



## ***A/C Replacement/Change out instructions:***

Please provide **two (2)** copies of complete paperwork for review when dropped off at the building department.

**((ONLY one (1) is required when submitted online))**

Complete forms in a legible manner to not delay permitting process.

**For installation of an A/C replacement/change out, the following forms and data are required.**

1. Provide completed Permit Application.
2. Provide Mechanical Fee sheet.
3. Provide HVAC Design Requires Form.
4. Provide Air conditioning Replacement Data form filled out, including (Existing unit, New and Electrical) portions.
  - a. Provide AHRI number on Air Conditioning Replacement form.
  - b. Provide a copy of the AHRI Certificate of Product Rating.
5. Provide ((C.U. - NOA FBCM-301.15)) or ((wind load calculations)) with anchoring details unit to slab, stand, and or curb and units paneling.

NOA required for anchoring, unit paneling's or submitting structural calculations for a/c equipment as per Miami - Dade County Board of Rules & Appeals decision <http://www.miamidade.gov/building/library/memos/2018-12-17-BORA-intrepretation-wind-resistance-of-mechanical-equipment.pdf>.

6. If required, the **Smoke duct detector test** shall be with **Smoke Candle** only **no exemptions**.

## ***Roof Stands instructions:***

1. Provide Permit Application sheet and fill all that pertain.
2. Provide Mechanical Fee sheet.
3. Provide NOA FBCM-301.15 or wind load calculations with anchoring details unit to stand.
4. Rough shall be done and approved before calling for final.