

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Vivian Casáls-Muñoz, Vice Chair
Isis Garcia-Martinez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Katharine Cue-Fuente
Paul B. Hernández
Lourdes Lozano
Carl Zogby

CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING
Minutes

November 27, 2018

6:30 p.m.

Call to Order

REPORT: Chair, Mayor Carlos Hernandez called the meeting to order at 7:01 p.m.

Roll Call of Oversight Committee Members.

REPORT: City Clerk, Marbelys Fatjo called the roll with the following Committee Members present:

- Chair Carlos Hernandez
 - Vice Chair Vivian Casáls-Muñoz
 - Secretary/Treasurer Garcia-Martinez
 - Committee Member Paul Hernandez
 - Committee Member Katherine Cue-Fuente
 - Committee Member Lourdes Lozano
 - Committee Member Carl Zogby
- **Committee Members absent:**
 - Committee Member Caragol

Invocation given by Marbelys Fatjo, City Clerk

Pledge of Allegiance led by Councilmember Lourdes Lozano

MEETING GUIDELINES

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**

- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

REPORT: The meeting guidelines were read into the record by City Clerk, Marbelys Fatjo, and translated to Spanish by Brigette Leal, Administrative Aide, Office of the City Clerk.

1) ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA

- **Consent Item J and Item 3C have been added to today's agenda and placed on the dais for the Committee's review.**

2) CONSENT AGENDA

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

ACTION: Motion to Approve the Consent Agenda made by Committee Member Cue-Fuente, and seconded by Secretary/Treasurer Garcia-Martinez. Motion passed 7-0-1 with Committee Member Caragol absent.

- A. Request permission to approve the minutes of the City of Hialeah Charter School Oversight Committee meeting for **August 28, 2018.**

ACTION: APPROVED 7-0-1 with Committee Caragol absent.

- B. Request permission to approve the Restriction/ Disclosure of Employment of Relatives form.

ACTION: APPROVED 7-0-1 with Committee Caragol absent.

- C. Request permission to approve the 2018-2019 Charter Assurances Verification of EESAC Compliance form.
ACTION: APPROVED 7-0-1 with Committee Caragol absent.
- D. Request permission to approve the 2018-2019 Charter School Improvement Plan Signature Page.
ACTION: APPROVED 7-0-1 with Committee Caragol absent.
- E. Request permission to approve the 2018-2019 Miami Dade County Public Schools Charter School Attestation Form regarding employee contracts.
ACTION: APPROVED 7-0-1 with Committee Caragol absent.
- F. Request permission to approve the 2018-2019 Certified Professional Employer Organization/Customer Reporting Agreement.
ACTION: APPROVED 7-0-1 with Committee Caragol absent.
- G. Request permission to approve the City of Hialeah Educational Academy conflict resolution designee request form approving Jeanette Nunez as the School Conflict Resolution Designee.
ACTION: APPROVED 7-0-1 with Committee Caragol absent.
- H. Request permission to approve the 2018-2019 Florida Department of Education Hardening Grant Project application.
ACTION: APPROVED 7-0-1 with Committee Caragol absent.
- I. Request permission to amend the Oversight Committee meeting date for 2018-2019 school year due to an error as follows: **May 26, 2019 to new date of May 28, 2019** to coincide with date of scheduled City Council meeting.
ACTION: APPROVED 7-0-1 with Committee Caragol absent.
- J. Proposed resolution approving the Management Agreement, in substantial conformity with the form agreement attached hereto and incorporated herein as “Exhibit 1”, with Academica Dade, LLC, a Florida Limited Liability Company, to operate the Hialeah Educational Academy for a term of three years, beginning July 1, 2018 and ending June 30, 2021, with an option to renew for a term of two years through June 30, 2023.
ACTION: APPROVED 7-0-1 with Committee Caragol absent.

RESOLUTION NO. 2018-001

3) PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC

- a) Request permission to approve 2018-2019 School Year Quarterly Financials for the City of Hialeah Educational Academy through July 1, 2018 through September 30, 2018 Balance Sheet.

ACTION: APPROVED 7-0-1 with Committee Caragol absent.

ACTION: Motion to Approve Item 3A made by Vice Chair Casáls-Muñoz, and seconded by Committee Member Cue-Fuente. Motion passed 7-0-1 with Committee Member Caragol absent.

- b) Request permission to approve 2018-2019 School Year Quarterly Financials for the City of Hialeah Educational Academy through July 1, 2018 through September 30, 2018, Profit/ Loss Sheet.

ACTION: APPROVED 7-0-1 with Committee Caragol absent.

ACTION: Motion to Approve Item 3B made by Vice Chair Casáls-Muñoz, and seconded by Committee Member Lozano. Motion passed 7-0-1 with Committee Member Caragol absent.

- c) Request permission to approve the June 30, 2018 audited financials for the City of Hialeah Educational Academy.

ACTION: APPROVED 7-0-1 with Committee Caragol absent.

ACTION: Motion to Approve Item 3C made by Vice Chair Casáls-Muñoz, and seconded by Secretary/Treasurer Garcia-Martinez. Motion passed 7-0-1 with Committee Member Caragol absent.

4) PRESENTATION OF PRINCIPAL'S REPORT BY CARLOS ALVAREZ, PRINCIPAL OF THE CITY OF HIALEAH EDUCATIONAL ACADEMY.

REPORT: Ivelisa Puente, 2561 SW 24th Street, Vice Principal of Hialeah Educational Academy presented the Principals Report.

5) UNFINISHED BUSINESS

NONE

6) NEW BUSINESS

NONE

7) COMMENTS AND QUESTIONS

NONE

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
February 26, 2018, at 6:30 p.m.**