

**PERSONNEL BOARD MEETING MINUTES**  
**Monday, September 16, 2019 – 6:00 p.m.**

Call to Order/Roll Call of Members: **Stephen Dielmann**, Vice-Chairperson; **Angel Maestre**, Member; **Jacqueline Garcia-Roves**, Member; **Oscar De La Rosa**, Member.

**PRESENT** Stephen Dielmann, Vice-Chairperson; Jacqueline Garcia-Roves, Member; Oscar De la Rosa, Member; Gelien Perez, Human Resources Director; Dayli Mesa, Personnel Board Secretary; Elsa I. Jaramillo-Velez, Assistant City Attorney.

**ABSENT** Angel Maestre, Member.

**AGENDA**

1. Request to approve the minutes of the August 2019 Personnel Board meeting.

**APPROVED 3-0.** Motion by Mr. De la Rosa. Second by Ms. Garcia-Roves. Passed by unanimous vote.

2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and Regulations received August 2019.

- |                         |   |
|-------------------------|---|
| 1. Cynthia A. Benitez   | Education and Community Services Department |
| 2. Ariel Hernandez      | Police Department                           |
| 3. Rolando Medina       | Fire Department                             |
| 4. David W. Rodriguez   | Fire Department                             |
| 5. Christopher P. Wydra | Fire Department                             |
| 6. Magda C. Lueso       | Public Works Department                     |

**APPROVED 3-0.** Motion by Ms. Garcia-Roves. Second by Mr. De La Rosa. Passed by unanimous vote.

3. Report of **Leave without Pay** for August 2019.

**SO NOTED.**

4. Report of **Civil Service Appointments** for August 2019.

- |                          |                              |
|--------------------------|------------------------------|
| 1. Rhiannon M. Almaguer  | Fire Department              |
| 2. Kristopher A. Cardet  | Fire Department              |
| 3. Jeffrey M. Kalinowski | Fire Department              |
| 4. Joshua L. Perez       | Fire Department              |
| 5. Jorge F. Socarras Jr. | Fire Department              |
| 6. Deyanira C. Prieto    | Fleet Maintenance Department |

**SO NOTED.**

**PERSONNEL BOARD MEETING MINUTES**  
**Monday, September 16, 2019 – 6:00 p.m.**

5. Report of **Resignations** for August 2019.

- |                     |   |
|---------------------|---|
| 1. Kevin Fernandez  | Fire Department                         |
| 2. Abel Gomez       | Fire Department                         |
| 3. Aaron R. Lopez   | Fire Department                         |
| 4. Joel J. Rizo     | Parks and Recreation Department         |
| 5. Andre R. Guevara | Police Department                       |
| 6. Hillah S. Mendez | Police Department                       |
| 7. Frank M. Penate  | Police Department                       |
| 8. Jimmisse Smith   | Public Safety Communications Department |
| 9. Jesse Pedraja    | Public Safety Communications Department |
| 10. Carlos Orozco   | Public Works Department                 |

**SO NOTED.**

6. Report of **Maternal/Paternal Leave** for August 2019.

- |                    |   |
|--------------------|---|
| 1. Josseph A. Loor | Police Department                       |
| 2. Daylin Piñeiro  | Human Resources Department              |
| 3. Heiber Piñeiro  | Fire/ Information Technology Department |

**SO NOTED.**

7. Request to conduct a in-house, non-competitive Civil Service examination for **Business Tax Inspector II** (*Yesenia Gruich*).

- a. In-house, non-competitive
- b. 100% Written
- c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of job description and resume are attached.

Range 55: \$1,821 - \$3,556 Bi-weekly.

**APPROVED 3-0.** Motion by Mr. De la Rosa. Second by Ms. Garcia-Roves. Passed by unanimous vote.

8. Request to hear **Unfinished Business**.

8a. Request to elect new Chairperson and Vice-Chairperson for the Personnel Board.

**TABLED 3-0.** Motion by Ms. Garcia-Roves. Second by Mr. De la Rosa. Passed by unanimous vote.

9. Request to hear **New Business**.

**NEXT PERSONNEL BOARD MEETING: MONDAY, OCTOBER 7, 2019 - 6:00 PM**

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.