

**PERSONNEL BOARD MEETING MINUTES**

**Monday, March 4, 2019 – 6:00 p.m.**

Call to Order/Roll Call of Members: **Stephen Dielmann**, Vice-Chairperson; **Angel Maestre**, Member; **Jacqueline Garcia-Roves**, Member; **Oscar de la Rosa**, Member.

**PRESENT** Stephen Dielmann, Vice-Chairperson; Jacqueline Garcia-Roves, Member; Angel Maestre, Member; Gelien Perez, Human Resources Director; Dayli Mesa, Personnel Board Secretary; Elsa I. Jaramillo-Velez, Assistant City Attorney.

**ABSENT** Oscar De la Rosa, Member.

**AGENDA**

1. Request to approve the minutes of the February 2019 Personnel Board meeting.

**APPROVED 3-0.** Motion by Ms. Garcia-Roves. Second by Mr. Maestre. Passed by unanimous vote.

2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and Regulations received February 2019.

1. Lourdes Munder Risk Management Department
2. Margarita M. Villalobos Risk Management Department

**APPROVED 3-0.** Motion by Ms. Garcia-Roves. Second by Mr. Maestre. Passed by unanimous vote.

3. Report of **Leave without Pay** for February 2019.

**SO NOTED.**

4. Report of **Civil Service Appointments** for February 2019.

1. Francisco Abreu Fire Department
2. Raul Anchia Fire Department
3. Raul Renta Astacio Fire Department
4. Raul Cabrera Fire Department
5. Brandon Casanova Fire Department
6. Wilky Celestin Fire Department
7. Alexander Conesa Fire Department
8. Joseph Fresneda Fire Department
9. Luis Fuentes Fire Department
10. Nicholas Gonzalez Fire Department
11. Danny Jarquin Fire Department
12. Christian Milanés Fire Department
13. Ricardo Montalvan Torres Fire Department
14. Parvin Placencia Fire Department
15. Francisco De Paz Fire Department
16. Gian F. Barzaga Parks & Recreation Department

**SO NOTED.**

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5. Report of **Resignations** for February 2019.

- |                         |   |
|-------------------------|---|
| 1. Jonathan Campanioni  | Fire Department                         |
| 2. Patrick Flynn        | Fire Department                         |
| 3. Ricardo Torres       | Fire Department                         |
| 4. Theron Simmons       | Law Department                          |
| 5. Einar Valerdi        | Parks & Recreation Department           |
| 6. Evelyn Hernandez     | Public Safety Communications Department |
| 7. Ashley S. Mendizabal | Public Safety Communications Department |
| 8. Gina Cordero         | Solid Waste Department                  |

**SO NOTED.**

6. Report of **Maternal/Paternal Leave** for February 2019.

NONE.

**SO NOTED.**

7. Request to approve the new job description for **Police Training and Accreditation Manager.**

Copy of new job description is attached.  
Range 55: \$1,821 - \$3,556 Bi-weekly.

**APPROVED 3-0.** Motion by Ms. Garcia-Roves. Second by Mr. Maestre. Passed by unanimous vote.

8. Request to certify the eligibility list for **Fire Engineer.**

**APPROVED 3-0.** Motion by Ms. Garcia-Roves. Second by Mr. Maestre. Passed by unanimous vote.

9. Request to certify the eligibility list for **Service Worker.**

**APPROVED 3-0.** Motion by Ms. Garcia-Roves. Second by Mr. Maestre. Passed by unanimous vote.

10. Request to certify the eligibility list for **Firefighter Paramedic.**

**APPROVED 3-0.** Motion by Ms. Garcia-Roves. Second by Mr. Maestre. Passed by unanimous vote.

11. Request to hear **Unfinished Business.**

NONE.

12. Request to hear **New Business.**

NONE.

**NEXT PERSONNEL BOARD MEETING: Monday, April 1, 2019 - 6:00 PM**

## **PERSONNEL BOARD MEETING MINUTES**

**Monday, March 4, 2019 – 6:00 p.m.**

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.