

**CITY OF HIALEAH
EMPLOYEES' RETIREMENT SYSTEM**

Board Chairman

Robert W. Williams III

Board Vice Chairman

Robert W. Williams

Board Secretary

Jonathan A. Martinez

Board Attorney

Stephen H. Cypen



Board Members

Javier Collazo

Oswaldo Estrada

Manuel Ferrera

Julia A. Hidalgo

**SUMMARY OF
REGULARLY SCHEDULED MEETING OF THE
BOARD OF TRUSTEES
OCTOBER 27, 2015
1:30 P.M.
CITY OF HIALEAH COUNCIL CHAMBERS**

Moment of Silence
Withdrawals, Deferrals or Additions
Roll Call
Public Comments

Item 1

Reports to the Board:

- A) CapTrust
- B) Cash flow report for the month ending September 30, 2015

Item 2

Presentation of Financial Statements by Andrew Fierman. (Auditor)

MOTION by Mr. Estrada, seconded by Mr. Ferrera, as follows:

"To approve Financial Statements."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B. Williams and R. Williams voting "Yes" Martinez absent

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Item 3

Application for Normal Retirement, pursuant to Section 70-238, cases of:

- A) Jose A. Borges (Solid Waste)
- B) Robert P. Costa (Fire)

MOTION by Mr. Ferrera, seconded by Mr. R. Williams, as follows:

"To approve Normal Retirement of Item 3A, Jose A. Borges (Solid Waste), 3B, Robert P. Costa (Fire)."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

***DROP**

Item 4

Application for Vested Retirement, pursuant to Section 70-239, case of:

- A) Luis M. Servilla (Fleet Maintenance)

MOTION by Mr. Estrada, seconded by Mr. Ferrera, as follows:

"To approve Item 4A, Vested Retirement of Luis M. Servilla (Fleet Maintenance)."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

Item 5

Discussion of NCPERS Code of Conduct & Schedule A Packet. (S. Cypen)

MOTION by Mr. R. Williams, seconded by Mr. Estrada, as follows:

"To Table."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

Item 6

Request to pay invoice from Holland & Knight in the total amount of \$97.50 for services rendered through June, 2015.

MOTION by Mr. R. Williams, seconded by Mr. Ferrera, as follows:

"To approve to pay invoice from Holland & Knight in the total amount of \$97.50 for services rendered through June, 2015."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

Item 7

Discussion and possible approval of Summary Plan Description.

MOTION by Mr. R. Williams, seconded by Mr. Estrada, as follows:

"To approve Summary Plan Description."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

Item 8

Discussion and possible approval to refund the following employees who purchased future time.

- A) Jose Alfonso
- B) Horacio Gomez

MOTION by Mr. R. Williams, seconded by Mr. Estrada, as follows:

"To Table."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

Item 9

Discussion and possible approval to pay annual membership dues to NCPERS in the amount of \$250.00 for renewal of the 2016 Yearly Active Membership

MOTION by Mr. Collazo, seconded by Ms. Hidalgo, as follows:

"To approve to pay annual membership dues to NCPERS in the total amount of \$250.00 for renewal of the 2016 Yearly active membership."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

Item 10

Discussion and possible approval of Board Members or staff wishing to attend The 45th Annual Police Officers' and Firefighters' Pension Conference from November 17 - 19, 2015.

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MOTION by Mr. R. Williams, seconded by Mr. Estrada, as follows:

"To approve any Board Member or staff wishing to attend The 45th Annual Police Officers' and Firefighters' Pension Conference from November 17 – 19, 2015."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

Item 11

Approval of the following Retirement Board Minutes:

A) September 15, 2015

MOTION by Mr. Ferrera, seconded by Mr. Collazo, as follows:

"To approve Retirement Board minutes of September 15, 2015."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

Item 12

Schedule the next regular Retirement Board meeting for Tuesday November 17, 2015 at 1:30 P.M., Council Chambers, 3rd Floor.

Next Retirement Board meeting scheduled for Tuesday, November 17, 2015 at 1:30 P.M., Council Chambers, 3rd Floor.

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Item 13

Discussion and possible approval for Chairman's Cell Phone Allowance.

MOTION by Mr. Estrada, seconded by Mr. Ferrera, as follows:

"To approve Chairman a monthly cell phone allowance.

MOTION carried a 4-0-1 vote with Collazo, Ferrera, Hildalgo, Estrada voting "Yes" Martinez absent. B. Williams & R. Williams Abstained

Item 14

Discussion and possible approval of Scenario number 1 from CapTrust.

MOTION by Mr. R. Williams, seconded by Mr. Ferrera, as follows:

"To approve to scenario number 1 from CapTrust to move from Short Term to Intermediate."

MOTION carried a 6-0-1 vote with Estrada, Ferrera, Collazo, Hidalgo, B.Williams and R. Williams voting "Yes" Martinez absent

New Business:

There being no further business, the meeting adjourned at 2:55 P.M.

Input from Active and Retired Members:

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Persons wishing to appeal any decision made by the Board with respect to any matter considered at this meeting will need a record of the proceedings, and, for such purposes, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the Office of the City Clerk at (305) 883-5820 for assistance no later than seven (7) days prior to the proceeding; if hearing impaired, telephone the Florida Relay Service at (800) 955-8771 (TDD), (877) 955-8773 (Spanish) or (800) 955-8770 (Voice).

This meeting may be conducted by means of, or in conjunction with, communications media technology, specifically a telephone conference call. The above location, which is open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where access to the meeting will be provided.