RESOLUTION NO. 2015-10

RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA AUTHORIZING THE MAYOR AND THE CITY CLERK, AS ATTESTING WITNESS, ON BEHALF OF THE CITY, TO ENTER INTO A MEAL AND SNACK PROGRAM AGREEMENT WITH THE SCHOOL BOARD OF MIAMI-DADE COUNTY TO PURCHASE AND PROVIDE MEALS AND SNACKS TO PARTICIPANTS IN THE CITY AFTER SCHOOL PROGRAMS FUNDED BY THE 21ST CENTURY LEARNING COMMUNITIES GRANT, FOR A TERM OF APPROXIMATELY EIGHT MONTHS, COMMENCING ON JANUARY 5, 2015 AND ENDING ON AUGUST 31, 2015, FOR AN AMOUNT NOT TO EXCEED $49,131.00 AT A RATE OF $1.00 FOR EACH SNACK AND $2.00 FOR EACH MEAL, AS ATTACHED HERETO AND MADE A PART HEREOF AS EXHIBIT "1" AND AUTHORIZING THE EXPENDITURE SUBJECT TO REIMBURSEMENT THROUGH THE STATE OF FLORIDA, DEPARTMENT OF EDUCATION, BASED ON ACTUAL ATTENDANCE FIGURES.

WHEREAS, pursuant to Hialeah, Fla., Resolution 11-72 (July 26, 2011), the City entered into a snack program agreement with The School Board of Miami-Dade County commencing on August 22, 2011 and ending on August 23, 2012; and

WHEREAS, pursuant to Hialeah, Fla., Resolution 12-92 (Aug. 20, 2012), the City entered into a snack program agreement with The School Board of Miami-Dade County for an additional year; and

WHEREAS, pursuant to Hialeah, Fla., Resolution 13-70 (August 13, 2013), the City entered into a snack program agreement with The School Board of Miami-Dade County for an additional year; and

WHEREAS, pursuant to Hialeah, Fla., Resolution 14-106 (Aug. 26, 2014), the City entered into a snack program agreement with The School Board of Miami-Dade County for an additional year; and

WHEREAS, it is in the best interest of the health, safety and welfare of the City of Hialeah and its residents to renew a snack program agreement with The School Board of Miami-Dade County calculated at a rate of $1.00 per child program participant estimated at 257 children for approximately 115 dates commencing January 5, 2015 to August 31, 2015; and

WHEREAS, it is in the best interest of the health, safety and welfare of the City of Hialeah and its residents to institute a meal program agreement with The School Board of Miami-Dade County calculated at a rate of $2.00 per child program participant estimated at 110 children for approximately 115 service dates commencing January 5, 2015 to August 31, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The foregoing facts and recitations contained in the preamble to this resolution are hereby adopted an incorporated by reference as if fully set forth herein.

Section 2: The City of Hialeah, Florida hereby authorized the Mayor and the City Clerk, as attesting witness, on behalf of the City, to enter into a Meals and Snack Program Agreement with The School Board of Miami-Dade County, Florida to purchase and provide meals and snacks to participants in City after school programs funded by the 21st Century Learning Communities Grant, for a term of approximately eight (8) months, commencing January 5, 2015 and ending on August 31, 2015, for an amount not to exceed $49,131.00, at a rate of $1.00 for each snack and $2.00 for each meal, as attached hereto and made a part hereof and made a part hereof as Exhibit "1", and authorizing the expenditure subject to reimbursement through the State of Florida, Department of Education, based on actual attendance figures.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

Resolution No. 2015-10

PASSED AND ADOPTED this 10 day of January, 2015.

Isis Garcia-Martinez
Council President

Attest:

Carmen Hernandez
Acting Deputy City Clerk

Approved on this 23 day of JANUARY, 2015.

Mayor Carlos Hernandez

Approved as to form and legal sufficiency:

Lorena Bravo, City Attorney

Resolution was adopted by a (5-0-2) vote with Council Members, Garcia-Martinez, Caragol, Casáls-Muñoz, Cue-Fuente, & Hernandez voting "Yes", and Council Vice President Gonzalez & Council Member Lozano absent.

