

**PERSONNEL BOARD MEETING**  
**Monday, May 6, 2019 – 6:00 p.m.**

Call to Order/Roll Call of Members: **Stephen Dielmann**, Vice-Chairperson; **Jacqueline Garcia-Roves**, Member; **Oscar De La Rosa**, Member; **Angel Maestre**, Member.

**AGENDA**

1. Request to approve the minutes of the April 2019 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and Regulations, received April 2019.
  1. Jesus E. Diaz Education and Community Services Department
  2. Crystal J. Ferrer Public Works Department
  3. Rene Rodriguez Streets Department
3. Report of **Leave without Pay** for April 2019.
4. Report of **Civil Service Appointments** for April 2019.
  1. Francesco Alonso Fire Department
  2. Armando Calderon Fire Department
  3. Steven Morales Fire Department
  4. David Rodriguez Fire Department
  5. Lazaro Lopez Parks and Recreation Department
  6. Reinaldo Quesada Parks and Recreation Department
  7. Pablo Rodriguez Parks and Recreation Department
  8. Ruth Sanchez Parks and Recreation Department
5. Report of **Resignations** for April 2019.
  1. Alexander Gonzalez Fire Department
  2. Theresa Bervaldi Fire Department
  3. Benny Ruiz Fire Department
  4. Juan R. Columbie Fleet Maintenance Department
  5. Mario Oses Fleet Maintenance Department
  6. Melissa M. Hernandez Office of Management and Budget Department
  7. Christopher Kendricks Parks and Recreation Department
  8. Joel A. Morales Parks and Recreation Department
  9. Pastor Rodriguez Parks and Recreation Department
  10. Thomas H. Samuels Parks and Recreation Department
  11. Taylor Duran Police Department
  12. Felipe Fernandez Police Department
  13. John A. Kraft Police Department
  14. Frank Mendieta Police Department
  15. Miguel Suarez Police Department
  16. Marcela Pozo-Ortiz Public Safety Communications

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6. Report of Maternal/Paternal Leave for April 2019.

NONE.

7. Request to conduct an in-house, non-competitive Civil Service Examination for Administrative Aide-Confidential with the Fleet Maintenance Department (*Deyanira C. Prieto*).
- a. In-house, non-competitive
  - b. 100% Oral
  - c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of job description and resume are attached.  
Range 28: \$1,121 - \$2,257 Bi-weekly.

8. Request to certify the eligibility list for Electrician.
9. Request to certify the eligibility list for Small Appliance and Air Conditioning Crew Foreman.
10. Request to conduct an in-house, non-competitive Civil Service Examination for Librarian II with the Library Department (*Silvia Oseira*).
- a. In-house, non-competitive
  - b. 100% Oral
  - c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of job description and resume are attached.  
Range 50: \$1,329 - \$2,586 Bi-weekly.

11. Request to conduct an in-house, competitive Civil Service Examination for Deputy Fire Chief with the Fire Department.
- a. In-house, competitive
  - b. 60% Oral
  - c. 40% Education/Experience
  - d. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of job description is attached.  
Range 02: Management

12. Request to approve Civil Service status for the listed employees in accordance with Rule 8, section 6 (b) of the Civil Service Rules and Regulations.
13. Request to hear Unfinished Business.
14. Request to hear New Business.

**NEXT PERSONNEL BOARD MEETING: MONDAY, JUNE 3, 2019 – 6:00 P.M.**

**PERSONNEL BOARD MEETING**  
**Monday, May 6, 2019 – 6:00 p.m.**

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, June & July need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.