



ADA TRANSITION PLAN

Adopted by Hialeah, Fla. Resolution No. 2018-045 (May, 22, 2018)

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ADA TRANSITION PLAN

INTRODUCTION

The **City of Hialeah** has developed an Americans with Disability Act (ADA) Transition Plan to better serve its community and develop policies and practices for implementing physical pedestrian improvements within the public right of way of the **City of Hialeah**. The goal is to provide safe and usable pedestrian facilities for all pedestrians and to assure compliance with all federal, state and local regulations and standards.

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a federal civil rights law that provides protection for all persons with disabilities against discrimination by public and private entities. The ADA extends similar earlier protections provided by Section 504 of the Rehabilitation Act of 1973. This legislation mandates that qualified disabled individuals shall not be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity. The Act also protects employees with disabilities, with certain protections and requires employers to make reasonable accommodations for applicants and employees with disabilities.

The ADA is divided into five parts, covering the following areas:

TITLE I: EMPLOYMENT

Under Title I, employers, including governmental agencies, must ensure that their practices do not discriminate against a person with disabilities in the application, hiring, advancement, training, compensation or discharge of an employee, or in other terms, conditions and rights of employment.

TITLE II: PUBLIC SERVICES

Title II prohibits state and local government from discriminating against a person with disabilities or from excluding participation in or denying benefits of programs series or activities to persons with disabilities. It is under this Title that this ADA Transition Plan has been prepared. The ADA Transition Plan is intended to outline the methods by which physical or structural changes will be made to affect the non-discrimination policies described in Title II.

TITLE III: PUBLIC ACCOMMODATIONS

Title III requires places of public accommodation to be accessible and usable by persons with disabilities. The term public accommodation as it applies to public agency refers to any privately funded and operated facility serving the public.

TITLE IV: TELECOMMUNICATIONS

Title IV covers regulations regarding private telephone companies and requires common carriers offering telephone services to the public to increase the availability of interstate and intrastate telecommunications relay services to individuals with hearing and speech impairments.

TITLE V MISCELLANEOUS PROVISIONS

Title V contains several miscellaneous regulations, including construction standards and practices, provision for attorney's fees and technical assistance provisions. This plan provides the action items necessary to ensure compliance with ADA Statutes based on the City of Hialeah's Self-Assessment Evaluation.

The City has various responsibilities under Title II of the ADA. Title II of the ADA is similar to Section 504 of the Rehabilitation Act of 1973 but differs in that Section 504 applies only to government agencies that receive federal financial assistance. The purpose of Section 504 is to ensure that no otherwise qualified individual with disabilities shall, solely by reason of disability, be discriminated against under any program or activity receiving federal financial assistance. The City of Hialeah has been operating under the requirements of Section 504 for many years.

The public entity also is required to designate a person to be responsible for coordinating the implementation of ADA requirements and for investigating complaints alleging noncompliance. As for this ADA Transition Plan only, that relates to accessibility or accommodations on streets, sidewalks and public rights of way that the designated person is:

Jose Sanchez, Director
Assistant ADA Coordinator for
Streets, Sidewalks, Public Rights of Ways and Public Buildings and Facilities
City of Hialeah Streets Department
900 E. 56th St., Bldg #4
Hialeah, FL 33013
Telephone: 305-883-
Facsimile: 305-883-
Email: josanchez@hialeahfl.gov

For all other accommodations requests, the City's General ADA Coordinator is:

Marbelys Fatjo, Esq., City Clerk
ADA Coordinator
City Hall – 501 Palm Avenue, 3rd Floor
Hialeah, FL 33010
Telephone: 305-883-5820
Facsimile: 305-883-5814
[Email: adacoordinator@hialeahfl.gov](mailto:adacoordinator@hialeahfl.gov)

ADA TRANSITION PLAN REQUIREMENTS

According to ADA, a public agency is required to prepare an ADA Transition Plan if physical or structural modifications to facilities are required to provide access to programs or services. Title II of the ADA regulates government agencies, with its primary goal being to ensure that all their programs and services are accessible to individuals with disabilities. The ADA Transition Plan is limited to evaluating physical barriers. However, an analysis of the programs and services is important to determine what physical changes are necessary. The ADA Transition Plan documents what action the City will take to alter its facilities. The ADA requires that the ADA Transition Plan be submitted for public review before final approval and adoption by the appropriate regulatory agency.

Generally, the ADA Transition Plan lists existing barriers in the public rights-of-way under the City's jurisdiction, and schedules which barriers to remove to provide access for individuals with disabilities to the City programs. The City is required to provide access to all of its programs but is not required to remove all architectural barriers in all of its facilities. In addition to making physical improvement, government agencies can choose from various administrative solutions such as relocating or modify a particular program, to obtain overall program access.

