	30,000.00	30,000.00	30,000.00	0.00
001.4210.513470 Printing and binding	534.94	2,000.00	2,000.00	500.00	-1,500.00
001.4210.513490 Other charges and obligations	890.64	5,000.00	5,000.00	1,500.00	-3,500.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
001.4210.513540					
Publications & memberships	1,554.27	2,500.00	2,500.00	600.00	-1,900.00
Total	**287,107.04**	**363,500.00**	**363,500.00**	**310,000.00**	**-53,500.00**
001.4210.513640					
Capital outlay - equipment	1,831.35	20,000.00	10,000.00	0.00	-10,000.00
Total	**1,831.35**	**20,000.00**	**10,000.00**	**0.00**	**-10,000.00**
Total Retirement	**485,826.84**	**616,699.00**	**612,164.00**	**570,159.00**	**-42,005.00**
					-42,005.00

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 31, 2008
Risk Management Department

Description

The Risk Management Department serves all City Departments. Responsibilities include general risk management activities, including oversight of the City's general health/life insurance and liability and workers' compensation coverage. The City of Hialeah is Self-Insured per Florida Statutes.

2007 Accomplishments

- Continued to provide the highest possible levels of benefits (health, dental) to city employees while minimizing the premium dollars and administrative cost paid for such benefits.
- Continued to realize savings to self-insured plan by implementing cost shift measures through the Collective Bargaining Process.
- Continued to comply with State regulations regarding the prompt reporting of Workers' Compensation claims to the State.
- Continued Medicare Part D program for eligible employees/retirees resulting in a subsidy given to the City by the Federal Government.
- Secured Property and Flood coverage to City Properties in a decreased capacity market caused by the very active 2005 hurricane season.
- Continued securing the best possible Servicing agents to the City through the competitive bid process.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ -	$ -	$ -	-
Total Expenditures	432,988	708,148	752,647	6%
Net Margin	$ (432,988)	$ (708,148)	$ (752,647)	6%

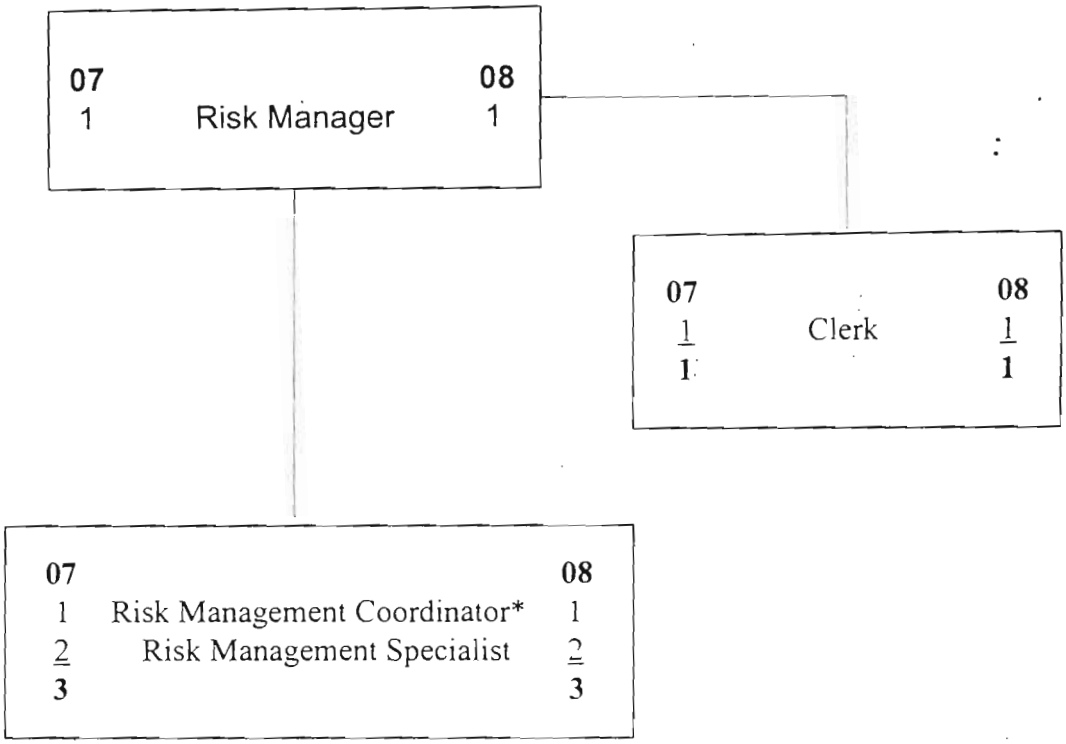
RISK MANAGEMENT DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Financial	Achieve Cost-Effective Community Services	Percent of time to initiate investigation on liability claims against the City within 2 days.	Q	80%	90%	E. DeMicco	E. DeMicco

ORGANIZATIONAL CHART

RISK MANAGEMENT

2007-2008



* One position funded by Self Insurance Trust Fund

General
Expenditures
Risk Management

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	106.00	5,000.00	5,000.00	0.00	-5,000.00
Total Risk Management	432,987.76	708,148.00	638,922.00	752,647.00	113,725.00
					113,725.00

ORGANIZATIONAL CHART

AFFORDABLE HOUSING FUND

2007-2008

07		08
0	Purchasing/Property Director*	.5
0		.5

07	*Property Maintenance*	08
0	Property Aide**	1
0	Handyman	1
0	Skilled Craftsman***	1
0		3

07	*Housing Administration*	08
1	Clerk Typist I/I**	1

* 50% of Salary from OMB/Purchasing
** Transferred from OMB/Purchasing
*** Transferred from Construction & Maintenance Department

PERSONNEL SUMMARY
2007-2008

AFFORDABLE HOUSING FUND 125.8500.554

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
*	Purchasing / Property Director	0	0.5	0.5	$38,363.00
	Total Executive Salaries				**$38,363.00**
120	**CIVIL SERVICE SALARIES**				
**	Clerk Typist I/II	1	1	1	$34,339.00
	Handyman	0	1	1	$26,378.00
**	Property Aide	0	1	1	$31,183.00
***	Skilled Craftsman	0	1	1	$44,668.00
	Total Civil Service Salaries				**$136,568.00**
	TOTAL SALARY EXPENSES	1	4.5	4.5	***$174,931.00***

* Director's salary allocated between OMB/Purchasing and Affordable Housing Fund
** Position transferred from OMB / Purchasing Department
*** Position transferred from Construction & Maintenance Department

Affordable Housing
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
125.0000.345101 8 Units Rental Income	27,200.00	28,800.00	28,800.00	28,800.00	0.00
125.0000.345102 29 Units Rental Income	82,630.00	85,044.00	85,044.00	83,328.00	-1,716.00
125.0000.345103 32 Units Rental Income	79,854.28	79,416.00	79,416.00	80,776.00	1,360.00
125.0000.345104 57 Units Rental Income	204,900.00	205,200.00	205,200.00	205,200.00	0.00
125.0000.345105 32B Units Rental Income	113,100.00	115,200.00	115,200.00	115,200.00	0.00
125.0000.345106 18 Units Rental Income	66,000.00	64,800.00	64,800.00	64,800.00	0.00
125.0000.345107 300 Units Rental Income	0.00	0.00	0.00	400,000.00	400,000.00
125.0000.345900 Penalties & Fees	50.00	0.00	0.00	0.00	0.00
Sub Total	**573,734.28**	**578,460.00**	**578,460.00**	**978,104.00**	**399,644.00**
125.0000.361110 Interest	19,776.45	10,000.00	20,000.00	20,000.00	0.00
Sub Total	**19,776.45**	**10,000.00**	**20,000.00**	**20,000.00**	**0.00**
125.0000.369200 Miscellanous Revenue	0.00	0.00	200.00	0.00	-200.00
125.0000.369300 Laundryroom Sales	21,633.25	20,000.00	22,000.00	30,000.00	8,000.00
125.0000.369500 Appropriation - Fund Balance	188,343.37	355,636.00	355,636.00	0.00	-355,636.00
125.0000.369510 Contribution of Enc. Reserve	24,892.87	17,106.00	17,106.00	0.00	-17,106.00
Sub Total	**234,869.49**	**392,742.00**	**394,942.00**	**30,000.00**	**-364,942.00**
Total	**828,380.22**	**981,202.00**	**993,402.00**	**1,028,104.00**	**34,702.00**
					34,702.00

Affordable Housing
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	828,380.22	981,202.00	993,402.00	1,028,104.00	

Affordable Housing
Expenditures
General Government

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
125.8500.554110 Executive Salaries	0.00	0.00	0.00	38,363.00	38,363.00
125.8500.554120 Civil Service Salaries	29,210.13	31,610.00	31,600.00	136,568.00	104,968.00
125.8500.554130 Temporary Salaries	0.00	0.00	0.00	0.00	0.00
125.8500.554140 Overtime	0.00	500.00	500.00	500.00	0.00
125.8500.554141 Separation Pay	0.00	2,000.00	2,000.00	2,000.00	0.00
125.8500.554210 F.I.C.A.	2,022.25	2,609.00	2,609.00	13,420.00	10,811.00
125.8500.554220 Retirement	6,924.68	7,270.00	7,268.00	46,024.00	38,756.00
Total	**38,157.06**	**43,989.00**	**43,977.00**	**236,875.00**	**192,898.00**
125.8500.554310 Professional Service	1,117.00	10,000.00	2,000.00	5,000.00	3,000.00
125.8500.554340 Contractual Services	68,893.68	85,000.00	44,000.00	77,600.00	33,600.00
125.8500.554430 Utilities-Phone Service	590.85	3,000.00	2,200.00	5,000.00	2,800.00
125.8500.554431 Utilities-Water	50,473.63	50,000.00	42,000.00	70,000.00	28,000.00
125.8500.554432 Utilities-Sewer	4,734.57	10,000.00	5,300.00	20,000.00	14,700.00
125.8500.554433 Utilities-Electricity	21,853.89	25,000.00	25,000.00	42,500.00	17,500.00
125.8500.554461 Repair & Maintenance-Bldg	99,931.01	0.00	45,000.00	0.00	-45,000.00
125.8500.554461A R & M - Villa Aida	0.00	17,500.00	8,000.00	12,500.00	4,500.00
125.8500.554461B R & M - Villa Aida Annex	0.00	2,500.00	2,000.00	7,500.00	5,500.00

Budget Report

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
125.8500.554461C R & M - 29 Units	0.00	17,500.00	13,000.00	10,000.00	-3,000.00
125.8500.554461D R & M - 32 Units	0.00	26,000.00	22,000.00	10,000.00	-12,000.00
125.8500.554461E R & M - Angela Gardens	0.00	8,500.00	8,000.00	5,000.00	-3,000.00
125.8500.554461F R & M - Martin Luther King	0.00	13,000.00	10,000.00	5,000.00	-5,000.00
125.8500.554461G R & M - 300 Units	0.00	0.00	0.00	15,000.00	15,000.00
125.8500.554463 Repair & Maintenance-Auto	0.00	0.00	0.00	10,000.00	10,000.00
125.8500.554500 Contingent Reserve	500,000.00	511,312.87	0.00	0.00	0.00
125.8500.554510 Office Supplies	911.74	2,000.00	2,000.00	1,000.00	-1,000.00
125.8500.554522 Operating Supplies-Gas & Oil	0.00	0.00	0.00	20,000.00	20,000.00
125.8500.554525 Operating Supplies-Uniforms	0.00	0.00	0.00	1,500.00	1,500.00
125.8500.554526 Miscellaneous Supplies	95.30	1,000.00	1,000.00	1,000.00	0.00
125.8500.554527 Operating Supplies-Tool Allo	0.00	0.00	0.00	400.00	400.00
125.8500.554900 Payment in Lieu of Taxes	0.00	100,000.00	100,000.00	51,582.00	-48,418.00
125.8500.554910 Cost Allocation	0.00	0.00	0.00	0.00	0.00
Total	**748,601.67**	**882,312.87**	**331,500.00**	**370,582.00**	**39,082.00**
125.8500.554620 Capital Outlay-Building	0.00	0.00	0.00	0.00	0.00
125.8500.554640 Capital Outlay-Equipment	15,409.08	45,792.86	40,000.00	0.00	-40,000.00

Affordable Housing
Expenditures
General Government

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
125.8500.554642					
Capital Outlay-New Vehicles	0.00	0.00	0.00	0.00	0.00
Total	**15,409.08**	**45,792.86**	**40,000.00**	**0.00**	**-40,000.00**
125.8500.554710					
8 Unit Mortgage Payment	9,106.68	9,107.00	9,107.00	9,107.00	0.00
125.8500.554711					
Debt Service	0.00	0.00	0.00	411,540.00	411,540.00
Total	**9,106.68**	**9,107.00**	**9,107.00**	**420,647.00**	**411,540.00**
Total General Government	**811,274.49**	**981,201.73**	**424,584.00**	**1,028,104.00**	**603,520.00**
					603,520.00

Affordable Housing
Expenditures
General Government

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	811,274.49	981,201.73	424,584.00	1,028,104.00	

Parks Grant Bond Issue
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
118.0000.337700					
Bond Issue	0.00	15,228,247.00	15,228,247.00	5,739,000.00	-9,489,247.00
Sub Total	**0.00**	**15,228,247.00**	**15,228,247.00**	**5,739,000.00**	**-9,489,247.00**
118.0000.369210					
Operating Transfers In	0.00	0.00	0.00	0.00	0.00
118.0000.369300					
Rent Proceeds	0.00	966,000.00	966,000.00	0.00	-966,000.00
118.0000.369510					
Contr.Encumbrance Reserve	0.00	1,334,366.93	1,334,367.00	0.00	-1,334,367.00
Sub Total	**0.00**	**2,300,366.93**	**2,300,367.00**	**0.00**	**-2,300,367.00**
Total	**0.00**	**17,528,613.93**	**17,528,614.00**	**5,739,000.00**	**-11,789,614.00**
					-11,789,614.00

Parks Grant Bond Issue
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	0.00	17,528,613.93	17,528,614.00	5,739,000.00	

Parks Grant Bond Issue
Expenditures
Parks & Recreation

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
118.3130.572630D Street Proj-E 6-8 Av/28-32 St	0.00	1,494,797.00	1,494,797.00	0.00	-1,494,797.00
118.3130.572630E Street Proj-E 6-8 Ave/28-32 St	0.00	1,910,721.00	1,910,721.00	0.00	-1,910,721.00
118.3130.572651 Milander Auditorium	0.00	540,000.00	540,000.00	0.00	-540,000.00
118.3130.572652 Walker Park	196,050.00	0.00	0.00	0.00	0.00
118.3130.572652A Walker Project-GOB	0.00	4,183,985.00	4,183,985.00	0.00	-4,183,985.00
118.3130.572652B Walker Project-FRDAP	0.00	200,000.00	200,000.00	0.00	-200,000.00
118.3130.572652C Walker Project-Land & Water	0.00	220,000.00	220,000.00	0.00	-220,000.00
118.3130.572652D Walker Project-Library/Inter	0.00	0.00	383.00	0.00	-383.00
118.3130.572652E Walker Project-Advanced Ren	0.00	966,000.00	966,000.00	0.00	-966,000.00
118.3130.572653 Milander Stadium	77,500.00	1,506,600.00	1,506,600.00	0.00	-1,506,600.00
118.3130.572654 Dent Park	2,550.00	761,400.00	761,400.00	250,000.00	-511,400.00
118.3130.572655 Goodlet Park	0.00	671,500.00	671,500.00	323,000.00	-348,500.00
118.3130.572656 Wilde Park	1,625,441.42	622,917.00	622,917.00	0.00	-622,917.00
118.3130.572658 Sparks Park	47,750.00	210,000.00	210,000.00	244,000.00	34,000.00
118.3130.572659 Edgar Hall	0.00	0.00	0.00	212,000.00	212,000.00
118.3130.572660 Slade Park	0.00	125,000.00	125,000.00	0.00	-125,000.00
118.3130.572661 Southeast Park	110.00	132,000.00	132,000.00	117,000.00	-15,000.00

Budget Report

Parks Grant Bond Issue
Expenditures
Parks & Recreation

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
118.3130.572662 Graham Park	0.00	106,000.00	106,000.00	0.00	-106,000.00
118.3130.572670 Street Proj-W 14 Ave/60 to 67	0.00	947,502.00	947,502.00	748,000.00	-199,502.00
118.3130.572680 Street Proj-E 4-6 Ave/17 to 21	0.00	1,886,730.00	1,886,730.00	820,000.00	-1,066,730.00
118.3130.572690 Street Proj-W 63 - 64 Dr/5 Ln -	0.00	1,043,502.00	2,726,506.00	3,025,000.00	298,494.00
Total	**1,949,401.42**	**17,528,654.00**	**19,212,041.00**	**5,739,000.00**	**-13,473,041.00**
Total Parks & Recreation	**1,949,401.42**	**17,528,654.00**	**19,212,041.00**	**5,739,000.00**	**-13,473,041.00**
					-13,473,041.00

Parks Grant Bond Issue
Expenditures
Parks & Recreation

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	1,949,401.42	17,528,654.00	19,212,041.00	5,739,000.00	

Budget Report

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ORGANIZATIONAL CHART

CHILDREN'S TRUST FUND 2007-2008

Department of Education & Community Services

07	*ECS*	08
6	Camp Director P/T	8
0	Counselor P/T	9
3	Literacy Program Assistant P/T	4
0	Performing Arts Curriculum Spec P/T	1
0	Program Specialist III	.75
0	Recreation Center Director I	1
0	Recreation Leader I P/T	2
22	Teacher P/T	35
3	Teacher P/T - Summer Only	0
17	Tutor P/T	34
51		**94.75**

07	*P&R*	08
0	Camp Director P/T	1
0	Literacy Program Assistant P/T	1
0	Performing Arts Curriculum Spec P/T	2
0	Recreation Leader I P/T	4
0	Recreation Leader instructor P/T	4
0		**12**

PERSONNEL SUMMARY
2007-2008

CHILDREN'S TRUST FUND 116.3120.569.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
120	**CIVIL SERVICE SALARIES**				
*	Program Specialist III	0	0.75	0.75	$12,519.00
	Recreation Center Director I	0	1	1	$11,460.00
					$23,979.00
130	**TEMPORARY SALARIES**				
	Camp Director P/T	6	7	9	$53,671.00
	Counselor P/T	0	7	9	$59,728.00
	Literacy Program Assistant P/T	3	3	5	$34,947.00
	Performing Arts Curriculum Spec. P/T	0	0	3	$20,028.00
	Recreation Leader I P/T	0	2	6	$26,054.00
	Recreation Leader Instructor P/T	0	0	4	$10,148.00
	Teacher P/T	22	28	35	$163,363.00
	Teacher P/T - Summer only	3	0	0	$0.00
	Tutor P/T	17	27	34	$159,398.00
	Total Temporary Salaries				**$527,337.00**
	TOTAL SALARY EXPENSES	**51**	**75.75**	**106.75**	***$551,316.00***

* 25% of Salary from Education and Community Services Department

NOTE: Children's Trust contract is from June 1st through May 31st. Salaries reflect 50% of budget for fiscal year 2008.

Childrens' Trust Fund
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
116.3120.329000					
Supplemental Activity Fees	0.00	4,000.00	0.00	0.00	0.00
Sub Total	**0.00**	**4,000.00**	**0.00**	**0.00**	**0.00**
116.3120.337900					
Children's Trust Grant	57,434.20	2,350,500.00	2,350,500.00	618,105.00	-1,732,395.00
Sub Total	**57,434.20**	**2,350,500.00**	**2,350,500.00**	**618,105.00**	**-1,732,395.00**
116.3120.369500					
Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00
Sub Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total Education & Community Services	**57,434.20**	**2,354,500.00**	**2,350,500.00**	**618,105.00**	**-1,732,395.00**
					-1,732,395.00

Childrens' Trust Fund
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	57,434.20	2,354,500.00	2,350,500.00	618,105.00	

Childrens' Trust Fund
Expenditures
Education & Community Services

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
116.3120.569120					
Civil Service Salaries	0.00	0.00	0.00	23,979.00	23,979.00
116.3120.569130					
Temporary Salaries	48,810.20	1,300,300.00	775,000.00	527,337.00	-247,663.00
116.3120.569140					
Overtime	810.14	6,000.00	6,000.00	762.00	-5,238.00
116.3120.569210					
F.I.C.A.	3,814.76	100,300.00	59,600.00	42,234.00	-17,366.00
116.3120.569220					
Retirement	0.00	0.00	0.00	6,309.00	6,309.00
Total	**53,435.10**	**1,406,600.00**	**840,600.00**	**600,621.00**	**-239,979.00**
116.3120.569310					
Professional Services	0.00	461,100.00	264,100.00	0.00	-264,100.00
116.3120.569340					
Contractual Services	0.00	122,800.00	109,800.00	0.00	-109,800.00
116.3120.569451					
Insurance	0.00	0.00	0.00	0.00	0.00
116.3120.569491					
Other Charges-Education	0.00	1,000.00	1,000.00	0.00	-1,000.00
116.3120.569527					
Operating Supplies	3,999.10	231,000.00	126,000.00	0.00	-126,000.00
Total	**3,999.10**	**815,900.00**	**500,900.00**	**0.00**	**-500,900.00**
116.3120.569640					
Capital Outlay	0.00	132,000.00	70,000.00	17,484.00	-52,516.00
Total	**0.00**	**132,000.00**	**70,000.00**	**17,484.00**	**-52,516.00**
Total Education & Community Services	**57,434.20**	**2,354,500.00**	**1,411,500.00**	**618,105.00**	**-793,395.00**
					-793,395.00

Childrens' Trust Fund
Expenditures
Education & Community Services

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	57,434.20	2,354,500.00	1,411,500.00	618,105.00	

E-911
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
106.0000.337210 Contribution - General Fund	149,166.31	176,000.00	176,000.00	0.00	-176,000.00
Sub Total	**149,166.31**	**176,000.00**	**176,000.00**	**0.00**	**-176,000.00**
106.0000.369220 E-911 Services Revenues	464,890.83	430,000.00	400,000.00	425,000.00	25,000.00
Sub Total	**464,890.83**	**430,000.00**	**400,000.00**	**425,000.00**	**25,000.00**
Total	**614,057.14**	**606,000.00**	**576,000.00**	**425,000.00**	**-151,000.00**

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	614,057.14	606,000.00	576,000.00	425,000.00	

E-911
Expenditures
Police

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
106.1000.521410					
Telephone services	179,038.66	257,000.00	450,000.00	266,000.00	-184,000.00
106.1000.521462					
Repair & maint	0.00	9,500.00	9,500.00	10,000.00	500.00
106.1000.521526					
Call taker expenses	435,018.48	339,500.00	425,000.00	149,000.00	-276,000.00
Total	**614,057.14**	**606,000.00**	**884,500.00**	**425,000.00**	**-459,500.00**
106.1000.521640					
Equipment purchase	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total Police	**614,057.14**	**606,000.00**	**884,500.00**	**425,000.00**	**-459,500.00**
					-459,500.00

E-911
Expenditures
Police

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	614,057.14	606,000.00	884,500.00	425,000.00	

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
124.0000.361110					
Interest	11,023.44	10,000.00	0.00	0.00	0.00
Sub Total	**11,023.44**	**10,000.00**	**0.00**	**0.00**	**0.00**
124.0000.369200					
Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
124.0000.369220					
Service Revenues	312,703.75	350,000.00	392,000.00	435,000.00	43,000.00
124.0000.369500					
Appropriated Fund Balance	-197,472.96	690,762.00	690,762.00	792,500.00	101,738.00
124.0000.369510					
Contribution - Encumb.	197,736.46	263.50	264.00	0.00	-264.00
Sub Total	**312,967.25**	**1,041,025.50**	**1,083,026.00**	**1,227,500.00**	**144,474.00**
Total	**323,990.69**	**1,051,025.50**	**1,083,026.00**	**1,227,500.00**	**144,474.00**
					144,474.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	323,990.69	1,051,025.50	1,083,026.00	1,227,500.00	

