

PERSONNEL BOARD MEETING MINUTES
Tuesday, January 15, 2019 – 6:00 p.m.

Call to Order/Roll Call of Members: **Norberto Alvarez**, Chairperson; **Stephen Dielmann**, Vice-Chairperson; **Zoraya Pena**, Member; **Jacqueline Garcia-Roves**, Member; **Oscar de la Rosa**, Member.

PRESENT Stephen Dielmann, Vice-Chairperson; Jacqueline Garcia-Roves, Member; Oscar De la Rosa, Member; Gelien Perez, Human Resources Director; Dayli Mesa, Personnel Board Secretary; Theron Simmons, Assistant City Attorney.

ABSENT Norberto Alvarez, Chairperson; Zoraya Pena, Member

AGENDA

1. Request to approve the minutes of the December 2018 Personnel Board meeting.

APPROVED 3-0. Motion by Ms. Garcia-Roves. Second by Mr. De la Rosa. Passed by unanimous vote.

2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and Regulations received November 2018.

- | | |
|---|-------------------------|
| 1. Collin McConnell | Fire Department |
| 2. Alex Maderal | Fire Department |
| 3. Joseph DiPrieto | Police Department |
| <i>(Occurred Apr. 2018 but was received by HR Department in Dec. 2018).</i> | |
| 4. Jose Pico | Police Department |
| 5. Eneidy Diaz | Public Works Department |

APPROVED 3-0. Motion by Ms. Garcia-Roves. Second by Mr. De la Rosa. Passed by unanimous vote.

3. Report of **Leave without Pay** for December 2018.

SO NOTED.

4. Report of **Civil Service Appointments** for December 2018.

- | | |
|-----------------------|---|
| 1. Yesenia Gruich | Business Tax Department |
| 2. George Martinez | Business Tax Department |
| 3. Steve Tong | Business Tax Department |
| 4. John Downs | Construction & Maintenance Department |
| 5. Yajaira Bustamante | Education & Community Services Department |

SO NOTED.

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5. Report of **Resignations** for December 2018.

- | | |
|--------------------------|--|
| 1. Vanessa Contreras | Communications & Special Events Department |
| 2. Elvis Santana | Communications & Special Events Department |
| 3. Victor Estrada | Police Department |
| 4. Alfredo Rodriguez Jr. | Streets Department |

SO NOTED.

6. Report of **Maternal/Paternal Leave** for December 2018.

NONE.

SO NOTED.

7. Request to hear **Unfinished Business**.

NONE.

8. Request to hear **New Business**.

Gelien Perez, Human Resources Director introduced Jacqueline Garcia-Roves as a new Personnel Board Member.

NEXT PERSONNEL BOARD MEETING: Monday, February 4, 2019 - 6:00 PM

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.