

# City of Hialeah Building Department

501 Palm Avenue 2<sup>nd</sup> Floor  
 Hialeah, FL 33010  
 (305) 883-5825



## Scope of Work/List of Minor Repairs

Job Address: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Please indicate any of the following trades that are included in the scope of work (**Separate permits will be required for Electrical, Plumbing, Mechanical, Roofing and Window related work**):

<u>Description of Work</u>	<u>Location of Work</u> (Specify where on the property the work will be conducted for each description of work)	<u>Itemized Cost</u>
<input type="checkbox"/> <b>Building</b>		
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
<input type="checkbox"/> <b>Plumbing/Gas</b>		
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
<input type="checkbox"/> <b>Mechanical (A/C, Heating &amp; Ventilation)</b>		
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
<input type="checkbox"/> <b>Electrical</b>		
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
<input type="checkbox"/> <b>Roofing</b>		
18. _____	_____	_____
19. _____	_____	_____

**Total Labor & Materials estimated value of the above repairs:** \$ \_\_\_\_\_

Is there a pool on the property? Yes  No  If yes, is the safety barrier up? Yes  No

**Repairs for structural require plans. The following types of construction require the submittal of plans:**

- Roof truss repair/replacement
- Any new construction including additions and alterations
- Damage to load bearing partitions
- Structural Engineer Report for Fire Damage