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
124.1000.521410 Telephone Services	0.00	50,000.00	1,000.00	40,000.00	39,000.00
124.1000.521462 Repair & Maintenance	8,681.89	50,000.00	10,000.00	40,000.00	30,000.00
124.1000.521526 Call Taker Expenses	0.00	169,587.00	20,000.00	78,750.00	58,750.00
Total	**8,681.89**	**269,587.00**	**31,000.00**	**158,750.00**	**127,750.00**
124.1000.521640 Capital Outlay-Equipment	128,713.16	230,794.00	23,526.00	425,000.00	401,474.00
Total	**128,713.16**	**230,794.00**	**23,526.00**	**425,000.00**	**401,474.00**
Total Police	**137,395.05**	**500,381.00**	**54,526.00**	**583,750.00**	**529,224.00**
					529,224.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
124.2000.522140					
Fire Overtime	36,229.57	50,000.00	50,000.00	50,000.00	0.00
Total	**36,229.57**	**50,000.00**	**50,000.00**	**50,000.00**	**0.00**
124.2000.522410					
Telephone Services	4,709.00	50,000.00	1,000.00	40,000.00	39,000.00
124.2000.522462					
Repair & Maintenance	4,250.00	50,000.00	10,000.00	50,000.00	40,000.00
124.2000.522526					
Call Taker Expenses	31,842.13	169,850.50	25,000.00	78,750.00	53,750.00
Total	**40,801.13**	**269,850.50**	**36,000.00**	**168,750.00**	**132,750.00**
124.2000.522640					
Capital Outlay -Equipment	109,301.44	230,794.00	150,000.00	425,000.00	275,000.00
Total	**109,301.44**	**230,794.00**	**150,000.00**	**425,000.00**	**275,000.00**
Total Fire	**186,332.14**	**550,644.50**	**236,000.00**	**643,750.00**	**407,750.00**
					407,750.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	323,727.19	1,051,025.50	290,526.00	1,227,500.00	

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E.M.S. COUNTY GRANT FUND
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
128.2000.342200					
Grant Revenues	0.00	0.00	0.00	37,250.00	37,250.00
Sub Total	**0.00**	**0.00**	**0.00**	**37,250.00**	**37,250.00**
128.2000.369500					
Appropriation of Fund Balanc	0.00	0.00	0.00	71,282.00	71,282.00
Sub Total	**0.00**	**0.00**	**0.00**	**71,282.00**	**71,282.00**
Total Fire	**0.00**	**0.00**	**0.00**	**108,532.00**	**108,532.00**
					108,532.00

E.M.S. COUNTY GRANT FUND
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	0.00	0.00	0.00	108,532.00	

E.M.S. COUNTY GRANT FUND
Expenditures
Fire

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
128.2000.522491					
Education & Training	0.00	0.00	0.00	15,000.00	15,000.00
Total	**0.00**	**0.00**	**0.00**	**15,000.00**	**15,000.00**
128.2000.522640					
Extracation Equipment	0.00	0.00	0.00	3,000.00	3,000.00
128.2000.522640A					
Training Equipment	0.00	0.00	0.00	15,000.00	15,000.00
128.2000.522640B					
Electronic Report	0.00	0.00	0.00	10,000.00	10,000.00
128.2000.522640C					
EMS Equipment	0.00	0.00	0.00	65,532.00	65,532.00
Total	**0.00**	**0.00**	**0.00**	**93,532.00**	**93,532.00**
Total Fire	**0.00**	**0.00**	**0.00**	**108,532.00**	**108,532.00**
					108,532.00

E.M.S. COUNTY GRANT FUND

AS APPROVED BY CITY OF HIALEAH COUNCIL

Expenditures
Fire

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	0.00	0.00	0.00	108,532.00	

ORGANIZATIONAL CHART

FIRE PREVENTION FUND
2007-2008

Fire Department

07		08
0	Division Chief*	1
0	Captain*	1
0	Lieutenant*	1
0	Plans Examiner*	2
0	Fire Inspector *	3
0		**8**

* Position transferred from the Fire Department

PERSONNEL SUMMARY
2007-2008

FIRE DEPARTMENT / PREVENTION FUND 108.2000.522.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
*	Division Fire Chief	0	0	1	$108,157.00
	Total Executive Salary				**$108,157.00**
120	CIVIL SERVICE SALARIES				
*	Fire Captain	0	1	1	$99,699.00
*	Plans Examiner	0	0	2	$136,059.00
*	Fire Lieutenant / Combined	0	0	1	$93,925.00
*	Fire Inspectors	0	0	3	$122,216.00
	Total Civil Service Salaries				**$451,899.00**
	TOTAL SALARY EXPENSES	**0**	**1**	**8**	***$560,056.00***

* Positions transferred from the Fire Department

Fire Prevention
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
108.2000.342200					
Fire Re-Inspection Fees	0.00	597,417.00	767,000.00	790,700.00	23,700.00
108.2000.342210					
Fire Prevention Fees	0.00	1,000,000.00	1,000,000.00	0.00	-1,000,000.00
Sub Total	**0.00**	**1,597,417.00**	**1,767,000.00**	**790,700.00**	**-976,300.00**
108.2000.369500					
Appropriation of Fund Balanc	0.00	0.00	0.00	1,034,706.00	1,034,706.00
Sub Total	**0.00**	**0.00**	**0.00**	**1,034,706.00**	**1,034,706.00**
Total Fire	**0.00**	**1,597,417.00**	**1,767,000.00**	**1,825,406.00**	**58,406.00**
					58,406.00

Fire Prevention
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	0.00	1,597,417.00	1,767,000.00	1,825,406.00	

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
108.2000.522110 Executive Salaries	0.00	0.00	0.00	108,157.00	108,157.00
108.2000.522120 Civil Service Salaries	0.00	205,420.00	153,574.00	451,899.00	298,325.00
108.2000.522140 Overtime	0.00	320,000.00	300,000.00	139,000.00	-161,000.00
108.2000.522141 Separation Pay	0.00	75,000.00	0.00	0.00	0.00
108.2000.522210 FICA	0.00	45,933.00	34,698.00	53,478.00	18,780.00
108.2000.522220 Retirement	0.00	53,410.00	35,322.00	147,351.00	112,029.00
Total	**0.00**	**699,763.00**	**523,594.00**	**899,885.00**	**376,291.00**
108.2000.522340 Other Contractual Services	0.00	0.00	0.00	100,000.00	100,000.00
108.2000.522341 Contr. Svcs-Janitorial	0.00	10,000.00	0.00	4,000.00	4,000.00
108.2000.522360 Firefighter Health & Safety	0.00	16,000.00	16,000.00	56,000.00	40,000.00
108.2000.522400 Travel & Per Diem	0.00	5,000.00	5,000.00	9,000.00	4,000.00
108.2000.522430 Utilities	0.00	0.00	0.00	20,000.00	20,000.00
108.2000.522461 Repair & Maint - Bldg	0.00	0.00	0.00	9,000.00	9,000.00
108.2000.522462 R & M-Equipment	0.00	10,000.00	10,000.00	10,000.00	0.00
108.2000.522463 Repair & Maint - Auto	0.00	0.00	0.00	6,000.00	6,000.00
108.2000.522464 Repair & Maint - D/P	0.00	0.00	0.00	20,000.00	20,000.00
108.2000.522465 Repair & Maint - Radio	0.00	0.00	0.00	20,000.00	20,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
108.2000.522470 Printing & Binding	0.00	0.00	0.00	5,000.00	5,000.00
108.2000.522491 Other Chgs-Fire Prev Educati	0.00	10,000.00	10,000.00	20,000.00	10,000.00
108.2000.522493 Other Chgs-Licenses	0.00	0.00	0.00	0.00	0.00
108.2000.522500 Contingent Reserve	0.00	427,654.00	0.00	592,001.00	592,001.00
108.2000.522510 Office Supplies	0.00	10,000.00	10,000.00	17,000.00	7,000.00
108.2000.522511 Office Supplies - D/P	0.00	0.00	1,000.00	2,000.00	1,000.00
108.2000.522522 Operating Supplies-Gas & Oil	0.00	0.00	0.00	8,000.00	8,000.00
108.2000.522523 Operating Supplies-Janitorial	0.00	0.00	0.00	2,000.00	2,000.00
108.2000.522524 Operating Supplies-Photo	0.00	0.00	0.00	500.00	500.00
108.2000.522525 Operating Supplies-Uniforms	0.00	0.00	0.00	5,000.00	5,000.00
108.2000.522526 Operating Supplies-Misc	0.00	5,000.00	5,000.00	7,020.00	2,020.00
108.2000.522540 Publications & Memberships	0.00	4,000.00	10,000.00	11,000.00	1,000.00
108.2000.522541 Community Explorers	0.00	0.00	0.00	2,000.00	2,000.00
Total	**0.00**	**497,654.00**	**67,000.00**	**925,521.00**	**858,521.00**
108.2000.522620 Building (EOC)	0.00	250,000.00	40,000.00	0.00	-40,000.00
108.2000.522620A Capital Outlay-Bldg	0.00	0.00	0.00	0.00	0.00
108.2000.522640 Capital Outlay	0.00	150,000.00	328,000.00	0.00	-328,000.00

Fire Prevention
Expenditures
Fire

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	0.00	400,000.00	368,000.00	0.00	-368,000.00
Total Fire	0.00	1,597,417.00	958,594.00	1,825,406.00	866,812.00
					866,812.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	0.00	1,597,417.00	958,594.00	1,825,406.00	

ORGANIZATIONAL CHART

FIRE RESCUE TRANSPORTATION FUND

2007-2008

Fire Department

07	*Rescue*	08
1	Division Chief	1
1	Captain	1
1	Lieutenant	1
0	Firefighter *	1
3		**4**

07	*Support*	08
1	Financial Administrator	1
0	Accounting Clerk I/II *	1
1	Billing Coordinator	1
0	Clerk Typist I/II*	2
0	Utilityman*	1
2		**6**

* Positions transferred from the Fire Department

PERSONNEL SUMMARY
2007-2008

FIRE DEPARTMENT / RESCUE FUND **109.2000.522.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Division Fire Chief	1	1	1	$101,870.00
	Financial Administrator	1	1	1	$82,600.00
	Total Executive Salary				**$184,470.00**
120	**CIVIL SERVICE SALARIES**				
	Fire Captain	1	1	1	$103,220.00
	Fire Lieutenant / Combined	1	1	1	$90,588.00
*	Firefighter	0	0	1	$76,702.00
*	Accounting Clerk I/II	0	0	1	$20,028.00
	Billing Coordinator	1	1	1	$57,493.00
*	Clerk Typist I/II	0	0	2	$49,249.00
*	Utilityman	0	0	1	$33,435.00
	Total Civil Service Salaries				**$430,715.00**
	TOTAL SALARY EXPENSES	**5**	**5**	**10**	***$615,185.00***

* Positions transferred from the Fire Department

Fire Rescue
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
109.0000.389200					
SMART Classroom Grant	44,695.69	0.00	0.00	0.00	0.00
109.0000.331200					
FEMA GRANT-Fire Options	0.00	99,080.00	0.00	0.00	0.00
109.0000.334200					
EMS State Grant	0.00	93,579.00	0.00	0.00	0.00
Sub Total	**0.00**	**192,659.00**	**0.00**	**0.00**	**0.00**
109.0000.342402					
Motor Vehicle Accidents	0.00	550,000.00	229,564.00	265,159.00	35,595.00
Sub Total	**0.00**	**550,000.00**	**229,564.00**	**265,159.00**	**35,595.00**
109.0000.343249					
Rescue transportation fees	1,968,192.29	2,000,000.00	2,400,000.00	2,800,000.00	400,000.00
Sub Total	**1,968,192.29**	**2,000,000.00**	**2,400,000.00**	**2,800,000.00**	**400,000.00**
109.0000.361110					
Interest income	30,223.51	25,000.00	30,000.00	30,000.00	0.00
Sub Total	**30,223.51**	**25,000.00**	**30,000.00**	**30,000.00**	**0.00**
109.0000.363200					
Fire Rescue Impact Fees	110,159.44	100,000.00	94,000.00	0.00	-94,000.00
Sub Total	**110,159.44**	**100,000.00**	**94,000.00**	**0.00**	**-94,000.00**
109.0000.369500					
Utilization of fund equity	0.00	54,536.00	54,536.00	112,034.00	57,498.00
Sub Total	**0.00**	**54,536.00**	**54,536.00**	**112,034.00**	**57,498.00**
Total	**2,153,270.93**	**2,922,195.00**	**2,808,100.00**	**3,207,193.00**	**399,093.00**
					399,093.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	2,153,270.93	2,922,195.00	2,808,100.00	3,207,193.00	

Fire Rescue
Expenditures
Fire

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
109.2000.522110 Executive salaries	167,782.95	168,104.00	203,910.00	184,470.00	-19,440.00
109.2000.522120 Civil service salaries	203,408.89	225,891.00	194,911.00	430,715.00	235,804.00
109.2000.522140 Overtime	10,958.12	16,000.00	10,000.00	10,000.00	0.00
109.2000.522141 Separation pay	6,329.45	30,000.00	0.00	30,000.00	30,000.00
109.2000.522210 FICA	26,157.36	33,660.00	31,275.00	50,122.00	18,847.00
109.2000.522220 Retirement	90,197.68	90,619.00	94,029.00	164,486.00	70,457.00
Total	**504,834.45**	**564,274.00**	**534,125.00**	**869,793.00**	**335,668.00**
109.2000.522310 Professional Medical Svcs	0.00	0.00	25,000.00	49,000.00	24,000.00
109.2000.522340 Contractual services	32,578.75	114,624.58	114,624.00	200,000.00	85,376.00
109.2000.522341 FEMA Grant - Contract. Serv.	0.00	28,500.00	28,000.00	0.00	-28,000.00
109.2000.522342 Contractual Billing Fees	142,814.94	227,185.06	185,000.00	185,000.00	0.00
109.2000.522343 Contract Fees-MVA	0.00	10,000.00	15,000.00	10,000.00	-5,000.00
109.2000.522344 Contractual Services-Janitorial	0.00	0.00	0.00	11,000.00	11,000.00
109.2000.522400 Travel & per diem	227.52	1,000.00	1,500.00	7,000.00	5,500.00
109.2000.522430 Utilities	0.00	0.00	0.00	180,000.00	180,000.00
109.2000.522461 Repair & Maint - Bldg	0.00	0.00	0.00	81,000.00	81,000.00
109.2000.522462 Repair & maintenance - equip.	0.00	400.00	400.00	35,400.00	35,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
109.2000.522463 Repair & Maint - Auto	0.00	0.00	0.00	194,000.00	194,000.00
109.2000.522465 Repair & Maintenance-Radio	0.00	0.00	0.00	55,000.00	55,000.00
109.2000.522468 Repair & Maintenance-D/P	0.00	0.00	0.00	55,000.00	55,000.00
109.2000.522490 Printing & Binding	0.00	0.00	0.00	10,000.00	10,000.00
109.2000.522491 Other charges -education	1,672.75	3,000.00	4,000.00	103,000.00	99,000.00
109.2000.522492 Other Charges - EMS	0.00	14,650.00	14,650.00	0.00	-14,650.00
109.2000.522493 Other Chgs - Rescue Lics	0.00	0.00	0.00	14,000.00	14,000.00
109.2000.522510 Office supplies	619.16	1,318.75	1,000.00	9,000.00	8,000.00
109.2000.522511 Office Supplies-D/P	0.00	0.00	0.00	4,000.00	4,000.00
109.2000.522521 Operarating supplies - medical	96,939.91	106,366.32	100,000.00	240,000.00	140,000.00
109.2000.522522 Operating supplies - gas & oil	0.00	34,000.00	34,000.00	126,000.00	92,000.00
109.2000.522523 Operating Supplies-Janitorial	0.00	0.00	0.00	18,000.00	18,000.00
109.2000.522525 Operating Supplies-Uniforms	0.00	0.00	0.00	65,000.00	65,000.00
109.2000.522526 Operating supplies - misc.	3,544.74	5,500.00	5,500.00	10,500.00	5,000.00
109.2000.522527 Operating Supplies-Fire Suppr	0.00	0.00	100.00	220,000.00	219,900.00
109.2000.522528 Infectious Disease Exposure	0.00	0.00	0.00	30,000.00	30,000.00
109.2000.522540 Publication & memberships	0.00	500.00	500.00	3,500.00	3,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
109.2000.522910 Cost Allocation	100,000.00	100,000.00	100,000.00	100,000.00	0.00
Total	**378,397.77**	**647,044.71**	**629,274.00**	**2,015,400.00**	**1,386,126.00**
109.2000.522610 Debt service	321,540.00	321,540.00	321,540.00	0.00	-321,540.00
109.2000.522620 Building - Stations	23,809.09	586,041.00	586,041.00	0.00	-586,041.00
109.2000.522621 Capital outlay - fire admin	12,504.23	2,000.00	0.00	0.00	0.00
109.2000.522640 Capital outlay-Equip & Mach	39,871.48	183,371.00	183,371.00	0.00	-183,371.00
109.2000.522640A Capital Outlay - EMS Grant	0.00	95,450.00	0.00	0.00	0.00
109.2000.522640B Capital-EMS Grant Electronic	-1,171.96	0.00	0.00	0.00	0.00
109.2000.522641 Capital Outlay-Vehicle Repl.	0.00	0.00	0.00	0.00	0.00
109.2000.522642 Capital Outlay - EMS Equip.	0.00	60,751.00	60,751.00	0.00	-60,751.00
109.2000.522643 Capital Outlay - EMS	0.00	8,000.00	250.00	0.00	-250.00
109.2000.522644 Capital Outlay-EMSTraining	0.00	10,178.00	1,000.00	0.00	-1,000.00
109.2000.522660 Capital Outlay - Vehicles	0.00	498,040.00	393,432.00	0.00	-393,432.00
Total	**396,552.84**	**1,765,371.00**	**1,546,385.00**	**0.00**	**-1,546,385.00**
109.2000.522710 Debt Service	0.00	0	0.00	322,000.00	322,000.00
Total	**0.00**	**0.00**	**0.00**	**322,000.00**	**322,000.00**
Total Fire	**1,279,785.06**	**2,976,689.71**	**2,709,784.00**	**3,207,193.00**	**497,409.00**
					497,409.00

Fire Rescue
Expenditures
Fire

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	1,279,785.06	2,976,689.71	2,709,784.00	3,207,193.00	

Impact Fees
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
115.0000.361110					
Impact Fee-Interest	255,000.00	0.00	0.00	0.00	0.00
Sub Total	**255,000.00**	**0.00**	**0.00**	**0.00**	**0.00**
115.0000.363270					
Impact Fee - Parks	207,000.00	1,500,000.00	1,500,000.00	200,000.00	-1,300,000.00
Sub Total	**207,000.00**	**1,500,000.00**	**1,500,000.00**	**200,000.00**	**-1,300,000.00**
115.0000.369200					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
115.0000.369500					
Utilization of Fund Balance	359,974.00	0.00	0.00	0.00	0.00
Sub Total	**359,974.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**821,974.00**	**1,500,000.00**	**1,500,000.00**	**200,000.00**	**-1,300,000.00**
					-1,300,000.00

Impact Fees
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	821,974.00	1,500,000.00	1,500,000.00	200,000.00	

Impact Fees
Expenditures
Parks & Recreation

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
115.3130.572630					
Capital outlay-Park Devel.	310.00	231,646.00	231,646.00	200,000.00	-31,646.00
115.3130.572630A					
Capital Outlay-Southeast Park	0.00	687,257.00	687,257.00	0.00	-687,257.00
115.3130.572630B					
Capital Outlay-O'Quinn Park	0.00	581,097.00	581,097.00	0.00	-581,097.00
Total	**310.00**	**1,500,000.00**	**1,500,000.00**	**200,000.00**	**-1,300,000.00**
Total Parks & Recreation	**310.00**	**1,500,000.00**	**1,500,000.00**	**200,000.00**	**-1,300,000.00**
					-1,300,000.00

Impact Fees
Expenditures
Parks & Recreation

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	310.00	1,500,000.00	1,500,000.00	200,000.00	

L.E.T.F. FEDERAL
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
127.1000.342110					
Court Order Forfeitures-Fed.	0.00	0.00	0.00	474,700.00	474,700.00
Sub Total	**0.00**	**0.00**	**0.00**	**474,700.00**	**474,700.00**
127.1000.361110					
Interest Income	0.00	0.00	0.00	8,300.00	8,300.00
Sub Total	**0.00**	**0.00**	**0.00**	**8,300.00**	**8,300.00**
Total Police	**0.00**	**0.00**	**0.00**	**483,000.00**	**483,000.00**
					483,000.00

L.E.T.F. FEDERAL
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	0.00	0.00	0.00	483,000.00	

L.E.T.F. FEDERAL
Expenditures
Police

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
127.1000.521310 Professional Services	0.00	0.00	0.00	52,000.00	52,000.00
127.1000.521340 Contractual Services	0.00	0.00	0.00	300,000.00	300,000.00
127.1000.521492 Other Charges-Investigation	0.00	0.00	0.00	75,000.00	75,000.00
127.1000.521521 Operating Supplies-Janitorial	0.00	0.00	0.00	11,000.00	11,000.00
127.1000.521524 Operating Supplies-Photo	0.00	0.00	0.00	10,000.00	10,000.00
127.1000.521527 Operating Supplies-Ammunitic	0.00	0.00	0.00	35,000.00	35,000.00
Total	**0.00**	**0.00**	**0.00**	**483,000.00**	**483,000.00**
Total Police	**0.00**	**0.00**	**0.00**	**483,000.00**	**483,000.00**
					483,000.00

L.E.T.F. FEDERAL
Expenditures
Police

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	0.00	0.00	0.00	483,000.00	

Law Enforcement
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
105.1000.342110					
Court Order Forfeitures-State	0.00	354,376.00	125,000.00	100,000.00	-25,000.00
105.1000.342110A					
Court Order Forfeitures-Feder	0.00	244,719.00	400,000.00	0.00	-400,000.00
Sub Total	**0.00**	**599,095.00**	**525,000.00**	**100,000.00**	**-425,000.00**
105.1000.361110					
Interest Income-State	0.00	0.00	8,000.00	8,000.00	0.00
105.1000.361110A					
Interest Income-Federal	0.00	0.00	5,500.00	0.00	-5,500.00
Sub Total	**0.00**	**0.00**	**13,500.00**	**8,000.00**	**-5,500.00**
105.1000.369500					
Appropriation of Fund Balanc	0.00	0.00	0.00	100,000.00	100,000.00
Sub Total	**0.00**	**0.00**	**0.00**	**100,000.00**	**100,000.00**
Total Police	**0.00**	**599,095.00**	**538,500.00**	**208,000.00**	**-330,500.00**
					-330,500.00

Law Enforcement
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	0.00	599,095.00	538,500.00	208,000.00	

Law Enforcement
Expenditures
Police

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
105.1000.521526					
Operating Supplies-Misc-State	265,479.57	354,376.00	300,000.00	200,000.00	-100,000.00
Total	**265,479.57**	**354,376.00**	**300,000.00**	**200,000.00**	**-100,000.00**
105.1000.521640					
Capital Outlay-Equip-State	3,668.96	0.00	7,499.00	8,000.00	501.00
105.1000.521640A					
Capital Outlay-Equip-Federal	196,205.79	244,719.00	55,000.00	0.00	-55,000.00
Total	**199,874.75**	**244,719.00**	**62,499.00**	**8,000.00**	**-54,499.00**
Total Police	**465,354.32**	**599,095.00**	**362,499.00**	**208,000.00**	**-154,499.00**
					-154,499.00

Law Enforcement
Expenditures
Police

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	465,354.32	599,095.00	362,499.00	208,000.00	

Metro Medical Res. Sys. Grant
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
117.2000.331200A					
MMRS Grant - State	0.00	230,057.00	230,057.00	2,465.00	-227,592.00
117.2000.331200B					
MMRS Grant - Federal	0.00	479,769.79	479,770.00	647,848.00	168,078.00
Sub Total	**0.00**	**709,826.79**	**709,827.00**	**650,313.00**	**-59,514.00**
117.2000.369500					
Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00
Sub Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total Fire	**0.00**	**709,826.79**	**709,827.00**	**650,313.00**	**-59,514.00**
					-59,514.00

Metro Medical Res. Sys. Grant
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	0.00	709,826.79	709,827.00	650,313.00	

Metro Medical Res. Sys. Grant
Expenditures
Fire

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
117.2000.522120A MMRS Salary/Support Mai	0.00	26,800.00	0.00	26,000.00	26,000.00
117.2000.522120B MMRS Salary/Support Mai	0.00	51,000.00	0.00	51,000.00	51,000.00
117.2000.522210A FICA - State	0.00	2,050.00	0.00	1,989.00	1,989.00
117.2000.522210B FICA - Federal	0.00	3,902.00	0.00	3,902.00	3,902.00
117.2000.522220A Retirement - State	0.00	7,745.00	0.00	6,841.00	6,841.00
117.2000.522220B Retirement - Federal	0.00	14,280.00	0.00	13,418.00	13,418.00
Total	**0.00**	**105,777.00**	**0.00**	**103,150.00**	**103,150.00**
117.2000.522400B Travel & Per Diem - Federal	0.00	5,000.00	0.00	5,000.00	5,000.00
117.2000.522491B Other Charges-Educ.-MMRS	0.00	15,000.00	5,000.00	15,000.00	10,000.00
117.2000.522521A Medical Supplies	0.00	46,870.00	0.00	45,000.00	45,000.00
117.2000.522527A CBRNE Logistical Equip-St	0.00	110,000.00	0.00	110,000.00	110,000.00
117.2000.522528A Personal Protective Equip-Stat	0.00	36,592.00	0.00	35,000.00	35,000.00
Total	**0.00**	**213,462.00**	**5,000.00**	**210,000.00**	**205,000.00**
117.2000.522640B Capital Outlay - MMRS	0.00	390,587.79	54,514.00	337,163.00	282,649.00
Total	**0.00**	**390,587.79**	**54,514.00**	**337,163.00**	**282,649.00**
Total Fire	**0.00**	**709,826.79**	**59,514.00**	**650,313.00**	**590,799.00**
					590,799.00

Metro Medical Res. Sys. Grant
Expenditures
Fire

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	0.00	709,826.79	59,514.00	650,313.00	

CITY OF HIALEAH
SPECIAL REVENUE FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Streets Department

Description

This department maintains City streets and off-street parking areas in a safe and clean condition and provides for the safe movement of vehicular traffic by performing road construction and repairs, installing and maintaining street lights, and supervising the work of contracted services for repair and maintenance work.

