

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Jesus Tundidor, Vice Chair
Monica Perez, Secretary/Treasurer



Committee Members:

Katharine Cue-Fuente
Oscar De la Rosa
Jacqueline Garcia-Roves
Paul B. Hernandez
Carl Zogby

MEETING OF THE CHARTER SCHOOL OVERSIGHT COMMITTEE
MINUTES

February 23, 2021

6:30 p.m.

1. **CALL TO ORDER**

A. **REPORT:** Vice Chair Tundidor called the meeting to order at 6:36 p.m.

2. **ROLL CALL**

A. **REPORT:** City Clerk, Marbelys Fatjo, called the roll with the following Committee Members present:

1. Vice Chair Jesus Tundidor
2. Committee Member Jacqueline Garcia-Roves
3. Committee Member Paul Hernandez
4. Committee Member Monica Perez
5. Committee Member Carl Zogby

B. **REPORT:** City Clerk, Marbelys Fatjo, called the roll with the following Committee Members absent:

1. Chair Carlos Hernandez
2. Secretary/Treasurer Oscar De la Rosa
3. Committee Member Cue-Fuente

C. **REPORT:** Also present was Lorena Bravo, City Attorney, via Zoom.

3. **INVOCATION**

A. **REPORT:** Marbelys Fatjo, City Clerk, led the invocation.

4. **PLEDGE OF ALLEGIANCE**

A. **REPORT**: Committee Member Hernandez led the Pledge of Allegiance.

5. **MEETING GUIDELINES**

The following guidelines apply to today's Charter School Oversight Committee Meeting:

Pursuant to emergency management powers as set forth in F.S. §§252.31-252.90, Governor Ron DeSantis issued Executive Order 20-69 (March 20, 2020), suspending the "Florida's Government in the Sunshine Laws" requirement that a quorum of the legislative body holding a public meeting be met in-person and that the meeting be held at a physical location accessible to the public for the duration of the State's Declaration of Emergency issued on March 9, 2020 (EO20-52) as a result of the COVID-19 pandemic affecting the State of Florida. The nation and the State of Florida remain in a state of emergency. The Governor has extended the declaration every 60 days, as required by law, since the execution of Executive Order 20-52. The latest extension made through the execution of Executive Order 20-276 (November 3, 2020).

Notwithstanding the continuing statewide threat of COVID-19 to the health, safety and welfare of our citizens, Executive Order 20-69, issued specifically to allow local governments to use communications media technology to hold public meetings during the public health emergency, has expired as of 12:01 a.m. November 1, 2020 (EO 20-246). As such, all public meetings in this City of any deliberative body must comply with the in-person quorum requirement of the Sunshine Law. This means, at a minimum, there must be present, in-person, the minimum number of board members required to meet quorum based on the composition of the deliberative body at the location of the meeting. All other members of the deliberative body-exceeding quorum may choose, in coordination with the secretary of the respective board conducting the public meeting, to appear using communication media technology.

Except for the requirement to meet physical quorum and as otherwise amended by this document, all other minimum guidelines and procedures adopted by City of Hialeah Emergency Order dated April 8, 2020 and Hialeah, Fla. Resolution 2020-048 (April 14, 2020) shall continue to govern the conduct of public meetings of the City Council of the City of Hialeah, Florida and the public meetings of all other boards or committees for the City of Hialeah, Florida using communications media technology, held during the duration of the public health emergency as a result of COVID19, in order to protect the health, welfare and safety of the public, including public officials, from being exposed to COVID-19 and meet the requirements of the Sunshine Law.

A limited number of members of the public will be allowed to be present at the location of the meeting considering the physical spacing limitations of the location to observe social distancing. As such, only 15 members of the public will be allowed to attend in person any scheduled

meeting of the Council held in Chambers on a first-come-first serve basis. Based upon anticipated in-person attendance of any meeting, the City will provide additional space at City Hall to accommodate the public and provide both viewing and participation capabilities. In addition, all public meetings continue to be broadcast live for members of the public to view on the City's Facebook page. As an additional alternative, members of the public may hear the meeting live through telephonic conferencing.