SNACK AND SNACK PLUS MEAL PROGRAM AGREEMENT

THIS AGREEMENT ENTERED INTO THIS ____ day of _____, 2015, in Miami-Dade County, Florida, by and between The City of Hialeah, by and through Education and Community Services, (hereinafter referred to as the "Agency") located at 7400 West 24th Avenue, 2nd Floor, Hialeah, Florida 33016, and The School Board of Miami-Dade County, Florida, a political subdivision of the State of Florida (hereinafter referred to as the "School Board", located at 1450 N.E. 2nd Avenue, Suite 912, Miami, Florida 33131, provides terms and conditions pursuant to which the School Board shall provide food service to the Agency.

ARTICLE I - SCOPE OF WORK AND COMPENSATION

1.1 The School Board agrees to:

A. Provide meals (also known as Snacks Plus) and snacks as listed on the sample menu which is attached and incorporated into this agreement as Exhibit A. The list of schools will indicate if they are 50% or over in free/reduced lunch which will include them in the Child Care Program After School. The list of schools is attached hereto and incorporated into this agreement as Exhibit B.

B. Provide Snack Plus and snacks to Agency every day school is in session.

C. Provide the number of Snack Plus and snacks requested by Agency.

D. Provide the Agency with monthly invoices for the amount owed for the Snack Plus and snacks served. In eligible schools, meals served will be billed according to the Enrollment – Participation – Special Event. Form 6118. Form 6118 (also known as the Special Activity Report) is attached hereto and incorporated into this agreement as Exhibit C. If a Snack Plus or a snack is provided and served to the student, as the Special Activity Report will indicate, the Snack Plus or snack will be billed at "No charge". If the Snack Plus is provided but not served to a student, it will be billed at $2.00. If a snack is provided but not served to a student, it will be billed at $1.00.

E. Provide monthly invoices by school indicating meals served under the Child Care Program After School and those that are not eligible for the Child Care Program After School. All back-up documentation to the billing will be available at each individual school.

EXHIBIT
tabbies
1

1.2 The Agency agrees:

A. To provide a list of Miami-Dade County Public Schools that will receive Snack Plus and/or snacks to be attached and incorporated into this agreement as Exhibit B. This list will indicate the schools eligible for the Child Care Program After School.

B. To provide the School Board with the number of Snack Plus and snacks to be served every week on the Friday of the preceding week. No later than 2:00 p.m.

C. In schools eligible for the Child Care Program After School, the Agency will pay the School Board $0.0 per Snack Plus or snack served based on the Enrollment – Participation – Special Event and $2.00 for Snack Plus and $1.00 per snack provided but not served to a student on monthly invoices signed by the Agency staff.

D. In schools not eligible for the Child Care Program After School, the Agency will pay the School Board $1.00 per snack and $2.00 per Snack Plus.

E. That the total amount of dollars to be paid to the School Board should not exceed $49,131.00 from January 2015 through August 2015.

F. To reimburse in full the School Board every ninety (90) days from the billing date for all Snack Plus and snacks provided by the School Board.

ARTICLE II - TERM OF AGREEMENT

2.1 EFFECTIVE TERM: The effective term of this Agreement shall be from ____ of _____ 2015 through 31st of August 2015. This Agreement supersedes and takes the place of the Agreement entered into between the Agency and the School Board on 20th of August 2014.

2.2 CANCELLATION: The School Board reserves the right to cancel meal service if payment is not received in accordance with Article 1.2, Section E. The cancellation notice shall be in writing providing a grace period of thirty (30) days from the date of notice.

2.3 TERMINATION: The School Board reserves the right to terminate this Agreement at any time and for any reason, upon giving thirty (30) days prior written notice to Agency. If said Agreement should be terminated for convenience as provide herein, the School Board will be relieved of all obligations under this Agreement, The Agency shall only be required to pay the School Board the amount for services performed prior to termination of the Agreement.

