

CITY OF HIALEAH  
CHARTER SCHOOL OVERSIGHT  
COMMITTEE



Mayor Esteban Bovo, Jr., Chair  
Monica Perez, Vice Chair  
Jacqueline Garcia-Roves, Secretary/Treasurer

Committee Members:

Bryan Calvo  
Vivian Casáls-Muñoz  
Luis Rodriguez  
Jesus Tundidor  
Carl Zogby

SPECIAL MEETING OF THE CHARTER SCHOOL OVERSIGHT COMMITTEE  
**MINUTES**  
September 12, 2023  
6:30 p.m.

---

1. **CALL TO ORDER**

A. **REPORT:** Mayor Bovo, Chair, called the meeting to order at 6:30 p.m.

2. **ROLL CALL OF OVERSIGHT COMMITTEE MEMBERS**

A. **REPORT:** Marbelys Fatjo, City Clerk, called the roll with the following Committee Members present:

1. Mayor Esteban Bovo, Chair
2. Council Vice President Jacqueline Garcia-Roves, Secretary/Treasurer
3. Council Member Vivian Casáls-Muñoz, Committee Member
4. Council Member Carl Zogby, Committee Member
5. Council Member Jesus Tundidor, Committee Member

B. **REPORT:** Marbelys Fatjo, City Clerk, called the roll with the following Committee Members absent:

1. Council President Monica Perez, Vice Chair
2. Council Member Bryan Calvo, Director
3. Council Member Luis Rodriguez, Director

3. **INVOCATION**

A. The invocation was led by Marbelys Fatjo, City Clerk, during the City of Hialeah Education Academy Board of Directors, Inc. Meeting held in the Council Chambers immediately preceding the Charter School Oversight Committee meeting.

#### **4. PLEDGE OF ALLEGINANCE**

- A. Council Member Zogby led the Pledge of Allegiance during the City of Hialeah Education Academy Board of Directors, Inc. Meeting held in the Council Chambers immediately preceding the Charter Oversight Committee meeting.

#### **5. MEETING GUIDELINES**

*The following guidelines apply to today's Charter School Oversight Committee Meeting:*

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Committee on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Any person, whether participating via the web platform, telephonic conferencing or physical presence at City Hall, interested in making comments or posing questions on matters of public concern or on any item on the agenda, may do so during the meeting.
- Members of the public may address the Committee on any item pertaining to related business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the Committee and the speaker's comments will be limited to three (3) minutes.
- The public can view public meetings on the City's YouTube page ([www.youtube.com/cityofhialeahgov](http://www.youtube.com/cityofhialeahgov)).
- Members of the public may hear the meeting live through telephonic conferencing using any telephone or cellular phone service. A smart device or computer are not necessary to participate in the meeting if you join by phone.
- All persons participating via the web platform will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

**REPORT: Marbelys Fatjo, City Clerk, read the meeting guidelines into the record.**

**6. COMMENTS AND QUESTIONS**

None reported.

**7. ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA**

None reported.

**8. CONSENT AGENDA**

*All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.*

**REPORT: Motion to Approve the Consent Agenda, made by Committee Member Tundidor, and seconded by Committee Member Casáls-Muñoz. Motion passes 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- A. Request permission to approve the minutes of the City of Hialeah Charter School Oversight Committee meeting held on **August 22, 2023.**

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- B. Request permission to approve the executed 2023-2024 Charter School Safe School Officer form.

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- C. Request permission to approve the executed 2023-2024 School Year (SY) Charter School Safe School Officer Attestation form.

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- D. Request permission to approve the executed 2023-2024 Charter School Safety and Security Requirement Assurances.

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- E. Request permission to approve the executed Charter School Controlled Open Enrollment Policy form.

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- F. Request permission to approve the executed 2023-2024 Assurances Charter Verification of Educational Excellence School Advisory Council (EESAC) Compliance form.

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- G. Request permission to approve the executed 2023-2024 School Improvement Process (SIP) Signature Page - Charter School form.

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- H. Request permission to approve the executed Restriction/Disclosure of Employment of Relatives form.

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- I. Request permission to ratify all items for fiscal year 2023-2024 for the City of Hialeah Educational Academy, Inc.

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- J. **RESOLUTION:** Proposed resolution of the Charter School Oversight Committee approving the Addendum to the Management Agreement, in substantial conformity with the Form Agreement attached hereto and incorporated herein as “Exhibit 1”, with Academica Dade, LLC, a Florida Limited Liability Company, to operate the Hialeah Educational Academy for a term of one year, beginning July 1, 2023 and ending June 30, 2024.

**RESOLUTION NO. 2023-002**

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- K. **RESOLUTION:** Proposed resolution of the Charter School Oversight Committee authorizing the Mayor, as the Governing Board Chair, on behalf of the Oversight Committee, to enter into the assignment and consent to assignment of Charter School Agreement, attached hereto and incorporated herein as Exhibit “1”, in substantially the attached form, and to execute any other necessary documents in furtherance thereof, providing for an effective date.

**RESOLUTION NO. 2023-003**

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

- L. **RESOLUTION:** Proposed resolution of the City of Hialeah, Florida Charter School Oversight Committee adopting the Internet Safety Policy, attached hereto and incorporated herein as Exhibit “1”; effective September 1, 2023.

**RESOLUTION NO. 2023-004**

**APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.**

**9. PRESENTATION OF SCHOOL INITIATIVES REPORT**

- A. School Initiatives Report - PowerPoint Presentation by Carlos Alvarez, Principal of City of Hialeah Educational Academy.

**PRESENTED**

**10. UNFINISHED BUSINESS**

None reported.

**11. NEW BUSINESS**

None reported.

**12. ADJOURNMENT**

**REPORT:** Mayor Bovo adjourned the meeting at 6:43 p.m.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than two (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:  
November 28, 2023 at 6:30 PM**