The ADA Transition Plan is required by Department of Justice (DOJ) rules to address the following aspects of accessibility:

- 1) If a public entity has responsibility or authority over streets roads or walkway, this ADA Transition plan shall include a schedule for providing curb ramps or other sloped areas where pedestrian walks cross curbs, giving priority to walkways serving entities covered by the ADA, including State and local government offices and facilities, transportation, places of public accommodation, and employment, followed by walkways serving other areas.

2) The ADA Transition Plan shall identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities

3) The ADA Transition Plan shall describe the methods that it will use to make the facilities accessible: and

4) The ADA Transition Plan shall specify the schedule for taking the steps necessary to achieve compliance with the ADA and if the time period of the ADA Transition Plan is longer than one year, identify steps that will be taken during each of the transition periods.

PROGRAM ACCESSIBILITY

The Rules and Regulations of the ADA describe the requirements for program accessibility (Code of Federal Regulations, Title 28, Part 35, Subpart D). A public entity shall operate each service, program or activity when viewed in its entirety, so that it is accessible to and usable by individuals with disabilities. The ADA does not require the public entity to make all its existing facilities accessible, nor does it require a public entity to take any action that would fundamentally alter the nature of a service, program or activity. Also, it does not require implementation of the ADA that would result in undue financial and administrative burdens. In such cases where documentation is provided in keeping with strict procedures outlined in the ADA, there are various methods that may be appropriate for providing programs accessibility in lieu of making actual physical changes to facilities.

The first step in determining what structural changes to existing facilities are necessary is to develop an understanding of the specific public program and activities occurring at existing facilities within the City of Hialeah. This section attempts to describe the programs and activities in the public right of way. It should be noted that this section is not intended to be a self-evaluation as described in the ADA. A self-evaluation includes an analysis of all programs and services offered by a public entity.

The activity of using the public right of way may be considered a program in two different ways:

1) Streets, sidewalks and curb ramps may be part of a continuous path of travel between activities or programs at various public and private facilities located on adjacent properties.

2) Streets, sidewalks and curb ramps may themselves represent a program or public pedestrian activity that is essential to the use and enjoyment of a city's built environment.

The Department of Justice's Title II Technical Assistance manual points out that the public entity's programs related to streets, sidewalks and curb ramps may be prioritized with respect to relative importance and frequency of use. It further describes that program

accessibility wouldn't require all streets, sidewalks and curb ramps to be fully accessible as required by current codes. A determination of what public rights-of-way are programmatically required to be accessible may vary from jurisdiction to jurisdiction.

PUBLIC PARTICIPATION

The ADA states that a public entity is required to make available to applicants, participants, residents and other interested parties information regarding the ADA Transition Plan and its applicability to their services programs or activities of the public entity, and to apprise the public of the protection against discrimination afforded to them by the ADA. A public entity also is required to provide an opportunity for an interested person, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the ADA Transition Plan by submitting comments and making specific recommendations. The ADA also requires that a copy of the draft ADA Transition Plan shall be made available for public inspection during the formal public review period.

A copy of this Transition Plan will be published on the City of Hialeah's website and the public will be invited to provide comments. The plan will be updated, as needed, based on the comments received. Comments on the plan can be provided to the City's General ADA Coordinator in writing by letter or email to adacoordinator@hialeahfl.gov, in person or via phone at 305-883-5820. The City of Hialeah will maintain a log of all comments registered. Furthermore, the City is implementing an ADA Compliance Committee which will meet twice a year or more frequently if necessary to examine all aspects of facilities and services of the City to ensure ADA Compliance and plan for updates as emerging technology, changes in law and best practices change. The Committee will meet in public and invite citizen input.

DESIGN AND REGULATION OF IMPROVEMENTS

The *City of Hialeah* will adhere to the ADA design standards put forth by the Florida Department of Transportation Design Standards, and requirements of the Florida Building Code. The technical provisions of the Design Standards as well as the Florida Department of Transportation's Plans Preparation Manual, as it relates to ADA accessibility for public facilities, is adopted by reference as part of this report. Reference to Americans with Disabilities Act Accessibility Guidelines (ADAAG) has been used to determine considerations for accessible design.