DEFAULT:

If the Agency fails to fulfill or comply with any of the terms or conditions of the Agreement, in whole or in part, the School Board may place the Agency in default status and take any one of the following actions:

a) Suspend activities under the Agreement, upon fifteen (15) days advance written notice by the School Board and without further deliveries, except for those necessary which the School Board cannot reasonably avoid during the period of suspension.

b) Terminate the Agreement for cause, in whole or in part, upon fifteen (15) days advance written notice from the School Board.

c) Terminate the Agreement for cause, in whole or in part, immediately effective upon notice, whenever the School Board determines that the Agency has jeopardized the safety and welfare of the School Board or the public or whenever the fiscal integrity of the Agreement has been compromised.

d) Invoke any other remedies that may be legally available.

ARTICLE III WRITTEN NOTICE DELIVERY:

Any notice required or permitted to be given under this agreement by one party to the other party shall be in writing and shall be given and deemed to have been given immediately if delivered in person to the recipient's address set forth in this section or on the date shown on the certificate of receipt if placed in the United States mail, postage prepaid, by registered or certified mail with return receipt requested, addressed to the receiving party at the address hereinafter specified.

3.1 Notice under this Agreement shall be sufficient if made in writing and delivered personally sent by certified mail, return receipt requested, postage prepaid, to the parties at the following addresses:

If to the Agency	Carlos Hernandez City of Hialeah by and through Education and Community Services 7400 W. 24th Avenue, 2nd Floor, Hialeah, Florida 33016
If to the School Board	The School Board of Miami-Dade County, Florida Attn: Alberto M. Carvalho, Superintendent 1450 N.E. Second Avenue, Suite 912 Miami, Florida 33132

With a copy to: Penny Parham, Administrative Director
Miami-Dade County Public Schools
Department of Food and Nutrition
7042 West Flagler Street
Miami, Florida 33144

And a copy to: The School Board of Miami-Dade County, Florida
Attn: Walter J. Harvey, School Board Attorney
1450 N.E. Second Avenue, Suite 430
Miami, Florida 33132

3.2 AMENDMENT: No amendment to this Agreement shall be binding on either party unless it is in writing and signed by both parties.

ARTICLE IV – AMENDMENT

No amendment to this Agreement shall be binding on either party unless it is in writing and signed by both parties.

ARTICLE V – NO THIRD PARTY BENEFICIARIES

The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

ARTICLE VI – INDEMNIFICATION & DUTY TO DEFEND

To the fullest extent permitted by law, each party to this Agreement shall indemnify and hold harmless the other participating party, and its appointees or employees ("Indemnitees") from and against all claims, liabilities, damages, losses, and costs including, but not limited to, reasonable costs at the pre-trial, trial and appellate levels, arising out of, resulting from or incidental to the other participating party's performance under this Agreement or to the extent caused by negligence, recklessness, or intentional wrongful conduct of the participating party or other persons employed or utilized by the participating party in the performance of this Agreement. Subject to the provisions set forth in Florida Statute Section 768.28, as amended and revised, neither party shall be liable to pay a claim or judgment by any one person which exceeds the sum of $200,000, or any claim or judgments or portions thereof, which when totaled with all other claims or judgments paid by the state or its agencies or subdivisions arising out of the same incident or occurrence, exceeds the sum of $300,000. The remedy provided to the Indemnitees by this indemnification shall be in addition to, and not in lieu of, any other remedy available under the Agreement or otherwise. This indemnification obligation shall not be diminished or limited in any way to

any insurance maintained pursuant to the Agreement otherwise available to the other participating party. The remedy provided to the Indemnitees by this indemnification shall survive this Agreement. The provisions of this Section shall specifically survive the termination of this Agreement. The provisions of this Section are intended to require both parties to furnish the greatest amount of indemnification allowed under Florida law. To the extent any indemnification requirement contained in this Agreement is deemed to be in violation of any law, that provision shall be deemed modified so that both parties shall be required to furnish the greatest level of indemnification to the Indemnitees as was intended by the parties hereto.

DUTY TO DEFEND:

The Agency agrees, at its own expense, and upon written request by the School Board, to defend any suit, action or demand brought against the School Board on any claim or demand arising out of, resulting from or incidental to Agency's performance under this Agreement.

