

PERSONNEL BOARD MEETING
Monday, August 6th, 2018 – 6:00 p.m.

Call to Order/Roll Call of Members: Pat Carnevale, Chairperson; Norberto Alvarez, Vice-Chairperson; Zoraya Pena, Member; Stephen Dielmann, Member; Luis Zubieta, Member.

AGENDA

1. Request to approve the minutes of the June 2018 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and regulations, received June & July 2018.

1. Reinaldo Regalado Jr.	Community Development Department – Building
2. Alejandro Sanchez	Community Development Dept. – Planning & Zoning
3. Oscar Garcia	Construction & Maintenance Department
4. Arthur Fair	Fire Department
5. Jacinto Calderin	Fire Department
6. Jose D. Romero	Police Department
7. Henderson B. Gray	Public Works
8. Brentz Johnson	Public Works
9. Anton Wallace	Public Works

3. Report of **Leave without Pay** for June & July 2018.

4. Report of **Civil Service Appointments** for June & July 2018.

1. Gerald Ivonnet (Fire Lieutenant – 06/17/2018)	Fire Department
2. Joel Mego (Fire Lieutenant – 06/18/2018)	Fire Department
3. Justin Tippens (Fire Engineer – 06/17/18)	Fire Department
4. Justin Tippens (Fire Lieutenant – 07/15/2018)	Fire Department
5. Andre R. Mompoint (Fire Engineer – 07/15/2018)	Fire Department
6. Vladimir Kanarev (District Fire Chief – 07/15/2018)	Fire Department
7. Adnan Hasan (Fire Captain – 07/15/2018)	Fire Department
8. Williams Guerra (Assistant Chief of Operations – 07/15/2018)	Fire Department
9. Curtis E. Champion (Recreation Center Director I – 06/25/2018)	Parks and Rec. Dept.

5. Report of **Resignations** for June & July 2018.

1. Amber J. Mendoza	Communications & Special Events Department
2. Chris Muni	Fire Department
3. Calex Cosculluela	Fire Department
4. Ruben K. Cantillo	Fire Department
5. Adriel M. Sanchez	Fire Department
6. Jorge L. Garcia	Fleet Maintenance Department
7. Stephanie Baez	Parks & Recreation Department
8. James Yin	Police Department
9. Andrea L. Ward	Police Department
10. Laureano Garcia	Police Department
11. Rolando Riveron	Police Department
12. Andrew P. Brand	Police Department
13. Fernando J. Valdes	Police Department
14. Jose L. Luques	Public Works Department

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| 15. Sergio R. Portela | Public Works Department |
| 16. Iliana Salamanca | Retirement Department |

6. Report of **Maternal/Paternal Leave** for June & July 2018.

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| 1. Ivan J. Fiallo | Fire Department |
| 2. Amy Basanta | Streets Department |

7. Request to certify the eligibility list for **Supervisor of Water & Sewers.**

8. Request to certify the eligibility list for **Billing Coordinator (FIRE).**

9. Request to conduct an In-house, non-competitive Civil Service Examination for **Mechanic II** (*Alcides Bello Alonso*).

- a. In-house, non-competitive
- b. 100% Performance
- c. Must obtain a minimum score of 70% to be placed on the eligibility list.

Copy of job description and resume are attached.
Range 48, \$1,121.00 - \$2,257.00 Bi-weekly

10. Request to approve the **new** job description for **CJIS Agency Coordinator (CAC)**

Copy of **new** job description is attached.
Range 49, \$1,161 - \$2,450 Bi-weekly

11. Request to hear **Unfinished Business.**

11a. Daniel M. Gonzalez's updated resume. Mr. Gonzalez was approved for a non-competitive civil service examination for the position of Supervisor of Water & Sewers during the June 2018 Personnel Board Meeting.

11b. Request to abolish the eligibility list for Recreation Center Director I. This item was tabled in the June 2018 Personnel Board Meeting. (*ITEM WITHDRAWN AS PER DEPARTMENT DIRECTOR*).

12. Request to hear **New Business.**

12a. Request to decide on an alternative date for the September 2018 Personnel Board Meeting due to the observance of Labor Day.

NEXT PERSONNEL BOARD MEETING:

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, June & July need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.