



## CITY OF HIALEAH 2022 SPECIAL ELECTION

### IMPORTANT DATES AND DEADLINES

Special Primary Election: November 8, 2022  
Special General Election (Run-Off), if necessary: December 6, 2022

Special Primary Election:	11/08/2022	Voter Registration Book Closing:	10/11/2022
Special General Election (if necessary):	12/06/2022	Voter Registration Book Closing:	11/07/2022

#### **Reason for the Special Primary Election:**

A Special Primary Election to fill the balance of the term of office of elected Councilmember Oscar De la Rosa (Group IV) who resigned effective January 26, 2022.

#### **Qualifying Period:**

**Dates:** Beginning on Monday, July 11, 2022 during business hours no earlier than 12:00 noon through Monday, August 1, 2022 no later than 5:00 p.m.

**Hours:** From 12:00 noon until 5:00 p.m. on Monday, July 11, 2022, and 8:30 a.m. to 5:00 p.m., on the following dates:

- Tuesday, July 12, 2022
- Wednesday, July 13, 2022
- Thursday, July 14, 2022
- Friday, July 15, 2022
- Monday, July 18, 2022
- Tuesday, July 19, 2022
- Wednesday, July 20, 2022
- Thursday, July 21, 2022
- Friday, July 22, 2022
- Monday, July 25, 2022
- Tuesday, July 26, 2022
- Wednesday, July 27, 2022
- Thursday, July 28, 2022
- Friday, July 29, 2022
- Monday, August 1, 2022

**Location:** City of Hialeah City Hall  
Office of the City Clerk  
501 Palm Avenue  
Third Floor  
Hialeah, FL 33010

**\*We request that all prospective candidates contact the Office of the City Clerk at (305) 883-5820, in advance, in order to schedule an appointment to file the qualifying papers. Although not required, an appointment will ensure that appropriate personnel is available to process the qualifying papers.**

DUE DATE	Campaign Treasurer's Report, and if applicable Paid Campaign Workers Participation in Absentee Ballot Activities Report (MD-ED 26)	
	CODE/TYPE	REPORTING PERIOD COVERED (FROM/TO)
06/10/2022	2022-M5 (monthly report)	05/01/2022 to 05/31/2022
07/11/2020	2022-M6 (monthly report)	06/01/2022 to 06/30/2022
08/10/2022	2022-M7 (monthly report)	07/01/2022 to 07/31/2022
09/12/2022	2022-M8 (monthly report)	08/01/2022 to 08/31/2022
10/14/2022	2022-G1 (25 days prior to Special Primary Election)	09/01/2022 to 10/07/2022
10/10/2022 COLUMBUS DAY	Last day to designate poll watcher(s) for Early Voting for the Special Primary Election. <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any time. Must utilize DS-DE 125 for poll watcher designations.	
10/25/2022	Last day to designate poll watcher(s) for Election Day for the Special Primary Election. <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any time. Must utilize DS-DE 125 for poll watcher designations.	
10/28/2022	2022-G2 (11 days prior to Special Primary Election)	10/08/2022 to 10/21/2022
10/31/2022*	TR – 90 Days Termination Report After Qualifying.  For candidates who are unopposed or do not qualify, following the last day of qualifying for office. (See Florida Statutes § 106.07(1)(c))	07/01/2022 to 10/30/2022
11/03/2022	Last day to accept contributions prior to the Special Primary Election – <i>midnight of the fifth day prior to an election.</i> (See Florida Statutes § 106.08(3)(a))	
11/04/2022	2022-G3 (4 days prior to Special Primary Election)	10/22/2022 to 11/03/2022
11/22/2022	Last day to designate poll watcher(s) for Election Day – Special General Election	