ARTICLE VII – GOVERNING LAW & VENUE; ATTORNEY'S FEES

This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In case of litigation, venue shall be in Miami-Dade County. Each party shall be responsible for its own attorney's fees.

ARTICLE VIII – INSURANCE REQUIREMENT

Agency shall provide evidence of insurance as may be required by the School Board's Office of Risk Management. The Agency may provide coverage for general liability, worker's compensation, auto liability insurance, and all other coverage of such type as may be reasonably associated with the Agreement through a self-insurance program established and operating under the laws of the State of Florida. Agency shall maintain insurance coverage in effect for the entire term of the Contract. Cancellation or modification of terms, without the prior written consent of the School Board, shall constitute a material default under the Contract.

ARTICLE IX – COMPLIANCE WITH BOARD POLICIES

I certify agreement with the following Board Policies: 6460 Business Code of Ethics; 6325 Cone of Silence; 6320 Purchasing; 6320.01 Outside Agencies Selling and 6320.02 Minority Women Business Enterprise Certification Procedures, and agree to comply with all applicable School Board contracting and procurement policies and procedures. Agency agrees to comply with all sections of the Florida K-20 Education Code, Title XLVIII, Florida Statutes as it presently exists, and further as it may be amended from time to time. Further Agency agrees that failure to comply with the Florida K-20 Education Code shall constitute a material breach of this Contract and may result in the termination of this Contract by the

Board. Pursuant to Board Policy 6320.04 – Contractor Debarment Procedures – Debarred contractors are excluded from conducting business with the Board as agents, representative, partners, and associates of other contractors, subcontractors or individual sureties.

ARTICLE X - ENTIRE AGREEMENT

It is understood and agreed that this Agreement contains the complete understanding and agreement of the parties. No stipulation or agreement of understanding shall be valid or enforceable unless contained in this Agreement. No representations or statements made by any employees, agents, or representatives of either party shall be binding on either party or otherwise, except as expressly set forth herein.

ARTICLE XI - REGULATIONS & ORDINANCES

The Agency shall comply with all applicable laws, ordinances, codes, rules and regulations of federal, state and local governments being licensed, if required, for performance of any work under this Agreement.

Contractors awarded contracts involving Federal Funds in excess of $10,000 must be in compliance with Executive Order 11246 of September 24, 1965 entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967. Contractor understands and agrees that it is subject to all federal and state laws and School Board policies relating to the confidentiality of student information. Contractor further agrees to comply with the Family Educational Rights and Privacy Act ("FERPA"), 34 C.F.R. §99. Contractor shall regard all student information as confidential and will not disclose the student information to any third party.

In accordance with the requirements of §1012.465, §1012.32 and §1012.467, Florida Statutes, and School Board Policies 8475, 1121.01, 3121.01 and 4121.01 as amended from time to time Contractor agrees that, if Contractor receives remuneration for services, Contractor and all of its employees who provide or may provide services under this Contract will complete criminal history checks, and all background screening requirements, including level 2 screening requirements as outlined in the above-referenced statutes and School Board policies prior to providing services to The School Board of Miami-Dade County.

ARTICLE XII: PATENTS, COPYRIGHTS AND ROYALTIES

All books, manuals, films or other materials suitable for copyright or patent, regardless of means of transmission, produced as a result of the work or services performed under or in connection with this Agreement, are hereby reserved as the exclusive property of and sole ownership by The School Board of Miami-Dade County, Florida, unless and to the extent that the parties agree otherwise, as evidenced in writing and included as a part of this Agreement. Contractor shall defend, indemnify and hold the School Board and its

successors and assigns harmless from and against all third-party claims, suits and proceedings and any and all damages, liabilities, costs and expenses (including reasonable attorneys' fees and court costs) incurred as a result of (i) infringement by Contractor of any third-party patent, copyright or trademark or (ii) misappropriation by Contractor of any third-party trade secret in connection with any of the foregoing. Contractor will indemnify and hold harmless the School Board from liability of any nature or kind, including costs and expenses for or on account of any copyrighted, service marked, trademarked, patented or unpatented invention, process, article or work manufactured or used in the performance of the contract, including its use by the School Board. If Contractor uses any design, device, materials or works covered by letters, service mark, trademark, patent, copyright or any other intellectual property right, it is mutually agreed and understood without exception that the proposal prices will include all royalties or costs arising from the use of such design, device or materials in any way involved in the work.