ADA SELF-ASSESSMENT

The following section details the self-evaluation results for the **City of Hialeah**. Evaluations were undertaken in a review of facilities and policies related to public services, public buildings and facilities, including pedestrian facilities, right-of-way and curb ramps, employment of effective communication and monitoring and reporting policies. As part of the ADA self-evaluation, the City is using a team-based approach that will meet at least twice a year in a public forum to identify any outstanding issues related to ADA accessibility and proactively address such issues. The compliance team will be headed by the General ADA Coordinator Marbelys Fatjo and will include at least one departmental head or designee from the following departments: I.T., Law Department, Building Department, Parks & Recreation, Special Events, Streets Department and Public Works Department.

BARRIERS WITHIN THE PUBLIC RIGHT OF WAY

An evaluation will be conducted to address ADA accessibility for existing barriers within the public right of way in the **City of Hialeah** not currently in compliance or scheduled for renovation. Further, the City of Hialeah is committed to ensuring that any development or acquisition of additional public buildings or properties with the City will undergo an evaluation to determine compliance with ADA Standards. If necessary, remedial actions would be undertaken to ensure full compliance with applicable Federal, State and Local Statutes.

TRANSITION PLAN

Information Technology

The City's website is currently under renovation to bring it into Web Content Accessibility Guidelines (WCAG) 2.0 compliance. While WCAG 2.0 is not specifically required by Federal or State law, it is considered by Florida Federal Courts as the industry standard (*See e.g. Carlos Gil v. Winn-Dixie Stores, Inc.*, C.A. No. 16-23020 (S.D. Fla.)). As a result, the City is proactively upgrading its websites with a full implementation date of August 7, 2018. Ricardo Suarez, Chief Information Officer (305) 883-8051 is the department head responsible for the implementation of the WCAG 2.0 compliance and has been designated the Assistant ADA Coordinator for Web Content. For further information on the implantation schedule see Appendix 1 – Website WCAG 2.0 implementation schedule.

Streets

The City has been tracking ADA compliance of roadway projects and anticipates bringing further roadway projects into compliance with its 5-year plan. Director of Streets Department, Jose Sanchez (305) 687-2611 is responsible for ADA compliance in roadway projects and has been designated the Assistant ADA Coordinator for Streets, Sidewalks, Public Rights of Ways and Public Buildings and Facilities, as provided for in this Plan.

Below is a 10 year historical list of roadway projects currently in compliance with the ADA:

Completed Roadway Reconstruction Projects that are ADA compliant	Fiscal Year
E 22 St, 8 to 10 Ave	2007 - 2008
E 23 St, 8 to 10 Ave	2007 - 2008
E 17-21 St, 2 to 4 Ave	2007 - 2008
W 26 Pl, 14 Ave	2007 - 2008
E 24 St, 8 to 10 Ave	2007 - 2008
W 33-37 St, 8-9 Ave	2007 - 2008
W 80 St, 24-36 Ave	2007 - 2008
W 2 - 4 Ave, 36-37 St	2008 - 2009
SE 4 St, 4-8 Ave	2008 - 2009
NW 138 St, 175-107 Ave	2008 - 2009
Palm-1 Ave, E 47-48 St	2008 - 2009
W 84 St, 4-12 Ave	2008 - 2009
W 18 Ave, 60-64 St	2009 - 2010
E 4 Ave, 25-32 St	2009 - 2010
W 53 St, 4-8 Ave	2009 - 2010
W 53 St, 8-12 Ave	2009 - 2010
Palm, 41-45 St	2009 - 2010
Circle W 3-18 St	2009 - 2010
W 16 St, 4-8 Ave	2009 - 2010
W 68 St, 17-19 Ct	2009 - 2010
I75-138 Intersection	2009 - 2010
W 18 Ave, 56-60 St	2009 - 2010
W 36 Ave, 76-84 St	2009 - 2010
W 24 Ave, 53-60 St	2010 - 2011
W 76 St, 31-33 St	2010 - 2011
W 23-26 St, 10-12 Ave	2010 - 2011
W 26 -29 St, 10-12 Ave	2011 - 2012
W 29 -30 St, 8-12 Ave	2012 - 2013
E 7-8 Ave, 19-21 St	2012 - 2013
E 6- 8 Ave, 5-9 St	2012 - 2013
W 24 Ave, 60-68 St	2013 - 2014
W 76 St, 28-31 Ave	2013 - 2014

Completed Roadway Reconstruction Projects that are ADA compliant (contd.)	Fiscal Year
E 6-8 Ave, HD-5 St	2014 - 2015
SE 6-8 Ave, HD-2 St	2014 - 2015
W 24 Ave, 68-76 St	2015 - 2016
W 76 St, 24-28 Ave	2015 - 2016
W 8-12 Ave, 31-33 St	2016 - 2017

