



CITY OF HIALEAH 2021 ELECTION

IMPORTANT DATES AND DEADLINES

Primary Election: November 2, 2021

General Election (Run-Off), if necessary: November 16, 2021

Primary Election:	11/02/2021	Voter Registration Book Closing:	10/04/2021
General Election, if necessary:	11/16/2021	Voter Registration Book Closing:	10/18/2021

Election for:

- (1) Mayor
- (2) Council Member Group V
- (3) Council Member Group VI
- (4) Council Member Group VII

Qualifying Period:

Dates: Beginning on Monday, July 5, 2021 during business hours after 12:00 noon through Monday, July 26, 2021 ending at 5:00 p.m. **City Hall is closed on Monday, July 5, 2021 in observance of Independence Day, and therefore, City Hall will be open for qualifying on an appointment basis only.**

Hours: After 12:00 noon on Monday July 5, 2021 and ending at 5:00 p.m., and 8:30 a.m. to 5:00 p.m., on the following dates:

- Tuesday, July 6, 2021
- Wednesday, July 7, 2021
- Thursday, July 8, 2021
- Friday, July 9, 2021
- Monday, July 12, 2021
- Tuesday, July 13, 2021
- Wednesday, July 14, 2021
- Thursday, July 15, 2021
- Friday, July 16, 2021
- Monday, July 19, 2021
- Tuesday, July 20, 2021
- Wednesday, July 21, 2021

- Thursday, July 22, 2021
- Friday, July 23, 2021
- Monday, July 26, 2021

Location: City of Hialeah City Hall
 Office of the City Clerk
 501 Palm Avenue
 Third Floor
 Hialeah, FL 33010

***We request that all prospective candidates contact the Office of the City Clerk at (305) 883-5820, in advance, in order to schedule an appointment to file the qualifying papers. An appointment will ensure that appropriate personnel is available to process the qualifying papers.**

DUE DATE	Campaign Treasurer's Report, and if applicable Paid Campaign Workers Participation in Absentee Ballot Activities Report (MD-ED 26)	REPORTING PERIOD COVERED (FROM/TO)
	CODE/TYPE	
02/10/2020	2020-M1 (monthly report)	01/01/2020 to 01/31/2020
03/10/2020	2020-M2 (monthly report)	02/01/2020 to 02/29/2020
04/10/2020	2020-M3 (monthly report)	03/01/2020 to 03/31/2020
05/11/2020	2020-M4 (monthly report)	04/01/2020 to 04/30/2020
06/10/2020	2020-M5 (monthly report)	05/01/2020 to 05/31/2020
07/10/2020	2020-M6 (monthly report)	06/01/2020 to 06/30/2020
08/10/2020	2020-M7 (monthly report)	07/01/2020 to 07/31/2020
09/10/2020	2020-M8 (monthly report)	08/01/2020 to 08/31/2020
10/13/2020	2020-M9 (monthly report)	09/01/2020 to 09/30/2020
11/10/2020	2020-M10(monthly report)	10/01/2020 to 10/31/2020
12/10/2020	2020-M11(monthly report)	11/01/2020 to 11/30/2020
01/11/2021	2020-M12 (monthly report)	12/01/2020 to 12/31/2020
02/10/2021	2021-M1(monthly report)	01/01/2021 to 01/31/2021
03/10/2021	2021-M2 (monthly report)	02/01/2021 to 02/28/2021
04/12/2021	2021-M3 (monthly report)	03/01/2021 to 03/31/2021
05/10/2021	2021-M4 (monthly report)	04/01/2021 to 04/30/2021
06/10/2021	2021-M5 (monthly report)	05/01/2021 to 05/31/2021
07/12/2021	2021-M6 (monthly report)	06/01/2021 to 06/30/2021