ARTICLE XIII: PUBLIC RECORDS ACT

This Agreement shall be subject to Florida's Public Records Laws, Chapter 119, Florida Statutes. Agency understands the broad nature of these laws and agrees to comply with Florida's Public Records Laws and laws relating to records retention. The Agency shall keep records to show its compliance with program requirements. Agencies and sub subcontractors must make available, upon request of the Agency, a Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives, any books, documents, papers, and records of the Agency which are directly pertinent to this specific agreement for the purpose of making audit, examination, excerpts, and transcriptions. Upon termination of this agreement and after final payment is made or received and all pending matters are completed pursuant to Title 34, Section 80.36 (1), all public records in possession of the Agency must be transferred to the School Board at no cost. If records are stored electronically, the records must be provided in a compatible format to School Board's operating system. The Agency may retain duplicates of the records, in accordance with all applicable retention and/or State laws. Exempt or confidential information should not be disclosed unless authorized by law.

XIV: SIGNATURES:

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

BY:

_____Signature
(Superintendent of Schools or Designee)

_____

Date:

_____

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
(as to the School Board):

_____

School Board Attorney - Signature
Date

SUBMITTED BY:

_____

Charge Location Administrator Signature
Date

_____

Regional Superintendent/Division Head
Signature Date
(as applicable)

_____

Office of Grants Administration Signature
Date
(if applicable)

NOTE: Signature of Assistant Superintendent for the Office of Intergovernmental Affairs and Grants Administration required ONLY for contracts financed from Contracted Programs Funds (Part IV).

_____

Risk Management Signature Date

VENDOR/CONTRACTOR

BY:_____
Signature

Name:
Carlos Hernandez – Mayor, City of Hialeah

_____
(Name Typed) (Title) (Date)

Address:
501 Palm Avenue, Hialeah, Florida, 33010

APPROVED AS TO FORM AND LEGAL SUFFICIENCY (as to the Agency)

_____

Lorena Bravo, City Attorney

Attest: _____
Carmen Hernandez
Acting Deputy City Clerk

Social Security No. (if individual)

_____

F.E.I.N. (If organization)
59-6000335

School Board Employee: Yes ☐ No ☐

M-DCPS Employee No.

_____

EXHIBIT "A"

SNACK PLUS MENU – JANUARY 5 – FEBRUARY 20 , 2015

Serving Period F19

Monday	Tuesday	Wednesday	Thursday	Friday
01/05/2015 Tortilla Chicken with Cheese and Salsa Fruitables 100% Tropical Juice Individual Applesauce Cup 1% Chocolate Milk Pouch	**01/06/2015** Croissant Sandwich Fruitables 100% Tropical Juice Individual Pineapple Cup 1% White Milk Pouch	**01/07/2015** Grilled Cheese on Whole Grain Fruitables 100% Tropical Juice Assorted Fresh Fruit 1% White Milk Pouch	**01/08/2015** Deli Slice Turkey Ham on Whole Grain Assorted Juice Snack Plus Individual Peach Cup 1% White Milk Pouch	**01/09/2015** New York Style Sandwich Ham Fruitables 100% Tropical Juice Individual Mix Fruit Cup 1% Chocolate Milk Pouch

Serving Period S01

Monday	Tuesday	Wednesday	Thursday	Friday
01/12/2015 Deli Slice Turkey on Whole Grain Assorted Juice Snack Plus Individual Pineapple Cup 1% Chocolate Milk Pouch	**01/13/2015** Turkey Triple Cheese Sandwich Whole Fruit Cup or Juice J & J Fresh Baby Carrots w/ Dressing 1% White Milk Pouch	**01/14/2015** Chicken Sliders Assorted Juice Snack Plus Apple Fresh Fruit Slices 1% White Milk Pouch	**01/15/2015** Deli Slice Turkey Ham on Whole Grain Assorted Juice Snack Plus Individual Peach Cup 1% White Milk Pouch	**01/16/2015**

