

PERSONNEL BOARD MEETING
Monday, March 1, 2021 – 6:00 p.m.

Call to Order/Roll Call of Members:

Stephen Dielmann, Chairperson; **John Ulloa**, Vice-chairperson; **Christiane Diaz**, Member; **Clayton Warren Angus Jr.**, Member; **Enrique Vargas**, Member.

AGENDA

1. Request to approve the minutes of the February 2021 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and Regulations, received February 2021.

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|-------------------------------|---------------------------------|
| 1. Melissa Ruiz | Building Division |
| 2. Lizandra M. Macias | Parks and Recreation Department |
| 3. Jimmy L. Caraballo | Police Department |
| 4. Mirelys Gonzalez Rodriguez | Police Department |
| 5. Dexter C. Tillmon | Police Department |
| 6. Enrique Vazquez | Police Department |

3. Report of **Leave without Pay** for February 2021.

4. Report of **Civil Service Appointments** for February 2021.

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|---------------------------------|-----------------------|
| 1. Silet Diaz | Business Tax Division |
| 2. Dafne Mesa | Business Tax Division |
| 3. Manuel A. Abreu | Fire Department |
| 4. Adrian Alberro | Fire Department |
| 5. Christopher Alpizar | Fire Department |
| 6. Andrea Cabanas | Fire Department |
| 7. Julian G. Carbajal | Fire Department |
| 8. Erick A. Conesa | Fire Department |
| 9. Daniel M. Diaz | Fire Department |
| 10. Yadiel A. Dominguez | Fire Department |
| 11. Frantz Jean-Georges | Fire Department |
| 12. Isander D. Lara | Fire Department |
| 13. Paula Larreal | Fire Department |
| 14. Alberto Leon | Fire Department |
| 15. Jason Lopez | Fire Department |
| 16. Derek T. Marrero | Fire Department |
| 17. Joseph D. Ocasio | Fire Department |
| 18. Kevin D. Reiner | Fire Department |
| 19. Dimitri Rodriguez | Fire Department |
| 20. Alan Saumell | Fire Department |
| 21. Jonathan M. Sheppard-Poulin | Fire Department |
| 22. Eddie Valdez | Fire Department |

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5. Report of **Resignations** for February 2021.

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|-----------------------|---------------------------------|
| 1. Juan Lorenzo | Code Compliance Division |
| 2. Andrea Cabanas | Fire Department |
| 3. Daniel M. Diaz | Fire Department |
| 4. Jason Lopez | Fire Department |
| 5. Hector Santa Maria | Parks and Recreation Department |
| 6. Ryan Wilcox | Police Department |
| 7. William Hernandez | Public Works Department |

6. Report of **Maternal/Paternal Leave** for February 2021.

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|---------------------|-------------------|
| 1. Israel Corredera | Police Department |
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7. Request to approve the eligibility list for **Supervisor of Water and Sewers**.

8. Request to conduct an in-house, non-competitive civil service examination for **Executive Assistant to the Director of Construction and Maintenance** (*Christina Rodriguez*).

- a. In-house, non-competitive
- b. 100% Oral
- c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of the job description and resume are attached.
Range 34: \$1,755 - \$3,483 Bi-weekly.

9. Request to hear **Unfinished Business**.

10. Request to hear **New Business**.

11. Request to hear **Comments and Questions**.

NEXT PERSONNEL BOARD MEETING: MONDAY, APRIL 5, 2021 – 6:00 P.M.

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, June & July need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than two (2) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.