

RESOLUTION NO. 2020-001

RESOLUTION OF THE 2020 CENSUS COMMITTEE OF THE CITY OF HIALEAH, FLORIDA APPROVING RULES AND PROCEDURES FOR COMMITTEE MEETINGS ATTACHED HERETO AND MADE A PART HEREOF AS EXHIBIT "1".

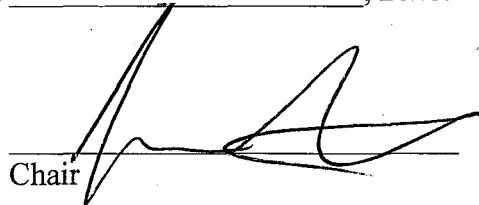
WHEREAS, the 2020 Census Committee finds it in the best interest for the proper governance of the Committee to adopt, in writing, rules and procedures for the conduct of its meetings; and

WHEREAS, the rules and procedures achieve an effective balance between the proper administration of Committee proceedings and the right of the public that may choose to attend to participate.


NOW, THEREFORE, BE IT RESOLVED BY THE 2020 CENSUS COMMITTEE OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: The 2020 Census Committee hereby approves Rules and Procedures for 2020 Census Committee meetings of the City of Hialeah, Florida, attached hereto and made a part hereof as Exhibit "1".

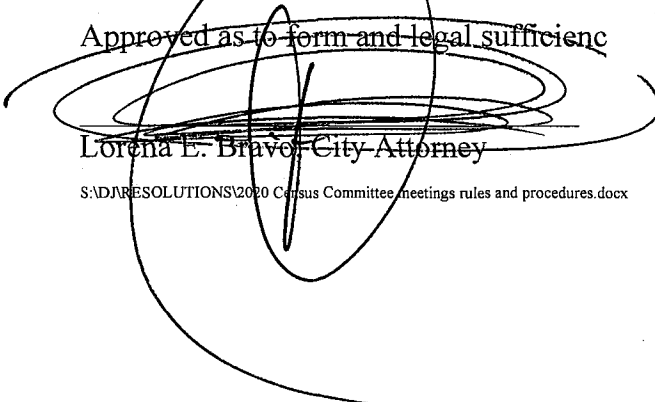
PASSED AND ADOPTED this 18 day of June, 2020.


Chair

Attest: Approved on this 10 day of July, 2020.


Marbelys Fatjo, City Clerk

Approved as to form and legal sufficiency


Lorena E. Bravo, City Attorney

Resolution was adopted by a 6-0-1 vote with Committee Members bell, Pico, Ponce, Santiesteban, Swanson, Rios voting "Yes" and with Committee Member Ramos absent.

GENERAL RULES AND PROCEDURES
FOR COMMITTEE MEETINGS

WHO MAY SPEAK.

Meetings of the Committee are open to the public. Any resident, who wishes to address the Committee, may do so, providing it is accomplished in an orderly manner and according to the procedures outlined below. The Committee Chair or presiding officer may allow for leeway to assure a fair hearing to all who are present as speakers and members of the audience.

AGENDA ITEMS.

The Committee Chair determines the items that shall be considered on the Agenda. A majority of the Committee by vote may also have a matter considered on an Agenda.

AGENDA ITEMS AND SPEAKERS.

These are items that the Committee will discuss individually in the order listed on the Agenda, unless an item is heard out of order by Committee consent. A maximum of three speakers in favor and three speakers in opposition are allowed to address the Committee on any one item. The Committee Chair or presiding officer may expand the time limit for any one speaker or expand the number of speakers. A group of persons are encouraged to select a representative to conserve time and avoid repetition.

SPEAKING ON SUBJECTS NOT ON THE AGENDA.

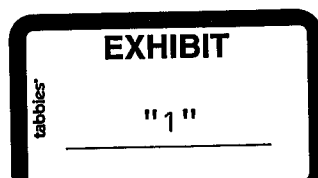
Persons wishing to speak on matters not on the Agenda may, as allowed by the Chair or the presiding officer.

DECORUM.

If a member of the audience or speaker or a group becomes unruly or disruptive, the Committee Chair or presiding officer has the right to require the person or persons to control their behavior and act reasonably and if the behavior is not corrected to leave the meeting, and may ask the Police Chief or other police officers to escort that person or persons from the meeting. The Chair may recess the meeting for a period of time to restore calm before proceeding or adjourn the meeting and end it.

QUORUM.

A majority of the members of the Committee are considered a quorum and must be present for the Committee to vote on matters. Absent a majority, a matter may be discussed but may not be voted upon.



PUBLIC NOTICE.

To conduct a meeting, the meetings must be publicly noticed: on the city website and in the City Hall lobby bulletin board. Any other notice may also be provided for the convenience of the public.

CALLING MEETING TO ORDER.

The Committee Chair or other presiding officer in the Chair's absence may call the meeting to order. A roll call of the members present shall be made to determine if a quorum is present. The meeting may then proceed and the Agenda considered.

MAJORITY VOTE REQUIRED.

As stated, for a matter to be voted on quorum must be present. A majority of the persons present must vote in the affirmative for an item to pass. If there is a tie vote, the item does not pass and the item may be reconsidered at the same meeting or the following meeting where a motion to reconsider by a member of the prevailing side and seconded by a member of the prevailing side is made, then another vote can be taken on the tie.