Serving Period S02

Monday	Tuesday	Wednesday	Thursday	Friday
01/19/2015 	**01/20/2015** Turkey Ham & Cheese on French Toast Fruitables 100% Tropical Juice Individual Applesauce Cup 1% White Milk Pouch	**01/21/2015** Mini Twin Rib Slider Assorted Juice Snack Plus Assorted Fresh Fruit 1% White Milk Pouch	**01/22/2015** Strawberry Yogurt Kit Snack Plus Only Assorted Juice Snack Plus 1% White Milk Pouch	**01/23/2015** Tortilla Chicken with Cheese and Salsa Assorted Juice Snack Plus or Rosati 1% Chocolate Milk Pouch

Serving Period S03

Monday	Tuesday	Wednesday	Thursday	Friday
01/26/2015 Anytimers Turkey and Ham Assorted Juice Snack Plus or Rosati Individual Mixed Fruit Cup 1% Chocolate Milk Pouch	**01/27/2015** Deli Slice Turkey on Whole Grain Assorted Juice Snack Plus Individual Applesauce Cup 1% Chocolate Milk Pouch	**01/28/2015** Mini Cheeseburger Sliders Assorted Juice Snack Plus Fresh Baby Carrots 1% White Milk Pouch	**01/29/2015** Café Fav's Turkey & Cheese Bun Fruitables 100% Tropical Juice Fresh Slices Apple 1% White Milk Pouch	**01/30/2015** Lunch Breaks East/ and Cheese Peanut Free Meal Snack Plus 1% White Milk Pouch

1. 100% -4oz. Fruit Juice is available at every meal

SNACK MENU – JANUARY 5 – FEBRUARY 20 , 2015

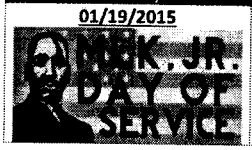
Serving Period F19

Monday	Tuesday	Wednesday	Thursday	Friday
01/05/2015	**01/06/2015**	**01/07/2015**	**01/08/2015**	**01/09/2015**
Aftercare Chocolate Chips Assorted Fresh Fruit 1% White Milk Pouch	Chilled Peaches Graham Crackers Assorted 6 oz. Frozen Juice	String Cheese Fresh Slices Apple Assorted 6 oz. Frozen Juice	Chex Strawberry Yogurt Assorted 6 oz. Frozen Juice	Vanilla Goldfish Assorted 6 oz. Frozen Juice

Serving Period S01

Monday	Tuesday	Wednesday	Thursday	Friday
01/12/2015	**01/13/2015**	**01/14/2015**	**01/15/2015**	**01/16/2015**
Nutri Bars Assorted Assorted 6 oz. Frozen Juice	Smart Cookie Assorted Fresh Fruit Assorted 6 oz. Frozen Juice	Uncrustable PBJ Deli Sliced Turkey After Care Assorted 6 oz. Frozen Juice	Breakfast Apple Cinnamon Toast GN Assorted 6 oz. Frozen Juice	

Serving Period S02

Monday	Tuesday	Wednesday	Thursday	Friday
01/19/2015	**01/20/2015**	**01/21/2015**	**01/22/2015**	**01/23/2015**
	Skeeters Cinnamon Graham Chilled Fruit Cocktail Assorted 6 oz. Frozen Juice	Deli Sliced Turkey After Care Assorted 6 oz. Frozen Juice	Chex Chocolate Assorted 6 oz. Frozen Juice	Applesauce Individual Cups Zoo Animals Assorted 6 oz. Frozen Juice

