

10. Request to approve the revised job description and conduct a Civil Service examination for the position of **Service Worker (Parks and Recreation)** position with the following criteria:

- a. In- house, Competitive for Parks and Recreation Dept. only
- b. 100% Performance
- c. Must obtain a minimum score of 70% to be placed on the eligibility list.

Copy of the **revised** job description and eligibility list are attached.

Range 45 - \$939 - \$1,783 Bi-weekly

11. Request to approve the revised job description and conduct a Civil Service examination for the position of **Service Worker (Public Works)** position with the following criteria:

- a. In- house, Competitive
- b. 100% Performance
- c. Must obtain a minimum score of 70% to be placed on the eligibility list.

Copy of the **revised** job description and eligibility list are attached.

Range 45 - \$939 - \$1,783 Bi-weekly

12. Request to approve the **revised** job description for the position of **Budget Analyst Assistant.**

Item was tabled on the May 2, 2016 Personnel Board meeting.

Copy of **revised** job description is attached. (No eligibility list on file.)

Range 31 - \$1,320 - \$2,692 Bi-weekly

13. Request to approve the **revised** job description for the position of **Literacy Program Director.**

Copy of **revised** job description is attached. (No eligibility list on file.)

Range 50 - \$1,303 - \$2,535 Bi-weekly

14. Request to approve **July Personnel Board Meeting Summer Recess.**

15. Request to hear **Unfinished Business.**

16. Request to hear **New Business.**

NEXT PERSONNEL BOARD MEETING: Monday, August 1, 2016 at 6:00 P.M.

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), for assistance.