

CITY OF HIALEAH  
CHARTER SCHOOL OVERSIGHT  
COMMITTEE



Mayor Esteban Bovo, Jr., Chair  
Monica Perez, Vice Chair  
Jacqueline Garcia-Roves, Secretary/Treasurer

Committee Members:

Bryan Calvo  
Vivian Casáls-Muñoz  
Luis Rodriguez  
Jesus Tundidor  
Carl Zogby

CHARTER SCHOOL OVERSIGHT COMMITTEE  
**AGENDA**

May 23, 2023  
6:30 p.m.

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1. **CALL TO ORDER**

2. **ROLL CALL OF OVERSIGHT COMMITTEE MEMBERS**

3. **INVOCATION**

A. The invocation is to be led by Marbelys Fatjo, City Clerk.

4. **PLEDGE OF ALLEGINANCE**

The Pledge of Allegiance is to be led by Committee Member Vivian Casáls-Muñoz.

5. **MEETING GUIDELINES**

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be

permitted within the Council Chamber.

- Any person, whether participating via the web platform, telephonic conferencing or physical presence at City Hall, interested in making comments or posing questions on matters of public concern or on any item on the agenda, may do so during the meeting.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.
- The public can view public meetings on the City's YouTube page ([www.youtube.com/cityofhialeahgov](http://www.youtube.com/cityofhialeahgov)).
- Members of the public may hear the meeting live through telephonic conferencing using any telephone or cellular phone service. A smart device or computer are not necessary to participate in the meeting if you join by phone.
- All persons participating via the web platform will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

**6. COMMENTS AND QUESTIONS**

**7. ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA**

**8. CONSENT AGENDA**

*All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.*

- A.** Request permission to approve the minutes of the City of Hialeah Charter School Oversight Committee meeting of April 25, 2023.
- B.** Request permission to approve the executed signature sheet for Herff Jones.

- C. Request permission to approve a two-year extension of Teacher Landon Herring's Temporary Certificate in Social Science, due to expire on June 30, 2023, since he has been unable to complete all the requirements needed to obtain a Professional Certification due a personal hardship.
- D. Request permission to approve the executed Certified Public Accountant form for Caballero Fierman Llerena & Garcia LLP.
- E. Request permission to approve the executed Certified Public Accountant (CPA) engagement letter for Caballero Fierman Llerena & Garcia LLP for fiscal year ending on June 30, 2023.
- F. Request permission to approve the school's Department of the Treasury Internal Revenue Service Form 990 for the 2021 calendar year or tax year beginning on July 1, 2021 and ending June 30, 2022.
- G. Request permission to approve the school's Department of the Treasury Internal Revenue Service Form 8879-TE for the 2021 calendar year or tax year beginning July 1, 2021 and ending June 30, 2022.
- H. Request permission to approve the ratified annual expenditure for the procurement of food for the City of Hialeah Educational Academy to **Cheney Brothers** from **\$175,000.00** to **\$190,000.00**. Funding for this expenditure will be drawn from the fiscal year 22-23 budget against account number **570**.
- I. Request permission to approve the ratified annual expenditure for the expenditure for insurance for the City of Hialeah Educational Academy to **Egis Insurance & Risk Advisors** from **\$51,000.00** to **\$55,000.00**. Funding for this expenditure will be drawn from the fiscal year 22-23 budget against account number **320**.
- J. Request permission to approve the ratified annual expenditure for the electricity for the City of Hialeah Educational Academy to **Florida Power and Light** from **\$95,000.00** to **\$110,000.00**. Funding for this expenditure will be drawn from the fiscal year 22-23 budget against account number **430**.
- K. Request permission to approve the ratified annual expenditure for the waste services for the City of Hialeah Educational Academy to **Waste Management** from **\$53,000.00** to **\$71,000.00**. Funding for this expenditure will be drawn from the fiscal year 22-23 budget against account number **380**.
- L. Request permission to approve an annual expenditure for phone services for the City of Hialeah Educational Academy to **AT&T** for **\$22,000.00**. Funding for this expenditure will be drawn from the fiscal year 22-23 budget against account number **371**.
- M. Request permission to approve an annual expenditure for computer hardware for the City of Hialeah Educational Academy to **IT Savvy** for **\$17,732.00**. Funding for this expenditure will be drawn from the fiscal year 22-23 budget against account number **643**.

