

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Vivian Casáls-Muñoz, Vice Chair
Isis Garcia-Martinez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Katharine Cue-Fuente
Paul B. Hernández
Lourdes Lozano
Carl Zogby

CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING
MINUTES

February 12, 2019

6:30 p.m.

Call to Order

REPORT: Chair, Mayor Carlos Hernandez called the meeting to order at 6:53 p.m.

Roll Call of Oversight Committee Members.

REPORT: City Clerk, Marbelys Fatjo called the roll with the following Committee Members present:

- Chair Carlos Hernandez
 - Vice Chair Vivian Casáls-Muñoz
 - Secretary/Treasurer Garcia-Martinez
 - Committee Member Lourdes Lozano
 - Committee Member Carl Zogby
 - Committee Member Jose Caragol
- **Committee Members absent:**
 - Committee Member Paul Hernandez
 - Committee Member Katherine Cue-Fuente

Invocation given by Marbelys Fatjo

Pledge of Allegiance led by Vice Chair Vivian Casáls-Muñoz

REPORT: Committee Member Jose Caragol arrived to the meeting at 6:55 p.m.

MEETING GUIDELINES

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

REPORT: The meeting guidelines were read into the record by City Clerk, Marbelys Fatjo, and translated to Spanish by Brigette Leal, Administrative Aide, Office of the City Clerk.

1) ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA

2) CONSENT AGENDA

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

ACTION: Mayor Hernandez asked for a separate discussion on Items C, E and H.

ACTION: Motion to Approve the Consent Agenda except Items C, E and H made by Vice Chair Casáls-Muñoz, and seconded by Secretary/Treasurer Garcia-Martinez. Motion passed 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- A. Request permission to approve the summary minutes of the City of Hialeah Charter School Oversight Committee meeting for **November 27, 2018**.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- B. Request permission to approve the submitted Employee Agreements for 2018-2019 school year.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- C. Request permission to approve the 2017-2018 Florida School Recognition Plan form.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

ACTION: Carlos Alvarez, Principal, City of Hialeah Educational Academy, clarified item.

ACTION: Motion to Approve Item C made by Vice Chair Casáls-Muñoz, and seconded by Secretary/Treasurer Garcia-Martinez. Motion passed 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- D. Request permission to approve the Pay for Performance-Salary Adjustments request.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- E. Request permission to approve the Florida Department of Education Project application for the Dade Title 4 Allocation- ESEA Section 4109- Effective Use of Technology.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

ACTION: Alina Chester, Teacher, City of Hialeah Educational Academy, 8425 SW 76th Terrace, clarified item.

ACTION: Motion to Approve Item E made by Vice Chair Casáls-Muñoz, and seconded by Secretary/Treasurer Garcia-Martinez. Motion passed 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- F. Request permission to increase the annual expenditure for furniture for the **City of Hialeah Educational Academy to A-TEAM Office Products**, from **\$30,000 to \$50,000**.

Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **641**.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- G. Request permission to increase the annual expenditure for purchase of virtual education for the **City of Hialeah Educational Academy** to **Doral College**, from **\$8,000** to **\$10,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **0310-0320**.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- H. Request permission to increase the annual expenditure for gym equipment for the **City of Hialeah Educational Academy** to **Gym Source**, from **\$81,000** to **\$83,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **641**.

I.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

ACTION: Carlos Alvarez, Principal of City of Hialeah Charter School, clarified item.

ACTION: Motion to Approve Item H made by Vice Chair Casáls-Muñoz, and seconded by Committee Member Caragol. Motion passed 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- J. Request permission to increase the annual expenditure for furniture for the **City of Hialeah Educational Academy** to **Hertz**, from **\$30,000** to **\$32,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **641**.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- K. Request permission to increase the annual expenditure for professional services for the **City of Hialeah Educational Academy** to **Layer 8 Solutions**, from **\$15,000** to **\$20,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **315**.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- L. Request permission to increase the annual expenditure for waste services for the **City of Hialeah Educational Academy to Waste Management**, from **\$42,000** to **\$48,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **380**.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- M. Request permission to increase the annual expenditure for furniture for the **City of Hialeah Educational Academy to Island Fence of Dade**, from **\$35,000** to **\$41,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **635**.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

3) PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC

- a) Request permission to approve 2018-2019 School Year Quarterly Financials for the City of Hialeah Educational Academy Balance Sheet ending December 31, 2018.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

ACTION: Motion to Approve Item 3A made by Vice Chair Casáls-Muñoz, and seconded by Committee Member Caragol. Motion passed 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- b) Request permission to approve 2018-2019 School Year Quarterly Financials for the City of Hialeah Educational Academy ending December 31, 2018, Statement of Revenue, Expenditures, and Changes in Fund balance.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

ACTION: Motion to Approve Item 3B made by Vice Chair Casáls-Muñoz, and seconded by Committee Member Caragol. Motion passed 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

- c) Request permission to approve the 2018-2019 City of Hialeah Educational Academy budget.

ACTION: APPROVED 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

ACTION: Motion to Approve Item 3C made by Vice Chair Casáls-Muñoz, and seconded by Committee Member Caragol. Motion passed 6-0-2 with Committee Members Cue-Fuente and Hernandez absent.

4) PRESENTATION OF PRINCIPAL'S REPORT BY CARLOS ALVAREZ, PRINCIPAL OF THE CITY OF HIALEAH EDUCATIONAL ACADEMY. PRESENTED

- **ACTION: The Principal's report was presented by Carlos Alvarez.**

- **ACTION: Law Class Students Stephanie Miranda and Lauren Zayas presented a proposal for a garden at Slade Park.**

- **ACTION: Carlos Alvarez, Principal, City of Hialeah Educational Academy, presented the Mayor with a token of appreciation for the ribbon cutting of Building 3.**

5) UNFINISHED BUSINESS

NONE

6) NEW BUSINESS

NONE

7) COMMENTS AND QUESTIONS

NONE

ADJOURNED: 7:15 P.M

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
May 28, 2019, at 6:30 p.m.**