Any person interested in making comments or posing questions on matters of public concern or on any item on the agenda may do so prior to the meeting taking place by email to virtualmeeting@hialeahfl.gov by 3:00 p.m. the business day prior to the meeting or no later than six (6) hours prior to the meeting if only 24-hours' notice prior to the meeting is provided by the City. Email comments and questions shall not exceed three (3) minutes when read. Only the first three minutes of e-mail comments and questions received by the deadline will be read into and form part of the public record.

Any person interested in making comments or posing questions on matters of public concern or on any item on the agenda may do so during the meeting by joining the meeting using Zoom or any other similar web-based meeting platform being used as identified in the notice. The person interested in joining the meeting to participate for this purpose must register with the City Clerk by completing a registration form, providing the information required and submitting the completed form to the City Clerk no later than 3:00 p.m. the business day prior to the meeting or no later than six (6) hours prior to the meeting if only 24-hours' notice prior to the meeting is provided by the City. All registered participants will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

Participants are reminded to maintain decorum in their comments and appearance throughout their participation as the whole meeting will be recorded and published on the City's Facebook page and retained pursuant to the Florida Public Records Law.

All existing laws or rules of procedure applicable to public meetings (i.e. three-minute limit on speaking, three in favor and three in opposition on any item on the agenda, lobbyist registration requirements), that are not in conflict with these procedures and can be observed under the circumstances remain in effect and to the greatest extent practicable should be observed.

Public comments and questions, whether on general matters of public concern or on a matter on the agenda, will be heard at the beginning of the meeting and once heard no other public participation will be permitted.

Persons making public comments must identify themselves by first and last name and provide their address for the record, prior to speaking.

If during the course of the meeting, technical problems develop with the communications network that prevent interested persons from attending, the meeting shall be adjourned until the problems have been corrected.

REPORT: Marbelys Fatjo, City Clerk, outlined the meeting guidelines for the record.

6. COMMENTS AND QUESTIONS

- A. **REPORT:** The Office of the City Clerk did not receive e-mail messages from persons interested in making comments or posing questions on matters of public concern.
- B. **REPORT:** No one interested in making comments or posing questions on matters of public concern registered with the Office of the City Clerk to participate live during the meeting using Zoom.
- C. **REPORT:** No one watching or listening to the meeting via Zoom used the raising of the hand feature to express interest in participating.
- D. **REPORT:** There was no one present in the Council Chambers or at City Hall who expressed interest in making comments or posing questions on matters of public concern.

7. ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA

- Consent Item T has been withdrawn from the agenda, as it is a duplicate of Consent Item C.

8. CONSENT AGENDA

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

REPORT: Motion to Approve the Consent Agenda, made by Committee Member Zogby, and seconded by Committee Member Garcia-Roves. Motion passes 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- A. Request permission to approve the minutes of the Charter School Oversight Committee meeting held on **November 10, 2020.**

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- B. Request permission to approve the executed Miami-Dade County Public Schools - Additional Safe Schools Allocation Budget Narrative and Certification form.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- C. Request permission to approve the executed 2020-2021 school year Charter School Safe School Officer Quarterly Attestation Form for January 2021.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- D. Request permission to increase the annual expenditure issued to **The College Board** for licenses by an additional \$2,000, for a new total cumulative amount not to exceed \$24,000. On May 28, 2020, the Charter School Oversight Committee approved Item PP, approving the annual expenditure in the total amount of \$22,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- E. Request permission to approve an annual expenditure for professional services (audio visual) for the City of Hialeah Educational Academy to **Layer 8 Solutions**, in a total cumulative amount not to exceed \$32,325.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- F. Request permission to increase the annual expenditure issued to **Layer 8 Solutions**, by an additional amount of \$5,000, for a new total cumulative expense amount not to exceed \$25,000. On May 28, 2020, the Charter School Oversight Committee approved Item HH, approving the annual expenditure in the total amount of \$20,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- G. Request permission to approve an annual expenditure for professional services (audio visual) through the ASSA Grant-Safe Schools, for the City of Hialeah Educational Academy to **Layer 8 Solutions**, in a total cumulative amount not to exceed \$42,272.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- H. Request permission to reduce the annual expenditure issued to **Layer 8 Security**, for professional services (audio visual), by \$20,000, for a new total cumulative amount not to

