

PERSONNEL BOARD MEETING MINUTES
Monday, August 6, 2018 – 6:00 p.m.

2. Chris Muni	Fire Department
3. Calex Cosculluela	Fire Department
4. Ruben K. Cantillo	Fire Department
5. Adriel M. Sanchez	Fire Department
6. Jorge L. Garcia	Fleet Maintenance Department
7. Stephanie Baez	Parks & Recreation Department
8. James Yin	Police Department
9. Andrea L. Ward	Police Department
10. Laureano Garcia	Police Department
11. Rolando Riveron	Police Department
12. Andrew P. Brand	Police Department
13. Fernando J. Valdes	Police Department
14. Jose L. Luques	Public Works Department
15. Sergio R. Portela	Public Works Department
16. Iliana Salamanca	Retirement Department

SO NOTED.

6. Report of **Maternal/Paternal Leave** for June & July 2018.

1. Ivan J. Fiallo	Fire Department
2. Amy Basanta	Streets Department

SO NOTED.

7. Request to certify the eligibility list for **Supervisor of Water & Sewers.**

APPROVED 3-0. Motion by Ms. Pena. Second by Mr. Dielmann. Passed by unanimous vote.

8. Request to certify the eligibility list for **Billing Coordinator (FIRE).**

APPROVED 3-0. Motion by Mr. Dielmann. Second by Ms. Pena. Passed by unanimous vote.

9. Request to conduct an In-house, non-competitive Civil Service Examination for **Mechanic II** (*Alcides Bello Alonso*).

- a. In-house, non-competitive
- b. 100% Performance
- c. Must obtain a minimum score of 70% to be placed on the eligibility list.

Copy of job description and resume are attached.
Range 48, \$1,121.00 - \$2,257.00 Bi-weekly

APPROVED 3-0. Motion by Ms. Pena. Second by Mr. Dielmann. Passed by unanimous vote.

10. Request to approve the **new** job description for **CJIS Agency Coordinator (CAC)**

Copy of **new** job description is attached.
Range 49, \$1,161 - \$2,450 Bi-weekly

APPROVED 3-0. Motion by Ms. Pena. Second by Mr. Dielmann Passed by unanimous vote.

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11. Request to hear **Unfinished Business.**

11a. Daniel M. Gonzalez's updated resume. Mr. Gonzalez was approved for a non-competitive civil service examination for the position of Supervisor of Water & Sewers during the June 2018 Personnel Board Meeting.

11b. Request to abolish the eligibility list for Recreation Center Director I. This item was tabled in the June 2018 Personnel Board Meeting. *(ITEM WITHDRAWN AS PER DEPARTMENT DIRECTOR).*

APPROVED 3-0

12. Request to hear **New Business.**

12a. Request to decide on an alternative date for the September 2018 Personnel Board Meeting due to the observance of Labor Day.

APPROVED 3-0

Comment: *The September Personnel Board Meeting will take place on Tuesday, September 4, 2018 at 6:00 PM.*

NEXT PERSONNEL BOARD MEETING: Tuesday, September 4, 2018 - 6:00 PM

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.