

CITY OF HIALEAH  
CHARTER SCHOOL  
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair  
Paul B. Hernandez, Vice Chair  
Oscar De la Rosa, Secretary/Treasurer



Committee Members:

Katharine Cue-Fuente  
Jacqueline Garcia-Roves  
Monica Perez  
Jesus Tundidor  
Carl Zogby

MEETING OF THE CHARTER SCHOOL OVERSIGHT COMMITTEE  
**MINUTES**

November 10, 2020

6:30 p.m.

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1. **CALL TO ORDER**

A. **REPORT:** Vice Chair Hernandez called the meeting to order at 6:53 p.m.

2. **ROLL CALL**

A. **REPORT:** City Clerk, Marbelys Fatjo, called the roll with the following Committee Members present:

1. Vice Chair Paul Hernandez
2. Secretary/Treasurer Oscar De la Rosa
3. Committee Member Katharine Cue-Fuente
4. Committee Member Jacqueline Garcia-Roves
5. Committee Member Monica Perez
6. Committee Member Jesus Tundidor
7. Committee Member Carl Zogby

B. **REPORT:** City Clerk, Marbelys Fatjo, called the roll with the following Committee Member absent:

1. Chair Carlos Hernandez

C. **REPORT:** Also present was Lorena Bravo, City Attorney.

3. **INVOCATION**

A. **REPORT**: Marbelys Fatjo, City Clerk, led the invocation.

4. **PLEDGE OF ALLEGIANCE**

A. **REPORT**: Committee Member Cue-Fuente led the Pledge of Allegiance.

5. **MEETING GUIDELINES**

*The following guidelines apply to today's Charter School Oversight Committee Meeting:*

Pursuant to emergency management powers as set forth in F.S. §§252.31-252.90, Governor Ron DeSantis issued Executive Order 20-69 (March 20, 2020), suspending the "Florida's Government in the Sunshine Laws" requirement that a quorum of the legislative body holding a public meeting be met in-person and that the meeting be held at a physical location accessible to the public for the duration of the State's Declaration of Emergency issued on March 9, 2020 (EO20-52) as a result of the COVID-19 pandemic affecting the State of Florida. The nation and the State of Florida remain in a state of emergency. The Governor has extended the declaration every 60 days, as required by law, since the execution of Executive Order 20-52. The latest extension made through the execution of Executive Order 20-276 (November 3, 2020).

Notwithstanding the continuing statewide threat of COVID-19 to the health, safety and welfare of our citizens, Executive Order 20-69, issued specifically to allow local governments to use communications media technology to hold public meetings during the public health emergency, has expired as of 12:01 a.m. November 1, 2020 (EO 20-246). As such, all public meetings in this City of any deliberative body must comply with the in-person quorum requirement of the Sunshine Law. This means, at a minimum, there must be present, in-person, the minimum number of board members required to meet quorum based on the composition of the deliberative body at the location of the meeting. All other members of the deliberative body-exceeding quorum may choose, in coordination with the secretary of the respective board conducting the public meeting, to appear using communication media technology.

Except for the requirement to meet physical quorum and as otherwise amended by this document, all other minimum guidelines and procedures adopted by City of Hialeah Emergency Order dated April 8, 2020 and Hialeah, Fla. Resolution 2020-048 (April 14, 2020) shall continue to govern the conduct of public meetings of the City Council of the City of Hialeah, Florida and the public meetings of all other boards or committees for the City of Hialeah, Florida using communications media technology, held during the duration of the public health emergency as a result of COVID19, in order to protect the health, welfare and safety of the public, including public officials, from being exposed to COVID-19 and meet the requirements of the Sunshine Law.

A limited number of members of the public will be allowed to be present at the location of the meeting considering the physical spacing limitations of the location to observe social distancing. As such, only 15 members of the public will be allowed to attend in person any scheduled meeting of the Council held in Chambers on a first-come-first serve basis. Based upon anticipated in-person attendance of any meeting, the City will provide additional space at City Hall to accommodate the public and provide both

viewing and participation capabilities. In addition, all public meetings continue to be broadcast live for members of the public to view on the City's Facebook page. As an additional alternative, members of the public may hear the meeting live through telephonic conferencing.

Any person interested in making comments or posing questions on matters of public concern or on any item on the agenda may do so prior to the meeting taking place by email to [virtualmeeting@hialeahfl.gov](mailto:virtualmeeting@hialeahfl.gov) by 3:00 p.m. the business day prior to the meeting or no later than six (6) hours prior to the meeting if only 24-hours' notice prior to the meeting is provided by the City. Email comments and questions shall not exceed three (3) minutes when read. Only the first three minutes of e-mail comments and questions received by the deadline will be read into and form part of the public record.

