

CITY OF HIALEAH  
CHARTER SCHOOL  
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair  
Vivian Casáls-Muñoz, Vice Chair  
Jose F. Caragol, Secretary/Treasurer



Committee Members:

Katharine Cue-Fuente  
Isis Garcia-Martinez  
Paul B. Hernández  
Lourdes Lozano  
Carl Zogby

CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING  
AGENDA

May 22, 2018

6:30 p.m.

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Call to Order

Roll Call of Oversight Committee Members.

Invocation given by Lisette Perez, Office Coordinator of the Office of City Clerk.

Pledge of Allegiance led by Councilmember Katherine Cue-Fuente

**MEETING GUIDELINES**

*The following guidelines have been established by the City Council:*

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

**1) ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA**

## 2) CONSENT AGENDA

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

- A. Request permission to approve the summary minutes of the City of Hialeah Charter School Oversight Committee meeting for **February 27, 2018**.
- B. Request permission to approve an increase in the annual expenditure for insurance for the **City of Hialeah Educational Academy** to **Egis Insurance & Risk Advisors**, from **\$35,000** to **\$38,013**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **380**.
- C. Request permission to allocate **\$363,000** of surplus funds for the **Phase III expansion** of the **City of Hialeah Educational Academy**. The total design and construction budget is not to exceed \$2,663,000 with \$1,800,000 funded by the 2017-18 fiscal year General Revenue allocation for the Security Funding for the City of Hialeah Educational Academy project, as funded through the General Appropriations Act.

### **The following items are for school year 2018-2019:**

- D. Request permission to approve the reappointing of **Carlos Alvarez as Principal** of the City of Hialeah Educational Academy for the 2018-2019 school year.
- E. Request permission to approve the reappointing of **Ivelisse Puente as Vice Principal** of the City of Hialeah Educational Academy for the 2018-2019 school year.
- F. Request approval to designate **Sharon Dziedzic** as the official representative of the school and oversight committee per Florida Statute 1002.33. This person shall facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes.
- G. Request permission to approve the appointing of **Daniel Montenegro as Assistant Principal** of the City of Hialeah Educational Academy for the 2018-2019 school year.
- H. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy** to **Achieve 3000**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **522**.
- I. Request permission to approve an annual expenditure for dual enrollment textbooks for the **City of Hialeah Educational Academy** to **Amazon**, not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **521**.

- J. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy to A-Team Office Products**, not to exceed **\$43,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **510-511**.
- K. Request permission to approve an annual expenditure for furniture for the **City of Hialeah Educational Academy to A-Team Office Products**, not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **641**.
- L. Request permission to approve an annual expenditure for food for the **City of Hialeah Educational Academy to Borden Dairy**, not to exceed **\$18,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **570**.
- M. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy to CDW Government**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **510-512**.
- N. Request permission to approve an annual expenditure for janitorial supplies for the **City of Hialeah Educational Academy to Cheney Brothers**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **513**.
- O. Request permission to approve annual expenditure for food for the **City of Hialeah Educational Academy to Cheney Brothers**, not to exceed **\$160,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **570**.
- P. Request permission to approve annual expenditure for Kitchen Equipment for the **City of Hialeah Educational Academy to Cheney Brothers**, not to exceed **\$62,350**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **645**.
- Q. Request permission to approve an annual expenditure for food for the **City of Hialeah Educational Academy to CiCi's Pizza**, not to exceed **\$45,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **570**.
- R. Request permission to approve annual expenditure of the Cost Allocation Fee for the **City of Hialeah Educational Academy to City of Hialeah**, not to exceed **\$69,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **360**.
- S. Request permission to approve annual expenditure of the Lease for the **City of Hialeah Educational Academy to City of Hialeah**, not to exceed **\$506,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **360**.
- T. Request permission to approve an annual expenditure of the Usage Fee for the **City of Hialeah Educational Academy to City of Hialeah**, not to exceed **\$105,769.14**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **360**.

