

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Vivian Casáls-Muñoz, Vice Chair
Isis Garcia-Martinez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Katharine Cue-Fuente
Paul B. Hernández
Lourdes Lozano
Carl Zogby

CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING
MINUTES

August 27, 2019

6:30 p.m.

Call to Order

REPORT: Chair, Mayor Carlos Hernandez called the meeting to order at 7:09 p.m.

Roll Call of Oversight Committee Members.

REPORT: City Clerk, Marbelys Fatjo called the roll with the following Committee Members present:

- Chair Carlos Hernandez
 - Committee Member Jose Caragol
 - Committee Member Katherine Cue-Fuente
 - Committee Member Paul Hernandez
 - Committee Member Lourdes Lozano
 - Committee Member Carl Zogby
- **Committee Members absent:**
 - Vice Chair Vivian Casáls-Muñoz
 - Secretary/Treasurer Isis Garcia-Martinez

Invocation given by Marbelys Fatjo, City Clerk

Pledge of Allegiance led by Committee Member Cue-Fuente

MEETING GUIDELINES

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

REPORT: The meeting guidelines were read into the record by City Clerk, Marbelys Fatjo, and translated to Spanish by Brigette Leal, Administrative Aide, Office of the City Clerk.

1) ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA

- Consent Items Q and R have been added to today's agenda and placed on the dais for the Committee's review.

2) CONSENT AGENDA

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

ACTION: Motion to Approve the Consent Agenda made by Committee Member Cue-Fuente, and seconded by Committee Member Zogby. Motion passed 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- A. Request permission to approve the summary minutes of the City of Hialeah Charter School Oversight Committee meeting for June 25, 2019.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- B. Request permission to approve the MDCPS 2019-2020 Charter School Safety and Security Requirement Assurances form.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- C. Request permission to approve the MDCPS 2019-2020 Charter School Safe School Officer form.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- D. Request permission to approve the MDCPS Charter School Deliverables 2019-2020.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- E. Request permission to approve the Charter School City of Hialeah Educational Academy Fee Schedule 2019-2020.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- F. Request permission to approve the MDCPS Charter School Operations Curriculum and Compliance Review Action Plan.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- G. Request permission to approve the MDCPS Assurance of Accountability & Compliance with Title I School Wide Programs Guidelines form 2018-2019.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- H. Request permission to approve the Executed First Amendment to Employment Agreement for 2019-2020.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- I. Request permission to approve the Executed Employment Agreement for 2019-2020.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- J. Request permission to approve the MDCPS Charter Schools Title I Award Letter and Budget Appropriation for 2019-2020.
ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.
- K. Request permission to approve the MDCPS Mental Health Assistance Allocation Plan 2019-2020.
ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.
- L. Request permission to set Oversight Committee meeting dates for 2019-2020 school year as follows: November 12, 2019, February 25, 2020, May 26, 2020, and August 25, 2020.
ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.
- M. Request permission to approve the reappointing of Carlos Alvarez as Principal of the City of Hialeah Educational Academy for the 2019-2020 school year.
ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.
- N. Request permission to approve the reappointing of Ivelisse Puente as Vice Principal of the City of Hialeah Educational Academy for the 2019-2020 school year.
ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.
- O. Request permission to approve the reappointing of Daniel Montelongo as Assistant Principal of the City of Hialeah Educational Academy for the 2019-2020 school year.
ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.
- P. Request approval to reappoint Sharon Dziejczak as the official representative of the school and oversight committee per Florida Statute 1002.33. This person shall facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes.
ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.
- Q. Request permission to approve the “Agreement for Miami Dade College to Use Facility for Classroom Uses” between Miami Dade College, Hialeah Campus and the City of Hialeah Educational Academy.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

- R. Approval and authorization of the signature of the board's chair certifying compliance with the disclosure of and restrictions on employment of relatives at City of Hialeah Educational Academy.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

3) PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC

- A. Request permission to approve the quarterly financials, which include the updated Campus Budget for 2019-2020, the Balance Sheet Standard as of June 2019, and the Income Statement Profit and Loss Standard through June 2019.

ACTION: APPROVED 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

ACTION: Motion to Approve Item 3A made by Committee Member Cue-Fuente, and seconded by Committee Member Lozano. Motion passed 6-0-2 with Vice Chair Casáls-Muñoz and Secretary/Treasurer Garcia-Martinez absent.

4) PRESENTATION OF PRINCIPAL'S REPORT BY CARLOS ALVAREZ, PRINCIPAL OF THE CITY OF HIALEAH EDUCATIONAL ACADEMY.

- **ACTION: The Principal's report was presented by Carlos Alvarez.**

5) UNFINISHED BUSINESS

None.

6) NEW BUSINESS

None.

7) COMMENTS AND QUESTIONS

None.

REPORT: Meeting was adjourned by Chair Carlos Hernandez at 7:22 p.m.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than two (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
November 12, 2019, at 6:30 p.m.**