

CITY OF HIALEAH CHARTER SCHOOL  
OVERSIGHT COMMITTEE

Mayor Esteban Bovo, Jr., Chair  
Carl Zogby, Vice Chair  
Monica Perez, Secretary/Treasurer



Committee Members:  
Bryan Calvo  
Vivian Casáls-Muñoz  
Jacqueline Garcia-Roves Luis  
Rodriguez Jesus Tundidor

CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING  
MINUTES  
**August 23, 2022**  
6:30 p.m.

1. **CALL TO ORDER**

A. **REPORT: Mayor Bovo called the meeting to order at 6:33 p.m.**

2. **ROLL CALL**

A. **REPORT:** Marbelys Fatjo, City Clerk, called the roll with the following Committee Members present:

1. Mayor Esteban Bovo, Chair
2. Council President Carl Zogby, Vice Chair
3. Council Vice President Monica Perez, Secretary/Treasurer
4. Council Member Vivian Casáls-Muñoz, Committee Member
5. Council Member Jacqueline Garcia-Roves, Committee Member
6. Council Member Luis Rodriguez, Committee Member

B. **REPORT:** Marbelys Fatjo, City Clerk, called the roll with the following Committee Members absent:

1. Council Member Bryan Calvo, Committee Member – *Arrived at 6:45 p.m. at the end of the Principal's Presentation.*
2. Council Member Jesus Tundidor, Committee Member

3. **INVOCATION**

A. **REPORT:** Marbelys Fatjo, City Clerk, led the invocation during the Special Meeting of the City Council held at 5:00 p.m.

4. **PLEDGE OF ALLEGINANCE**

B. **REPORT:** Council President Carl Zogby, Vice Chair led the Pledge of Allegiance during the Special Meeting of the City Council held at 5:00 p.m.

5. **MEETING GUIDELINES**

*The following guidelines apply to today's Charter School Oversight Committee Meeting:*

• **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**

- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Any person, whether participating via the web platform, telephonic conferencing or physical presence at City Hall, interested in making comments or posing questions on matters of public concern or on any item on the agenda, may do so during the meeting.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.
- The public can view public meetings on the City's YouTube page ([www.youtube.com/cityofhialeahgov](http://www.youtube.com/cityofhialeahgov)).
- Members of the public may hear the meeting live through telephonic conferencing using any telephone or cellular phone service. A smart device or computer are not necessary to participate in the meeting if you join by phone.
- All persons participating via the web platform will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

6. **COMMENTS AND QUESTIONS**

- A. **REPORT:** The Office of the City Clerk did not receive e-mail messages from persons interested in making comments or posing questions on matters of public concern.
- B. **REPORT:** No one interested in making comments or posing questions on matters of public concern registered with the Office of the City Clerk to participate live during the meeting using Zoom.
- C. **REPORT:** No one watching or listening to the meeting via Zoom used the raising of the hand feature to express interest in participating.
- D. **REPORT:** There was no one present in the Council Chambers or at City Hall who expressed interest in participating in this portion of the meeting.

7. **ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA**

- Consent Item E has been **amended** to reflect the correct board meeting date as February 28, 2023.
- Item 9B was **added** to the agenda.

8. **CONSENT AGENDA**

*All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.*

**REPORT: Motion to Approve the Consent Agenda made by Committee Member Casáls-Muñoz, and seconded by Vice Chair Zogby. Motion passes 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- A. Request permission to approve the minutes of the City of Hialeah Charter School Oversight Committee meeting of **May 24, 2022.**

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- B. Request permission to approve the executed 2022-2023 Charter School Safety and Security Requirement Assurances.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- C. Request permission to approve the executed Second Amendment to the First Renewal Charter School Contract between the School Board of Miami-Dade County, Florida and the City of Hialeah, Florida, doing business as the City of Hialeah Educational Academy (MSID 7262) dated June 19, 2019.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- D. Request permission to approve the executed Third Amendment to the Renewal Contract between the School Board of Miami-Dade County, Florida and the City of Hialeah, Florida, by and through City of Hialeah Educational Academy (MSID 7262) dated May 19, 2021.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- E. **AMENDED ITEM:** Request permission to set and approve the Charter School Oversight Committee Meeting dates for the 2022-2023 year as follows:

- October 25, 2022
- *February 28, 2023*
- April 25, 2023
- May 23, 2023
- August 22, 2023
- November 28, 2023

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- F. Request permission to approve the executed Charter School Fee Schedule for the 2022-2023 school year.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- G. Request permission to approve the executed Miami Dade County Public Schools Mental Health Assistance Allocation Plan Charter School Opt-In Form 2022-2023 and Mental Health Assistance Allocation Plan for 2022-2023.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- H. Request permission to approve the executed Florida High School Athletic Association Verification of Student Controlled Open Enrollment Option with Public School District or Charter/Lab School Board for Kyle Perez and Kevin Perez.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

Request permission to approve the executed Alyssa's Alert-Charter School Contractor Selection Form 2022-2023.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- I. Request permission to approve the executed cash-in of sick leave accrued for Carlos Alvarez.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

Request permission to approve the executed K-12 Civic Literacy Book Prioritization Chart Assurance Form.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- J. Request permission to approve the executed Title II Charter School Reimbursement Checklist for Quarter 4.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- K. Request permission to approve the executed Florida Department of Education-Department of Education Budget Narrative (FLDOE) project application for the ARP ESSER Summer Learning Camp in the amount of \$18,694.00.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- L. Request permission to approve the executed Charter Schools Title I Budget Appropriation Details form Fiscal Year 2022-2023.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- M. Request permission to approve the executed Governing Board Regular Meeting Charter School Compliance and Support form.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- N. Request permission to approve the executed 2022-2023 Charter School Safe School Officer Charter School Compliance and Support form.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

Request permission to approve the executed 2022-2023 SY Charter School Safe School Officer Attestation form.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- O. Request permission to adopt the Doral Leadership Institute Consortium of Public Charter School Instructional Personnel Evaluation System and School Administrator Evaluation System as the City of Hialeah Educational Academy instructional personnel/school administrator evaluation tool.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- P. Request permission to approve the executed Charter School Safety Plan Template 2021-2022.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- Q. Request permission to approve the reappointment of Carlos Alvarez as Principal of the City of Hialeah Educational Academy for the 2022-2023 school year.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- R. Request permission to approve the reappointment of Ivelisse Puente as Vice Principal of the City of Hialeah Educational Academy for the 2022-2023 school year.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- S. Request permission to approve the appointment of Graciela Carbajosa as Assistant Principal of the City of Hialeah Educational Academy for the 2022-2023 school year.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- T. Request permission to approve the appointment of Nelson Pena as Assistant Principal of the City of Hialeah Educational Academy for the 2022-2023 school year.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- U. Request permission to approve the reappointment Sharon Dziedzic as the official representative of the City of Hialeah Educational Academy and Oversight Committee per

Florida Statute 1002.33. This person shall facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

**9. PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC**

- A. Request to approve the Balance Sheet Standard, Income Statement of Profit & Loss Standard, and the General Ledger as of June 30, 2022.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

**REPORT: Motion to Approve Item 9A made by Vice Chair Zogby, and seconded by Committee Member Casáls-Muñoz. Motion passes 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

- B. **ADD ON ITEM:** Request permission to approve the updated 2022-2023 City of Hialeah Educational Academy Budget.

**APPROVED 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

**REPORT: Motion to Approve Item 9B made by Vice Chair Zogby, and seconded by Committee Member Casáls-Muñoz. Motion passes 6-0-2 with Committee Member Calvo and Committee Member Tundidor absent.**

**10. PRESENTATION OF SCHOOL INITIATIVES REPORT - Carlos Alvarez, Principal of the City of Hialeah Educational Academy**

- A. School Initiatives Report- Power Point Presentation

**REPORT:** PowerPoint presentation by Principal Alvarez, a copy which is on file in the Office of the City Clerk.

**11. UNFINISHED BUSINESS**

**REPORT: None**

**12. NEW BUSINESS**

**REPORT: None**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955- 8770 (Voice).

**REPORT: Chair Bovo adjourned the meeting at 6:48 p.m.**

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING: October 25, 2022 at 6:30 PM**