2007 Accomplishments

- Commenced construction of NW 97 Avenue and finalized plans for NW 138 Street road construction in the Hialeah Heights annex area.
- Completion of street road construction and resurfacing project sections in the City's ongoing $150 multi-million-dollar road construction project plan.
- Completed the IMS roadway infrastructure survey and evaluation fieldwork. The preliminary evaluation report was received.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 12,010,673	$ 13,893,502	$ 10,458,214	-25%
Total Expenditures	11,529,229	15,850,096	10,458,214	34%
Net Margin	$ 481,444	$ (1,956,594)	$ -	-100%

2008 Goals

- Complete construction of NW 97 Avenue and commence NW 138 Street road construction in the Hialeah Heights annex area.
- Complete street road construction and resurfacing projects in the City's ongoing $150 multi-million-dollar road construction project plan.
- Finalize the IMS roadway evaluation study and implement associated software usage.
- Complete City entranceway enhancements.
- Continue citywide right-of-way landscaping enhancements.

STREETS DEPARTMENT - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service and Enhance Public Awareness	Response time for street repair complaints (in hours)	A	36 hrs	36 hrs	J. Hernandez	J. Hernandez
	Provide Excellent Public Safety	Side walks repair (sq. ft.)	A	575	9,150	J. Hernandez	J. Hernandez
		Number of road surface potholes patched	A	725	197	J. Hernandez	J. Hernandez
Internal Process	Achieve Cost Efficiency & Effective Construction & Maintenance of City Infrastructure	Cost per shoulder mile maintained/repair	A	$ 10,121	10,121	J. Hernandez	J. Hernandez
Learning & Growth	Provide Quality Work Environment	Safety Programs offered to staff	A	1	1	J. Hernandez	J. Hernandez

ORGANIZATIONAL CHART

STREETS DEPARTMENT

2007-2008

07		08
.60*	Director of Streets	*.60

07	*Support Service*	08
1	Code Enforcement Officer	1
1	Surveyor	1
1	Rodman	1
1	Instrumentman	1
4		4

07	*Staff Office*	08
1	Public Works Supervisor I	1
1	Street Inspector	1
1	Accounting Clerk	1
3		3

07	*Maintenance*	08
13	Utilityman	12
7	Journeyman	6
4	Truck Driver	4
1	Spray Tech	0
0	Utilityman P/T	4
25		26

07	*Construction*	08
1	Construction Foreman	1
1		1

07	*Engineering*	08
1	Street Engineer	1

* Salary allocated between Streets and Storm water

PERSONNEL SUMMARY
2007-2008

STREETS DEPARTMENT

101.3210.541.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Director of Streets (60%)	0.6	0.6	0.6	$68,834.00
	Public Works Supervisor I	1	1	1	$66,327.00
	Total Executive Salary				**$135,161.00**
120	**CIVIL SERVICE SALARIES**				
	Accounting Clerk I/II	1	1	1	$27,450.00
	Code Enforcement Officer	1	1	1	$52,835.00
	Instrumentman	1	1	1	$56,820.00
	Rodman	1	1	1	$56,173.00
**	Spray Technician	1	1	0	$0.00
	Street Journeyman	7	5	6	$257,225.00
	Streets Construction Foremen	1	1	1	$61,855.00
	Streets Engineer	1	1	1	$40,975.00
	Streets Inspector - Monty	1	1	1	$61,855.00
	Surveyor	1	1	1	$71,739.00
	Truck Driver	4	4	4	$131,937.00
	Utilityman	13	11	12	$396,737.00
	Total Civil Service Salaries				**$1,215,601.00**
130	**TEMPORARY SALARIES**				
	Utilityman P/T	0	0	4	$48,734.00
					$48,734.00
	TOTAL SALARY EXPENSES	**34.6**	**30.6**	**35.6**	***$1,399,496.00***

* Director's salary allocated between Streets and Storm water
** Position transferred to Parks & Recreation Department

Streets Transportation
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
101.0000.312200					
Dade county gas tax 6 cents	3,433,376.61	3,130,000.00	3,130,000.00	3,017,069.00	-112,931.00
101.0000.312410					
Dade county gas tax 3 cents	1,278,087.92	1,340,000.00	1,340,000.00	1,266,944.00	-73,056.00
101.0000.312600					
Discretionary Half Cent Sales	6,222,905.60	6,083,502.00	6,083,502.00	6,129,201.00	45,699.00
Sub Total	**10,934,370.13**	**10,553,502.00**	**10,553,502.00**	**10,413,214.00**	**-140,288.00**
101.0000.337401					
Miami-Dade County Grant	1,076,000.00	3,300,000.00	3,300,000.00	0.00	-3,300,000.00
Sub Total	**1,076,000.00**	**3,300,000.00**	**3,300,000.00**	**0.00**	**-3,300,000.00**
101.0000.363200					
Paving Assessments	0.00	40,000.00	40,000.00	40,000.00	0.00
Sub Total	**0.00**	**40,000.00**	**40,000.00**	**40,000.00**	**0.00**
101.0000.369200					
Miscellaneous Revenues	302.50	0.00	6,000.00	5,000.00	-1,000.00
101.0000.369211					
Operating Transfer In	425,244.38	1,956,594.00	1,956,594.00	0.00	-1,956,594.00
101.0000.369500					
Appropriation of fund balance	0.00	0.00	0.00	0.00	0.00
101.0000.369510					
Encumbrance Reserve	263,363.80	638,551.26	638,551.00	0.00	-638,551.00
Sub Total	**688,910.68**	**2,595,145.26**	**2,601,145.00**	**5,000.00**	**-2,596,145.00**
Total	**12,699,280.81**	**16,488,647.26**	**16,494,647.00**	**10,458,214.00**	**-6,036,433.00**
					-6,036,433.00

Streets Transportation
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	12,699,280.81	16,488,647.26	16,494,647.00	10,458,214.00	

Streets Transportation
Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
101.3210.541110 Executive salaries	116,762.15	117,354.00	123,560.00	135,161.00	11,601.00
101.3210.541120 Civil service salaries	1,147,589.61	1,224,600.00	1,148,232.00	1,215,601.00	67,369.00
101.3210.541130 Temporary salaries	23,668.00	46,000.00	42,756.00	48,734.00	5,978.00
101.3210.541140 Overtime	56,840.31	50,000.00	30,000.00	25,000.00	-5,000.00
101.3210.541141 Separation pay	49,043.64	30,000.00	30,000.00	25,000.00	-5,000.00
101.3210.541210 FICA	100,622.95	112,413.00	105,153.00	110,886.00	5,733.00
101.3210.541220 Retirement	300,774.86	319,574.00	302,346.00	368,207.00	65,861.00
Total	**1,795,301.52**	**1,899,941.00**	**1,782,047.00**	**1,928,589.00**	**146,542.00**
101.3210.541431 Electricity-street lights	926,682.32	1,000,000.00	1,000,000.00	1,050,000.00	50,000.00
101.3210.541432 R & M- street lights	84,318.47	94,705.00	80,000.00	80,000.00	0.00
101.3210.541441 Rental & lease - equipment	182.00	5,000.00	5,000.00	5,000.00	0.00
101.3210.541451 Insurance - liability	108,448.71	100,000.00	100,000.00	100,000.00	0.00
101.3210.541452 Insurance - health & life	213,693.85	250,000.00	250,000.00	225,000.00	-25,000.00
101.3210.541462 Repair & maintenance - equip.	57,217.91	75,000.00	85,000.00	75,000.00	-10,000.00
101.3210.541463 Repair & maintenance - auto	70,368.34	50,000.00	50,000.00	50,000.00	0.00
101.3210.541464 R & M - sidewalks	11,598.71	41,128.00	40,000.00	50,000.00	10,000.00
101.3210.541465 Repair & maintenance - radio	14,055.99	20,000.00	26,000.00	18,673.00	-7,327.00

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
101.3210.541466 R & M - office equipment	300.00	1,600.00	1,600.00	2,000.00	400.00
101.3210.541467 Right of Way Maintenance	254,694.80	35,750.00	20,000.00	0.00	-20,000.00
101.3210.541491 Other charges - education	137.00	2,000.00	2,000.00	500.00	-1,500.00
101.3210.541510 Office supplies	1,309.90	1,500.00	1,500.00	2,000.00	500.00
101.3210.541522 Operating supplies - gas & oil	157,478.88	115,000.00	115,000.00	89,100.00	-25,900.00
101.3210.541523 Operating supplies - surveying	1,434.90	5,000.00	5,000.00	5,000.00	0.00
101.3210.541525 Operating supplies - uniforms	4,601.36	4,500.00	4,500.00	4,500.00	0.00
101.3210.541526 Operating Supplies-Misc.	0.00	86,167.50	86,168.00	0.00	-86,168.00
Total	**1,906,523.14**	**1,887,350.50**	**1,871,768.00**	**1,756,773.00**	**-114,995.00**
101.3210.541610 Debt Service - Streets Bond	1,394,107.66	1,397,914.00	1,397,914.00	0.00	-1,397,914.00
101.3210.541611 Debt Service 2003 Bonds	2,512,816.35	2,514,226.00	2,514,226.00	0.00	-2,514,226.00
101.3210.541612 Debt Services 2005A Bonds	1,822,681.27	1,848,415.00	1,848,415.00	0.00	-1,848,415.00
101.3210.541631 County Project - West 8th Ave	72,395.13	0.00	-72,395.00	0.00	72,395.00
101.3210.541631A County Project W 8 Ave	-72,395.13	0.00	72,395.00	0.00	-72,395.00
101.3210.541632 Miami-Dade Rd. Construct.	0.00	3,300,000.00	3,300,000.00	0.00	-3,300,000.00
101.3210.541633 Cty Proj-W 60 St/4 to 12 Ave	0.00	1,279,832.50	1,279,833.00	0.00	-1,279,833.00
101.3210.541633A Cty Proj-W 60 St/4-12 Ave-Re	0.00	-1,076,000.00	-1,076,000.00	0.00	1,076,000.00

Streets Transportation
Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
101.3210.541634 Cty Proj-E 6 Ave/45-49 St	0.00	537,206.00	537,206.00	0.00	-537,206.00
101.3210.541634A Cty Proj-E 6 Ave/45-49 St-Rei	0.00	-1,000,000.00	-1,000,000.00	0.00	1,000,000.00
101.3210.541640 Capital outlay - equipment	115,207.52	81,337.95	70,000.00	0.00	-70,000.00
101.3210.541641 Bridge Improvement	0.00	64,290.00	50,000.00	0.00	-50,000.00
101.3210.541641A Capital Outlay-Vehicle Repl.	0.00	0.00	0.00	0.00	0.00
101.3210.541643 Roadway Striping	20,424.90	150,000.00	150,000.00	0.00	-150,000.00
101.3210.541646 Roadway Resurfacing	29,833.49	701,500.00	400,000.00	0.00	-400,000.00
101.3210.541648 Landscaping	0.00	250,000.00	250,000.00	0.00	-250,000.00
101.3210.541649 Capital Improv - ROW	425,244.38	400,000.00	300,000.00	0.00	-300,000.00
101.3210.541650 Construction	16,775.34	816,068.10	816,068.00	0.00	-816,068.00
101.3210.541651 Construction - Half Cent	1,490,313.55	1,576,566.21	1,576,566.00	1,015,821.00	-560,745.00
101.3210.541660 Capital Outlay-Vehicles	0.00	150,000.00	150,000.00	0.00	-150,000.00
Total	**7,827,404.46**	**12,991,355.76**	**12,564,228.00**	**1,015,821.00**	**-11,548,407.00**
101.3210.541710 Debt Service 1999 Bonds	0.00	0.00	0.00	1,394,938.00	1,394,938.00
101.3210.541711 Debt Service 2003 Bonds	0.00	0.00	0.00	2,515,757.00	2,515,757.00
101.3210.541712 Debt Service 2005A Bonds	0.00	0.00	0.00	1,846,336.00	1,846,336.00
Total	**0.00**	**0.00**	**0.00**	**5,757,031.00**	**5,757,031.00**

Streets Transportation
Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	11,529,229.12	16,778,647.26	16,218,043.00	10,458,214.00	-5,759,829.00
					-5,759,829.00

Streets Transportation
Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	11,529,229.12	16,778,647.26	16,218,043.00	10,458,214.00	

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CITY OF HIALEAH
SPECIAL REVENUE FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Storm Water Division

Description

The Storm Water Division is responsible for alleviating the flooding of structures, private property, streets, and rights-of-way. Storm Water personnel are responsible for the planning, design, construction, operation, and maintenance of Hialeah's storm water system.

2007 Accomplishments

- Storm Water billing accounts were reviewed and field checked for accuracy. 1956 accounts were corrected which resulted in a revenue increase of $168,374.
- The Storm Water infrastructure component of completed roadway reconstruction projects was added to the GIS system. 103 projects were mapped.
- Support for the IMS roadway infrastructure survey and evaluation project was furnished
- Canal monitoring data was submitted with the annual federal NPDES Storm Water Permit report
- City crews installed numerous spot drains in conjunction with local road improvements
- 674 storm drains were cleaned

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 3,002,547	$ 3,000,000	$ 3,000,000	0%
Total Expenditures	3,041,113	4,220,635	3,000,000	29%
Net Margin	$ (38,566)	$ (1,220,635)	$ -	100%

2008 Goals

- Complete the review and correction of storm water billing accounts. Approximately 200 report pages remain.
- Continue mapping storm water infrastructure in completed roadway reconstruction projects
- Continue spot storm drain construction and existing storm drain reconstruction
- Continue storm drain cleaning/maintenance program and computerized work documentation input

STORM WATER DIVISION - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service and Enhance Public Awareness	Response time from request for service to dispatch drain cleaner (days)	M	2 wks	2 wks	J. Hernandez	J. Hernandez
		Response time for emergency repairs (hrs.)	M	24 hrs	24 hrs	J. Hernandez	J. Hernandez
Financial	Maximize Deliverable Grant Opportunities and Other Revenue Sources	Additional revenues collected through identification of miscoded accounts	A	$ 30,000	37,410	J. Hernandez	J. Hernandez
Internal Process	Achieve Cost Efficiency & Effective Construction & Maintenance of City Infrastructure	Number of routine drain cleaning work orders per FTE	Q	225	210	J. Hernandez	J. Hernandez
Learning & Growth	Provide Quality Work Environment	Safety Programs offered to staff	A	1	1	J. Hernandez	J. Hernandez

ORGANIZATIONAL CHART

STREETS DEPARTMENT-STORMWATER

2007-2008

07		08
.40*	Director	*.40

07	*Office*	08
1	Office Coordinator	1
1	Receptionist	1
2		2

07	*Construction*	08
2	Construction Supervisor	2

07	*Storm Water*	08
1	Storm Utility Manager	1

07	*Maintenance*	08
1	Street Foreman	1
3	Heavy Equipment Operator	2
2	Truck Driver	2
1	Utilityman	0
0	Utilityman P/T	4
7		9

07	*Installation/Construction*	08
1	Street Foreman	1
3	Heavy Equipment Operator	3
3	Truck Driver	2
2	Utilityman	0
9		6

07	*Engineering/Technical*	08
1	Engineer Technician II	1
1	GIS Coordinator	1
1	Utility Technician	1
3		3

* Salary allocated between Streets and Storm water

PERSONNEL SUMMARY
2007-2008

STREETS DEPARTMENT-STORM WATER **112.3211.530.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Director (40%)	0.4	0.4	0.4	$45,890.00
	Office Coordinator	1	1	1	$56,880.00
	Storm Utility Manager	1	1	1	$87,876.00
	Total Executive Salary				**$190,646.00**
120	CIVIL SERVICE SALARIES				
	Engineer Technician II	1	1	1	$61,055.00
	Geographical Information System Coordinator	1	1	1	$36,343.00
	Heavy Equipment Operator	6	5	5	$252,338.00
	Receptionist	1	1	1	$38,401.00
	Roadway Construction Supervisor (Inspectors)	2	2	2	$130,237.00
	Storm water Utility Technician	1	1	1	$31,256.00
	Streets Construction Foreman	2	2	2	$116,152.00
	Truck Driver	5	3	4	$129,348.00
	Utilityman	3	0	0	$0.00
	Total Civil Service Salaries				**$795,130.00**
130	TEMPORARY SALARIES				
	Utilityman P/T	0	0	4	$48,734.00
					$48,734.00
	TOTAL SALARY EXPENSES	**24.4**	**18.4**	**23.4**	***$1,034,510.00***

* Director's salary allocated between Streets and Storm water

Storm Water Utility Fee
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
112.0000.314300					
Storm water utility - user fees	3,002,547.47	3,000,000.00	3,000,000.00	3,000,000.00	0.00
Sub Total	**3,002,547.47**	**3,000,000.00**	**3,000,000.00**	**3,000,000.00**	**0.00**
112.0000.369500					
Fund balance(stormwater)	212,575.36	1,220,635.00	1,220,635.00	0.00	-1,220,635.00
112.0000.369501					
Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00
112.0000.369510					
Contrib. from Enc. Reserve	17,211.00	191,220.73	191,221.00	0.00	-191,221.00
Sub Total	**229,786.36**	**1,411,855.73**	**1,411,856.00**	**0.00**	**-1,411,856.00**
Total	**3,232,333.83**	**4,411,855.73**	**4,411,856.00**	**3,000,000.00**	**-1,411,856.00**
					-1,411,856.00

Storm Water Utility Fee
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	3,232,333.83	4,411,855.73	4,411,856.00	3,000,000.00	

Storm Water Utility Fee
Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
112.3211.530110 Executive salaries	170,676.10	171,671.00	180,980.00	190,646.00	9,666.00
112.3211.530120 Civil service salaries	611,588.60	775,410.95	655,183.00	795,130.00	139,947.00
112.3211.530130 Temporary salaries	72,261.40	75,000.00	70,366.00	48,734.00	-21,632.00
112.3211.530140 Overtime	38,931.60	25,000.00	25,000.00	25,000.00	0.00
112.3211.530141 Separation pay	17,636.03	50,000.00	50,000.00	50,000.00	0.00
112.3211.530210 FICA	66,630.23	84,226.00	75,087.00	84,878.00	9,791.00
112.3211.530220 Retirement	193,201.18	235,977.00	208,502.00	272,180.00	63,678.00
Total	**1,170,925.14**	**1,417,284.95**	**1,265,118.00**	**1,466,568.00**	**201,450.00**
112.3211.530340 NPDES Monitoring	0.00	0.00	0.00	30,000.00	30,000.00
112.3211.530430 Utilities	686.09	1,000.00	1,000.00	1,000.00	0.00
112.3211.530441 Rental & lease equipment	0.00	20,000.00	10,000.00	20,000.00	10,000.00
112.3211.530451 Insurance - liability	68,983.08	85,000.00	85,000.00	0.00	-85,000.00
112.3211.530452 Insurance - health & life	132,434.14	200,000.00	200,000.00	0.00	-200,000.00
112.3211.530462 Repair & maintenance - equip	32,479.96	40,000.00	20,000.00	40,000.00	20,000.00
112.3211.530463 Repair & maintenance-auto	34,535.63	47,066.15	40,000.00	40,000.00	0.00
112.3211.530465 Repair & maintenance - radio	7,366.56	12,000.00	12,000.00	12,000.00	0.00
112.3211.530491 Other charges - education	1,474.00	4,000.00	4,000.00	1,500.00	-2,500.00

Storm Water Utility Fee
Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
112.3211.530500 Contingent Reserve	111,435.00	350,490.00	205,000.00	0.00	-205,000.00
112.3211.530510 Office supplies	1,142.45	2,798.59	2,500.00	2,500.00	0.00
112.3211.530522 Operating supplies - gas & oil	0.00	40,000.00	40,000.00	50,000.00	10,000.00
112.3211.530525 Operating supplies - uniforms	1,400.48	1,500.00	1,500.00	1,500.00	0.00
112.3211.530526 Operating supplies - misc	1,170.00	4,000.00	2,000.00	4,974.00	2,974.00
112.3211.530840 Central data processing	65,000.00	60,000.00	60,000.00	60,000.00	0.00
112.3211.530910 Cost Allocation	200,000.00	200,000.00	200,000.00	0.00	-200,000.00
Total	**658,107.39**	**1,067,854.74**	**883,000.00**	**263,474.00**	**-619,526.00**
112.3211.530610 Debt Service - Street Bond	929,405.11	931,943.00	931,943.00	0.00	-931,943.00
112.3211.530640 Capital outlay - equipment	12,544.73	204,106.00	50,000.00	340,000.00	290,000.00
112.3211.530642 Npdes	19,139.03	21,407.05	21,407.00	0.00	-21,407.00
112.3211.530643 Drainage / construction repair	58,886.70	269,324.99	250,000.00	0.00	-250,000.00
112.3211.530650 Canal maintenance	192,105.00	233,935.00	220,000.00	0.00	-220,000.00
112.3211.530660 Capital Outlay - Vehicles	0.00	266,000.00	266,000.00	0.00	-266,000.00
Total	**1,212,080.57**	**1,926,716.04**	**1,739,350.00**	**340,000.00**	**-1,399,350.00**
112.3211.530710 Debt Service	0.00	0.00	0.00	929,958.00	929,958.00
Total	**0.00**	**0.00**	**0.00**	**929,958.00**	**929,958.00**

Storm Water Utility Fee
Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	3,041,113.10	4,411,855.73	3,887,468.00	3,000,000.00	-887,468.00
					-887,468.00

Storm Water Utility Fee
Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	3,041,113.10	4,411,855.73	3,887,468.00	3,000,000.00	

Urban Area Security Grant
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
119.0000.337200					
UASI Grant - 16.007	218,276.91	0.00	0.00	0.00	0.00
Sub Total	**218,276.91**	**0.00**	**0.00**	**0.00**	**0.00**
119.0000.369500					
Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00
Sub Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**218,276.91**	**0.00**	**0.00**	**0.00**	**0.00**
					0.00

Urban Area Security Grant
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
119.1000.337210					
UASI Grant - Police	0.00	892,500.00	892,500.00	304,500.00	-588,000.00
Sub Total	**0.00**	**892,500.00**	**892,500.00**	**304,500.00**	**-588,000.00**
Total Police	**0.00**	**892,500.00**	**892,500.00**	**304,500.00**	**-588,000.00**
					-588,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
119.2000.337220					
UASI Grant - Fire	0.00	1,267,700.00	1,267,700.00	1,114,043.00	-153,657.00
Sub Total	**0.00**	**1,267,700.00**	**1,267,700.00**	**1,114,043.00**	**-153,657.00**
Total Fire	**0.00**	**1,267,700.00**	**1,267,700.00**	**1,114,043.00**	**-153,657.00**
					-153,657.00

Urban Area Security Grant
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
119.3220.337400					
UASI Grant - Transit	0.00	77,000.00	61,000.00	16,000.00	-45,000.00
Sub Total	**0.00**	**77,000.00**	**61,000.00**	**16,000.00**	**-45,000.00**
Total Fleet Maintenance	**0.00**	**77,000.00**	**61,000.00**	**16,000.00**	**-45,000.00**
					-45,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	218,276.91	2,237,200.00	2,221,200.00	1,434,543.00	

Urban Area Security Grant
Expenditures
Police

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increas Decreas Compared to Prior Yea
119.1000.521491					
Other Charges - Education	0.00	85,000.00	0.00	40,000.00	40,000.00
119.1000.521526					
Operating Supplies - Misc.	0.00	33,000.00	0.00	20,000.00	20,000.00
Total	**0.00**	**118,000.00**	**0.00**	**60,000.00**	**60,000.00**
119.1000.521640					
Capital Outlay - Equipment	57,217.23	744,500.00	500,000.00	244,500.00	-255,500.00
119.1000.521650					
Capital Outlay - Vehicles	0.00	30,000.00	30,000.00	0.00	-30,000.00
Total	**57,217.23**	**774,500.00**	**530,000.00**	**244,500.00**	**-285,500.00**
Total Police	**57,217.23**	**892,500.00**	**530,000.00**	**304,500.00**	**-225,500.00**
					-225,500.00

Urban Area Security Grant
Expenditures
Fire

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
119.2000.522110 Executive Salaries	0.00	42,000.00	0.00	42,000.00	42,000.00
119.2000.522140 Overtime	0.00	0.00	100,000.00	150,000.00	50,000.00
119.2000.522210 F.I.C.A.	0.00	9,500.00	0.00	14,688.00	14,688.00
119.2000.522220 Retirement	0.00	3,500.00	0.00	11,050.00	11,050.00
Total	**0.00**	**55,000.00**	**100,000.00**	**217,738.00**	**117,738.00**
119.2000.522310 Professional Services	0.00	15,000.00	0.00	15,000.00	15,000.00
119.2000.522311 Planning Services	0.00	45,200.00	0.00	45,200.00	45,200.00
119.2000.522491 Other Charges - Education	0.00	385,000.00	1,000.00	268,605.00	267,605.00
119.2000.522526 Operating Supplies - Misc.	0.00	25,000.00	0.00	25,000.00	25,000.00
Total	**0.00**	**470,200.00**	**1,000.00**	**353,805.00**	**352,805.00**
119.2000.522640 Capital Outlay - Equipment	161,059.68	682,500.00	150,000.00	542,500.00	392,500.00
119.2000.522650 Capital Outlay - Vehicles	0.00	60,000.00	60,657.00	0.00	-60,657.00
Total	**161,059.68**	**742,500.00**	**210,657.00**	**542,500.00**	**331,843.00**
Total Fire	**161,059.68**	**1,267,700.00**	**311,657.00**	**1,114,043.00**	**802,386.00**
					802,386.00

Urban Area Security Grant
Expenditures
Fleet Maintenance

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
119.3220.591640					
Capital Outlay - Equipment	0.00	77,000.00	61,000.00	16,000.00	-45,000.00
119.3220.591650					
Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**77,000.00**	**61,000.00**	**16,000.00**	**-45,000.00**
Total Fleet Maintenance	**0.00**	**77,000.00**	**61,000.00**	**16,000.00**	**-45,000.00**
					-45,000.00

Urban Area Security Grant
Expenditures
Fleet Maintenance

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	218,276.91	2,237,200.00	902,657.00	1,434,543.00	

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CITY OF HIALEAH
GENERAL FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Transit Division – Hialeah Circulator

Description

The responsibility of the Transit Division is to meet the needs of the public for the highest quality transit service: safe, reliable, efficient and courteous.