- N. Request permission to approve an annual expenditure for computer hardware for the City of Hialeah Educational Academy to **Apple, Inc.** for **\$64,244.87**. Funding for this expenditure will be drawn from the fiscal year 22-23 budget against account number **643 - ESSER II**.
- O. Request permission to approve an annual expenditure for professional services for the City of Hialeah Educational Academy to **Academica Dade, LLC** for **\$438,750.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **314**.
- P. Request permission to approve an annual expenditure for procurement of advertising services for the City of Hialeah Educational Academy to **Alain Studios** for **\$20,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **372**.
- Q. Request permission to approve an annual expenditure for dual enrollment textbooks for the City of Hialeah Educational Academy to **Amazon** for **\$20,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **521**.
- R. Request permission to approve an annual expenditure for furniture for the City of Hialeah Educational Academy to **A-Team Office Products** for **\$203,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **641-ESSER III**.
- S. Request permission to approve an annual expenditure for janitorial supplies for the City of Hialeah Educational Academy to **Cheney Brothers** for **\$25,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **513**.
- T. Request permission to approve an annual expenditure for the purchase of food for the City of Hialeah Educational Academy to **CiCi's Pizza** for **\$68,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **570**.
- U. Request permission to approve an annual expenditure for remodeling and renovation services for the City of Hialeah Educational Academy to **Civica** for **\$50,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **681**.
- V. Request permission to approve an annual expenditure for procurement of licenses for the City of Hialeah Educational Academy to **Colegia** for **\$34,125.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **522**.
- W. Request permission to approve an annual expenditure for procurement of communication services for the City of Hialeah Educational Academy to **Comcast** for **\$25,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **370**.

- X. Request permission to approve an annual expenditure for procurement of licenses for the City of Hialeah Educational Academy to **Curriculum Associates** for **\$23,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **522**.
- Y. Request permission to approve an annual expenditure for procurement of virtual fees for the City of Hialeah Educational Academy to **Doral College** for **\$80,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **316**.
- Z. Request permission to approve an annual expenditure for professional development for the City of Hialeah Educational Academy to **Doral Leadership** for **\$68,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **323- Title II**.
- AA. Request permission to approve an annual expenditure for the procurement of advertising services for the City of Hialeah Educational Academy to **Educational Brands** for **\$25,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **372**.
- BB. Request permission to approve an annual expenditure for professional services for the City of Hialeah Educational Academy to **Franklin Covey** for **\$30,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **315 ESSER III**.
- CC. Request permission to approve an annual expenditure for cost allocation for the City of Hialeah Educational Academy to **City of Hialeah** for **\$73,125.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **360**.
- DD. Request permission to approve an annual expenditure of the lease for the City of Hialeah Educational Academy to **City of Hialeah** for **\$536,250.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **360**.
- EE. Request permission to approve an annual expenditure for legal services for the City of Hialeah Educational Academy to **City of Hialeah** for **\$60,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **312**.
- FF. Request permission to approve an annual expenditure for the usage fee for the City of Hialeah Educational Academy to **City of Hialeah** for **\$135,558.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **360**.
- GG. Request permission to approve an annual expenditure for the procurement for repair & Maintenance for the City of Hialeah Educational Academy to **Home Depot** for **\$20,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **513**.

- HH.** Request permission to approve an annual expenditure for procurement of licenses for the City of Hialeah Educational Academy to **Houghton Mifflin Harcourt** for **\$30,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **522**.
- II.** Request permission to approve an annual expenditure for the procurement of computer hardware for the City of Hialeah Educational Academy to **IT Savvy** for **\$100,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **643**.
- JJ.** Request permission to approve an annual expenditure for the procurement for science lab for the City of Hialeah Educational Academy to **Mark Products USA** for **\$100,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **641**.
- KK.** Request permission to approve an annual expenditure for the procurement for licenses for the City of Hialeah Educational Academy to **McGraw Hill** for **\$100,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **522**.
- LL.** Request permission to approve an annual expenditure for dual enrollment for the City of Hialeah Educational Academy to **Miami Dade College** for **\$30,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **316**.
- MM.** Request permission to approve an annual expenditure for the procurement for materials and supplies for the City of Hialeah Educational Academy to **Performance Team Sports** for **\$20,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **512**.
- NN.** Request permission to approve an annual expenditure for capital improvement construction for the City of Hialeah Educational Academy to **Raudel Carpentry** for **\$32,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **681**.
- OO.** Request permission to approve an annual expenditure for the procurement for licenses for the City of Hialeah Educational Academy to **RTB Data & Consulting LLC** for **\$30,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **522**.
- PP.** Request permission to approve an annual expenditure for the procurement for workbooks for the City of Hialeah Educational Academy to **Savvas Learning** for **\$15,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **521**.
- QQ.** Request permission to approve an annual expenditure for the procurement of licenses for the City of Hialeah Educational Academy to **Savvas Learning** for **\$80,000.00**. Funding

for this expenditure will be drawn from the fiscal year 23-24 budget against account number **522**.

