

**PERSONNEL BOARD MEETING**  
**Wednesday, January 5, 2022 – 5:30 p.m.**

Call to Order/Roll Call of Members:

**Stephen Dielmann**, Chairperson; **Clayton Warren Angus Jr.**, Vice-chairperson; **Christiane Diaz**, Member; **Enrique Vargas**, Member.

**AGENDA**

1. Request to approve the minutes of the December 2021 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section5 (f) of the Civil Service Rules and Regulations, received December 2021.

1. Patrick Pierre Police Department

3. Report of **Leave without Pay** for December 2021.

4. Report of **Civil Service Appointments** for December 2021.

1. Ernesto Del Valle Gonzalez (*Police Sergeant – 12/19/2021*) Police Department

5. Report of **Resignations** for December 2021.

1. Lisset Reyes	Resigned	Building Division
2. Manuel A. Abreu	Resigned	Fire Department
3. Sean C. Hart	Retired	Parks and Recreation Department
4. Sharitza Morales	Resigned	Parks and Recreation Department
5. Cesar Garcia	Resigned	Police Department
6. Emely Pardo	Resigned	Police Department
7. Arisley Rodriguez	Resigned	Police Department
8. Sergio Velazquez	Retired	Police Department
9. Lizandra Abreu Artolachipe	Resigned	Public Safety Communications Department
10. Michael A. Perez	Resigned	Public Safety Communications Department
11. Ricardo J. Lopez, Jr.	Retired	Public Works Department

6. Report of **Maternal/Paternal Leave** for December 2021.

1. David Ribero	Fire Department
2. Robert Robles	Fire Department
3. Carlos Alonso	Fire Department
4. Yasser Messir Castro	Parks and Recreation Department
5. Jairo Carcamo	Parks and Recreation Department
6. James Cavallo	Police Department
7. Jose Rivera	Police Department

7. Request to approve the eligibility list for **Police Sergeant**.

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8. Request to approve the change in range for Milander Center Director.

*Current* Range 52: \$1,527 - \$3,128 Bi-weekly.

*Desired* Range 55: \$1,924 - \$3,755 Bi-weekly.

Copy of the job description is attached.

9. Request to approve the change in range for Communications and Special Events Supervisor.

*Current* Range 52: \$1,527 - \$3,128 Bi-weekly.

*Desired* Range 54: \$1,799 - \$3,571 Bi-weekly.

Copy of the job description is attached.

10. Request to approve the change in range for Logistics Specialist.

*Current* Range 46: \$1,055 - \$2,038 Bi-weekly.

*Desired* Range 49: \$1,226 - \$2,587 Bi-weekly.

Copy of the job description is attached.

11. Request to approve the NEW job description for Communications and Special Events Manager.

Copy of the proposed job description is attached.

Range 54: \$1,799 - \$3,571 Bi-weekly.

12. Request to conduct an in-house, non-competitive civil service examination for Communications and Special Events Manager (*Alice Arrieta*).

- a. In-house, non-competitive
- b. 100% oral
- c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of the job description is attached.

Range 54: \$1,799 - \$3,571 Bi-weekly.

13. Request to conduct an in-house, non-competitive civil service examination for Special Events Coordinator (*Sofia Pozo Gonzalez*).

- a. In-house, non-competitive
- b. 100% oral
- c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of the job description is attached.

Range 51: \$1,421 - \$2,899 Bi-weekly.

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14. Request to conduct an in-house, non-competitive civil service examination for **Marketing and Media Coordinator** (*John Michael Coto*).

- a. In-house, non-competitive
- b. 100% oral
- c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of the job description is attached.  
Range 50: \$1,403 - \$2,731 Bi-weekly.

15. Request to conduct an in-house, non-competitive civil service examination for **Logistics Specialist** (*Jorge L. Duranona Llerena*).

- a. In-house, non-competitive
- b. 100% oral
- c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of the job description is attached.  
Range 46: \$1,055 - \$2,038 Bi-weekly.

16. Request to conduct an in-house, non-competitive civil service examination for **Banquet Service Person** (*Marvin Barrantes*).

- a. In-house, non-competitive
- b. 100% oral
- c. Must obtain a minimum score of 70% for placement on the eligibility list.

Copy of the job description is attached.  
Range 48: \$1,184 - \$2,384 Bi-weekly.

17. Request to certify the eligibility list for **Construction Supervisor I**.

18. Request to hear **Unfinished Business**.

19. Request to hear **New Business**.

20. Request to hear **Comments and Questions**.

**NEXT PERSONNEL BOARD MEETING: MONDAY, FEBRUARY 7, 2022 – 6:00 P.M.**

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, June & July need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than two (2) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8700 (VOICE), for assistance.