2007 Accomplishments

- Continue identifying locations to have bus shelters installed
- Celebrated our 5th year anniversary in October 2007. The event was sponsored by several local businesses. The event included Free Fare Friday, no fares were collected on this day, and it also included coffee and pastries from Starbucks for those lucky patrons who were selected. We also had a team metro mobile office (go-bus) to provide residents the chance to apply for or renew the golden passport.
- Purchased and installed a surveillance system for each of the buses. This was through a grant funding from UASI.
- Awarded grant (CIGP – County Incentive Grant Program) from MPO/FDOT for a total of $1,375,000 for the purchase and replacement of vehicles.
- Applied for and awarded a grant from MPO to perform an enhancement study of the transit system.

2008 Goals

- Implement disbursement of the CIGP grant for two city buses in Fiscal 2008.
- Perform study to enhance and improve the Hialeah Transit System

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 2,254,806	$ 2,489,148	$ 2,602,351	5%
Total Expenditures	1,992,397	2,558,945	2,602,351	-2%
Net Margin	$ 262,409	$ (69,797)	$ -	100% *

***The Transit Division is budgeted at a breakeven.**

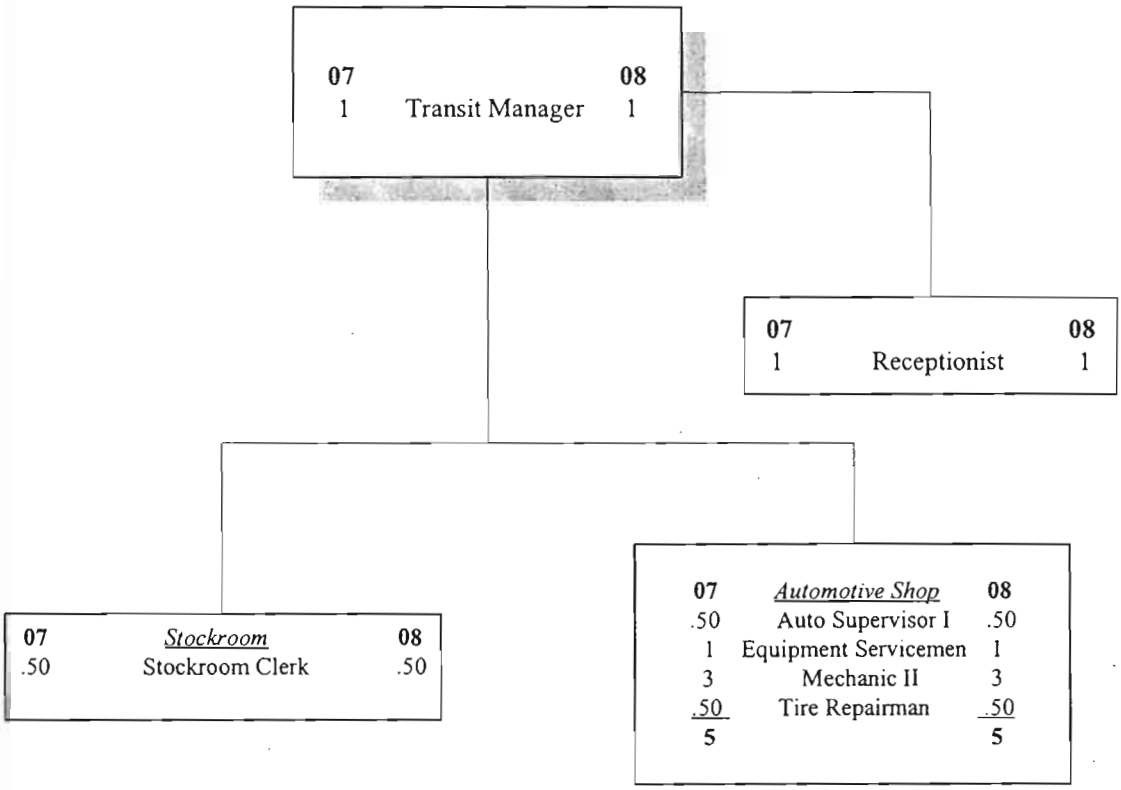
HIALEAH CIRCULATOR - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Customer Service and Enhance Public Awareness	Average number of bus operating revenue hours	M	3,000	2,986	J. De La Nuez	J. De La Nuez
		Average number of bus service revenue miles	M	35,000	35,887	J. De La Nuez	J. De La Nuez
Financial	Achieve Cost-Effective Community Services	Average passengers per month	M	50,000	52,287	J. De La Nuez	J. De La Nuez
		Average passenger trips per revenue mile	M	1.50	1.46	J. De La Nuez	J. De La Nuez

ORGANIZATIONAL CHART

CIRCULATOR FUND

2007-2008



* 50% of Salary from Fleet Department

PERSONNEL SUMMARY
2007-2008

CIRCULATOR FUND
TRANSIT DEPARTMENT **425.3220.544.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	EXECUTIVE SALARY				
	Transit Manager	1	1	1	$69,506.00
	Total Executive Salary				**$69,506.00**
120	CIVIL SERVICE SALARIES				
	Receptionist	1	1	1	$26,739.00
*	Automotive Supervisor	0.5	0.5	0.5	$19,695.00
**	Equipment Servicemen	1	1	1	$28,281.00
***	Mechanics I/II	3	3	3	$104,330.00
****	Stockroom Clerk	0.5	0.5	0.5	$11,922.00
*****	Tire Repairman	0.5	0.5	0.5	$15,485.00
	Total Civil Service Salaries				**$206,452.00**
	TOTAL SALARY EXPENSES	**7.5**	**7.5**	**7.5**	***$275,958.00***

* One Auto Supervisor I - 50% of Salary in Fleet Dept.
** Two Equipment Servicemen - 50% of Salary in Fleet Dept.
*** Six Mechanic II - 50% of Salary in Fleet Dept.
**** One Stockroom Clerk - 50% of Salary in Fleet Dept.
***** One Tire Repairman - 50% Salary of Salary in Fleet Dept.

Hialeah Circulator
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
425.0000.381100					
Contr. from Gen Fund	0.00	0.00	0.00	53,551.00	53,551.00
425.0000.312600					
Discret. Half Cent Sales Tax	1,562,726.40	1,520,875.00	1,520,875.00	1,532,300.00	11,425.00
Sub Total	**1,562,726.40**	**1,520,875.00**	**1,520,875.00**	**1,532,300.00**	**11,425.00**
425.0000.334490					
Fla. Department Grant Transit	60,001.00	250,000.00	0.00	550,000.00	550,000.00
Sub Total	**60,001.00**	**250,000.00**	**0.00**	**550,000.00**	**550,000.00**
425.0000.344300					
Circulator Fees	257,176.61	250,000.00	230,000.00	250,000.00	20,000.00
425.0000.344310					
Transit Serv.- Hialeah Gardens	206,643.96	206,500.00	206,500.00	206,500.00	0.00
Sub Total	**463,820.57**	**456,500.00**	**436,500.00**	**456,500.00**	**20,000.00**
425.0000.369200					
Miscellaneous Fees	44,865.66	0.00	0.00	0.00	0.00
425.0000.369210					
Advertising Fees	0.00	10,000.00	16,000.00	10,000.00	-6,000.00
425.0000.369500					
Appropiation of Fund Balance	123,392.41	259,346.00	259,346.00	0.00	-259,346.00
425.0000.369510					
Contr.-Encumbrance Reserve	0.00	256,427.00	256,427.00	0.00	-256,427.00
Sub Total	**168,258.07**	**525,773.00**	**531,773.00**	**10,000.00**	**-521,773.00**
Total	**2,254,806.04**	**2,753,148.00**	**2,489,148.00**	**2,602,351.00**	**113,203.00**
					113,203.00

Hialeah Circulator
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	2,254,806.04	2,753,148.00	2,489,148.00	2,602,351.00	

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
425.3220.544110 Executive Salaries	61,762.00	65,990.00	65,900.00	69,506.00	3,606.00
425.3220.544120 Civil Service Salaries	148,980.75	191,324.00	182,900.00	206,452.00	23,552.00
425.3220.544130 Temporary Salaries	85,387.91	27,000.00	25,260.00	0.00	-25,260.00
425.3220.544140 Overtime	7,382.08	10,000.00	5,000.00	9,000.00	4,000.00
425.3220.544141 Separation Pay	112.25	10,000.00	10,000.00	9,000.00	-1,000.00
425.3220.544210 F.I.C.A.	22,011.28	22,515.00	22,113.00	22,488.00	375.00
425.3220.544220 Retirement	53,929.87	63,092.00	63,034.00	72,605.00	9,571.00
Total	**379,566.14**	**389,921.00**	**374,207.00**	**389,051.00**	**14,844.00**
425.3220.544310 Professional Services	0.00	0.00	0.00	4,000.00	4,000.00
425.3220.544340 Contractual Services-ASTI	1,142,595.07	1,200,000.00	1,220,000.00	1,150,000.00	-70,000.00
425.3220.544440 Rental & Lease	3,300.00	5,000.00	3,700.00	4,000.00	300.00
425.3220.544462 Repair & Maintenance	246,305.18	160,000.00	210,000.00	195,000.00	-15,000.00
425.3220.544470 Printing & Binding	4,054.00	10,000.00	2,000.00	5,000.00	3,000.00
425.3220.544480 Promotional Activities	1,325.00	4,500.00	3,000.00	3,000.00	0.00
425.3220.544500 Contingent Reserve - R & R	0.00	456,427.00	248,252.00	0.00	-248,252.00
425.3220.544510 Office Supplies	980.58	2,000.00	1,500.00	1,500.00	0.00
425.3220.544522 Operating Supplies-Gas & Oil	204,458.30	200,000.00	195,000.00	170,000.00	-25,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
425.3220.544526 Operating Supplies-Misc.	465.00	5,000.00	2,000.00	2,000.00	0.00
Total	**1,603,483.13**	**2,042,927.00**	**1,885,452.00**	**1,534,500.00**	**-350,952.00**
425.3220.544630 Capital Outlay-Improvements	0.00	0.00	0.00	0.00	0.00
425.3220.544640 Capital Outlay-Machinery	9,348.20	10,800.00	7,800.00	3,800.00	-4,000.00
425.3220.544641 Capital Outlay-Vehicle Repl	0.00	0.00	0.00	125,000.00	125,000.00
425.3220.544642 Capital Outlay-New Vehicles	0.00	0.00	0.00	550,000.00	550,000.00
425.3220.544650 Capital Outlay - Vehicles	0.00	309,500.00	291,486.00	0.00	-291,486.00
Total	**9,348.20**	**320,300.00**	**299,286.00**	**678,800.00**	**379,514.00**
Total Fleet Maintenance	**1,992,397.47**	**2,753,148.00**	**2,558,945.00**	**2,602,351.00**	**43,406.00**
					43,406.00

Hialeah Circulator
Expenditures
Fleet Maintenance

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	1,992,397.47	2,753,148.00	2,558,945.00	2,602,351.00	

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CITY OF HIALEAH
ENTERPRISE FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Solid Waste Department

Description

The Solid Waste Department is responsible for providing the citizens, businesses and visitors of Hialeah with efficient, cost effective solid waste collection and recycling services supporting the infrastructure demands of our growing community.

2007 Accomplishments

- Increased recycling city.
- Phase I of the recycling program mailing and awareness campaign has been completed.
- Phase I - Planning of automation of waste disposal collection system has been completed.
  - Moving forward with the automated garbage collection system.
  - Exploring other options, which is purchasing (2) two new automated trucks or (1) one new truck and a spare retrofitted truck.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Revenues	$ 13,300,364	$ 12,718,770	$ 12,747,000	0%
Total Expenditures	14,832,812	14,897,077	15,578,714	5%
Net Margin	$ (1,532,448)	$ (2,178,307)	$ (2,831,714)	30%

2008 Goals

- Implement Phase II of the automation of waste collection system (pilot program).
- Implement Phase II of the recycling program. This program was initiated to increase recycling throughout the city.

PERSONNEL SUMMARY
2007-2008

SOLID WASTE DEPARTMENT **401.3240.534.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Director of Solid Waste	1	1	1	$69,315.00
	Chief Sanitation Inspector	0	1	1	$36,054.00
	Total Executive Salary				**$105,369.00**
120	**CIVIL SERVICE SALARIES**				
	Clerk Typist I/II	2	1	2	$58,966.00
	Customer Service Rep.	1	1	1	$45,875.00
	Equipment Operator	9	9	9	$425,980.00
	Heavy Equipment Operator	1	1	1	$38,242.00
	Mobile Sweeper	3	3	3	$134,424.00
	Receptionist	1	1	1	$21,876.00
	Sanitation Inspector	3	2	2	$76,307.00
	Solid Waste Supervisor I	6	5	6	$311,851.00
	Truck Driver	53	52	53	$2,004,814.00
	Utilityman/Sanitation Collector	52	38	52	$1,648,035.00
	Total Civil Service Salaries				**$4,766,370.00**
130	**TEMPORARY SALARIES**				
	Solid Waste Collector P/T	19	19	19	$301,307.00
	Total Temporary Salaries				**$301,307.00**
	TOTAL SALARY EXPENSES	**151**	**134**	**151**	***$5,173,046.00***

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
401.0000.343410					
Solid waste revenue	11,823,596.80	12,000,000.00	12,000,000.00	12,000,000.00	0.00
401.0000.343910					
Special pickups - trash	18,048.84	10,000.00	10,000.00	10,000.00	0.00
401.0000.343930					
Recycling - residential progr.	98,895.31	92,000.00	90,000.00	95,000.00	5,000.00
Sub Total	**11,940,540.95**	**12,102,000.00**	**12,100,000.00**	**12,105,000.00**	**5,000.00**
401.0000.361110					
Interest earnings	739.74	20,000.00	20,000.00	20,000.00	0.00
Sub Total	**739.74**	**20,000.00**	**20,000.00**	**20,000.00**	**0.00**
401.0000.369200					
Miscellaneous Revenue	43,967.25	60,000.00	20,000.00	60,000.00	40,000.00
401.0000.369201					
Cost Recov.-Env. Crime Unit	17,210.13	12,000.00	100.00	12,000.00	11,900.00
401.0000.369300					
Private hauler permit fees	535,125.90	550,000.00	550,000.00	550,000.00	0.00
401.0000.369500					
Appropriation - funds balance	1,561,117.96	3,308,596.00	3,308,596.00	2,831,714.00	-476,882.00
401.0000.369510					
Encumbrance Reserve	762,780.12	28,670.37	28,670.00	0.00	-28,670.00
Sub Total	**2,920,201.36**	**3,959,266.37**	**3,907,366.00**	**3,453,714.00**	**-453,652.00**
Total	**14,861,482.05**	**16,081,266.37**	**16,027,366.00**	**15,578,714.00**	**-448,652.00**
					-448,652.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	14,861,482.05	16,081,266.37	16,027,366.00	15,578,714.00	

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
401.3240.534110 Executive salaries	62,421.00	82,824.00	94,025.00	105,369.00	11,344.00
401.3240.534120 Civil service salaries	3,912,171.29	4,547,042.00	4,042,575.00	4,766,370.00	723,795.00
401.3240.534130 Temporary salaries	366,121.25	285,449.00	361,669.00	301,307.00	-60,362.00
401.3240.534140 Overtime	549,802.63	360,000.00	350,000.00	350,000.00	0.00
401.3240.534141 Separation pay	94,409.94	300,000.00	300,000.00	300,000.00	0.00
401.3240.534210 FICA	359,162.87	424,982.00	393,843.00	445,463.00	51,620.00
401.3240.534220 Retirement	966,947.08	1,060,269.00	1,034,602.00	1,281,755.00	247,153.00
401.3240.534241 Disability	38,075.32	50,000.00	50,000.00	50,000.00	0.00
401.3240.534251 FEMA Overtime Reimburs.	-366,542.68	0.00	0.00	0.00	0.00
Total	**5,982,568.70**	**7,110,566.00**	**6,626,714.00**	**7,600,264.00**	**973,550.00**
401.3240.534410 Telephone	0.00	5,000.00	5,000.00	0.00	-5,000.00
401.3240.534430 Utilities	22,566.20	22,000.00	22,000.00	22,000.00	0.00
401.3240.534431 Metro dump fees	4,883,368.00	4,850,000.00	4,850,000.00	4,925,000.00	75,000.00
401.3240.534432 Dump Fees - Other	109,200.00	125,000.00	125,000.00	121,250.00	-3,750.00
401.3240.534451 Insurance-general	519,755.65	800,000.00	800,000.00	520,000.00	-280,000.00
401.3240.534452 Insurance-health & life	1,022,436.40	1,300,000.00	1,300,000.00	1,361,000.00	61,000.00
401.3240.534462 Repair & maintenance - equip.	104,415.61	60,000.00	62,000.00	58,200.00	-3,800.00

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
401.3240.534463 Repair & maintenance - auto	619,318.71	528,670.37	550,000.00	500,000.00	-50,000.00
401.3240.534464 FEMA Reimbursement Equip.	-312,143.69	0.00	0.00	0.00	0.00
401.3240.534505 Payroll Cost Reduction	77,341.03	0.00	-1,066,237.00	0.00	1,066,237.00
401.3240.534510 Office supplies	1,832.12	2,500.00	2,500.00	1,000.00	-1,500.00
401.3240.534522 Operating supplies - gas & oil	448,818.15	450,000.00	450,000.00	380,000.00	-70,000.00
401.3240.534525 Operating supplies - uniforms	5,600.75	25,000.00	25,000.00	10,000.00	-15,000.00
401.3240.534526 Operating supplies - misc.	18,163.26	25,000.00	25,000.00	10,000.00	-15,000.00
401.3240.534840 Central data processing	97,500.00	70,000.00	70,000.00	70,000.00	0.00
401.3240.534910 Cost allocation	400,000.00	400,000.00	400,000.00	0.00	-400,000.00
Total	**8,018,172.19**	**8,663,170.37**	**7,620,263.00**	**7,978,450.00**	**358,187.00**
401.3240.534640 Capital outlay - equipment	29,162.80	0.00	100.00	0.00	-100.00
401.3240.534641 Capital Outlay-Vehicle Repl.	0.00	0.00	0.00	0.00	0.00
401.3240.534642 Capital Outlay-New Vehicles	0.00	0.00	0.00	0.00	0.00
401.3240.534650 Capital Outlay - Vehicles	0.00	327,530.00	200,000.00	0.00	-200,000.00
Total	**29,162.80**	**327,530.00**	**200,100.00**	**0.00**	**-200,100.00**
401.3240.534733 Depreciation Expense	802,907.99	0.00	450,000.00	0.00	-450,000.00
Total	**802,907.99**	**0.00**	**450,000.00**	**0.00**	**-450,000.00**

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	14,832,811.68	16,101,266.37	14,897,077.00	15,578,714.00	681,637.00
					681,637.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	14,832,811.68	16,101,266.37	14,897,077.00	15,578,714.00	

CITY OF HIALEAH
ENTERPRISE FUND
ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Department of Water & Sewers

Description
The Department of Water & Sewers is responsible for providing a safe and dependable supply of drinking water to its customers. In addition, the department collects and transmits wastewater to Miami-Dade County for disposal in a manner consistent with Federal, State and local regulations insuring the protection of public health and the environment.

The department is responsible the following functions:

Customer Service and Billing: The objective of this function is to:
- Treat all customers fairly.
- Encourage all customers to use the services wisely.
- Provide services in a way that is accessible and affordable to all customers, including the disabled and disadvantaged.

Accounting: The objective of this function is to:
- Pay all suppliers, contractors and service providers according to City policies in order to maximize and take advantages of available discounts.
- Accurately reconcile all accounts receivable to the City's General Ledger accounts.

Engineering: The objective of this function is to:
- Provide professional engineering review for new construction to ensure compliance with departmental standards and industry practices in a timely manner.

Meter Reading: The objective of this function is to:
- Ensure the routes are read within the established sequence and schedule.
- Minimize the number of estimations when reading a route.

Water Distribution: The objective of this function is to:
- Provide operations and maintenance services for the water distribution system in order to continuously deliver a safe and adequate supply of drinking water to all customers.

Purchasing: The objective of this function is to:
- Provide operational support to the department so that they have the necessary tools and supplies to perform their jobs.

Sanitary Sewers Collection and Transmission: The objective of this function is to:

- Provide operations and maintenance services to the wastewater collection and transmission system in order to minimize wastewater overflows and safely deliver wastewater from the customer to the County system.

Administration and Management: The objective of this function is to:

- Provide the necessary administrative, engineering and technical direction in order to meet community needs and regulatory requirements for drinking water.
- Provide the necessary administrative, engineering and technical direction in order to meet community needs and regulatory requirements for safe wastewater collection and transmittal and to avoid sanitary sewers overflows.
- Provide policy direction and support in order to conserve our water resources by reducing per capita consumption.
- Invest in the development of the employees' skills, abilities and potential.
- Ensure health, safety and welfare of all Water and Sewer employees.

2007 Accomplishments

- Completed the rehabilitation and reconstruction of three sanitary sewage pump stations (P.S. 111, 122, 123) in order to be in accordance with existing developer agreements.

- Continued the use of a consulting engineering firm to augment departmental staff and conduct all field inspections of major construction projects. This has allowed the department to be more effective and responsive in the inspection process. This concept was implemented with substantial savings in personnel costs to the department.

- Purchased pipe and materials supplies in accordance with the Pipe and Materials annual bid at substantial savings to the department.

- Completed engineering planning activities for Phase Six of the sewer main lining program including relining of 54,000 lineal feet of sewer main to be completed in 2007-2008.