**RR.** Request permission to approve an annual expenditure for the procurement of licenses for the City of Hialeah Educational Academy to **Savvas Learning** for **\$35,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **522-ESSER III**.

**SS.** Request permission to approve an annual expenditure for the procurement for workbooks for the City of Hialeah Educational Academy to **School Specialty** for **\$30,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **521-ESSER III**.

**TT.** Request permission to approve an annual expenditure for the procurement for travel for the City of Hialeah Educational Academy to **Sojourn Trave** for **\$33,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **330**.

**UU.** Request permission to approve an annual expenditure for the procurement for AP exams for the City of Hialeah Educational Academy to **The College Board** for **\$26,000.00**. Funding for this expenditure will be drawn from Fiscal 23-24 budget against account number **512**.

**VV.** Request permission to approve an annual expenditure for the procurement for lease equipment for the City of Hialeah Educational Academy to **US Banks** for **\$20,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **360**.

**WW.** Request permission to approve an annual expenditure for the procurement for materials and supplies for the City of Hialeah Educational Academy to **A-Team Office Products** for **\$30,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **511**.

**XX.** Request permission to approve an annual expenditure for the procurement for professional services for the City of Hialeah Educational Academy to **Project Lead the Way** for **\$18,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **323**.

**YY.** Request permission to approve an annual expenditure for the procurement for security services for the City of Hialeah Educational Academy to **Dariel H. Fernandez** not to exceed **\$21,500.00**. Funding for this expenditure will be drawn from the fiscal 22-23 budget against account number **318**.

**ZZ.** Request permission to approve an annual expenditure for the procurement for remodeling and renovations for the City of Hialeah Educational Academy to **J Mori Painting** not to exceed **\$22,000.00**. Funding for this expenditure will be drawn from the fiscal year 22-23 budget against account number **681**.

- AAA.** Request permission to approve the ratified annual expenditure for the electricity for the City of Hialeah Educational Academy to **Florida Power and Light** for **\$115,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **430**.
- BBB.** Request permission to approve the ratified annual expenditure for the waste services for the **City of Hialeah Educational Academy** to **Waste Management** for **\$71,000.00**. Funding for this expenditure will be drawn from the fiscal 23-24 budget against account number **380**.
- CCC.** Request permission to approve the ratified annual expenditure for the expenditure for insurance for the City of Hialeah Educational Academy to **Egis Insurance & Risk Advisors** for **\$55,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **320**.
- DDD.** Request permission to approve an annual expenditure for food for the City of Hialeah Educational Academy to **Open Bidding (Vendor TBA)** from **\$25,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **570**.
- EEE.** Request permission to approve an annual expenditure for TV Production furniture for the City of Hialeah Educational Academy to **Midtown Video (ESSER III)** for **\$354,114.92**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **641**.
- FFF.** Request permission to approve an annual expenditure for professional services (professional services are an exception from competitive bidding) for the City of Hialeah Educational Academy to **Carrier Enterprise** for **\$15,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **641**.
- GGG.** Request permission to approve an annual expenditure for furniture for the City of Hialeah Educational Academy to **A-Team Office Products** for **\$200,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **641**.
- HHH.** Request permission to approve the annual expenditure for the food for the City of Hialeah Educational Academy to **Cheney Brothers** for **\$185,000.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **570**.
- III.** Request permission to approve the annual expenditure for licenses for the City of Hialeah Educational Academy to **Image Learning (ESSER III)** for **\$16,500.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **522**.
- JJJ.** Request permission to approve the annual expenditure for professional services for the City of Hialeah Educational Academy to **Medhire Staffing** for **\$56,600.00**. Funding for this expenditure will be drawn from the fiscal year 23-24 budget against account number **315**.



**9. FINANCIAL REPORTS**

- A. Request to approve the updated 2022-2023 City of Hialeah Educational Academy Budget as of May 2023.
- B. Request to approve the Balance Sheet (unaudited) as of March 31, 2023, General Ledger as of April 2023, and the Statement of Revenue, Expenditures, and Changes in Fund Balance (unaudited) as of March 31, 2023.
- C. Request to approve the 2023-2024 City of Hialeah Educational Academy Proposed Budget.

**10. PRESENTATION OF THE SCHOOL INITIATIVES REPORT**

- A. School Initiatives Report - Power Point Presentation by Carlos Alvarez, Principal of City of Hialeah Educational Academy.

**11. UNFINISHED BUSINESS**

**12. NEW BUSINESS**

**13. ADJOURNMENT**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than two (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:  
August 22, 2023 at 6:30 PM**