Serving Period S03

Monday	Tuesday	Wednesday	Thursday	Friday
01/26/2015	**01/27/2015**	**01/28/2015**	**01/29/2015**	**01/30/2015**
Peanut Butter Jelly Wafer Deli Sliced Turkey Assorted 6 oz. Frozen Juice	Yogurt Granola for Parfait Assorted 6 oz. Frozen Juice	Bar Cinnamon Toast GM Assorted 6 oz. Frozen Juice	Heart Pretzels Assorted 6 oz. Frozen Juice	Cheez-Its Crackers Assorted 6 oz. Frozen Juice

1. 100% -4oz. Fruit Juice is available at every meal

"Exhibit B"

MIAMI-DADE COUNTY PUBLIC SCHOOLS
DEPARTMENT OF FOOD AND NUTRITION
THE CITY OF HIALEAH, by and through
EDUCATION AND COMMUNITY SERVICES
AFTER SCHOOL REIMBURSABLE SNACK AND SNACK PLUS MEAL PROGRAM
2014 - 2015

LOC.	SCHOOL	
6171	HENRY H. FILER MIDDLE	Snacks and Snack Plus
6231	HIALEAH MIDDLE	Snacks and Snack Plus
6681	PALM SPRINGS MIDDLE	Snacks and Snack Plus
7291	JOSE MARTI MAST ACADEMY	Snacks
	HIALEAH EDUCATIONAL ACADEMY	Snacks

01/06/15

EXHIBIT "C"

Clear Form

NAME OF SCHOOL: _____

LOCATION #: _____ MONTH: _____ YEAR: _____

NAME OF PROGRAM: _____ GRADE LEVEL: _____

PROGRAM START DATE: _____ PROGRAM END DATE: _____

DAY OR DAYS OF THE WEEK THAT THIS PROGRAM MEETS (PLEASE CHECK ALL THAT APPLY): MONDAY ☐ TUESDAY ☐ WEDNESDAY ☐ THURSDAY ☐ FRIDAY ☐ SATURDAY ☐ SUNDAY ☐

TIME OF DAY THAT THIS PROGRAM IS IMPLEMENTED: FROM _____ TO _____

IS THIS PROGRAM FEE-BASED: ☐ YES ☐ NO

TOTAL NUMBER OF SERVICE DAYS IMPLEMENTED THIS MONTH: ☐

MIAMI-DADE COUNTY PUBLIC SCHOOLS

COMMUNITY EDUCATION AND BEFORE AND AFTER SCHOOL PROGRAMS

STUDENT ATTENDANCE ROSTER AND REIMBURSABLE SNACK REPORT

* THE PERSON RESPONSIBLE FOR THE INFORMATION POSTED ON THIS ATTENDANCE ROSTER IS REQUIRED TO PRINT THEIR NAME AND SIGN EACH PAGE USED

* ADDITIONALLY, THE PERSON DESIGNATED BY THE PRINCIPAL TO VERIFY THE ACCURACY OF THE INFORMATION POSTED ON THIS ATTENDANCE ROSTER IS ALSO REQUIRED TO PRINT THEIR NAME AND SIGN EACH PAGE USED

ACTIVITY LEADER: _____ PRINT NAME _____ SIGNATURE

INSTRUCTOR: _____ PRINT NAME _____ SIGNATURE

OTHER: _____ PRINT NAME AND TITLE _____ SIGNATURE

*VERIFIED BY: _____ PRINT NAME AND TITLE _____ SIGNATURE

ATTENDANCE (A) CODES X = PRESENT A = ABSENT E = DATE ENTERED R = DATE RE-ENTERED W = DATE WITHDRAWN SNACK (S) CODES 1 = IF SNACK WAS RECEIVED 0 = IF SNACK WAS NOT RECEIVED

	STUDENT NAME LAST FIRST	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	END OF MONTH INDIVIDUAL STUDENT ATTENDANCE TOTALS ONLY
		A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	A S	
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A	NUMBER OF ENROLLED STUDENTS WHO ARE IN ATTENDANCE TODAY:																																A
S	NUMBER OF ENROLLED STUDENTS WHO ARE IN ATTENDANCE TODAY AND HAVE RECEIVED A SNACK TODAY:																																S

E, A, AND S TOTALS

PAGE ☐ OF ☐

FM-6118 (REVISED 12-10)