- Completed the review and comments of a county-wide wholesale water and sewer rates affecting all volume customers of Miami-Dade County. Started negotiations with Miami Dade County for a new 20-year service agreement for the City.

- Contracted for the construction and construction inspection work for the NW 97th Avenue water and sewer utility work to serve the annexation area. This major project is currently underway. It is anticipated that this project will be completed in early calendar year 2008.

- Completed the construction for a local sewage pump station (P.S. 099) including the discharge force main to serve the 300-elderly units currently under construction by the city.

- Implemented a new advanced lien notification procedure within Customer Service providing customers advanced notification of outstanding balances that maybe subject to liens on the customer's real property.

- Implemented a new customer deposit procedure and a reconnection procedure based on a customer credit rating.

- Continued with the safety training of staff including training in pump repairs and maintenance and welding, the use of stand-by generators, cleaner trucks and vactor trucks to be able to respond in the event of a natural disaster.

- Completed the selection of the project manager and consulting engineering firm for the design and construction of an R.O. Water Treatment Plant to be constructed in partnership with Miami-Dade County to serve the annexation areas well as other areas in the northwest quadrant of the county. Completed the negotiations with MDWASD for a Joint Participation agreement for the water treatment plant.

- The U.S.E.P.A. approved the City's Stage 2 Disinfection By-Product Plan. This work was completed in house with the support of a professional water quality laboratory. Testing of 8 critical sites as required by the E.P.A under the newly enacted rule in order to decrease the potential for cancer causing organisms in the water distribution system has started and continues.

- Completed work with the FDOT for the relocation and reconstruction of a city water main located along the newly constructed underpass on Okeechobee Road.

- Completed the reconstruction of P.S. 106 one of our regional pump stations serving the central sector of the city. This station delivers approximately 4.0 MGD to 5.0 MGD to the county system and is the most important station in our system at this time. The station was upgraded with state-of-the-art pumps and control systems.

- Responded successfully to an extremely heavy and active raining season without experiencing any SSOs in our system even though we lost power to several of our stations during some of these events, and we were able to maintain service through out the city.

- Finalized and submitted to Florida D.O.H. the results for water quality parameters like color, turbidity, and ph. This work was completed in house with the support of a professional water quality laboratory. The results were below all maximum levels of contaminants as outlined in the Safe Drinking Water Act meaning that the city continues on a three year testing cycle. This is due to the successful and on going maintenance practices including preventive maintenance activities for the water distribution system.

- Completed the 2006 Water Quality Report as required by Federal law and distributed the report both in English and Spanish to all 53, 000 accounts.

- Completed successfully negotiations with MDDERM involving a Consent order for the sewer system rehabilitation. The consent order requires that all repairs to the sewer system as outlined in our Corrective Action Plan be completed and certified within a three-year period.

Budget Summary	2006 Actual	2007 Budget	2008 Adopted	Percent Change
Total Operating Revenues	42,958,001	45,813,584	45,959,846	0.32%
Total Operating Expenses	36,984,771	43,684,898	42,708,214	-2.24%
Net Margin	5,973,230	2,128,686	3,251,632	53%

Sources:

2006 Actual Operating Revenues and Expenses: Audited Financial Statements for the fiscal year ended September 30, 2006.

2007 and 2008 Budgeted Revenues: Do not include transfers, appropriations, grants, interest income or amortization income. Revenues shown are strictly operating in nature.

2007 and 2008 Budgeted Expenses: Do not include transfers, contingencies, capital outlays, debt related items or cost allocation. Expenses shown are strictly operating in nature.

2008 Goals

- Complete analysis, bid tabulations and award of the annual Pipe and Materials Bid for 2008 for all pipe and materials supplied to the department.

- Continue with the requirements of the city's consent order with the FDEP and agreements with MDDERM by completing the repairs and rehabilitation to sewage pump stations P.S. 141, 142, 137, 133, 134, 8, 100, 101, 103, 104, 112, 118 and 125. These stations must be certified to MDDERM as corrected and completed.

- Start and complete Phase Six of the sewer main lining program including relining of approximately 54,000 lineal feet of sewer main. These repairs and construction are to be completed using "trench-less" construction which an extremely efficient and effective method of reconstructing sewer mains by not trenching or "digging" the streets of the city. By relining we decrease the amount of I/I that enters our system decreasing the amount of sewage that must be transported, treated and disposed and decreasing the demands on the Miami-Dade County regional system and treatment sewage plants.

- Fully implement the 2007-2008 retail water and sewer rates recently approved by the Mayor and City Council.

- Award bid and enter into a construction contract for a major regional sewage pump station (P.S. 200) to serve the annexation area and adjacent areas in the northwest sector of the city.

- Enter into a construction contract for the construction of the continuation of the water and sewer mains to serve the annexation area and connect to the major regional sewage pump station (P.S. 200), which will also be under construction at the same time.

- Continue with the safety training of field staff. Continue with the training of staff in the use of stand-by generators, cleaner trucks and vactor trucks to be able to respond in the event of a natural disaster.

- Commence and finalize the selection and contracting of a DBO for the design and construction of an R.O. Water Treatment Plant to be constructed in partnership with Miami-Dade County to serve the annexation areas well as other areas in the northwest quadrant of the county.

- Continue and fully implement the City's Stage 2 Disinfection By-Product Plan. This work will be managed in house with the support of a professional water quality laboratory. The plan calls for the continued monitoring of the eight recommended and selected sites based on the established criteria.

- Finalize the project closeout of P.S. 106 one of our regional pump stations serving the central sector of the city. This station delivers approximately 4.0 MGD to 5.0 MGD to the county system and is the most important station in our system at this time. The station was completed with state-of-the-art pumps and control systems.

- Complete the design of a new office building and operations building for the department allowing the establishment of a Pump Repair Shop in order to repair and maintain sewage pumps.

- Continue with the implementation of the Water Conservation Plan in cooperation with MDWASD including an education element to the plan. The plan was incorporated into the County's plan and submitted to the SFWMD in support of the county's water permit application. Continue with the "Shower Head Give-Away" program.

- Complete negotiations with MDWASD in a 20-year water service agreement.

- Complete five-year TV inspection cycle of the entire sewer system as required by U.S.E.P.A. and report completion to MDDERM. This will be the second five-year cycle completed of TV inspections for the entire system. Once completed the inspection cycles required inspections once every ten years

- Undertake and complete water and sewer system wide rate study and a water and sewer connection fee study for the annexation area that produces a financial plan for the department for the next five years.

- Finalize the preparation of construction plans and specifications of P.S. 006 one of our regional pump stations serving the east sector of the city. This station delivers approximately 4.0 MGD to 5.0 MGD to the county system and is the second most important station in our system at this time. The station is to be completed with state-of-the-art pumps and control systems.

DEPARTMENT OF WATER AND SEWERS - 2007 BALANCED SCORECARD

Perspective	City Strategic Objective	City Strategic Measure	Freq	2007 Target	Actual 2007	Measure Owner	Objective Owner
Customer	Provide Excellent Public Safety	Sanitary overflows (larger than 100 gallons) due to maintenance practices	M	0	0	R. Eiras	A. Vidal
Financial	To be Fiscally Responsible	Number of State and Federal drinking water rules and regulations met	A	100%	100%	A. Vidal	A. Vidal
Internal Process	Review & Improve Core Business Processes to Enhance Customer Service	Percentage of routes read as scheduled	M	95%	100%	J. Ponce	A. Vidal

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ORGANIZATIONAL CHART

WATER AND SEWERS DEPARTMENT

2007-2008

07		08
1	Director of Water and Sewers	1

07	*Director's Office*	08
2	Administrative Aide	2
0	Clerk	1
2		3

07		08
1	Office Coordinator	1

07		08
1	Engineering Coordinator	1

07	*Accounting/Administration*	08
1	Accountant	1
12	Accounting Clerk I/II	13
0	Clerk	1
1	Receptionist	0
1	Clerk Typist I/II	1
15		16

07	*Water Division*	08
1	W&S Supervisor	1

07	*Engineering*	08
2	Engineering Technician II	2
2		2

07		08
1	Radio Dispatcher	1
2	Utilityman	2
1	Accounting Clerk I/II	1
4		4

07	*Sewer Division*	08
2	W&S Supervisor	1

07	*Purchasing*	08
0	Clerk	1
1	Purchasing Aide	0
0	Stockroom Agent	1
3	Stockroom Clerk	3
1	Stockroom Aide	1
1	Receptionist	0
6		6

07	*Meter Reading*	08
1	Senior Meter Reader	1
9	Meter Reader	9
10		10

07	*Water Division*	08
6	W&S Foreman	6
15	W&S Journeyman	15
0	W&S Journeyman Apprentice	3
3	Heavy Equipment Operator	3
24	Utilityman	20
48		47

07	*Data Processing*	08
1	Data Processing Coordinator	1
1	Utility Billing Specialist	1
1	Information Systems Clerk	1
3		3

07	*Customer Service*	08
10	Customer Service Rep	10
2	Clerk Typist I/II	2
1	Receptionist	1
13		13

07	*Sewer Division/Pump Stations*	08
2	Electrician	2
2	Heavy Equipment Operator	2
1	Mechanic II	1
1	Lift Station Mechanic	0
3	W&S Foreman	2
8	W&S Journeyman	8
0	W&S Journeyman Apprentice	1
19	Utilityman	18
36		34

Water & Sewers
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.0000.343310 Sales - Consumer	14,885,100.56	15,413,462.00	15,100,000.00	15,900,000.00	800,000.00
450.0000.343312 Hydrant - Rental	2,196.00	2,196.00	2,196.00	2,196.00	0.00
450.0000.343313 Sprinkler System Charges	70,704.00	71,000.00	72,050.00	71,000.00	-1,050.00
450.0000.343314 A/A Water Connection Fees	0.00	0.00	0.00	0.00	0.00
450.0000.343510 Sewer Operating Revenue	26,352,077.85	27,641,926.00	26,200,000.00	27,600,000.00	1,400,000.00
450.0000.343610 Late Charges	571,685.85	500,000.00	1,000,000.00	1,213,650.00	213,650.00
450.0000.343611 Reconnection Charges	239,938.68	160,000.00	350,000.00	370,000.00	20,000.00
450.0000.343612 Returned Check Charges	7,715.46	20,000.00	20,000.00	20,000.00	0.00
450.0000.343613 New Account Charges	65,280.00	75,000.00	70,000.00	71,000.00	1,000.00
450.0000.343614 Administrative Support	228,500.00	120,000.00	120,000.00	120,000.00	0.00
450.0000.343615 Miscellaneous Operating	822,324.24	200,000.00	200,000.00	219,000.00	19,000.00
450.0000.343616 Research Charge	108,400.00	140,000.00	120,000.00	120,000.00	0.00
450.0000.343617 Metro Surcharge Revenue	43,283.99	25,000.00	25,000.00	25,000.00	0.00
450.0000.343618 Bad Debt Recovery	37,226.08	45,000.00	25,000.00	25,000.00	0.00
Sub Total	**43,434,432.71**	**44,413,584.00**	**43,304,246.00**	**45,756,846.00**	**2,452,600.00**
450.0000.361100 Interest Income	2,338,138.12	2,000,000.00	2,000,000.00	2,494,000.00	494,000.00
450.0000.361101 Amortization Income	121,980.00	121,980.00	121,980.00	0.00	-121,980.00
Sub Total	**2,460,118.12**	**2,121,980.00**	**2,121,980.00**	**2,494,000.00**	**372,020.00**

Budget Report

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.0000.363003 Connection Charges - Water	66,732.48	100,000.00	200,000.00	178,000.00	-22,000.00
450.0000.363005 Connection Charges - Sewer	30,905.00	25,000.00	20,000.00	20,000.00	0.00
Sub Total	**97,637.48**	**125,000.00**	**220,000.00**	**198,000.00**	**-22,000.00**
450.0000.369100 Transfer - R&R Fund Capital E	0.00	11,646,371.00	11,646,371.00	9,912,347.00	-1,734,024.00
450.0000.369250 Prior Years Adjustment	-48,318.39	0.00	-35,923.00	0.00	35,923.00
450.0000.369500 Appropriation -Fund Balance	0.00	-349,005.00	-349,005.00	716,271.00	1,065,276.00
450.0000.369510 Contribution-Encumbrance Re	3,741,352.16	2,223,247.43	2,223,247.00	0.00	-2,223,247.00
450.0000.369900 Miscellaneous Income	10,434.93	5,000.00	7,500.00	5,000.00	-2,500.00
Sub Total	**3,703,468.70**	**13,525,613.43**	**13,492,190.00**	**10,633,618.00**	**-2,858,572.00**
450.0000.384000 FDEP SRFL Loan	0.00	0.00	0.00	0.00	0.00
450.0000.384100 Loan Proceeds-State of Florida	0.00	1,270,000.00	1,400,000.00	0.00	-1,400,000.00
Sub Total	**0.00**	**1,270,000.00**	**1,400,000.00**	**0.00**	**-1,400,000.00**
450.0000.389200 Federal Grant Funds	0.00	0.00	0.00	0.00	0.00
450.0000.389300 State of Florida Grant Funds	0.00	4,525,000.00	3,375,000.00	2,650,000.00	-725,000.00
450.0000.389400 A/A Miami-Dade County JPA	0.00	4,793,000.00	1,260,000.00	0.00	-1,260,000.00
450.0000.389801 Contribution in Aid-Water	0.00	30,000.00	40,000.00	29,000.00	-11,000.00
450.0000.389802 Contribution in Aid-Sewer	0.00	1,000.00	540,000.00	1,000.00	-539,000.00
450.0000.389803 CIA Water Development Proj	0.00	0.00	500,000.00	0.00	-500,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.0000.389804					
CIA Sewer Year End	0.00	0.00	27,500.00	0.00	-27,500.00
Sub Total	**0.00**	**9,349,000.00**	**5,742,500.00**	**2,680,000.00**	**-3,062,500.00**
Total	**49,695,657.01**	**70,805,177.43**	**66,280,916.00**	**61,762,464.00**	**-4,518,452.00**
					-4,518,452.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.9530.384200					
Bond Issue-R.O. Plant	0.00	0.00	0.00	2,240,000.00	2,240,000.00
Sub Total	**0.00**	**0.00**	**0.00**	**2,240,000.00**	**2,240,000.00**
Total Reverse Osmosis Plant	**0.00**	**0.00**	**0.00**	**2,240,000.00**	**2,240,000.00**
					2,240,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	49,695,657.01	70,805,177.43	66,280,916.00	64,002,464.00	

PERSONNEL SUMMARY
2007-2008

WATER AND SEWERS DEPARTMENT

450.9500.536.
(Water & Sewer Combination Services)

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Director of Water and Sewers	1	1	1	$156,969.00
	Engineering Coordinator	1	1	1	$68,820.00
	Office Coordinator	1	1	1	$50,037.00
	Total Executive Salary				**$275,826.00**
120	**CIVIL SERVICE SALARIES**				
	Accountant	1	1	1	$36,209.00
	Accounting Clerk I/II	13	13	14	$430,344.00
	Administrative Aide Confidential	2	2	2	$97,989.00
	Clerk	0	3	3	$63,930.00
	Clerk Typist I/II	3	2	3	$67,067.00
	Customer Service Representative	10	10	10	$430,713.00
	Data Processing Coordinator	1	0	1	$26,749.00
	Engineer Technician II	2	1	2	$89,167.00
	Information Systems Clerk	1	1	1	$20,721.00
	Meter Reader	9	9	9	$323,896.00
	Purchasing Aide	1	0	0	$0.00
	Radio Dispatcher	1	0	1	$22,877.00
	Receptionist	3	1	1	$22,215.00
	Senior Meter Reader	1	1	1	$56,052.00
	Stockroom Agent	0	1	1	$61,055.00
	Stockroom Aide	1	1	1	$22,915.00
	Stockroom Clerk	3	3	3	$91,902.00
	Utility Billing Specialist	1	1	1	$27,122.00
	Utilityman	2	2	2	$73,491.00
	Total Civil Service Salaries				**$1,964,414.00**
130	**TEMPORARY SALARIES**				
	Total Temporary Salaries				
	TOTAL SALARY EXPENSES	58	55	60	***$2,240,240.00***

Water & Sewers
Expenditures
Water & Sewer

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.9500.536110 Executive Salaries	247,549.00	261,408.00	232,340.00	275,826.00	43,486.00
450.9500.536120 Civil Service Salaries	1,486,518.50	1,629,140.00	1,546,459.00	1,964,414.00	417,955.00
450.9500.536130 Temporary Salaries	243,048.54	200,000.00	175,550.00	0.00	-175,550.00
450.9500.536140 Overtime	18,364.70	25,000.00	25,000.00	25,000.00	0.00
450.9500.536141 Separation Pay	-135,956.78	125,000.00	30,000.00	60,000.00	30,000.00
450.9500.536210 FICA	144,424.16	173,394.00	153,715.00	177,881.00	24,166.00
450.9500.536220 Retirement	430,155.36	486,814.00	449,500.00	589,407.00	139,907.00
450.9500.536230 Employees Health Insurance	1,029,028.27	1,000,000.00	852,000.00	1,000,000.00	148,000.00
450.9500.536240 Recovery of Salaries	-91,969.43	0.00	0.00	-111,862.00	-111,862.00
450.9500.536241 Disability Payroll	20,043.66	25,000.00	30,500.00	25,000.00	-5,500.00
Total	**3,391,205.98**	**3,925,756.00**	**3,495,064.00**	**4,005,666.00**	**510,602.00**
450.9500.536310 Prof. Fees Engineering Cnslt.	111,421.70	692,478.30	485,000.00	500,000.00	15,000.00
450.9500.536320 Prof. Fees Auditing	40,000.00	40,000.00	40,000.00	40,000.00	0.00
450.9500.536330 Merchant Service Fees	0.00	1,000,000.00	3,000.00	150,000.00	147,000.00
450.9500.536340 Contractual Services - Labor	101,757.38	40,000.00	32,000.00	40,000.00	8,000.00
450.9500.536341 Contractual Services - Other	13,703.16	55,534.00	25,000.00	40,000.00	15,000.00
450.9500.536400 Travel & Per Diem	2,323.61	10,000.00	5,000.00	10,000.00	5,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.9500.536411 Telephone	28,930.07	43,000.00	43,000.00	45,000.00	2,000.00
450.9500.536412 Answering Service	5,642.00	10,000.00	10,000.00	10,000.00	0.00
450.9500.536420 Postage	247,886.84	300,000.00	220,000.00	300,000.00	80,000.00
450.9500.536431 Electric Power Purchased	56,603.17	50,000.00	56,000.00	56,000.00	0.00
450.9500.536435 Support of Street Systems	0.00	50,000.00	50,000.00	0.00	-50,000.00
450.9500.536440 Easement Lease - City	2,100.00	2,100.00	2,100.00	2,100.00	0.00
450.9500.536441 Car Allowance & Equipment	0.00	5,000.00	5,000.00	5,000.00	0.00
450.9500.536451 Insurance (General)	381,254.51	650,000.00	650,000.00	650,000.00	0.00
450.9500.536461 Building Maintenance	50,337.71	30,000.00	25,000.00	20,000.00	-5,000.00
450.9500.536462 Office Equipment Maint.	2,259.87	32,185.00	30,000.00	30,000.00	0.00
450.9500.536463 Auto & Construction Equip.	168,832.86	150,000.00	125,000.00	120,000.00	-5,000.00
450.9500.536464 FEMA Equipment Reimburs	-128,495.91	0.00	0.00	0.00	0.00
450.9500.536465 Mobile Communications	44,764.00	31,239.39	35,500.00	30,000.00	-5,500.00
450.9500.536468 Data Processing	23,994.57	43,630.00	95,000.00	40,000.00	-55,000.00
450.9500.536471 Cash Register Over Short	346.22	500.00	500.00	550.00	50.00
450.9500.536472 Miscellaneous Expense	20,659.33	5,000.00	7,000.00	5,000.00	-2,000.00
450.9500.536490 Legal Notices	4,000.00	6,500.00	6,700.00	4,000.00	-2,700.00

Budget Report

Water & Sewers
Expenditures
Water & Sewer

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.9500.536492 Uncollectable Accounts	145,768.79	25,000.00	25,000.00	25,000.00	0.00
450.9500.536494 Inventory Adjustment	7,909.93	0.00	15,618.00	0.00	-15,618.00
450.9500.536496 Emergency Contingencies	139,471.20	557,953.68	500,000.00	500,000.00	0.00
450.9500.536497 Loss on Retired Assets	6,906.21	20,000.00	0.00	0.00	0.00
450.9500.536510 Printing & Office Supplies	82,454.09	128,279.19	110,000.00	110,000.00	0.00
450.9500.536511 Data Processing Supplies	2,313.33	5,000.00	5,000.00	5,000.00	0.00
450.9500.536520 Gas & Oil	229,016.21	150,000.00	120,000.00	120,000.00	0.00
450.9500.536525 Uniforms	11,755.56	20,000.00	20,000.00	20,000.00	0.00
450.9500.536527 Small Tools	6,890.56	10,251.85	16,000.00	10,000.00	-6,000.00
450.9500.536530 Pavement Replacement	36,208.30	85,928.85	80,000.00	80,000.00	0.00
450.9500.536540 Profess. Organization Dues	4,698.50	5,034.00	5,034.00	5,000.00	-34.00
450.9500.536541 Training & Education	9,124.64	12,186.00	10,000.00	10,000.00	0.00
450.9500.536910 Transfer to R&R Fund 10%	0.00	5,386,359.00	5,386,359.00	4,575,685.00	-810,674.00
450.9500.536911 Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
Total	**1,860,838.41**	**9,653,159.26**	**8,243,811.00**	**7,558,335.00**	**-685,476.00**
450.9500.536641 Vehicle Replacement	0.00	0.00	0.00	100,000.00	100,000.00
450.9500.536643 Equipment Vehicle	0.00	10,000.00	10,000.00	10,000.00	0.00

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.9500.536650 Buildings	0.00	436,713.00	150,000.00	100,000.00	-50,000.00
450.9500.536660 Data Processing	0.00	80,985.00	62,000.00	60,000.00	-2,000.00
450.9500.536662 Furniture & Fixtures	0.00	50,000.00	30,000.00	25,000.00	-5,000.00
450.9500.536663 Office Equipment	0.00	15,000.00	10,000.00	15,000.00	5,000.00
450.9500.536664 Shop Equipment	0.00	55,000.00	12,500.00	25,000.00	12,500.00
450.9500.536665 Auto & Trucks	0.00	287,400.00	90,000.00	0.00	-90,000.00
Total	**0.00**	**935,098.00**	**364,500.00**	**335,000.00**	**-29,500.00**
450.9500.536700 Capital Contingencies	0.00	8,421,099.00	50,000.00	50,000.00	0.00
450.9500.536710 Principal 1968 Bond	0.00	465,000.00	465,000.00	0.00	-465,000.00
450.9500.536711 Principal State Bond	0.00	1,120,000.00	1,120,000.00	1,185,000.00	65,000.00
450.9500.536720 Interest 1968 Bonds	33,855.00	32,550.00	32,550.00	0.00	-32,550.00
450.9500.536721 Interest State Loan	213,325.00	126,776.00	126,776.00	85,175.00	-41,601.00
450.9500.536730 Trust Fee 1968 Bond	1,758.81	3,000.00	3,000.00	3,000.00	0.00
450.9500.536731 FDEP SRFL Loan	0.00	221,890.00	221,890.00	221,890.00	0.00
450.9500.536733 Depreciation Expense	2,992,573.83	0.00	1,520,489.00	0.00	-1,520,489.00
450.9500.536734 Cost Allocation	750,000.00	1,000,000.00	1,000,000.00	2,000,000.00	1,000,000.00
Total	**3,991,512.64**	**11,390,315.00**	**4,539,705.00**	**3,545,065.00**	**-994,640.00**

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Water & Sewer	9,243,557.03	25,904,328.26	16,643,080.00	15,444,066.00	-1,199,014.00
					-1,199,014.00

PERSONNEL SUMMARY
2007-2008

WATER AND SEWERS DEPARTMENT

450.9510.533.
(Water Utility Services)

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Total Executive Salary				**$0.00**
120	**CIVIL SERVICE SALARIES**				
	Heavy Equipment Operator	3	2	3	$112,031.00
	Utilityman	24	16	20	$606,845.00
	W&S Foreman	6	5	6	$346,592.00
	W&S Journeyman	15	12	15	$604,623.00
	W&S Journeyman Apprentice	0	3	3	$94,927.00
	W&S Supervisor	1	1	1	$69,449.00
	Total Civil Service Salaries				**$1,834,467.00**
	TOTAL SALARY EXPENSES	**49**	**39**	**48**	***$1,834,467.00***

