

PERSONNEL BOARD MEETING
Monday, May 7, 2018 – 6:00 p.m.

Call to Order/Roll Call of Members: Pat Carnevale, Chairperson; Norberto Alvarez, Vice-Chairperson; Zoraya Pena, Member; Stephen Dielmann, Member; Luis Zubieta, Member.

AGENDA

1. Request to approve the minutes of the April 2018 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and regulations, received April 2018.
 1. Antonio Acosta Community Development Department
 2. Kevin Coney Fire Department
 3. Joshua Molina Police Department
 4. Marisol Diaz Public Works Department
3. Report of **Leave without Pay** for April 2018.
4. Report of **Civil Service Appointments** for April 2018.

None.
5. Report of **Civil Service Resignations** for April 2018.
 1. Eva N. Price Gonzalez City Clerk's Office
 2. Jeffrey Lagomacini Education & Community Services Department
 3. Raul Garaboa Fire Department
 4. Kevin Coney Fire Department
 5. Robert W. Williams III Fire Department
 6. Alexis Vazquez Parks & Recreation Department
 7. Marcus L. Martin Parks & Recreation Department
 8. Gustavo Vasquez Parks & Recreation Department
 9. Rodley St. Remy Police Department
 10. Ricardo Fernandez Jr. Police Department
 11. Ricardo Plasencia Police Department
 12. Luis Quinones Police Department
 13. Sergio Angel Hernandez Police Department
 14. Miguel Risco Police Department
 15. Marlene Peralta Public Safety Communications
 16. Jennifer Diaz Public Works Department
 17. Marimar Maestre Public Works Department
6. Report of **Maternal/Paternal Leave** for April 2018.
 1. Maibelys Gonzalez Police Department
 2. Yirelis Cosculluela Public Works Department
 3. Erika Puig Fire Department
 4. Marbelys Fatjo City Clerk's Office
7. Request to revise the job description for **Superintendent of Water & Sewers**.

Copy of revised job description is attached.

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Range 55, \$1,821 - \$3,556 Bi-weekly

8. Request to conduct an In-house, Non-competitive Civil Service Examination for **Superintendent of Water & Sewers** (*Daniel M. Gonzalez*).

- a. In-house, Non-competitive
- b. 80% Oral
- c. 20% Experience
- d. Must obtain a minimum score of 70% to be placed on the eligibility list.

Copy of job description and resume is attached.

Range 55, \$1,821 - \$3,556 Bi-weekly

9. Request to conduct an In-house, Competitive Civil Service Examination for **Electrician**.

- a. In-house, Competitive
- b. 80% Oral
- c. 20% Experience
- d. Must obtain a minimum score of 70% to be placed on the eligibility list.

Copy of job description is attached.

Range 50, \$1,329 - \$2,586 Bi-weekly

10. Request to conduct an In-house, Competitive Civil Service Examination for **Electrician Apprentice**.

- a. In-house, Competitive
- b. 80% Oral
- c. 20% Experience
- d. Must obtain a minimum score of 70% to be placed on the eligibility list.

Copy of job description is attached.

Range 46, \$999 - \$1,930 Bi-weekly

11. Request to conduct an In-house, Non-competitive Civil Service Examination for **Skilled Craftsman** (*Jorge Luis Acosta*).

- a. In-house, Non-Competitive
- b. 80% Oral
- c. 20% Experience
- d. Must obtain a minimum score of 70% to be placed on the eligibility list.

Copy of job description & resume are attached.

Range 47, \$1,099 - \$2,074 Bi-weekly

12. Request to conduct an In-house, non-competitive Civil Service examination for **Plumber** (*Ernesto Lestayo, Construction & Maintenance Department*).

- a. In-house, Non-Competitive
- b. 80% Oral
- c. 20% Experience
- d. Must obtain a minimum score of 70%

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Copy of job description and resume is attached.
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13. Request to hear **Unfinished Business**.

14. Request to hear **New Business**.

NEXT PERSONNEL BOARD MEETING: Monday, June 4th, 2018

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.