08/10/2021	2020-M7 (monthly report)	07/01/2021 to 07/31/2021
09/10/2021	2020-M8 (monthly report)	08/01/2021 to 08/31/2021
10/08/2021	2021-G1 (25 days prior to Primary Election)	09/01/2021 to 10/01/2021
10/11/2021 COLUMBUS DAY	Last day to designate poll watcher(s) for Early Voting for the Primary Election. <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any time. Must utilize DS-DE 125 for poll watcher designations.	
10/19/2021	Last day to designate poll watcher(s) for Election Day for the Primary Election. <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any time. Must utilize DS-DE 125 for poll watcher designations.	
10/22/2021	2021-G2 (11 days prior to Primary Election)	10/02/2021 to 10/15/2021
10/25/2021	TR – 90 Days Termination Report After Qualifying. For candidates who are unopposed or do not qualify, following the last day of qualifying for office. (See Florida Statutes § 106.07(1)(c))	07/01/2021 to 10/25/2021
10/28/2021	Last day to accept contributions prior to the Primary Election – <i>midnight of the fifth day prior to an election.</i> (See Florida Statutes § 103.08(3)(a))	
10/29/2021	2021-G3 (4 days prior to Primary Election)	10/16/2021 to 10/28/2021
10/29/2021	Last day to designate poll watcher(s) for Early Voting for the General Election (if necessary). <i>Due before noon to the City Clerk.</i> Candidate may have one watcher in each early voting area at any time. Must utilize the DS-DE 125 form for poll watcher designations.	
11/02/2021	Last day to designate poll watcher(s) for Election Day – General Election (if necessary). <i>Due before noon to the City Clerk.</i> Candidates may have one watcher in each early voting area at any time. Must utilize the DS-DE 125 form for poll watcher designations.	
11/02/2021	Primary Election	
11/05/2021	2021-R1 (11 days prior to the General Election)	10/29/2021 to 10/29/2021
11/11/2021	Last day to accept contributions prior to the General Election – <i>midnight of the fifth day prior to an election.</i> (See Florida Statutes § 106.08(3)(a))	
11/12/2021	2021-R2 (4 days prior to the General Election)	10/30/2021 to 11/11/2021
11/16/2021	General Election (if necessary)	
01/31/2022	TR - 90 Days After Primary Election. For candidates elected or eliminated on the Primary Election. (See Florida Statutes § 106.141 (1))	10/29/2021 to 01/31/2022
02/14/2022	TR - 90 Days After General Election. For candidates elected or eliminated on the General Election. (See Florida Statutes § 106.141 (1))	11/12/2022 to 02/14/2022

Dates are subject to change. Please contact the Office of the City Clerk for possible updates.

*Denotes a change

Updated on November 4, 2020

Important Information about Filing Campaign Treasurer's Reports

CANDIDATES MUST ALSO REFER TO THE 2019 CANDIDATE AND CAMPAIGN TREASURER HANDBOOK AND FLORIDA STATUTES CHAPTER 106 FOR ADDITIONAL CAMPAIGN FINANCE GUIDELINES

Florida Statutes § 106.07 and § 106.141

Filing Campaign Treasurer's Reports

Candidates shall file all campaign treasurer's reports with the City Clerk. Candidates must report all contributions and expenditures on required campaign finance reporting forms. The City Clerk shall provide each candidate and campaign treasurer with the appropriate reporting forms.

Campaign treasurer's reports must be filed no later than 5:00 p.m., Eastern Standard Time, on or by the report's designated due date. A United States postmark bearing the due date or an earlier date is acceptable. Campaign treasurer's reports must be filed at designated intervals (*see the reporting calendar*). Depending upon when a candidate files his/her "Form DS-DE 9 – *Appointment of Campaign Treasurer and Designation of Campaign Depository*" with the City Clerk, reports will be filed monthly, then on the 25th, 11th and 4th days preceding the City of Hialeah Primary Election. The candidate and campaign treasurer or deputy treasurer shall collectively certify the accuracy and truthfulness of each report filed with the City Clerk.

Waiver of Campaign Treasurer's Report

During a reporting period with no campaign finance activity, i.e., no contributions received and funds expended or received, the filing of the report may be waived by notifying the City Clerk that no activity has occurred. The notification shall be made by filing a Waiver of Campaign Treasurer's Report form on or before the report's designated due date. A candidate may mail or file the form in person. A United States postmark bearing the due date or an earlier date is acceptable. The Waiver of Report must be signed by both the candidate and treasurer or deputy treasurer.

Penalties for Filing a Late Report

A late report is subject to a fine of \$50 per day for the first 3 days late, and thereafter, \$500.00 per day for each late day, not to exceed 25 percent (25%) of the total receipts or expenditures, whichever is greater, for the period covered by the late report. For a report that is due immediately preceding the municipal regular election, the fine shall be \$500.00 per day for each late day, not to exceed 25 percent (25%) of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

The City Clerk has no statutory authority to waive a fine. Only the Florida Elections Commission may waive a fine based on a timely appeal filed by the candidate. The Florida Elections Commission shall meet and hold a hearing to determine if a fine shall be waived.

Deadline to Accept Campaign Contributions

Florida Statutes § 106.08

The deadline for candidates with opposition in the November 2, 2021 City of Hialeah Primary Election to accept campaign contributions is THURSDAY, October 28, 2021. Contributions received after October 28, 2021 must be returned to the contributor.

Form DS DE 2 – *Contributions Returned* is required for disclosing contributions that are not deposited in the campaign account and are returned to the contributor. Form DS-DE 2 will be provided to the candidate and campaign treasurer by the City Clerk.