Below is a list of future planned roadway projects being brought into compliance and the anticipated fiscal year in which the renovations will be funded:

Proposed Roadway Projects with necessary ADA Compliant features within scope of work	Programmed Fiscal Year
W 76 St, 20 24 Ave	2017 -2018
SE 2 - 4 St, 6 - 8 Ave	2017 -2018
W 46 St, 16 - 18 Ave	2017 -2018
NW 158 St, 97 - 107 Ave	2017 -2018
NW 142 St, 97 - 107 Ave	2017 -2018
W 16 Ave, 60 - 68 St	2017 -2018
W 32 Ave, 68 - 76 St	2018 -2019
NW 107 Ave, 138 - 170 St	2018 -2019
NW 102 Ave, 154 - 168 St	2018 -2019
NW 102 Ave, 138 - 142 St	2019 -2020
W 16 Ave, 68 - 76 St	2019 -2020
E 8 - 10 Ave, 45 - 49 St	2019 -2020
E 13 St, 6 - 10 Ave	2019 -2020
W 17 St, 4 - 8 Ave	2020 -2021
E 8 - 10 Ave, 41 - 45 St	2020 -2021
W 68 St, 21 - 24 Ave	2020 -2021
E 8 - 10 Ave, 49 - 53 St	2021 -2022
W 36 Ave, 68 - 76 St	2021 -2022
E 9 - 12 St, 4 - 6 Ave	2021 -2022
E 12 - 17 St, 4 - 6 Ave	2021 -2022
W 68 St, 24 - 28 Ave	2022 -2023

Sidewalks

Integrated with the Streets Department, Hialeah reviewed current sidewalks that are known to be in compliance, including curb ramps, and existing plans to renovate and upgrade sidewalks within the City. It was noted that the City of Hialeah has no known streets in which increasing sidewalk width has been an issue as all streets have adequate room to accommodate ambulatory aids. The City will continue to review existing sidewalks in FY 2018-2019 to identify and eliminate existing barriers.

Below is a 10 year historical list of completed sidewalk improvement projects and the fiscal year in which the project was funded, that are now compliant with the ADA. In each of these projects the sidewalks were widened, and ramps and crosswalk signalization were installed at the intersections to remediate the barriers to mobility created by the absence of these physical features:

Project	Remediation Date
E 22 St, 8 to 10 Ave	2007 - 2008
E 23 St, 8 to 10 Ave	2007 - 2008
E 17-21 St, 2 to 4 Ave	2007 - 2008
W 26 Pl, 14 Ave	2007 - 2008
E 24 St, 8 to 10 Ave	2007 - 2008
W 33-37 St, 8-9 Ave	2007 - 2008
W 80 St, 24-36 Ave	2007 - 2008
W 2 - 4 Ave, 36-37 St	2008 - 2009
SE 4 St, 4-8 Ave	2008 - 2009
NW 138 St, 175-107 Ave	2008 - 2009
Palm-1 Ave, E 47-48 St	2008 - 2009
W 84 St, 4-12 Ave	2008 - 2009
W 18 Ave, 60-64 St	2009 - 2010

Project	Remediation Date
E 4 Ave, 25-32 St	2009 - 2010
W 53 St, 4-8 Ave	2009 - 2010
W 53 St, 8-12 Ave	2009 - 2010
Palm, 41-45 St	2009 - 2010
Circle W 3-18 St	2009 - 2010
W 16 St, 4-8 Ave	2009 - 2010
W 68 St, 17-19 Ct	2009 - 2010
I75-138 Intersection	2009 - 2010
W 18 Ave, 56-60 St	2009 - 2010
W 36 Ave, 76-84 St	2009 - 2010
W 24 Ave, 53-60 St	2010 - 2011
W 76 St, 31-33 St	2010 - 2011
W 23-26 St, 10-12 Ave	2010 - 2011
W 26 -29 St, 10-12 Ave	2011 - 2012
W 29 -30 St, 8-12 Ave	2012 - 2013
E 7-8 Ave, 19-21 St	2012 - 2013
E 6- 8 Ave, 5-9 St	2012 - 2013
W 24 Ave, 60-68 St	2013 - 2014
W 76 St, 28-31 Ave	2013 - 2014
E 6-8 Ave, HD-5 St	2014 - 2015
SE 6-8 Ave, HD-2 St	2014 - 2015

Project	Remediation Date
W 24 Ave, 68-76 St	2015 - 2016
W 76 St, 24-28 Ave	2015 - 2016
W 8-12 Ave, 31-33 St	2016 - 2017

Below is a list of planned roadway projects that include within the scope of work remediating the deficiency identified by widening the sidewalk, and installing crosswalks and ramps at the intersections along the roadway. Also provided is an estimate of the remediation costs and the fiscal year in which the City anticipates funding the project.