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.9510.533120 Civil Service Salaries	1,391,472.48	1,710,123.00	1,428,561.00	1,834,467.00	405,906.00
450.9510.533121 Water Capital Wages	0.00	200,000.00	200,000.00	200,000.00	0.00
450.9510.533130 Temporary Salaries	76,546.60	67,000.00	62,432.00	0.00	-62,432.00
450.9510.533140 Overtime	170,731.95	140,000.00	140,000.00	145,000.00	5,000.00
450.9510.533141 Separation Pay	24,831.21	50,000.00	50,000.00	55,000.00	5,000.00
450.9510.533210 F.I.C.A.	121,059.94	165,785.00	143,896.00	170,937.00	27,041.00
450.9510.533220 Retirement	335,067.49	454,738.00	388,928.00	535,268.00	146,340.00
450.9510.533240 Recovery of Salaries	-133,046.90	-200,000.00	-271,576.00	-200,000.00	71,576.00
Total	**1,986,662.77**	**2,587,646.00**	**2,142,241.00**	**2,740,672.00**	**598,431.00**
450.9510.533430 Water Purchase	8,357,785.45	9,379,369.00	8,900,000.00	9,400,000.00	500,000.00
450.9510.533461 Repair & Maintenance - Pipes	9,488.92	10,000.00	11,800.00	10,000.00	-1,800.00
450.9510.533462 Repair & Maintenance - Valve	77,091.56	90,000.00	80,000.00	90,000.00	10,000.00
450.9510.533463 Repair & Maintenance - Meter	88,390.38	110,000.00	65,000.00	110,000.00	45,000.00
450.9510.533464 R & M - Hydrants	52,058.53	25,000.00	39,000.00	26,000.00	-13,000.00
450.9510.533465 Operating Maint. - Water	70,859.66	154,493.42	110,000.00	110,000.00	0.00
450.9510.533466 Repair & Maintenance - Leak	0.00	5,000.00	5,000.00	5,000.00	0.00
450.9510.533467 Compliance Testing Water	0.00	100,000.00	100,000.00	100,000.00	0.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	**8,655,674.50**	**9,873,862.42**	**9,310,800.00**	**9,851,000.00**	**540,200.00**
450.9510.533630 Water Facilities - Department	0.00	250,000.00	250,000.00	262,000.00	12,000.00
450.9510.533631 Water Facilities - Developer	0.00	35,000.00	100,000.00	36,500.00	-63,500.00
450.9510.533634 Water-Annexation Area	0.00	5,443,882.00	3,434,851.00	0.00	-3,434,851.00
Total	**0.00**	**5,728,882.00**	**3,784,851.00**	**298,500.00**	**-3,486,351.00**
Total Water Services	**10,642,337.27**	**18,190,390.42**	**15,237,892.00**	**12,890,172.00**	**-2,347,720.00**
					-2,347,720.00

PERSONNEL SUMMARY
2007-2008

WATER AND SEWERS DEPARTMENT

450.9520.535.
(Sewer Services)

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	**EXECUTIVE SALARY**				
	Total Executive Salary				**$0.00**
120	**CIVIL SERVICE SALARIES**				
	Electrician	2	2	2	$85,438.00
	Heavy Equipment Operator	2	1	2	$70,308.00
	Lift Station Mechanic	1	0	0	$0.00
	Mechanic II	1	1	1	$57,224.00
	Utilityman	19	14	18	$569,505.00
	W&S Foreman	3	2	2	$128,934.00
	W&S Journeyman	8	7	8	$378,973.00
	W&S Journeyman Apprentice	0	1	1	$38,291.00
	W&S Supervisor	2	1	1	$67,981.00
	Total Civil Service Salaries				**$1,396,654.00**
	TOTAL SALARY EXPENSES	**38**	**29**	**35**	***$1,396,654.00***

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.9520.535120 Civil Service Salaries	1,027,761.42	1,393,391.00	1,125,551.00	1,396,654.00	271,103.00
450.9520.535121 Sewer Capital Wages	0.00	42,000.00	42,000.00	42,000.00	0.00
450.9520.535130 Temporary Salaries	112,314.50	60,000.00	65,010.00	0.00	-65,010.00
450.9520.535140 Overtime	121,723.31	110,000.00	110,000.00	100,000.00	-10,000.00
450.9520.535141 Separation Pay	30,066.53	50,000.00	50,000.00	70,000.00	20,000.00
450.9520.535210 FICA	94,185.33	126,637.00	106,531.00	123,062.00	16,531.00
450.9520.535220 Retirement	253,344.72	343,940.00	283,489.00	378,510.00	95,021.00
450.9520.535240 Recovery of Salaries	-34,259.12	-42,000.00	-218,151.00	-42,000.00	176,151.00
Total	**1,605,136.69**	**2,083,968.00**	**1,564,430.00**	**2,068,226.00**	**503,796.00**
450.9520.535310 Compliance Testing	176.60	230,000.00	230,000.00	150,000.00	-80,000.00
450.9520.535430 Disposal - Metro	15,277,538.83	20,000,000.00	17,839,375.00	20,000,000.00	2,160,625.00
450.9520.535431 Electric Power Purchased	455,015.39	400,000.00	462,236.00	460,000.00	-2,236.00
450.9520.535467 Repair & Maintenance - Sewer	192,926.21	377,269.85	171,229.00	300,000.00	128,771.00
Total	**15,925,657.03**	**21,007,269.85**	**18,702,840.00**	**20,910,000.00**	**2,207,160.00**
450.9520.535630 Sewer Facilities - Department	-110,945.00	8,456,108.91	4,355,000.00	6,800,000.00	2,445,000.00
450.9520.535633 Sewer Facilities - Developer	0.00	0.00	-595,000.00	0.00	595,000.00
450.9520.535634 Sewer-Annexation Area	0.00	3,500,000.00	3,217,500.00	3,650,000.00	432,500.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total	-110,945.00	11,956,108.91	6,977,500.00	10,450,000.00	3,472,500.00
Total Sewer Services	17,419,848.72	35,047,346.76	27,244,770.00	33,428,226.00	6,183,456.00
					6,183,456.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
450.9530.536310					
Prof. Fees-Engineering Cnslt.	0.00	0.00	0.00	460,000.00	460,000.00
450.9530.536313					
Prof. Fees-Legal	0.00	0.00	0.00	150,000.00	150,000.00
450.9530.536341					
Contractual Services-Other	0.00	0.00	0.00	40,000.00	40,000.00
Total	**0.00**	**0.00**	**0.00**	**650,000.00**	**650,000.00**
450.9530.536634					
Construction	0.00	0.00	0.00	1,590,000.00	1,590,000.00
Total	**0.00**	**0.00**	**0.00**	**1,590,000.00**	**1,590,000.00**
Total Reverse Osmosis Plant	**0.00**	**0.00**	**0.00**	**2,240,000.00**	**2,240,000.00**
					2,240,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	37,305,743.02	79,142,065.44	59,125,742.00	64,002,464.00	

Capital Projects-300 Unit
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
302.0000.381001					
Contribution -General Fund	0.00	500,000.00	500,000.00	0.00	-500,000.00
302.0000.381103					
Contribution - C.D.B.G.	0.00	500,000.00	500,000.00	0.00	-500,000.00
302.0000.381114					
Contribution - HOME Grant	1,592,728.90	1,000,000.00	1,342,922.00	1,200,000.00	-142,922.00
302.0000.381125					
Contribution- Afford. Housing	500,000.00	500,000.00	500,000.00	0.00	-500,000.00
302.0000.384000					
Miami Dade-GOB Revenues	0.00	4,750,000.00	4,750,000.00	300,000.00	-4,450,000.00
302.0000.384100					
Loan Proceeds	10,030,000.00	4,631,000.00	4,631,000.00	4,688,066.00	57,066.00
302.0000.361110					
Interest Earning	32,796.88	0.00	400,000.00	200,000.00	-200,000.00
Sub Total	**32,796.88**	**0.00**	**400,000.00**	**200,000.00**	**-200,000.00**
302.0000.369500					
Appropriation of Fund Balanc	-8,590,699.18	0.00	0.00	0.00	0.00
302.0000.369510					
Contr.Encumbrance Reserve	0.00	34,023.79	34,024.00	0.00	-34,024.00
Sub Total	**-8,590,699.18**	**34,023.79**	**34,024.00**	**0.00**	**-34,024.00**
Total	**3,564,826.60**	**11,915,023.79**	**12,657,946.00**	**6,388,066.00**	**-6,269,880.00**
					-6,269,880.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	3,564,826.60	11,915,023.79	12,657,946.00	6,388,066.00	

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
302.8500.600526					
Operating Supplies-Misc.	0.00	0.00	1,000.00	1,000.00	0.00
Total	**0.00**	**0.00**	**1,000.00**	**1,000.00**	**0.00**
302.8500.554610					
Debt Service	115,053.18	0.00	473,190.00	473,190.00	0.00
302.8500.554620					
Capital Outlay-Suntrust Line	3,529,764.54	6,515,023.79	6,515,024.00	3,513,876.00	-3,001,148.00
302.8500.554620A					
Capital Outlay-GOB Expenses	0.00	1,000,000.00	1,000,000.00	0.00	-1,000,000.00
302.8500.554620B					
Capital Outlay-Gen Fund Expe	0.00	500,000.00	500,000.00	400,000.00	-100,000.00
302.8500.554620C					
Capital Outlay-CDBG Expense	0.00	50,000.00	500,000.00	0.00	-500,000.00
302.8500.554620D					
Capital Outlay-HOME Expens	0.00	3,400,000.00	7,465,785.00	1,200,000.00	-6,265,785.00
302.8500.554620E					
Capital Outaly-Aff Housing E	0.00	0.00	0.00	500,000.00	500,000.00
302.8500.600650					
Construction in Progress	1,347.04	0.00	11,000.00	300,000.00	289,000.00
Total	**3,646,164.76**	**11,465,023.79**	**16,464,999.00**	**6,387,066.00**	**-10,077,933.00**
Total General Government	**3,646,164.76**	**11,465,023.79**	**16,465,999.00**	**6,388,066.00**	**-10,077,933.00**
					-10,077,933.00

Capital Projects-300 Unit
Expenditures
General Government

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	3,646,164.76	11,465,023.79	16,465,999.00	6,388,066.00	

Capital Projects-Milander
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
303.0000.384000					
Miami-Dade GOB Revenues	0.00	6,346,000.00	0.00	contact 6,346,000.00 ✓	6,346,000.00
303.0000.337700					
Milander GOB Project	0.00	0.00	0.00	5,000,000 ~~7,500,000.00~~	7,500,000.00
Sub Total	**0.00**	**0.00**	**0.00**	**7,500,000.00**	**7,500,000.00**
303.0000.347300					
Contr - Cultural Affairs Counci	0.00	300,000.00	0.00	300,000.00	300,000.00
Sub Total	**0.00**	**300,000.00**	**0.00**	**300,000.00**	**300,000.00**
Total	**0.00**	**6,646,000.00**	**0.00**	**14,146,000.00**	**14,146,000.00**
					14,146,000.00

Capital Projects-Milander
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	0.00	6,646,000.00	0.00	14,146,000.00	

Capital Projects-Milander
Expenditures
Parks & Recreation

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
303.3130.572620A Milander Auditorium	0.00	3,600,000.00	0.00	3,600,000.00	3,600,000.00
303.3130.572620B Milander Performing Arts Ctr	0.00	3,046,000.00	0.00	3,046,000.00	3,046,000.00
303.3130.572620C Milander Parking Garage	0.00	0.00	0.00	5,000,000 ~~7,500,000.00~~	7,500,000.00
Total	**0.00**	**6,646,000.00**	**0.00**	**14,146,000.00**	**14,146,000.00**
Total Parks & Recreation	**0.00**	**6,646,000.00**	**0.00**	**14,146,000.00**	**14,146,000.00**
					14,146,000.00

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	0.00	6,646,000.00	0.00	14,146,000.00	

Vocational School Project Fund
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
305.0000.369500					
Appropriation of Fund Balanc	0.00	0.00	0.00	0.00	0.00
Sub Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
					0.00

Vocational School Project Fund
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
305.8500.334100					
Contribution-State Revenues	0.00	0.00	0.00	3,000,000.00	3,000,000.00
Sub Total	**0.00**	**0.00**	**0.00**	**3,000,000.00**	**3,000,000.00**
Total General Government	**0.00**	**0.00**	**0.00**	**3,000,000.00**	**3,000,000.00**
					3,000,000.00

Vocational School Project Fund
Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	0.00	0.00	0.00	3,000,000.00	

Vocational School Project Fund
Expenditures
General Government

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
305.8500.578650					
Construction in Progress	0.00	0.00	0.00	3,000,000.00	3,000,000.00
Total	**0.00**	**0.00**	**0.00**	**3,000,000.00**	**3,000,000.00**
Total General Government	**0.00**	**0.00**	**0.00**	**3,000,000.00**	**3,000,000.00**
					3,000,000.00

Vocational School Project Fund
Expenditures
General Government

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2006 Actual	2007 Budget	2007 Projected Actual	2008 Proposed Budget	Increase Decrease Compared to Prior Year
Total Expenditures	0.00	0.00	0.00	3,000,000.00	

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CITY OF HIALEAH
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008
Department of Grants and Human Services

Description

The Department of Grants and Human Services is responsible for the acquisition, direct administration and implementation of activities and projects funded through federal, state, and other local sources as well as the identification, procurement, and administration of additional funding venues. These projects provide for improved quality of life for our residents and our neighborhoods. Some examples of the areas we emphasize are: housing development, economic development, public works, public service, public safety, job training, education, homeless prevention activities, as well as disaster recovery assistance.

The Department of Grants and Human Services administers a yearly budget in excess of $36 million dollars in combined funding from CDBG, ESG, HOME, SHIP, GOB, WIA as well as a myriad of other federal, state and local grants. To follow is a list of those major activities undertaken throughout the ensuing period:

2007 Accomplishments

A total of 7 sub-recipient agencies received direct funding. City residents were provided with enhanced crime prevention activities, therapeutic and supportive services to those individuals physically and mentally challenged, transportation to our senior citizens, business assistance, training, technology development, micro enterprising development, homeless prevention, health care, infrastructure improvements, park renovations, completion of Fire Station #8, major improvements to Walker Park including a day care facility, as well as preliminary design activities for a Charter School.

2008 Goals

- Construction of a Police Sub-Station at Walker Park.
- Continuation and expansion of the above programs contingent upon funding availability as well as compliance with mandated federal, state and local requirements.
- Administration and implementation of GOB funded major projects, including a health care facility, elderly housing, parks and infrastructure improvements as well as parking structures to support the above activities.
- Completion of Charter School construction.

Housing Programs (Various Funding Sources)

2007 Accomplishments

- 300 Unit Elderly Housing Project: Overseeing of bidding, overall contract administration, payment processing for vendors and contractors; including prevailing wages/payroll. A total of four (4) towers (75 units each) for a total of 300 units have been erected
- First Time Homebuyer Program: 18 families purchased homes
- Residential Rehabilitation: 21 homes completed
- Emergency Repair Program: 12 homes completed
- Demolition / Reconstruction Program: 3 homes built

2008 Goals

- 300 Unit Elderly Housing Project: General contract administration to occupy 100% of the units.
- First Time Homebuyer Program: to assist 10 families to purchase a home.
- Residential Rehabilitation/Emergency Repair Program: to repair approximately 25 houses.
- Demolition / Reconstruction Program: to rebuild 4 homes.

Implementation of new initiatives for hurricane mitigation through participation in:

- My Safe Florida Program: Installation of shutters for 100 single-owner occupied units.
- Miami-Dade County/CDBG Emergency Initiatives Program: to upgrade and strengthen 14 residential properties.

Disaster Recovery

2007 Accomplishments

- Closeout activities for Hurricane Frances

2008 Goals

- To close Hurricanes Katrina and Wilma
- Prepare for any future disasters

Employment and Training Programs One Stop Center

2007 Accomplishments

WIA Adult Program: This program offered vocational training as well as job placement assistance to low-income adults (18yrs old or older). We employed 67 in unsubsidized employment and an additional 172 are still actively enrolled in training.

WIA Youth Program: This program offered vocational training as well as job placement assistance to low-income youths ages 16-21. We served 156 in training of which 142 are still active.

WIA Dislocated Workers Program: This program offered vocational training opportunities and job placement assistance to displaced workers and long-term unemployed. We employed 67 in unsubsidized employment and an additional 156 are still actively enrolled in training.

Stay-In-School Program: This program provides dropout prevention and intensive counseling services to at risk youths at Hialeah High School. We served a total of 95 students 84 are still active.

Summer Youth Program Component: Allows our Stay-In School students the opportunity to work during the Summer Months in Public Sector work sites. This serves as an introduction to the "real world of work". 75 were served.

DHRS/RETP Program: Program offers job placement assistance, Counseling, and Acculturation Classes to recently arrived Refugees. Depending on funding availability a variety of Supportive Services such as Transportation Assistance, Childcare, and document translation services may also be provided. Eligibility Criteria must be met before participating. We served approximately 290 Refugees during this period.

Welfare Transition Program: This program provides counseling and supportive services to WAGES (Cash Recipients through Children's and Family) participants. Depending on funding availability a variety of Supportive Services such as Transportation Assistance, Childcare, Car Repairs, Relocation assistance, may be provided. The Department of Children and Families determine eligibility for this program. We placed into employment 102 and have an active caseload of 112.

Universal Services (Wagner Peyser) Program: These services can be accessed by anyone visiting our center; they can include utilization of our Resource Room, Computer Job Banks, and other links to research job information networks that can result in job placements. They can also include unemployment information and applications. The system has identified 4,721 registrants have resulted in some form of employment of which 1,457 were directly placed by our staff.

In addition to the above employment and training programs, Employer Services were also provided to companies who often use our Center to hold Job Fairs and/or on site Recruitments and to conduct interviews with potential candidates. Other services provided in conjunction with our services by partners whom have office space at our center such as mental health counseling, childcare, vocational rehabilitation, and domestic violence counseling.

A myriad of other ancillary supportive services ranging from costs for tuition, books, transportation assistance, childcare, training related materials, car repairs, relocation assistance, document translation services, may have also been provided depending on program requirements and funding availability. Eligibility criteria must be met before participating.

2008 Goals

- Continuation and expansion of the above programs contingent upon funding availability.
- Attached is a schedule of grants that were administered during Fiscal Year 06-07 covering the period of October 1, 2006 through September 30, 2007.

DEPARTMENT OF GRANTS AND .AN SERVICES - GRANTS SUMMARY
FISCAL YEAR ENDING SEPTEMBER 30, 2007

NAME OF GRANT	AMOUNT	FUNDING AGENCY	PURPOSE
UNIVERSAL HIRING PROGRAM (COPS 02)	$450,000.00	U.S. DEPARTMENT OF JUSTICE	HIRE SIX (6) POLICE OFFICERS
BYRNE GRANT	$159,641.00	U.S. Department of Justice	Procurement of Police Vehicles and Equipment
BYRNE GRANT	$90,758.00	U.S. Department of Justice	Procurement of Police Equipment (tasers)
BYRNE GRANT	$135,192.00	U.S. Department of Justice	Procurement of Police Equipment (MDT) Laptop Computers
BYRNE GRANT	$23,097.00	State and Local Law Enforcement	Procurement of Police Equipment (MDT) Laptop Computers
Alliance for Aging	$150,000.00	State of Florida Elder Affairs	Meals for the Elderly
2006 Staffing for Adequate Fire and Emergency Response (SAFER)	$1,863,000.00	FEMA/US Fire Administration	Enhance Dept.s Safety and Provide Enhanced Protection to the Community
Buffer Zone Protection Program	$150,000.00	Homeland Security/FL Dept. of Law Enforcement	Development of Buffer Zone Protection Plans
Interoperability Network Sub-Grant	$53,000.00	State of Florida Dept. of Management Services	Disaster Response Telecommunication Equipment
METROPOLITAN MEDICAL RESPONSE (MMRS)	$227,592.00	U.S. DEPARTMENT OF HEALTH & HUMAN SVCS.	DEVELOPMENT OF A METROPOLITAN MEDICAL RESPONSE SYSTEM
METROPOLITAN MEDICAL RESPONSE (MMRS)	$232,330.00	U.S. DEPARTMENT OF HEALTH & HUMAN SVCS.	DEVELOPMENT OF A METROPOLITAN MEDICAL RESPONSE SYSTEM
ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM 2005	$44,706.00	U.S. FEMA - U.S. FIRE ADMINISTRATION	Smart Classroom Equipment/Consultant Training
Emergency Medical Services	$133,762.00	Florida Department of Health	Electronic Report Writting
Emergency Medical Services	$44,391.00	Florida Department of Health	County EMS Grant
Emergency Medical Services	$197,434.00	Florida Department of Health	Autopulse
Emergency Medical Services	$41,338.00	Florida Department of Health	County EMS Grant
CERT FY 04	$28,000.00	Florida Department of Community Affairs	Domestic Preparedness
CERT FY 06	$14,818.00	Florida Department of Community Affairs	Domestic Preparedness
2004 UASI	$1,194,395.00	Homeland Security	Miami-Dade - Pass-through
2006 UASI	$2,227,200.00	Homeland Security	City of Miami - Pass-through
Disaster Recovery Initiative	$750,000.00	US HUD	CDBG Miami-Dade - Pass-through
LOCAL FLOOD MITIGATION STRATEGY	$500,000.00	SOUTH FLORIDA WATER MANAGEMENT DISTRICT	FLOOD PREVENTION
LOCAL FLOOD MITIGATION STRATEGY	$1,000,000.00	DEPARTMENT OF ENVIRONMENTAL PROTECTION	STORMWATER IMPROVEMENT SYSTEM
WASTEWATER IMPROVEMENT PROJECT	$1,000,000.00	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Reconstruction of Pump Station 200
WASTEWATER IMPROVEMENT PROJECT	$1,000,000.00	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Construction of Sewer Mains for Annexation Areas
WASTEWATER IMPROVEMENT PROJECT	$1,000,000.00	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Rehabilitation/Upgrades to 14 Priority Pump Stations
WASTEWATER IMPROVEMENT PROJECT	$225,000.00	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Rehabilitation of Pump Station 006
WASTEWATER IMPROVEMENT PROJECT	$1,300,000.00	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Relining of Sewer Mains
C.D.B.G. 2006-2007	4,365,039.00	HUD ENTITLEMENT	COMMUNITY HOUSING AND IMPROVEMENT
HOME 04	$2,456,174.00	HUD	FIRST TIME HOME BUYER / RENTAL HOUSING
HOME 05	$2,327,553.00	HUD	FIRST TIME HOME BUYER / RENTAL HOUSING
HOME 06	2,169,644.00	HUD	CONSTRUCTION OF AFFORDABLE HOUSING/CHDO
EMERGENCY SHELTER (ESGP) '05	$188,261.00	HUD	HOMELESS ASSISTANCE/PREVENTION
EMERGENCY SHELTER (ESGP) '06	$187,091.00	HUD	HOMELESS ASSISTANCE/PREVENTION
STATE HOUSING INITIATIVES '05	$1,071,004.00	SHIP	HOUSING REHABILITATION
STATE HOUSING INITIATIVES '06	$1,349,705.00	SHIP	HOUSING REHAB. 1st time Homebuyer Reconstruction
ONE-STOP CAREER CENTER: HIALEAH DOWNTOWN 07/01/06-06/30/07	$1,195,863.51	U.S. DEPT. LABOR	EMPLOYMENT AND TRAINING ASSISTANCE
WIA-YOUTH SERVICES OUT OF SCHOOL 07/01/06-06/30/07	$335,968.00	U.S.DEPT. OF LABOR	EMPLOYMENT AND TRAINING ASSISTANCE TO YOUTHS
WIA-YOUTH STAY-IN-SCHOOL 07/01/06-06/30/07	$186,096.00	U.S. DEPT. OF LABOR	COUNSELING SERVICES TO AT-RISK YOUTHS
REFUGEE EMPLOYMENT AND TRAINING PROGRAM 10/01/06-09/30/07	$400,055.00	U.S. DEPT. OF HEALTH AND HUMAN SERVICES	EMPLOYMENT AND TRAINING ASSISTANCE TO REFUGEES
ONE-STOP CAREER CENTER: HIALEAH DOWNTOWN 07/01/07-06/30/08	$1,111,816.00	U.S. DEPT. LABOR	EMPLOYMENT AND TRAINING ASSISTANCE
WIA-YOUTH SERVICES OUT OF SCHOOL 07/01/07-06/30/08	$319,695.00	U.S.DEPT. OF LABOR	EMPLOYMENT AND TRAINING ASSISTANCE TO YOUTHS
WIA-IN-SCHOOL YOUTH 07/01/07-06/30/08	$106,933.00	U.S. DEPT. OF LABOR	COUNSELING SERVICES TO AT-RISK YOUTHS
ONE-STOP CAREER CENTER: HIALEAH DOWNTOWN 07/01/06-06/30/07	$1,057,131.00	U.S. DEPT. LABOR	EMPLOYMENT AND TRAINING ASSISTANCE
WIA-YOUTH SERVICES OUT OF SCHOOL 07/01/06-06/30/07	$335,968.00	U.S.DEPT. OF LABOR	EMPLOYMENT AND TRAINING ASSISTANCE TO YOUTHS
WIA-YOUTH STAY-IN-SCHOOL 07/01/06-06/30/07	$112,376.00	U.S. DEPT. OF LABOR	COUNSELING SERVICES TO AT-RISK YOUTHS
LIBRARY CONSTRUCTION GRANT	$280,000.00	STATE	CENTRAL e-LIBRARY
LIBRARY CONSTRUCTION GRANT	$500,000.00	STATE	West Branch
COUNTY FUNDING	$28,000.00	COUNTY	FCAT PREPARATION
LSTA	$40,000.00	FEDERAL	TECHNOLOGY EMPOWEREMENT
STATE AID TO LIBRARIES	$109,233.00	STATE	LIBRARIES GRANTS PROGRAM
STATE AID TO LIBRARIES	$94,903.00	STATE	LIBRARIES GRANTS PROGRAM
BUCKY DENT PARK	$200,000.00	FLORIDA RECREATION ASSISTANCE PROGRAM	PARK DEVELOPMENT
WALKER PARK	$200,000.00	FLORIDA RECREATION ASSISTANCE PROGRAM	PARK DEVELOPMENT
WALKER PARK	$200,000.00	FLORIDA RECREATION ASSISTANCE PROGRAM	PARK DEVELOPMENT
SOUTH EAST PARK	$200,000.00	FLORIDA RECREATION ASSISTANCE PROGRAM	PARK DEVELOPMENT
CULTURAL AFFAIRS	$300,000.00	MIAMI-DADE COUNTY CULTURAL AFFAIRS	MILANDER AUDITORIUM IMPROVEMENTS
TOTAL	$35,664,162.51		

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CAPITAL IMPROVEMENT PROGRAM
PROGRAM DESCRIPTION

Herein is the five-year Capital Improvements Plan (CIP) for the years ending September 30, 2008 through 2012. The CIP includes a review of capital infrastructure, building, and facility projects where the estimated cost exceeds $15,000. Capital projects included in this CIP are accounted for in various City Funds.