exceed \$10,000. On May 28, 2020, the Charter School Oversight Committee approved Item GG, approving the annual expenditure in the total amount of \$30,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- I. Request permission to increase the annual expenditure issued to **Colegia**, for licenses, by an additional amount of \$525.00, for a new total cumulative amount not to exceed \$33,075. On September 8, 2020, the Charter School Oversight Committee approved Item E, approving the annual expenditure in the total amount of \$32,550.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- J. Request permission to increase the annual expenditure issued to **Alain Studios** for management services, by an additional amount of \$6,000, for a new total cumulative amount not to exceed \$26,000. On May 28, 2020, the Charter School Oversight Committee approved Item E, approving the annual expenditure in the total amount of \$20,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- K. Request permission to reduce the annual expenditure issued to **Cici's Pizza**, for food, by an additional amount of \$20,000, for a new total cumulative amount not to exceed \$30,000. On May 28, 2020, the Charter School Oversight Committee approved Item V, approving the annual expenditure in the total amount of \$50,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- L. Request permission to approve an annual expenditure for janitorial supplies for the City of Hialeah Educational Academy to **Cheney Brothers**, in a total cumulative amount not to exceed \$7,704.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- M. Request permission to approve an annual expenditure for janitorial supplies for the City of Hialeah Educational Academy to **Cheney Brothers**, in a total cumulative amount not to exceed \$25,498.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- N. Request permission to reduce the annual expenditure issued to **Cheney Brothers**, for food, by \$50,000, for a new total cumulative amount not to exceed \$130,000. On May 28, 2020, the Charter School Oversight Committee approved Item U, approving the annual expenditure in the total amount of \$180,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- O. Request permission to approve an annual expenditure for professional services (rooftop air-conditioning unit) for the City of Hialeah Educational Academy to **Daikin**, in a total cumulative amount not to exceed \$30,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- P. Request permission to approve an annual expenditure for building construction for the City of Hialeah Educational Academy to the **City of Hialeah**, in a total cumulative amount not to exceed \$750,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- Q. Request permission to approve an annual expenditure for professional services (construction) for the City of Hialeah Educational Academy to **Civica**, in a total cumulative amount not to exceed \$50,000.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- R. Request permission to approve the amended application for the Coronavirus Prevention and Response (Sanitization & Cleaning) Project, for the City of Hialeah Education Academy, in the amount of \$7,690.00.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- S. Request permission to approve the 2020-2021 Title IV, Part A – Student Support and Academic Enrichment Project Application for the City of Hialeah Education Academy, in the amount of \$35,484.79.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

9. PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC

- A. Request to approve the updated City of Hialeah Educational Academy Campus Budget for 2020-2021.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

REPORT: Motion to Approve Item 9A made by Committee Member Garcia-Roves, and seconded by Committee Member Zogby. Motion passes 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

- B. Request to approve the Statement of Revenue, Expenditures, and Changes in Fund Balance, Balance Sheet Unaudited, and General Ledger from July 2020 through September 2020.

APPROVED 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

REPORT: Motion to Approve Item 9B made by Committee Member Zogby, and seconded by Committee Member Garcia-Roves. Motion passes 5-0-3 with Chair Hernandez, Committee Member Cue-Fuente and Committee Member De la Rosa absent.

10. PRINCIPAL'S REPORT

- A. Presentation by Carlos Alvarez, Principal of the City of Hialeah Education Academy.
PRESENTED

A. UNFINISHED BUSINESS

REPORT: None reported.

B. NEW BUSINESS

REPORT: None reported.

REPORT: Meeting adjourned by Vice Chair Tundidor at 7:10 p.m.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than two (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
May 25, 2021 at 6:30 PM**