Proposed Project	Deficiency	Cost	Fiscal Year
W 76 St, 20 - 24 Ave	Lack of sidewalk, crosswalks, ADA ramps	\$98,400	2017 - 2018
SE 2 - 4 St, 6 - 8 Ave	Lack of pedestrian ramps and crosswalks	\$126,280	2017 - 2018
W 46 St, 16 - 18 Ave	Lack of pedestrian ramps and	\$108,240	2017 - 2018
NW 158 St, 97 - 107 Ave	Lack of sidewalk, crosswalks, ADA	\$259,776	2017 - 2018
NW 142 St, 97 - 107 Ave	Lack of sidewalk, crosswalks, ADA ramps	\$216,480	2017 - 2018
W 16 Ave, 60 - 68 St	Lack of pedestrian ramps and	\$103,525	2017 - 2018
W 32 Ave, 68 - 76 St	Lack of pedestrian ramps and crosswalks	\$107,748	2018 -2019
NW 107 Ave, 138 - 170 St	Lack of sidewalk, crosswalks, ADA	\$519,552	2018 -2019
NW 102 Ave, 154 - 168 St	Lack of sidewalk, crosswalks, ADA ramps	\$129,888	2018 -2019
NW 102 Ave, 138 - 142 St	Lack of sidewalk, crosswalks, ADA	\$54,120	2019 - 2020
W 16 Ave, 68 - 76 St	Lack of pedestrian ramps and	\$108,650	2019 -2020
E 8 - 10 Ave, 45 - 49 St	Lack of pedestrian ramps and	\$256,250	2019 -2020
E 13 St, 6 - 10 Ave	Lack of pedestrian ramps and	\$107,461	2019 -2020

W 17 St, 4 - 8 Ave	Lack of pedestrian ramps and	\$102,500	2020 -2021
E 8 - 10 Ave, 41 - 45 St	Lack of pedestrian ramps and	256,250	2020 -2021
W 68 St, 21 - 24 Ave	Lack of pedestrian ramps and	77,244	2020 -2021
E 8 - 10 Ave, 49 - 52 St	Lack of pedestrian ramps and crosswalks	147,600	2021 - 2022
W 36 Ave, 68 - 76 St	Lack of pedestrian ramps and	107,748	2021 - 2022
E 9 - 12 St, 4 - 6 Ave	Lack of pedestrian ramps and	196,390	2021 - 2022
E 12 - 17 St, 4 - 6 Ave	Lack of pedestrian ramps and	196,390	2021 - 2022
W 68 St, 24 – 28 Ave	Lack of pedestrian ramps and crosswalks	62,435	2022 - 2023

Parks

Many of the City’s parks have been renovated in the last ten years and ADA compliance was achieved with the renovations. The Parks Department Director, Joseph Dziedzic, (305) 687-2650 has been responsible for renovations at the parks. While a recent review of the City’s park facilities identified some deficiencies, the costs associated with compliance are considered minor and the Parks Department will bring the deficiencies into compliance within the next five years. The following is the status of the thirty-five City parks and recreational facilities:

Park	Address	ADA Compliance Review	Completion Date:
Babcock Park	650 East 4 th Ave	ADA Compliant	N/A
Bright Park	750 East 35 St	New computer lab lacks ADA compliant signage	FY 2019-2020
Milander Park	4700 Palm Ave	Needs ADA signage of outdoor restrooms	FY 2019-2020
Hialeah High Garage	4475 East 1 st Ave	Compliant	N/A
Ted Hendricks Stadium	4700 Palm Ave	Compliant	N/A
O’Quinn Park	6051 West 2 nd Ave	Compliant	N/A