Purpose of the Capital Improvements Plan

The CIP is a *plan*, not a multi-year budget, and certainly not a commitment to fund requested projects. Reading this CIP, it is important to focus on the funding, priority, importance, and the impact of undertaking (or perhaps more important, not undertaking) the projects included in this report. The existence and condition of infrastructure and major capital assets has a direct bearing on the City's ability to provide services needed or desired by the community, and the perception of the community on its quality of life. These capital assets have a very real impact on property values and the community's ability to attract and retain residents and businesses.

This plan is the culmination of an annual process that seeks the input of City departments as to what projects are needed to maintain a level of service expected by the community. This process includes establishing priorities, developing estimates, and determining realistic funding streams. As with any plan, especially one covering a five-year period, the projects, their requirements and resources, and even the need for the projects may change substantially over time. These changes are the impetus for us as a community to update and redevelop the CIP on an annual basis.

Format of this Report

In addition to this transmittal letter, the report contains a summary of funding requirements and resources for all projects, and then further defined within the funds that will account for those projects. Following these financial summaries, details concerning significant nonrecurring capital expenditures (projects) are presented that include the requirements and resources for each project. The City has defined significant nonrecurring projects over 1 percent of the total operating budget, which is $295 million in Fiscal 2008.

CAPITAL IMPROVEMENT PROGRAM
PROGRAM DESCRIPTION

Overview

The CIP presents a schedule of projects prioritized by year that are necessary to maintain and/or improve the existing infrastructure and services offered to our residents. Project cost estimates are based on the judgment of professional staff and/or estimates provided by external sources. Resources to fund each project include current funds (general revenues and/or fund balance), debt, and grants and aid. Any anticipated grants or aid are of course first applied, followed by what is determined to be the appropriate mix of current funds and debt. Consideration is given to the expense of the project, its estimated life, and the short and long-term impact on property taxes. While we attempt to keep our debt levels to a minimum; debt is the recommended source of funding for capital projects that are both very expensive and have very long useful lives. It is unlikely that all projects included in the first year of this CIP will be recommended for funding in the forthcoming proposed annual operating budget.

The 2008-2012 Capital Improvements Plan identifies a total of $235,410,886 in project funding requirements, funded by $106,961,708 of current funds, $95,420,066 of debt, and $33,029,112 of grants and aid. The plan anticipates that $58,865,214 will be needed in 2008 to fund projects in the forthcoming year, with $28,539,164 coming from current funds $4,688.066 of new debt, and $25,637,984 in the form of grants and aid.

Revenue sources are limited and subject to change. While our records are maintained on a current basis, a more appropriate picture of the fiscal year develops as we enter the third and fourth quarters, whereupon we can perfect our actual funding for projects in the forthcoming year. Our ability to fund projects with debt is subject to state law and limits set forth in the City Charter. Unless our City Charter specifically exempts it, any other debt requires a mandatory public referendum. Grants and aid are subject to the ability and willingness of the grantors to provide the funds when needed.

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

REQUIREMENTS - ALL PROJECTS

	2008	2009	2010	2011	2012	Total
Requirements:						
Affordable Housing Fund Projects	$ -	$ 25,000	$ 65,000	$ 65,000	$ 25,000	$ 180,000
Building Better Communities Bond Projects	5,739,000	1,149,000	309,000	-	-	7,197,000
Capital Project-Affordable Housing	6,388,066	-	-	-	-	6,388,066
Capital Project-Milander Park	14,146,000	-	-	-	-	14,146,000
Capital Project-Vocational School	3,000,000	-	-	-	-	3,000,000
Children's Trust Fund Projects	17,484	-	-	-	-	17,484
Circulator Fund Projects	694,800	682,800	682,800	682,800	132,800	2,876,000
General Government Fund Projects	11,768,040	3,098,624	5,275,513	13,641,759	6,019,061	39,802,997
Impact Fee Fund	200,000	200,000	200,000	200,000	200,000	1,000,000
Information Technology Projects	-	713,286	537,000	555,000	550,000	2,355,286
Public Safety Projects	2,075,695	3,903,231	3,471,333	3,994,476	2,115,152	15,559,887
Solid Waste Fund Projects	-	315,366	1,630,400	848,000	740,732	3,534,498
Stormwater Fund Projects	340,000	1,145,000	749,336	490,000	490,000	3,214,336
Streets Fund Projects	1,172,629	11,725,306	11,359,666	10,499,000	11,448,998	46,205,599
Vehicle Projects	-	875,638	2,152,406	97,000	70,000	3,195,044
Water and Sewer Fund Projects	13,323,500	28,579,653	24,075,449	19,422,671	1,337,416	86,738,689
Total Requirements	$ 58,865,214	$ 52,412,904	$ 50,507,903	$ 50,495,706	$ 23,129,159	$ 235,410,886

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

RESOURCES - ALL PROJECTS

	2008	2009	2010	2011	2012	Total
Sources:						
Affordable Housing Fund Projects						
Current Funds	$ -	$ 25,000	$ 65,000	$ 65,000	$ 25,000	$ 180,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Affordable Housing Fund Sources	$ -	$ 25,000	$ 65,000	$ 65,000	$ 25,000	$ 180,000
Building Better Communities Bond Projects						
Current Funds	$ -	$ -	$ -	$ -	$ -	$ -
Debt	-	-	-	-	-	-
Grants and Aid	5,739,000	1,149,000	309,000	-	-	7,197,000
Total Building Better Communities Bond Sources	$ 5,739,000	$ 1,149,000	$ 309,000	$ -	$ -	$ 7,197,000
Capital Project-Affordable Housing						
Current Funds	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
Debt	4,688,066	-	-	-	-	4,688,066
Grants and Aid	1,500,000	-	-	-	-	1,500,000
Total Capital Project Fund Sources	$ 6,388,066	$ -	$ -	$ -	$ -	$ 6,388,066
Capital Project-Milander Park						
Current Funds	$ -	$ -	$ -	$ -	$ -	$ -
Debt	-	-	-	-	-	-
Grants and Aid	14,146,000	-	-	-	-	14,146,000
Total Capital Project Fund Sources	$ 14,146,000	$ -	$ -	$ -	$ -	$ 14,146,000
Capital Project-Vocational School						
Current Funds	$ -	$ -	$ -	$ -	$ -	$ -
Debt	-	-	-	-	-	-
Grants and Aid	3,000,000	-	-	-	-	3,000,000
Total Capital Project Fund Sources	$ 3,000,000	$ -	$ -	$ -	$ -	$ 3,000,000
Children's Trust Fund Sources						
Current Funds	$ -	$ -	$ -	$ -	$ -	$ -
Debt	-	-	-	-	-	-
Grants and Aid	17,484	-	-	-	-	17,484
Total Children's Trust Fund Sources	$ 17,484	$ -	$ -	$ -	$ -	$ 17,484
Circulator Fund Sources						
Current Funds	$ 128,800	$ 407,800	$ 407,800	$ 407,800	$ 132,800	$ 1,485,000
Debt	-	-	-	-	-	-
Grants and Aid	566,000	275,000	275,000	275,000	-	1,391,000
Total Circulator Fund Sources	$ 694,800	$ 682,800	$ 682,800	$ 682,800	$ 132,800	$ 2,876,000
General Government Fund Sources						
Current Funds	$ 11,768,040	$ 3,098,624	$ 4,775,513	$ 13,141,759	$ 6,019,061	$ 33,252,667
Debt	-	-	-	-	-	-
Grants and Aid	-	-	500,000	500,000	-	1,000,000
Total General Government Fund Sources	$ 11,768,040	$ 3,098,624	$ 5,275,513	$ 13,641,759	$ 6,019,061	$ 34,252,667
Impact Fee Fund						
Current Funds	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Information Technology Sources	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
Information Technology Sources						
Current Funds	$ -	$ 713,286	$ 537,000	$ 555,000	$ 550,000	$ 2,355,286
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Information Technology Sources	$ -	$ 713,286	$ 537,000	$ 555,000	$ 550,000	$ 2,355,286

Public Safety Sources						
Current Funds	$ 1,406,195	$ 3,829,522	$ 3,462,333	$ 3,969,057	$ 2,115,152	$ 14,782,259
Debt	-	-	-	-	-	-
Grants and Aid	669,500	73,709	9,000	25,419	-	777,628
Total Public Safety Sources	$ 2,075,695	$ 3,903,231	$ 3,471,333	$ 3,994,476	$ 2,115,152	$ 15,559,887
Solid Waste Fund Sources						
Current Funds	$ -	$ 315,366	$ 1,630,400	$ 848,000	$ 740,732	$ 3,534,498
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Solid Waste Fund Sources	$ -	$ 315,366	$ 1,630,400	$ 848,000	$ 740,732	$ 3,534,498
Stormwater Fund Sources						
Current Funds	$ 340,000	$ 1,145,000	$ 749,336	$ 490,000	$ 490,000	$ 3,214,336
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Stormwater Fund Sources	$ 340,000	$ 1,145,000	$ 749,336	$ 490,000	$ 490,000	$ 3,214,336
Streets Fund Sources						
Current Funds	$ 1,172,629	$ 1,162,306	$ 1,534,666	$ 1,230,000	$ 1,373,998	$ 6,473,599
Debt	-	9,563,000	8,825,000	8,269,000	9,075,000	35,732,000
Grants and Aid	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Total Streets Fund Sources	$ 1,172,629	$ 11,725,306	$ 11,359,666	$ 10,499,000	$ 11,448,998	$ 46,205,599
Vehicle Sources						
Current Funds	$ -	$ 875,638	$ 2,152,406	$ 97,000	$ 70,000	$ 3,195,044
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Vehicle Sources	$ -	$ 875,638	$ 2,152,406	$ 97,000	$ 70,000	$ 3,195,044
Water and Sewer Fund Sources						
Current Funds	$ 13,323,500	$ 10,246,653	$ 5,742,449	$ 1,088,671	$ 1,337,416	$ 31,738,689
Debt	-	18,333,000	18,333,000	18,334,000	-	55,000,000
Grants and Aid	-	-	-	-	-	-
Total Water and Sewer Fund Sources	$ 13,323,500	$ 28,579,653	$ 24,075,449	$ 19,422,671	$ 1,337,416	$ 86,738,689
Sources - All Funds:						
Current Funds	$ 28,539,164	$ 22,019,195	$ 21,256,903	$ 22,092,287	$ 13,054,159	$ 106,961,708
Debt	4,688,066	27,896,000	27,158,000	26,603,000	9,075,000	95,420,066
Grants and Aid	25,637,984	2,497,709	2,093,000	1,800,419	1,000,000	33,029,112
Total Sources - All Funds	$ 58,865,214	$ 52,412,904	$ 50,507,903	$ 50,495,706	$ 23,129,159	$ 235,410,886

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Affordable Housing Fund

Requirements and Resources - Affordable Housing

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ 40,000	$ 40,000	$ -	$ 80,000
Equipment Purchase and Replacement	-	25,000	25,000	25,000	25,000	100,000
Furniture and Fixture	-	-	-	-	-	-
New Vehicles	-	-	-	-	-	-
Vehicle Replacement	-	-	-	-	-	-
Total Requirements	$ -	$ 25,000	$ 65,000	$ 65,000	$ 25,000	$ 180,000
Sources by Year:						
Current Funds	$ -	$ 25,000	$ 65,000	$ 65,000	$ 25,000	$ 180,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 25,000	$ 65,000	$ 65,000	$ 25,000	$ 180,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ 80,000	$ -	$ -	$ 80,000
Equipment Purchase and Replacement	100,000	-	-	100,000
Furniture and Fixture	-	-	-	-
New Infrastructure	-	-	-	-
Total Sources by Project	$ 180,000	$ -	$ -	$ 180,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Buidling Better Communities Bond

Requirements and Resources - Parks and Recreation Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ 5,739,000	$ 1,149,000	$ 309,000	$ -	$ -	$ 7,197,000
Equipment Purchase and Replacement	-	-	-	-	-	-
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
Total Requirements	$ 5,739,000	$ 1,149,000	$ 309,000	$ -	$ -	$ 7,197,000
Sources by Year:						
Current Funds	$ -	$ -	$ -	$ -	$ -	$ -
Debt	-	-	-	-	-	-
Grants and Aid	5,739,000	1,149,000	309,000	-	-	7,197,000
Total Sources by Year	$ 5,739,000	$ 1,149,000	$ 309,000	$ -	$ -	$ 7,197,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ 7,197,000	$ 7,197,000
Equipment Purchase and Replacement	-	-	-	-
Furniture and Fixture	-	-	-	-
New Infrastructure	-	-	-	-
Total Sources by Project	$ -	$ -	$ 7,197,000	$ 7,197,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Capital Project Fund 302

Requirements and Resources - Affordable Housing Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	-	-	-	-	-
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	6,388,066	-	-	-	-	6,388,066
Total Requirements	$ 6,388,066	$ -	$ -	$ -	$ -	$ 6,388,066
Sources by Year:						
Current Funds	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
Debt	4,688,066	-	-	-	-	4,688,066
Grants and Aid	1,500,000	-	-	-	-	1,500,000
Total Sources by Year	$ 6,388,066	$ -	$ -	$ -	$ -	$ 6,388,066

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	-	-	-
Furniture and Fixture	-	-	-	-
New Infrastructure	200,000	4,688,066	1,500,000	6,388,066
Total Sources by Project	$ 200,000	$ 4,688,066	$ 1,500,000	$ 6,388,066

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Capital Project Fund 303

Requirements and Resources - Milander Park Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ 14,146,000	$ -	$ -	$ -	$ -	$ 14,146,000
Equipment Purchase and Replacement	-	-	-	-	-	-
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
Total Requirements	$ 14,146,000	$ -	$ -	$ -	$ -	$ 14,146,000
Sources by Year:						
Current Funds	$ -	$ -	$ -	$ -	$ -	$ -
Debt	-	-	-	-	-	-
Grants and Aid	14,146,000	-	-	-	-	14,146,000
Total Sources by Year	$ 14,146,000	$ -	$ -	$ -	$ -	$ 14,146,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ 14,146,000	$ 14,146,000
Equipment Purchase and Replacement	-	-	-	-
Furniture and Fixture	-	-	-	-
New Infrastructure	-	-	-	-
Total Sources by Project	$ -	$ -	$ 14,146,000	$ 14,146,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Capital Project Fund 305

Requirements and Resources - Vocational School Project

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	-	-	-	-	-
Furniture and Fixture	-	-	-	-	-	-
New Construction	3,000,000	-	-	-	-	3,000,000
Total Requirements	$ 3,000,000	$ -	$ -	$ -	$ -	$ 3,000,000
Sources by Year:						
Current Funds	$ -	$ -	$ -	$ -	$ -	$ -
Debt	-	-	-	-	-	-
Grants and Aid	3,000,000	-	-	-	-	3,000,000
Total Sources by Year	$ 3,000,000	$ -	$ -	$ -	$ -	$ 3,000,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	-	-	-
Furniture and Fixture	-	-	-	-
New Construction	-	-	3,000,000	3,000,000
Total Sources by Project	$ -	$ -	$ 3,000,000	$ 3,000,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Children's Trust Fund

Requirements and Resources - Children's Trust Project

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	17,484	-	-	-	-	17,484
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
Total Requirements	$ 17,484	$ -	$ -	$ -	$ -	$ 17,484
Sources by Year:						
Current Funds	$ -	$ -	$ -	$ -	$ -	$ -
Debt	-	-	-	-	-	-
Grants and Aid	17,484	-	-	-	-	17,484
Total Sources by Year	$ 17,484	$ -	$ -	$ -	$ -	$ 17,484

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	-	17,484	17,484
Furniture and Fixture	-	-	-	-
New Infrastructure	-	-	-	-
Total Sources by Project	$ -	$ -	$ 17,484	$ 17,484

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Circulator Fund

Requirements and Resources - Transit Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	19,800	7,800	7,800	7,800	7,800	51,000
Furniture and Fixture	-	-	-	-	-	-
Vehicle Replacement	125,000	125,000	125,000	125,000	125,000	625,000
New Vehicles	550,000	550,000	550,000	550,000	-	2,200,000
Total Requirements	$ 694,800	$ 682,800	$ 682,800	$ 682,800	$ 132,800	$ 2,876,000
Sources by Year:						
Current Funds	$ 128,800	$ 407,800	$ 407,800	$ 407,800	$ 132,800	$ 1,485,000
Debt	-	-	-	-	-	-
Grants and Aide	$ 566,000	$ 275,000	$ 275,000	$ 275,000	$ -	1,391,000
Total Sources by Year	$ 694,800	$ 682,800	$ 682,800	$ 682,800	$ 132,800	$ 2,876,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	51,000	-	-	51,000
Furniture and Fixture	-	-		-
Vehicle Replacement	625,000	-		625,000
Vehicles	809,000	-	1,391,000	2,200,000
Total Sources by Project	$ 1,485,000	$ -	$ 1,391,000	$ 2,876,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - City Clerk Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Equipment Purchase and Replacement	$ -	$ 67,000	$ 67,000	$ 67,000	$ 67,000	$ 268,000
Information Technology	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
Vehicle Replacement	-	-	14,690	-	-	14,690
Total Requirements	$ -	$ 67,000	$ 81,690	$ 67,000	$ 67,000	$ 282,690
Sources by Year:						
Current Funds	$ -	$ 67,000	$ 81,690	$ 67,000	$ 67,000	$ 282,690
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 67,000	$ 81,690	$ 67,000	$ 67,000	$ 282,690

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	268,000	-	-	268,000
Furniture and Fixture	-	-	-	-
Information Technology	14,690	-	-	14,690
New Infrastructure	-	-	-	-
Total Sources by Project	$ 282,690	$ -	$ -	$ 282,690

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Communication & Special Events

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	5,000	50,000	5,000	5,000	65,000
Furniture and Fixture	-	-	-	-	-	-
Vehicle Replacement	-	30,000	-	-	-	30,000
Total Requirements	$ -	$ 35,000	$ 50,000	$ 5,000	$ 5,000	$ 95,000
Sources by Year:						
Current Funds	$ -	$ 35,000	$ 50,000	$ 5,000	$ 5,000	$ 95,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 35,000	$ 50,000	$ 5,000	$ 5,000	$ 95,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	65,000	-	-	65,000
Furniture and Fixture	-	-	-	-
Vehicle Replacement	30,000	-	-	30,000
Total Sources by Project	$ 95,000	$ -	$ -	$ 95,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Community Development Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Books and Publications	$ -	$ 1,500	$ 1,500	$ 1,500	$ 1,500	$ 6,000
Equipment Purchase and Replacement	-	28,800	28,800	24,200	25,000	106,800
Furniture and Fixture	-	-	-	-	-	-
Vehicle Replacement	-	139,860	55,944	27,972	-	223,776
Total Requirements	$ -	$ 170,160	$ 86,244	$ 53,672	$ 26,500	$ 336,576
Sources by Year:						
Current Funds	$ -	$ 170,160	$ 86,244	$ 53,672	$ 26,500	$ 336,576
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 170,160	$ 86,244	$ 53,672	$ 26,500	$ 336,576

Sources by Project:	Current	Debt	Grants and Aid	Total
Books and Publications	$ 6,000	$ -	$ -	$ 6,000
Equipment Purchase and Replacement	106,800	-	-	106,800
Furniture and Fixture	-	-	-	-
Vehicle Replacement	223,776			223,776
Total Sources by Project	$ 336,576	$ -	$ -	$ 336,576

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Construction Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	20,000	20,000	20,000	20,000	80,000
Furniture and Fixture	-	-	-	-	-	-
New Vehicles	-	20,000	-	-	-	20,000
Vehicle Replacement	-	59,986	60,000	78,556	98,195	296,737
Total Requirements	$ -	$ 99,986	$ 80,000	$ 98,556	$ 118,195	$ 396,737
Sources by Year:						
Current Funds	$ -	$ 99,986	$ 80,000	$ 98,556	$ 118,195	$ 396,737
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 99,986	$ 80,000	$ 98,556	$ 118,195	$ 396,737

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	80,000	-	-	80,000
Furniture and Fixture	-	-	-	-
Vehicle Replacement	20,000	-	-	20,000
Vehicles	296,737	-	-	296,737
Total Sources by Project	$ 396,737	$ -	$ -	$ 396,737

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Education & Community Services

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 800,000
Equipment Purchase and Replacement	-	100,000	100,000	100,000	100,000	400,000
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
Vehicle Replacement	-	13,986	-	12,500	210,000	236,486
Total Requirements	$ -	$ 313,986	$ 300,000	$ 312,500	$ 510,000	$ 1,436,486
Sources by Year:						
Current Funds	$ -	$ 313,986	$ 300,000	$ 312,500	$ 510,000	$ 1,436,486
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 313,986	$ 300,000	$ 312,500	$ 510,000	$ 1,436,486

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ 800,000	$ -	$ -	$ 800,000
Equipment Purchase and Replacement	400,000	-	-	400,000
Furniture and Fixture	-	-	-	-
New Infrastructure	-	-	-	-
Vehicle Replacement	236,486	-	-	236,486
Total Sources by Project	$ 1,200,000	$ -	$ -	$ 1,436,486

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Fleet Maintenance Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Equipment Purchase and Replacement	$ -	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 280,000
Growth to Fleet Service - Annexation Area	-	635,878	2,082,406	-	-	2,718,284
Multiple Application Vehicle Rollout	-	169,760	-	-	-	169,760
Vehicle Replacement	-	-	-	27,000	-	27,000
Total Requirements	$ -	$ 875,638	$ 2,152,406	$ 97,000	$ 70,000	$ 3,195,044
Sources by Year:						
Current Funds	$ -	$ 875,638	$ 2,152,406	$ 97,000	$ 70,000	$ 3,195,044
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 875,638	$ 2,152,406	$ 97,000	$ 70,000	$ 3,195,044

Sources by Project:	Current	Debt	Grants and Aid	Total
Equipment Purchase and Replacement	$ 280,000	$ -	$ -	$ 280,000
Growth to Fleet Service - Annexation Area	2,718,284	-	-	2,718,284
Multiple Application Vehicle Rollout	169,760	-	-	169,760
Vehicle Replacement	27,000	-	-	27,000
Total Sources by Project	$ 3,195,044	$ -	$ -	$ 3,195,044

