

**PERSONNEL BOARD MEETING MINUTES**

**Monday, January 6, 2020 – 6:00 p.m.**

Call to Order/Roll Call of Members:

**Stephen Dielmann**, Vice-Chairperson; **Angel Maestre**, Member; **John Ulloa**, Member.

**PRESENT** Stephen Dielmann, Vice-Chairperson; Angel Maestre, Member; John Ulloa, Member; Gelien Perez, Human Resources Director; Dayli Mesa, Personnel Board Secretary; Elsa I. Jaramillo-Velez, Assistant City Attorney.

**ABSENT**

**AGENDA**

1. Request to approve the minutes of the December 2019 Personnel Board meeting.

**APPROVED 3-0.** Motion by Mr. Maestre. Second by Mr. Ulloa. Passed by unanimous vote.

2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and Regulations received December 2019.

- |                       |   |
|-----------------------|---|
| 1. Nivia Barrionuevo  | Construction and Maintenance Department |
| 2. Ramon Andreu Jr.   | Fire Department                         |
| 3. Paul M. Garcia     | Fire Department                         |
| 4. Angelo Bernal      | Police Department                       |
| 5. Jimmy L. Caraballo | Police Department                       |
| 6. Joaquin A. Ospina  | Public Works Department                 |

**APPROVED 3-0.** Motion by Mr. Ulloa. Second by Mr. Maestre. Passed by unanimous vote.

3. Report of **Leave without Pay** for December 2019.

**SO NOTED.**

4. Report of **Civil Service Appointments** for December 2019.

- |                            |  |
|----------------------------|--|
| 1. Yesenia Gruich          | Community Development Dept. - Business Tax |
| 2. Daniella Miret          | Office of the City Clerk Department        |
| 3. Sylvana Soler-Gonzalez  | Office of the City Clerk Department        |
| 4. Daniel Alfaro Aramburo  | Parks and Recreation Department            |
| 5. Jorge Heredia Jr.       | Parks and Recreation Department            |
| 6. Daniel A. Lopez Alarcon | Parks and Recreation Department            |
| 7. Luis A. Reyes           | Parks and Recreation Department            |
| 8. Maria Lopez             | Police Department                          |

**SO NOTED.**

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5. Report of **Resignations** for December 2019.

- |                           |                   |
|---------------------------|-------------------|
| 1. Dalgis Arencibia       | Police Department |
| 2. Yunelvis Tineo Jimenez | Police Department |

**SO NOTED.**

6. Report of **Maternal/Paternal Leave** for December 2019.

- |                      |                                 |
|----------------------|---------------------------------|
| 1. Daniel O. Cicilia | Fire Department                 |
| 2. Ashly Deschappell | Parks and Recreation Department |
| 3. Natalie Ruiz      | Police Department               |
| 4. Raul Sanchez      | Police Department               |

**SO NOTED.**

7. Request to hear **Unfinished Business**.

*No unfinished business.*

8. Request to hear **New Business**.

***Comment:*** *Ms. Francesca Martinez introduced herself as the new administrative staff organizer for Local 161. She will be conducting most of the business for 2019 at this time.*

**NEXT PERSONNEL BOARD MEETING: MONDAY, FERUARY 3, 2020 - 6:00 PM**

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, June & July need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than two (2) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.