Park	Address	ADA Compliance Review	Completion Date:
Primus Park	West 23 St & West 4 th Ave	Compliant	N/A
Cotson Park	574 West 23 rd Street	Needs signage CL&P classroom, and light room	FY 2019-2020
Reid Pool	2245 West 7 th Ct	Compliant	N/A
Southeast Park	1015 SE 9 th Ave	Compliant	N/A
Sparks Park	1301 West 60 th St	Compliant	N/A
Walker Community Center	2825 West 8 th Ave	Compliant	N/A
McDonald Park	7505 West 12 Ave	Compliant	N/A
Palm Lakes Park	7450 West 16 th Ave	Needs ADA compliant room signage	FY 2019-2020
Timothy H. Artman	West 76 St & West 16 th Ave	Compliant	N/A
Garden of the Arts	1850 West 76 Street	Compliant	N/A
Goodlet Park	4200 West 8 th Ave	Compliant	N/A
Goodlet Tennis Center	4200 West 8 th Ave	Compliant	N/A
KC Park	West 44 th Pl & West 4 th Ave	Compliant	N/A
Wilde Community Center	1701 West 53 Terr	Compliant	N/A
Bucky Dent Park	2250 West 60 St	Needs ADA room signage	FY 2019-2020
Slade Park	2501 West 74 th St	Need ADA compliant CL&P classroom signage	FY 2019-2020
Veterans Park	7900 West 32 Ave	Compliant	N/A
McDonalds Water Park	7505 West 12 th Ave	Compliant	N/A
Babcock Pool	430 East 7 th Street	Needs ADA compliant parking spaces	FY 2020-2021

Park	Address	ADA Compliance Review	Completion Date:
Graham Park	455 West 66 th Street, 33014	Compliant	N/A
Walker Pool	880 West 29 th Street, 33012	Need handicap parking spaces and room signage	FY 2020-2021
Milander Aquatic Center	4820 Palm Ave, 33012	Compliant	N/A
Bucky Dent Aquatic Center	2250 West 60 ST, 33016	No service desk accessible	FY 2021-2022
Bright Pool	750 East 35 Street	Compliant	N/A
Ken Mattingly Park	Okeechobee Road/Circle Drive	Compliant	N/A
Monument Park	Hialeah Drive/NE 9 th Ave	Compliant	N/A
Triangle Park	Palm Ave/ Okeechobee RD	Compliant	N/A
Three Friends Park	East 8 th Ave/SE 12 ST	Compliant	N/A
Don Quixote Plaza	1990 W 49 th Street	Compliant	N/A

BUILDINGS AND FACILITIES

The **City of Hialeah** is currently performing an evaluation of ADA accessibility for existing public buildings. In 1993, the City, by resolution number 93-03, determined that all individuals within the City should be free from discrimination in any form. The City is confident structures that were built or renovated after 1993 were built to ADA standards. However, the City is currently performing additional evaluations on all facilities and buildings to identify any facilities that require additional remedial action under this ADA Transition Plan. Facilities built before 1996 will be reviewed initially in 2018 and a report on the status of the updates will be provided by May of 2019. It is anticipated thereafter that all buildings and facilities improved after 1996 will be reviewed during the 2019 – 2020 fiscal years. The following is a summary of Government Buildings, Public Buildings and Facilities identified that would require ADA remediation along with a schedule for completion and estimated cost. The agency will prioritize and integrate corrections or modifications with planned alterations to existing structures.

Year Built	Last Improved	Facility Address	Use/Occupancy
1964		501 Palm Avenue	City Hall
2004		1470-1480 West 38th Pl	32-Units Apt. Bldg. (old)
2005		695 West 2nd Av	18-Units Apt. Bldg.
1994		55 East 9th St. 70 East 10th St	29-Units Apt. Bldg. (2 Bldgs)
1997		20 West 6th St	57-Unit Apt. Bldg. Villa Aida
2003		80 West 6th St	32 - Units Annex Apt. Bldg.
1991		470 West 23 St	8 - Units Apt. Bldg. Seminola
2007		1340 West 26 Place	75 Units Apt. Bldg. A
2007		1350 West 26 Place	75 Units Apt. Bldg. B
2007		1360 West 26 Place	75 Units Apt. Bldg. C
2007		1370 West 26 Place	75 Units Apt. Bldg. D
2011		525 West 1 Avenue	33 Units
2005		399 East Okee Rd.	East 4th & Okee Rd.
2008		East 8 & N/O Okee. Rd.	East 8th Av , N/O Okee Rd.
1993	2015	83/93 East 5th St	Fire Administration Fire Station # 1/ Comm. Tower
2005		4200 East 8th Av	Fire Station # 2
1996	2015	800 West 49thTH St	Fire Station # 3
1964	2009	251 East 12th Av	Fire Station # 4
1973	2002	1197 W. 74th Street	Fire Station # 5
1976	2009	780 West 25th St	Fire Station # 6