Any person interested in making comments or posing questions on matters of public concern or on any item on the agenda may do so during the meeting by joining the meeting using Zoom or any other similar web-based meeting platform being used as identified in the notice. The person interested in joining the meeting to participate for this purpose must register with the City Clerk by completing a registration form, providing the information required and submitting the completed form to the City Clerk no later than 3:00 p.m. the business day prior to the meeting or no later than six (6) hours prior to the meeting if only 24-hours' notice prior to the meeting is provided by the City. All registered participants will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

Participants are reminded to maintain decorum in their comments and appearance throughout their participation as the whole meeting will be recorded and published on the City's Facebook page and retained pursuant to the Florida Public Records Law.

All existing laws or rules of procedure applicable to public meetings (i.e. three-minute limit on speaking, three in favor and three in opposition on any item on the agenda, lobbyist registration requirements), that are not in conflict with these procedures and can be observed under the circumstances remain in effect and to the greatest extent practicable should be observed.

Public comments and questions, whether on general matters of public concern or on a matter on the agenda, will be heard at the beginning of the meeting and once heard no other public participation will be permitted.

Persons making public comments must identify themselves by first and last name and provide their address for the record, prior to speaking.

If during the course of the meeting, technical problems develop with the communications network that prevent interested persons from attending, the meeting shall be adjourned until the problems have been corrected.

6. **COMMENTS AND QUESTIONS**

- A. **REPORT:** The Office of the City Clerk did not receive e-mail messages from persons interested in making comments or posing questions on matters of public concern.
- B. **REPORT:** No one interested in making comments or posing questions on matters of public concern registered with the Office of the City Clerk to participate live during the meeting using Zoom.
- C. **REPORT:** Vice Chair Hernandez asked anyone watching or listening to the meeting who would like to speak, to use the raising of the hand feature on Zoom. No one from the public expressed interest in participating.
- D. **REPORT:** There was no one present in the Council Chambers interested in making comments or posing questions on matters of public concern.

7. **ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA**

- A. Consent Item 8G has been added to today's agenda.
- B. The backup documentation to Item 9A has been updated.

8. **CONSENT AGENDA**

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

**REPORT: The administration requested separate discussion on Consent Item 8G.**

**REPORT: Motion to Approve the Consent Agenda, except Item 8G, made by Committee Member Cue-Fuente, and seconded by Committee Member Tundidor. Motion passes 7-0-1 with Chair Hernandez absent.**

- A. Request permission to approve the minutes of the Virtual Special Meeting of the City of Hialeah Charter School Oversight Committee meeting of **September 28, 2020.**

**APPROVED 7-0-1 with Chair Hernandez absent.**

- B. Request permission to approve the executed 2020-2021 SY Charter School Safe School Officer Quarterly Attestation Form for October 2020.

**APPROVED 7-0-1 with Chair Hernandez absent.**

- C. Request permission to approve the executed City of Hialeah Educational Academy Performance Goals for 2020-2021 school year.

**APPROVED 7-0-1 with Chair Hernandez absent.**

- D. Request permission to approve the executed Charter School Policies Affirmation form.

**APPROVED 7-0-1 with Chair Hernandez absent.**

- E. Request permission to approve the executed Miami Dade County Public Schools 2020-2021 Charter School Teacher/Administrator Evaluation System Declaration form.

**APPROVED 7-0-1 with Chair Hernandez absent.**

- F. Request to approve the executed audit letter and the completed City of Hialeah Educational Academy Audit for the fiscal year 2019-2020.

**APPROVED 7-0-1 with Chair Hernandez absent.**

- G. Proposed resolution amending Public Meeting Guidelines and Procedures Using Communications Media Technology in response to Coronavirus (COVID19) reinstating the in-person attendance requirement to meet quorum for the transaction of public business at public meetings of the City Council, City boards and committee.

**APPROVED 7-0-1 with Chair Hernandez absent.**

**RESOLUTION NO. 2020-05**

**REPORT: Lorena Bravo, City Attorney, spoke on this item.**

**REPORT: Motion to Approve Item 8G made by Committee Member Zogby, and seconded by Committee Member Cue-Fuente. Motion passes 7-0-1 with Chair Hernandez absent.**

**9. PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC**

- A. Request to approve the updated City of Hialeah Educational Academy Campus Budget for 2020-2021.

**APPROVED 7-0-1 with Chair Hernandez absent.**

**REPORT: Motion to Approve Item 9A made by Committee Member Zogby, and seconded by Committee Member Cue-Fuente. Motion passes 7-0-1 with Chair Hernandez absent.**

- B. Request to approve the Statement of Revenue, Expenditures, and Changes in Fund Balance, Balance Sheet Unaudited, and General Ledger from July 2020 through September 2020.

**APPROVED 7-0-1 with Chair Hernandez absent.**

**REPORT: Motion to Approve Item 9B made by Secretary/Treasurer De la Rosa, and seconded by Committee Member Cue-Fuente. Motion passes 7-0-1 with Chair Hernandez absent.**

**10. PRINCIPAL'S REPORT**

- A. Presentation by Carlos Alvarez, Principal of the City of Hialeah Education Academy.  
**PRESENTED**

**11. UNFINISHED BUSINESS**

**REPORT: None reported.**

**12. NEW BUSINESS**

**REPORT: None reported.**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than two (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:  
February 23, 2021 at 6:30 PM**