	(if necessary). <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any time. Must utilize the DS-DE 125 form for poll watcher designations.	
11/08/2022	Special Primary Election	
11/25/2022	2022-R1 (11 days prior to the Special General Election)	11/04/2022 to 11/18/2022
12/01/2022	Last day to accept contributions prior to the Special General Election – <i>midnight of the fifth day prior to an election.</i> (See Florida Statutes § 106.08(3)(a))	
12/02/2022	2022-R2 (4 days prior to the Special General Election)	11/19/2022 to 12/01/2022
12/06/2022	Special General Election (if necessary)	
02/06/2022	TR - 90 Days After Special Primary Election.  For candidates elected or eliminated on the Special Primary Election. (See Florida Statutes § 106.141 (1))	11/04/2022 to 02/06/2023
03/06/2023	TR - 90 Days After Special General Election.  For candidates elected or eliminated on the Special General Election. (See Florida Statutes § 106.141 (1))	12/02/2022 to 03/06/2023

\*Denotes a change

Updated on June 28, 2022

# **Important Information about Filing Campaign Treasurer's Reports**

**CANDIDATES MUST ALSO REFER TO THE  
2019 CANDIDATE AND CAMPAIGN TREASURER HANDBOOK AND  
FLORIDA STATUTES CHAPTER 106  
FOR ADDITIONAL CAMPAIGN FINANCE GUIDELINES**

Florida Statutes § 106.07 and § 106.141

## **Filing Campaign Treasurer's Reports**

Candidates shall file all campaign treasurer's reports with the City Clerk. Candidates must report all contributions and expenditures on required campaign finance reporting forms. The City Clerk shall provide each candidate and campaign treasurer with the appropriate reporting forms.

Campaign treasurer's reports must be filed no later than 5:00 p.m., Eastern Standard Time, on or by the report's designated due date. A United States postmark bearing the due date or an earlier date is acceptable. Campaign treasurer's reports must be filed at designated intervals (*see the reporting calendar*). Depending upon when a candidate files his/her "Form DS-DE 9 – *Appointment of Campaign Treasurer and Designation of Campaign Depository*" with the City Clerk, reports will be filed monthly, then on the 25<sup>th</sup>, 11<sup>th</sup> and 4<sup>th</sup> days preceding the City of Hialeah Special Primary Election. The candidate and campaign treasurer or deputy treasurer shall collectively certify the accuracy and truthfulness of each report filed with the City Clerk.

## **Waiver of Campaign Treasurer's Report**

During a reporting period with no campaign finance activity, i.e., no contributions received and funds expended or received, the filing of the report may be waived by notifying the City Clerk that no activity has occurred. The notification shall be made by filing a Waiver of Campaign Treasurer's Report form on or before the report's designated due date. A candidate may mail or file the form in person. A United States postmark bearing the due date or an earlier date is acceptable. The Waiver of Report must be signed by both the candidate and treasurer or deputy treasurer.

### **Penalties for Filing a Late Report**

A late report is subject to a fine of \$50 per day for the first 3 days late, and thereafter, \$500.00 per day for each late day, not to exceed 25 percent (25%) of the total receipts or expenditures, whichever is greater, for the period covered by the late report. For a report that is due immediately preceding the municipal regular election, the fine shall be \$500.00 per day for each late day, not to exceed 25 percent (25%) of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

The City Clerk has no statutory authority to waive a fine. Only the Florida Elections Commission may waive a fine based on a timely appeal filed by the candidate. The Florida Elections Commission shall meet and hold a hearing to determine if a fine shall be waived.

### **Deadline to Accept Campaign Contributions**

Florida Statutes § 106.08

The deadline for candidates with opposition in the November 2, 2021 City of Hialeah Special Primary Election to accept campaign contributions is THURSDAY, October 28, 2021. Contributions received after October 28, 2021 must be returned to the contributor.

**Form DS DE 2 – Contributions Returned** is required for disclosing contributions that are not deposited in the campaign account and are returned to the contributor. Form DS-DE 2 will be provided to the candidate and campaign treasurer by the City Clerk.