1991	2015	7590 West 24th Av	Fire Station # 7
1991	2015	7590 West 24th Av	Fire Station # 7 - Training tower
2007		5405 W 18 Avenue	Fire Station # 8
1950		5601 East 8th Av	Medicine Storage
1964	2004	190 West 49th St	J.F.K. Memorial Library
2002		7400 W. 10th Av	E Library (inside Sector 4 police)
2008		7400 West 24 Ave	E Library (inside Sector 5 police)
2007		800 West 29 St	E Library (inside Walker Park)
2005		1701 West 53 Ter	E-Library (inside Wilde Park)
2003		501 East 4th Av	E Library (inside Sector 1 police)
2003		20 East 6th St	City Hall Parking Garage
2010		4840 Palm Ave	Milander Parking Garage
2009		4775 East 1st Ave	Hialeah High School Parking
2011		255 Palm Ave	Palm Center Parking
2003		501 East 4th Av	Sector 1 - Police substation
2002		5555 East 8th Av	Main Police Headquarters
1981		808 East 56 St	EOC & Communication Towers
2007		810 East 56 St	Training Building & Dog kennel
2002		7400 W. 10th Av	Sector 4 - Police Substation
1998		7400 West 24 Ave	Sector 5 - Police Substation
1978		900 East 56 St	Construction & Maintenance Office
2001		900 East 56 St	Construction & Maintenance Warehouse

1950		900 East 56 St	Construction & Maintenance Storage
1980		900 East 56 St	Streets/Recreation - Offices
2005		900 East 56 St	Streets/Recreation - Warehouse
1980		900 East 56 St	Streets/Recreation - Generator
1978		900 East 56 St	Solid Waste - Offices
2000		900 East 56 St	Solid Waste - Mulching
2004		900 East 56 St	Transit trailer
1990		900 East 56 St	Car wash
2003		900 East 56 St	Truck Wash
1975		900 East 56 St	Police Gas Station
2008		900 East 56 St	Fleet - Gas Station
1998		900 E. 56th Street	Fleet Maintenance
		900 E. 56th Street	Mechanic's Tools
2003		601 West 20th St	Fraunhofer-Technology Center
2003		300 East 1st Av	NSC - Office Bld.
1996		750 East 25th St	University of Florida - Dental School
2008		2590 W 76 Street	Hialeah Education Academy
		7505 W 12th Ave	McDonald Park Bridge
2014		275 East 3rd Street	Villa Alegria 72 Units (Palm Ctr)
2014		355 East 32 St	Villa Luna 35 Units (VFW)
2013		45 West 6 St	Villa Sol - 9 Units
2010		2700 West 8th Avenue	Sector 3 - Police Substation

2014		1380 West 26 Place	Kitchen, office, restrooms, multi-purpose room, outdoor covered terrace, dominoes room
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RECORD KEEPING

The City’s General ADA Coordinator will maintain permanent records, which include, but are not limited to, copies of the ADA complaints and lawsuits and related documentation, and records of correspondence to and from complainants, and ADA investigations. The City’s Assistant ADA Coordinator for Streets, Sidewalks, Public Rights of way and Public Buildings and Facilities shall be responsible for conducting annual reviews of ADA records and updating the Capital Improvements recommendations as necessary.

NOTICE UNDER THE AMERICANS WITH DISABILITY ACT

CITY OF HIALEAH’S POLICY AGAINST DISCRIMINATION

It is the policy of the City of Hialeah that no individual shall be discriminated against, excluded from participation in, or denied the benefits of the City’s services, programs and activities because of that individual’s race, color, religion, national origin, age, sex, or any other protected status under state or federal law.

DISABILITY NON-DISCRIMINATION

The City of Hialeah is also committed to complying with the Americans with Disabilities Act (“ADA”). In accordance with the requirements of Title II of the ADA, it is the City’s policy that a qualified individual with a disability shall not be excluded from participation in or denied the benefits of the City’s services, programs or activities because of that individual’s disability, or otherwise be discriminated against on the basis of disability. The City will provide reasonable modifications in its policies, practices or procedures for a qualified individual with a disability, unless the modification would fundamentally alter the nature of the City’s service, program or activity, or impose an undue financial or administrative burden.

PROCEDURE TO REQUEST A REASONABLE MODIFICATION

Request Related To A Public Meeting: A request for a sign language interpreter or other auxiliary aid or service to ensure effective communication for a qualified individual with a disability to attend or participate in a public meeting should be directed to the City’s General ADA Coordinator. The request must be submitted at least seven (7) business days in advance.

Request Related To A Service, Program or Activity (other than a public meeting): A request for a reasonable modification of a policy, practice or procedure of the City or for a sign language interpreter or other auxiliary aid or service in order to attend or participate in a service,

program or activity of the City should be directed to the City's General ADA Coordinator. The request must be submitted to the City's General ADA Coordinator at least seven (7) business days in advance of the scheduled service, program or activity.