- U. Request permission to approve an annual expenditure for communications for the **City of Hialeah Educational Academy to Comcast**, not to exceed **\$47,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **370**.
- V. Request permission to approve an annual expenditure for gym equipment for the **City of Hialeah Educational Academy to Coastal Lockers**, not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **671**.
- W. Request permission to approve an annual expenditure for purchase of virtual education for the **City of Hialeah Educational Academy to Doral College**, not to exceed **\$8,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **0310-0320**.
- X. Request permission to approve an annual expenditure for insurance for the **City of Hialeah Educational Academy to Egis Insurance & Risk Advisors**, not to exceed **\$49,013**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **320**.
- Y. Request permission to approve an annual expenditure for dual enrollment textbooks for the **City of Hialeah Educational Academy to FHEG Miami-Dade Bookstore**, not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **521**.
- Z. Request permission to approve an annual expenditure for dual enrollment for the **City of Hialeah Educational Academy to Florida International University**, not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **0310-320**.
- AA. Request permission to approve an annual expenditure for electricity for the **City of Hialeah Educational Academy to Florida Power and Light**, not to exceed **\$74,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **430**.
- BB. Request permission to approve an annual expenditure for gym equipment for the **City of Hialeah Educational Academy to Gym Source**, not to exceed **\$81,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **641**.
- CC. Request permission to approve an annual expenditure for furniture for the **City of Hialeah Educational Academy to Hertz**, not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **641**.
- DD. Request permission to approve an annual expenditure for repairs and maintenance for the **City of Hialeah Educational Academy to Home Depot**, not to exceed in **\$15,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **513**.

- EE.** Request permission to approve an annual expenditure for textbooks for the **City of Hialeah Educational Academy** to **Houghton Mifflin Harcourt**, not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **641T**.
- FF.** Request permission to approve an annual expenditure for Computer Hardware for the **City of Hialeah Educational Academy** to **IT Savvy**, not to exceed **\$125,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **643**.
- GG.** Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **Jhonsul Carpentry**, not to exceed **\$26,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **671**.
- HH.** Request permission to approve annual expenditure for professional services for the **City of Hialeah Educational Academy** to **Layer 8 Solutions**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **315**.
- II.** Request permission to approve annual expenditure for professional services for the **City of Hialeah Educational Academy** to **Layer 8 Solutions**, not to exceed **\$54,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **643**.
- JJ.** Request permission to approve an annual expenditure for dual enrollment for the **City of Hialeah Educational Academy** to **Miami-Dade College**, not to exceed **\$50,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **0310-0316**.
- KK.** Request permission to approve an annual expenditure for textbooks for the **City of Hialeah Educational Academy** to **Pearson Education**, not to exceed **\$23,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **522**.
- LL.** Request permission to approve an annual expenditure for textbooks for the **City of Hialeah Educational Academy** to **Pearson Education**, not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **641T**.
- MM.** Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **Performance Team Sports**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **512**.
- NN.** Request permission to approve an annual expenditure for travel for the **City of Hialeah Educational Academy** to **Sojourn Travel**, not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **330**.
- OO.** Request permission to approve an annual expenditure for purchase of virtual education for the **City of Hialeah Educational Academy** to **Somerset Virtual Academy**, not to exceed **\$45,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **0310-0320**.

**PP.** Request permission to approve the 2018-2019 Wellness Policy for the City of Hialeah Educational Academy.

**QQ.** Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to The College Board**, not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **521**.

**RR.** Request permission to approve annual expenditure for waste services for the **City of Hialeah Educational Academy to Waste Management**, not to exceed **\$42,000**. Funding for this expenditure will be drawn from Fiscal 18-19 budget against account number **380**.

**SS.** Request permission to set Oversight Committee meeting dates for 2018-2019 school year as follows: **November 27, 2018, February 26, 2019, May 26, 2019 and August 27, 2019**.

### **3) PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC**

- a) Request permission to approve the 2017-2018 School Year Quarterly Financials for the City of Hialeah Educational Academy through March 31, 2018.
- b) Request permission to approve the 2017-2018 School Year Revised Annual Budget (based on FTE of 824) for the City of Hialeah Educational Academy.
- c) Request permission to approve the 2018-2019 School Year Annual Budget for the Hialeah Educational Academy (based on FTE of 920).

### **4) PRESENTATION OF PRINCIPAL'S REPORT BY CARLOS ALVAREZ, PRINCIPAL OF THE CITY OF HIALEAH EDUCATIONAL ACADEMY.**

### **5) UNFINISHED BUSINESS**

### **6) NEW BUSINESS**

### **7) COMMENTS AND QUESTIONS**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:  
August 28, 2018, at 6:30 p.m.**