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Finance Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	5,000	5,000	5,000	5,000	20,000
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
Total Requirements	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 20,000
Sources by Year:						
Current Funds	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 20,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 20,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	20,000	-	-	20,000
Furniture and Fixture	-	-	-	-
New Infrastructure	-	-	-	-
Total Sources by Project	$ 20,000	$ -	$ -	$ 20,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - General Government Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Buildings	$ 402,000	$ -	$ -	$ -	$ -	$ 402,000
Equipment Purchase and Replacement	2,300,000	-	-	-	-	2,300,000
Land	105,000	-	-	-	-	105,000
New Construction/Remodeling	900,000	-	-	-	-	900,000
New Streets	4,000,000	-	-	-	-	4,000,000
New Vehicles	1,092,822	-	-	-	-	1,092,822
Street Construction	1,500,000	-	-	-	-	1,500,000
Vehicle Replacement	1,468,218	-	-	-	-	1,468,218
Total Requirements	$ 11,768,040	$ -	$ -	$ -	$ -	$ 11,768,040
Sources by Year:						
Current Funds	$ 11,768,040	$ -	$ -	$ -	$ -	$ 11,768,040
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ 11,768,040	$ -	$ -	$ -	$ -	$ 11,768,040

Sources by Project:	Current	Debt	Grants and Aid	Total
Buildings	$ 402,000	$ -	$ -	$ 402,000
Equipment Purchase and Replacement	2,300,000	-	-	2,300,000
Land	105,000	-	-	105,000
New Construction/Remodeling	900,000	-	-	900,000
New Streets	$ 4,000,000	-	-	4,000,000
New Vehicles	1,092,822	-	-	1,092,822
Street Construction	1,500,000	-	-	1,500,000
Vehicle Replacement	1,468,218	-	-	1,468,218
Total Sources by Project	$ 11,768,040	$ -	$ -	$ 11,768,040

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Information Technology Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Citywide Projects	$ -	$ 219,300	$ 75,000	$ 105,000	$ 100,000	$ 499,300
Citywide Replacements	-	450,000	450,000	450,000	450,000	1,800,000
Hardware	-	-	-	-	-	-
Software	-	12,000	12,000	-	-	24,000
New Vehicles	-	31,986	-	-	-	31,986
Total Requirements	$ -	$ 713,286	$ 537,000	$ 555,000	$ 550,000	$ 2,355,286
Sources by Year:						
Current Funds	$ -	$ 713,286	$ 537,000	$ 555,000	$ 550,000	$ 2,355,286
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 713,286	$ 537,000	$ 555,000	$ 550,000	$ 2,355,286

Sources by Project:	Current	Debt	Grants and Aid	Total
Citywide Projects	$ 499,300	$ -	$ -	$ 499,300
Citywide Replacements	1,800,000	-	-	1,800,000
Hardware	-	-	-	-
Software	24,000	-	-	24,000
New Vehicles	31,986			31,986
Total Sources by Project	$ 2,355,286	$ -	$ -	$ 2,355,286

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Law Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Equipment Purchase and Replacement	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 100,000
Furniture and Fixture	-	-	-	-	-	-
Law Library	-	52,000	52,000	52,000	52,000	208,000
New Infrastructure	-	-	-	-	-	-
Total Requirements	$ -	$ 77,000	$ 77,000	$ 77,000	$ 77,000	$ 308,000
Sources by Year:						
Current Funds	$ -	$ 77,000	$ 77,000	$ 77,000	$ 77,000	$ 308,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 77,000	$ 77,000	$ 77,000	$ 77,000	$ 308,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Equipment Purchase and Replacement	$ 100,000	$ -	$ -	$ 100,000
Furniture and Fixture	-	-	-	-
Law Library	208,000	-	-	208,000
New Infrastructure	-	-	-	-
Total Sources by Project	$ 308,000	$ -	$ -	$ 308,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Library Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ 965,000	$ 11,700,000	$ -	$ 12,665,000
Books and Periodicals	-	220,000	220,000	220,000	2,400,000	3,060,000
Equipment Purchase and Replacement	-	-	-	-	-	-
Furniture and Fixture	-	-	98,000	-	1,760,000	1,858,000
New Vehicles	-	15,000	-	-	-	15,000
Total Requirements	$ -	$ 235,000	$ 1,283,000	$ 11,920,000	$ 4,160,000	$ 17,598,000
Sources by Year:						
Current Funds	$ -	$ 235,000	$ 783,000	$ 11,420,000	$ 4,160,000	$ 16,598,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	500,000	500,000	-	1,000,000
Total Sources by Year	$ -	$ 235,000	$ 1,283,000	$ 11,920,000	$ 4,160,000	$ 17,598,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ 11,759,000	$ -	$ 1,000,000	$ 12,759,000
Books and Periodicals	3,060,000	-	-	3,060,000
Equipment Purchase and Replacement	-	-	-	-
Furniture and Fixture	1,858,000	-	-	1,858,000
New Vehicles	15,000			15,000
Total Sources by Project	$ 16,677,000	$ -	$ 1,000,000	$ 17,692,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Mayor's Office Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
New Vehicles	-	13,986	-	-	-	13,986
Total Requirements	$ -	$ 13,986	$ -	$ -	$ -	$ 13,986
Sources by Year:						
Current Funds	-	13,986	-	-	-	$ 13,986
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 13,986	$ -	$ -	$ -	$ 13,986

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	-	-	-
Furniture and Fixture	-	-	-	-
Vehicles	13,986			13,986
Total Sources by Project	$ 13,986	$ -	$ -	$ 13,986

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Parks and Recreation Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,000,000
Equipment Purchase and Replacement	-	9,000	16,500	60,500	75,500	161,500
Furniture and Fixture	-	-	-	-	-	-
New Vehicles	-	-	147,986	-	-	147,986
Vehicle Replacement	-	225,082	200,187	132,031	96,366	653,666
Total Requirements	$ -	$ 484,082	$ 614,673	$ 442,531	$ 421,866	$ 1,963,152
Sources by Year:						
Current Funds	-	484,082	614,673	442,531	421,866	$ 1,963,152
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 484,082	$ 614,673	$ 442,531	$ 421,866	$ 1,963,152

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ 1,000,000	$ -	$ -	$ 1,000,000
Equipment Purchase and Replacement	161,500	-	-	161,500
Furniture and Fixture	-	-	-	-
Vehicle Replacement	147,986	-	-	147,986
Vehicles	653,666			653,666
Total Sources by Project	$ 1,963,152	$ -	$ -	$ 1,963,152

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Retirement Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	-	5,000	5,000	5,000	5,000	20,000
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
Total Requirements	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 20,000
Sources by Year:						
Current Funds	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 20,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 20,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Equipment Purchase and Replacement	20,000	-	-	20,000
Furniture and Fixture	-	-	-	-
New Infrastructure	-	-	-	-
Total Sources by Project	$ 20,000	$ -	$ -	$ 20,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

General Fund

Requirements and Resources - Risk Management Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ -	$ -	$ -	$ -
Books and Publications	-	1,000	1,000	1,000	1,000	4,000
Equipment Purchase and Replacement	-	2,500	2,500	2,500	2,500	10,000
Furniture and Fixture	-	-	-	-	-	-
Total Requirements	$ -	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 14,000
Sources by Year:						
Current Funds	$ -	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 14,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 14,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ -	$ -
Books and Publications	4,000	-	-	4,000
Equipment Purchase and Replacement	10,000	-	-	10,000
Furniture and Fixture	-	-	-	-
Total Sources by Project	$ 14,000	$ -	$ -	$ 14,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Impact Fee Fund

Requirements and Resources - Parks and Recreation Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
Equipment Purchase and Replacement	-	-	-	-	-	-
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure						-
Total Requirements	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
Sources by Year:						
Current Funds	200,000	200,000	200,000	200,000	200,000	$ 1,000,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ -	$ -	$ 1,000,000	$ 1,000,000
Equipment Purchase and Replacement	-	-	-	-
Furniture and Fixture	-	-	-	-
New Infrastructure	-	-	-	-
Total Sources by Project	$ -	$ -	$ 1,000,000	$ 1,000,000

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Public Safety

Requirements and Resources - Fire Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Buildings	$ -	$ 300,200	$ 1,237,000	$ -	$ -	$ 1,537,200
Equipment Purchase and Replacement	1,398,195	457,569	636,726	501,879	241,962	3,236,331
Improvements	-	-	-	-	-	-
Land	-	216,000	-	-	-	216,000
New Vehicles	-	1,224,906	-	-	-	1,224,906
Vehicle Replacement	-	410,958	103,972	1,612,986	959,000	3,086,916
Total Requirements	$ 1,398,195	$ 2,609,633	$ 1,977,698	$ 2,114,865	$ 1,200,962	$ 9,301,353
Sources by Year:						
Current Funds	$ 1,398,195	$ 2,609,633	$ 1,977,698	$ 2,114,865	$ 1,200,962	$ 9,301,353
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ 1,398,195	$ 2,609,633	$ 1,977,698	$ 2,114,865	$ 1,200,962	$ 9,301,353

Sources by Project:	Current	Debt	Grants and Aid	Total
Buildings	$ 1,537,200	$ -	$ -	$ 1,537,200
Equipment Purchase and Replacement	3,236,331	-	-	3,236,331
Improvements	-	-	-	-
Land	216,000	-	-	216,000
New Vehicles	1,224,906		-	1,224,906
Vehicle Replacement	3,086,916	-	-	3,086,916
Total Sources by Project	$ 4,989,531	$ -	$ -	$ 9,301,353

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Public Safety

Requirements and Resources - Police Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Annual Building Renovation Program	$ -	$ -	$ 150,000	$ 1,000,000	$ -	$ 1,150,000
Equipment Purchase and Replacement	677,500	220,709	32,410	64,297	217,400	1,212,316
Improvements other Than Buildings	-	-	-	-	-	-
New Vehicles	-	489,024	407,520	-	-	896,544
Vehicle Replacement	-	583,865	903,705	815,314	696,790	2,999,674
Total Requirements	$ 677,500	$ 1,293,598	$ 1,493,635	$ 1,879,611	$ 914,190	$ 6,258,534
Sources by Year:						
Current Funds	$ 8,000	$ 1,219,889	$ 1,484,635	$ 1,854,192	$ 914,190	$ 5,480,906
Debt	-	-	-	-	-	-
Grants and Aid	669,500	73,709	9,000	25,419	-	777,628
Total Sources by Year	$ 677,500	$ 1,293,598	$ 1,493,635	$ 1,879,611	$ 914,190	$ 6,258,534

Sources by Project:	Current	Debt	Grants and Aid	Total
Annual Building Renovation Program	$ 1,150,000	$ -	$ -	$ 1,150,000
Equipment Purchase and Replacement	1,212,316	-	-	1,212,316
New Infrastructure	-	-	-	-
New Vehicles	896,544	-	-	896,544
Vehicle Replacement	2,999,674	-	-	2,999,674
Total Sources by Project	$ 6,258,534	$ -	$ -	$ 6,258,534

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Solid Waste Fund

Requirements and Resources - Solid Waste Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Equipment Purchase and Replacement	$ -	$ -	$ -	$ -	$ -	$ -
Furniture and Fixture	-	-	-	-	-	-
New Vehicles	-	-	876,900	-	-	876,900
Solid Waste Rollout	-	-	-	-	-	-
Vehicle Replacement	-	315,366	753,500	848,000	740,732	2,657,598
Total Requirements	$ -	$ 315,366	$ 1,630,400	$ 848,000	$ 740,732	$ 3,534,498
Sources by Year:						
Current Funds	$ -	$ 315,366	$ 1,630,400	$ 848,000	$ 740,732	$ 3,534,498
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ -	$ 315,366	$ 1,630,400	$ 848,000	$ 740,732	$ 3,534,498

Sources by Project:	Current	Debt	Grants and Aid	Total
Equipment Purchase and Replacement	$ -	$ -	$ -	$ -
Furniture and Fixture	-	-	-	-
Solid Waste Rollout	876,900	-	-	876,900
Vehicle Replacement	-	-	-	-
Vehicles	2,657,598			2,657,598
Total Sources by Project	$ 3,534,498	$ -	$ -	$ 3,534,498

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Stormwater Fund

Requirements and Resources - Stormwater Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Equipment Purchase and Replacement	$ 340,000	$ 265,000	$ -	$ -	$ -	$ 605,000
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	-	800,000	730,000	490,000	490,000	2,510,000
Vehicle Replacement	-	80,000	19,336	-	-	99,336
Total Requirements	$ 340,000	$ 1,145,000	$ 749,336	$ 490,000	$ 490,000	$ 3,214,336
Sources by Year:						
Current Funds	$ 340,000	$ 1,145,000	$ 749,336	$ 490,000	$ 490,000	$ 3,214,336
Debt	-	-	-	-	-	-
Grants and Aide	-	-	-	-	-	-
Total Sources by Year	$ 340,000	$ 1,145,000	$ 749,336	$ 490,000	$ 490,000	$ 3,214,336

Sources by Project:	Current	Debt	Grants and Aid	Total
Equipment Purchase and Replacement	$ 605,000	$ -	$ -	$ 605,000
Furniture and Fixture	-	-	-	-
Information Technology	-	-	-	-
New Infrastructure	2,510,000	-	-	2,510,000
Vehicle Replacement	99,336	-	-	99,336
Total Sources by Project	$ 3,214,336	$ -	$ -	$ 3,214,336

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Streets Fund

Requirements and Resources - Streets Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Equipment Purchase and Replacement	$ -	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 300,000
Furniture and Fixture	-	-	-	-	-	-
New Infrastructure	1,015,821	11,488,000	10,750,000	10,194,000	11,000,000	44,447,821
New Vehicles	-	-	360,000	-	-	360,000
Vehicle Replacement	156,808	162,306	174,666	230,000	373,998	1,097,778
Total Requirements	$ 1,172,629	$ 11,725,306	$ 11,359,666	$ 10,499,000	$ 11,448,998	$ 46,205,599
Sources by Year:						
Current Funds	$ 1,172,629	$ 1,162,306	$ 1,534,666	$ 1,230,000	$ 1,373,998	$ 6,473,599
Debt	-	9,563,000	8,825,000	8,269,000	9,075,000	35,732,000
Grants and Aide	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Total Sources by Year	$ 1,172,629	$ 11,725,306	$ 11,359,666	$ 10,499,000	$ 11,448,998	$ 46,205,599

Sources by Project:	Current	Debt	Grants and Aid	Total
Equipment Purchase and Replacement	$ 300,000	$ -	$ -	$ 300,000
Furniture and Fixture	-	-	-	-
New Infrastructure	4,715,821	35,732,000	4,000,000	44,447,821
New Vehicles	360,000	-	-	360,000
Vehicle Replacement	1,097,778	-	-	1,097,778
Total Sources by Project	$ 5,375,821	$ 35,732,000	$ 4,000,000	$ 46,205,599

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Water & Sewer Fund

Requirements - Water and Sewer Fund Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Equipment Purchase and	$ 135,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 335,000
Buildings	100,000	100,000	100,000	100,000	100,000	500,000
Pump Station Rehabilitation	6,800,000	6,186,000	1,409,000	-	-	14,395,000
New Vehicles	-	-	282,000	-	-	282,000
Annexation Area	3,650,000	3,000,000	3,000,000	-	-	9,650,000
Pavement Restoration	-	439,875	439,875	439,875	439,875	1,759,500
Restoration of Existing Areas	298,500	298,500	298,500	298,500	298,500	1,492,500
Vehicle Replacement	100,000	172,278	163,074	200,296	449,041	1,084,689
Total Requirements	$ 11,083,500	$ 10,246,653	$ 5,742,449	$ 1,088,671	$ 1,337,416	$ 29,498,689
Sources by year:						
Current Funds	$ 11,083,500	$ 10,246,653	$ 5,742,449	$ 1,088,671	$ 1,337,416	$ 29,498,689
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ 11,083,500	$ 10,246,653	$ 5,742,449	$ 1,088,671	$ 1,337,416	$ 29,498,689

	Current Funds	Debt	Grants and Aid	Total
Sources by Project:				
Equipment Purchase and Replacement	$ 335,000	$ -	$ -	$ 335,000
Buildings	500,000	-	-	500,000
Pump Station Rehabilitation	14,395,000	-	-	14,395,000
New Vehicles	282,000	-	-	282,000
Annexation Area Infrastructure	9,650,000			9,650,000
Pavement Restoration	1,759,500	-	-	1,759,500
Restoration of Existing Areas	1,492,500	-	-	1,492,500
Vehicle Replacement	1,084,689	-	-	1,084,689
Total Sources by Project	$ 29,498,689	$ -	$ -	$ 29,498,689

City of Hialeah
Capital Improvement Plan
Fiscal Years 2008 through 2012

Water & Sewer Fund

Requirements - Water and Sewer Fund Projects

	2008	2009	2010	2011	2012	Total
Requirements:						
Equipment Purchase and Replacement	$ -	$ -	$ -	$ -	$ -	$ -
Reverse Osmosis Plant	2,240,000	18,333,000	18,333,000	18,334,000	-	57,240,000
Total Requirements	$ 2,240,000	$ 18,333,000	$ 18,333,000	$ 18,334,000	$ -	$ 57,240,000
Sources by year:						
Current Funds	$ 2,240,000	$ -	$ -	$ -	$ -	$ 2,240,000
Debt	-	18,333,000	18,333,000	18,334,000	-	55,000,000
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	$ 2,240,000	$ 18,333,000	$ 18,333,000	$ 18,334,000	$ -	$ 57,240,000

	Current Funds	Debt	Grants and Aid	Total
Sources by Project:				
Reverse Osmosis Plant	2,240,000	55,000,000	-	57,240,000
Total Sources by Project	$ 2,240,000	$ 55,000,000	$ -	$ 57,240,000

CITY OF HIALEAH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP)

IMPACT ON FISCAL YEAR 2008 OPERATING BUDGET

Project Name	Description	Funding Source	Impact on Operating Budget on Fiscal 2008	FY 08 Cost	Total Cost
Park Facilities					
Edgar Hall	Field and building renovations	General Obligation Bond	42,400	212,000	212,000
Southeast Park	Field and building renovations	General Obligation Bond and General Funds	23,400	117,000	132,000
Sparks Park	Field and building renovations	General Obligation Bond	48,800	244,000	264,000
Bucky Dent Park	Field and building renovations	General Obligation Bond	50,000	250,000	846,000
Bucky Dent Aquatic Center	Repairs to slide support structure and resurfacing of all three pools	Impact fees	22,000	110,000	110,000
Goodlet Park	Renovation of track area and soccer rinks	General Obligation Bond	64,600	323,000	635,000
		Total Parks Facilities Projects	**$ 251,200**	**$ 1,256,000**	**$ 2,199,000**
Capital Projects					
300 Unit Affordable Housing	Construction of 300-unit affordable housing apartments	CDBG, Home Investment Fund, Affordable Housing Fund, General Obligation Bond, Suntrust Loan	1,277,613	6,388,066	11,000,000
Milander Stadium		General Obligation Bond	720,000	3,600,000	3,600,000
Milander Auditorium	Demolition of existing auditorium and new construction of Auditorium/Convention Center	General Obligation Bond	609,200	3,046,000	3,046,000
Milander Parking Garage	Construction of Parking Garage	General Obligation Bond	1,500,000	7,500,000	7,500,000
Police Sector #3	Remodel and building renovation	CDBG	100,000	500,000	500,000
Fire Station #6	Remodel and building renovation	Fire Prevention Fund	70,000	350,000	350,000

CITY OF HIALEAH, FLORIDA
CAPITAL IMPROVEMENT PROGRAM (CIP)

IMPACT ON FISCAL YEAR 2008 OPERATING BUDGET

			Impact on Operating Budget		
Vocational School Project	Construction of Vocational School	State Revenues	600,000	3,000,000	3,000,000
		Total Capital Projects	**$ 4,876,813**	**$ 24,384,066**	**$ 28,996,000**
Infrastructure Projects					
Streets Improvement	Streets reconstruction and resurfacing of sidewalks	Street Funds, Miami Dade Joint Participation Agreement, General Obligation Fund	234,526	1,172,629	8,943,000
		Total Infrastructure Projects	**$ 234,526**	**$ 1,172,629**	**$ 8,943,000**
Water & Sewer Projects					
Reverse Osmosis Plant	Construction of a Reverse Osmosis Plant in annexation area	Water & Sewer Funds, Miami Dade Joint Participation Agreement, Loans	448,000	2,240,000	60,637,500
Pump Stations	Renovation and upgrade of pump stations	Water & Sewer Funds, Loans	1,360,000	6,800,000	14,395,000
		Total Water & Sewer Projects	**$ 1,808,000**	**$ 9,040,000**	**$ 75,032,500**

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GLOSSARY

Accrual Accounting: Wherein revenue and expenses are recorded in the period in which they are earned or incurred regardless of whether cash is received or disbursed in that period. This is the accounting basis that generally is required to be used in order to conform to generally accepted accounting principles (GAAP) in preparing financial statements for external users.

Ad Valorem Tax (property tax): A tax levied primarily on real property. The amount of tax is determined by multiplying the taxable assessed value of the property by the millage rate.

Appropriation: An authorization made by the City Council, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period in operating funds.

Assessed Valuation: The estimated value placed upon real and personal property by the County Property Appraiser as the basis for levying property taxes.

Bond (Debt Instrument): A written promise to pay (debt) a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Capital Outlay: The purchase, acquisition, or construction of any item having a unit cost of $1,000 or more, or a useful life of one or more years. Typical capital outlay items include vehicles, construction equipment, typewriters, computers, and office furniture.

Capital Project (Capital Improvement): Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of $15,000 and a useful life of at least seven years. This definition is subject to certain exceptions.

Debt Service: Payment of interest and repayment of principal to holders of the City debt instruments.

Deficit: The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

Employee Benefits: Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrances: Obligations in the form of purchase orders, contracts or other commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enhancement: An improvement in existing services, or an entirely new service, proposed for inclusion in the budget.

Enterprise Fund: Separate financial accounting entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

ERS: Employee Retirement Service

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes have been made.

Fiscal Year: The twelve month period beginning October 1st and ending the following September 30th. Commonly referred to by the calendar year in which it ends, e.g., the fiscal year ending September 30, 2008 is fiscal year 2008.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Administrative Charges: Each Enterprise Fund is assessed a pro-rated share of the cost of city-wide management and control functions such as accounting, personnel, and purchasing, which are budgeted in the General Fund. The Enterprise Funds are also assessed a pro-rated share of the costs for their specific group of agencies (e.g., Public Works Administration). These two components are combined in the General Administrative charges, which appear as expenditures in the Enterprise Fund and as revenue in the General Fund.

General Fund: The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

Intergovernmental Revenue: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

Mill: One thousandth of a dollar (one-tenth of a cent). The ad valorem (property tax rate) is normally stated in mills. For example, a ten-mill levy would be a tax of ten dollars for every thousand dollars of taxable assessed property value.

Millage Rate: The ad valorem (property) tax rate. See "Mill".

Modified Accrual Accounting: To be recognized as a revenue or expenditure, the actual receipt or disbursal of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Objects of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include personnel, employee benefits, contractual services, operating expenses, and capital outlay.

Operating Changes: Reorganizations, major operating expense increases, or other factors which cause differences in resources between two fiscal years' budgets for a program, but do not materially affect the level of service provided by the program.

Operating Expenses: Expendable materials and supplies necessary to carry out a department's work program for the fiscal year. Such items as repair and maintenance materials, chemicals, agricultural products, office supplies, small tools and merchandise for resale are included.

Performance Measures: Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to a new street lighting program).

Personnel Services: Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, overtime, out of class pay, and other direct payments to employees.

Program: A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

Revenue Bonds: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In Florida, revenue bonds do not require voter approval.

Services (as an object of expenditure): The requirements for a department's work program which are provided by other entities - either outside contractors and vendors or any other City departments. Examples are the costs of repair and maintenance services (not materials), utilities, rentals, training and travel, legal and fiscal services, and charges from City Internal Service Funds. In the Enterprise Funds, this object category also includes payments in lieu of taxes and general administrative charges from the General Fund.

Special Assessment: A charge imposed for a specific purpose.

TRIM Act: The "Truth in Millage" Act, incorporated in Florida Statutes 200.065, requires that property owners be notified by mail of the proposed property taxes for the next fiscal year based on "tentative" budgets approved by the City, County, School Board, and other taxing districts. The TRIM Act also includes specific requirements for newspaper advertisements of budget public hearings, and the content and order of business of the hearings.

User Fees (also known as Charges for Service): The payment of a fee for a direct receipt of a public service by the party benefiting from the service.