COMPLAINT PROCEDURE

An individual may file a complaint under this policy against discrimination if the individual believes that he or she: (i) has been discriminated against on the basis of race, color, religion, national origin, age, sex, or disability by the City; or (ii) has been excluded from participation in or denied the benefits of a City service, program or activity on the basis of race, color, religion, national origin, age, sex, or disability; or (iii) has been denied a reasonable modification to access a City service, program or activity.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. The form may be submitted by fax, mail or e-mail to the Coordinator. Upon request, the City's General ADA Coordinator or the Coordinator's designee will assist an individual with a disability in completing the complaint form, or will provide an alternative format for filing a complaint, such as a personal interview or audio recording.

The complaint should be submitted by the complainant and/or his designee as soon as possible, but no later than six months or one hundred eighty (180) calendar days from the date of the alleged incident. The City will only investigate complaints that are complete and that indicate a possible violation of this policy. The investigation may include interviews with the complainant and witnesses and review of the records or documents relevant to the complaint. The City will endeavor to conclude the investigation within sixty (60) days of its receipt of the complaint, although a longer period may be necessary based on the circumstances of the alleged incident. If the investigation determines that a violation of this policy occurred, the City will take corrective action to address the issue.

If more information is needed to investigate the complaint, the City may contact the complainant, who will have fifteen (15) days to submit additional information. If the complainant does not submit the information, the City may close the case. The City may also close the case if the complainant no longer wishes to pursue the complaint.

After completion of the investigation, the City will issue a notice of the investigation results and the corrective action, if applicable, to the complainant in writing or, when appropriate, in an alternative format, such as large print, Braille or an audio file.

If the complainant wishes to appeal the decision to close a case, he or she has ten (10) days from the date the written decision is received. The appeal must be in writing and should be submitted to the City's General ADA Coordinator. The City will respond to the request for appeal in writing or, when appropriate, in an alternative format, such as large print, Braille, or

an audio file. All appeals will be heard by the City Council. Appeals hearings will be scheduled at the next regular meeting of the Council.

All written complaints received by the Coordinator or his designee, requests for determination review, and responses from the City will be retained by the City for at least three years.

If information is needed in another language, please contact the Coordinator.

Para recibir esta información en español, por favor póngase en contacto con el coordinador.

Reservwa enfomasyon an kreyol, tanpri rele koodonate.

GRIEVANCE PROCEDURES

COMPLAINT PROCEDURE

An individual may file a complaint under this policy against discrimination if the individual believes that he or she: (i) has been discriminated against on the basis of race, color, religion, national origin, age, sex, family status, disability or other protected class by the City; or (ii) has been excluded from participation in or denied the benefits of a City service, program or activity on the basis of race, color, religion, national origin, age, sex, relation, family status, disability or other protected class; or (iii) has been denied a reasonable modification to access a City service, program or activity.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. The form may be submitted by fax, mail or e-mail to the City's General Coordinator. Upon request, the City's General Coordinator or the Coordinator's designee will assist an individual with a disability in completing the complaint form, or will provide an alternative format for filing a complaint, such as a personal interview or audio recording.

The complaint should be submitted by the complainant and/or his designee as soon as possible, but no later than six months or one hundred eighty (180) calendar days from the date of the alleged incident. The City will only investigate complaints that are complete and that indicate a possible violation of this policy. The investigation may include interviews with the complainant and witnesses and review of the records or documents relevant to the complaint. The City will endeavor to conclude the investigation within sixty (60) days of its receipt of the complaint, although a longer period may be necessary based on the circumstances of the alleged incident. If the investigation determines that a violation of this policy occurred, the City will take corrective action to address the issue.

If more information is needed to investigate the complaint, the City may contact the complainant, who will have fifteen (15) days to submit additional information. If the complainant does not submit the information, the City may close the case. The City may also close the case if the complainant no longer wishes to pursue the complaint.

After completion of the investigation, the City will issue a notice of the investigation results and the corrective action, if applicable, to the complainant in writing or, when appropriate, in an alternative format, such as large print, Braille or an audio file.

If the complainant wishes to appeal the decision to close a case, he or she has ten (10) days from the date the written decision is received. The appeal must be in writing and should be submitted to the Coordinator. The City will respond to the request for appeal in writing or, when appropriate, in an alternative format, such as large print, Braille, or an audio file. All appeals will be heard by the City Council. Appeals hearings will be scheduled at the next regular meeting of the Council.

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COMPLAINT FORMS

See attached Discrimination Complaint Form.